STATE OF WISCONSIN
DEPARTMENT OF WORKFORCE DEVELOPMENT
Division of Workforce Solutions

WORK APPLICATION

Press "Tab" key to move from one field to another.

Company Name	JobNet Job Order Number	Date

Please Print Or Type All Information ***USE ADDITIONAL PAGES IF NECESSARY***

Personal information you provide may be used for secondary purposes [Privacy Law s. 15.04 (1)(m)]

Last Name	First Name	Middle Name

Application for Position(s) of	Date Available	E-Mail Address

Present Address (number, street, city, state, zip code)	Home Phone
Mailing Address (if different from above) (number, street, city, state, zip code)	Work Phone

What hours are you available to work?

☐ A.M. ☐ P.M.

What days are you available to work?

☐ Monday ☐ Tuesday ☐ Wednesday
☐ Thursday ☐ Friday ☐ Saturday ☐ Sunday

Types of Employment Preferred (Check more than one box if desired)

☐ Permanent (Full Time) ☐ Permanent (Part Time)
☐ Temporary (Full Time) ☐ Temporary (Part Time)
Until: _____ Until: _____

Do you have access to a car? (for some positions a vehicle is required.) ..... ☐ Yes ☐ No
Do you have a valid driver's license? ..... ☐ Yes ☐ No
Are you over age 18? ..... ☐ Yes ☐ No
Do you have legal authorization to work in this country? ..... ☐ Yes ☐ No
Are you a veteran? ..... ☐ Yes ☐ No

EDUCATION AND TRAINING

Check the box next to the highest grade or year completed in school:

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6
☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐ 12

Do you have a High School Diploma, HSED, or GED?

☐ Yes ☐ No

Name and Location of High School

TRAINING BEYOND HIGH SCHOOL (College or University, Nursing, Business College, or other schools you have attended.) Under credits earned, indicate Q for Quarter Hours and S for Semester Hours.

Check the Box next to the number of years in College or University:

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6
☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐ 12

Name and Location	Dates Attended From	Dates Attended To	Credits Earned	Major Field	GPA/Base	Degree (and Year) Conferred

Describe any education or training you have had which is not covered above, such as vocational school, correspondence courses, service schools, in-service training, or volunteer work which you feel is **relevant** to the job or jobs for which you are applying. Also include **relevant** licenses or certificates. ***Be specific.*** Press tab at the end of each line.

List any organizations you belong to (or have belonged to) and any job-related honors or awards you have received: