JOB DESCRIPTION

Road Crew I & II

Immediate Supervisor: Town Foreman
Classification: Full Time

I. EXAMPLES OF DUTIES:

A. Street/Road Construction and Maintenance
   - Serve as a heavy equipment operator.
   - Perform various construction and reconstruction work including cutting, patching, crack filling, trucking of materials, excavating and landscaping.
   - Grade and maintain gravel roads and alleys.
   - Maintain roads in good winter driving condition.
   - Maintain roadside ditches and culverts.
   - Maintain storm sewer outfalls and catch basins.
   - Install and maintain street and traffic signs.
   - Insure that equipment and vehicle logs are completed.

B. Building Maintenance
   Assist in the maintenance, repair and cleaning of all Town buildings and facilities and landscaping that needs work.

C. Equipment Maintenance
   Perform preventive maintenance on all Town vehicles and trucks, equipment and tools. Assists in all other types of equipment repairs and maintenance.
D. Work with Park Supervisor When Directed by Town Foreman
   o Assist with mowing, cleaning, garbage collection and fee collection, etc.
   o Other duties as assigned by Park Supervisor.

E. Safety
   o Insure that all assigned equipment is in safe working condition, that daily
     maintenance checks are completed and that they are properly utilized.
   o Insure all Town facilities are in safe condition and report any unsafe
     conditions to the Town Foreman immediately.
   o Perform work so as not to endanger employee's health and safety or that of
     fellow workers or the general public.

F. Ice Road
   Assist Ice Road maintenance contractor as directed.

G. All Other Duties As Assigned

II. QUALIFICATIONS

An equivalent combination of education, training, and/or experience which provides the knowledge, abilities and skills necessary to perform the job satisfactorily. Some examples of minimum qualifications are:

A. Abilities
   o Ability to coordinate activities of other laborers and operators.
   o Ability to follow oral and written instructions.
   o Ability to perform heavy physical tasks under varying working conditions.

B. Knowledge and Skills
   o Knowledge and experience in general mechanics and construction.
   o Knowledge of storm sewer outfalls and catch basins.
   o Knowledge and experience in welding.
   o Knowledge of small engine maintenance and operation.
Basic knowledge of gas and diesel engine maintenance and operation.

Knowledge and experience in various street construction and maintenance methods and techniques.

Knowledge and experience in reading and following grade stakes.

Basic knowledge of engineering principles.

Possession of a valid Wisconsin Drivers License and Commercial Drivers License Class ABCD, or the ability to obtain a Commercial Drivers License Class ABCD within six months.

Experience in the operation and maintenance of various pieces of construction equipment, including, but not limited to, experience with a majority of the items listed below:

- Backhoe
- Bulldozer
- Compressor
- Grader
- Mower
- Jackhammer
- Pay Loader
- Power Saw
- Sander
- Steamer
- Tractor
- Truck (Ex: Tandem)

### III. PHYSICAL REQUIREMENTS

A. Perform moderate lifting and carrying, walking or standing for prolonged periods of time; bending, stooping, kneeling, climbing, crawling, while performing job duties.

B. Color vision

C. Hearing

D. Ability to push 100 pounds and lift 50 pounds

E. Ability to climb ladder and step ladder

F. Ability to bend at the waist, sit, kneel, lay horizontally, climb, walk, etc. as job may require.

### IV. WORKING ENVIRONMENT

A. Extreme heat or cold

B. Sustained noise
C. Heights

D. Electricity

E. Lubricating fluids, cleaning solvents, batteries, diesel, gasoline, etc.

F. Cleaning fluids normally used in custodial duties.

G. Paints and solvents

H. Bio-medical waste such as hypodermic needles, body fluids, cultures, specimens, etc.

This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions, and skills needed to perform essential functions. It is not intended as a complete list of duties, responsibilities, and/or essential functions. This description is not intended to limit or modify the right of any supervisor to assign, direct, and control the work of employees under supervision. The Town of La Pointe retains and reserves any and/or all rights to change, modify, amend, add to or delete, from any section of this document as it deems, in its judgment, to be proper.

I have read and do understand the duties and responsibilities for the position of Road Crew I & Road Crew II for the Town of La Pointe.

___________________________________________________        _____________________
Employee Signature                                        Date