

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY JANUARY 22, 2019**  
**5:30 PM AT TOWN HALL**  
Approved Minutes

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, John Carlson, Michael Childers

**Staff Present:** Lisa Potswald, Ben Schram, Elected Clerk Micaela Montagne

**Public Present:** Suellen Soucek, John Soucek, Charley Brummer, Paul Brummer

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Paul Brummer commented that maybe the hours of the road crew could be reduced in the winter when there is not snow to plow.

Clerk Montagne read a letter from Beth Alsgaard regarding hiring Town Crew who are knowledgeable in road construction and purchasing necessary equipment to construct roads. Ben Schram commended Paul Goetsch for all of the good work he has done, especially behind the scenes. Ben also stated that efficiency would be a priority if he becomes the interim Public Works Director.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated January 18, 2019 placed on file by Unanimous Consent. Discussion on signs on Big Bay Road/ County H for coming to a school zone and reduced speed, and the possibility of a crosswalk crossing Big Bay Road at Rice Street.

### **III. Public Works**

#### **A. Public Works Director**

1. Appoint Interim Public Works Director: Motion to appoint Ben Schram as the interim Public Works Director effective February 8, 2019 at 4:01pm with a wage of \$27.01/ hour until the position is filled, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

2. Public Works Director Job Description: A paragraph was added to better describe the position with a 'hands on' emphasis. Motion to approve the description as presented, M. Childers/ J. Patterson, 4 Ayes (J. Carlson with reservations), 1 Nay (M. Anderson because of the title), Motion Carried.

3. Update Job Descriptions from Town Foreman where listed to Public Works Director

- a. Airport Manager
- b. Facilities Maintenance Technician
- c. Parks Supervisor
- d. Road Crew 1 & II
- e. Road Crew Mechanic
- f. Road Crew Operator/Lead Equipment Maintenance Technician
- g. Temporary Road Crew Heavy Equipment Operator

Motion to approve all of the job descriptions to reflect the change from Foreman to Public Works Director, S. Brenna/ M. Childers, 4 Ayes (J. Carlson with reservations), 1 Nay (M. Anderson because of the title), Motion Carried.

## **B. Roads**

1. JCS Contract for Painting Lines on Roads: Motion to approve the contract with JCS for painting lines on some Town roads, J. Carlson/ M. Childers, 5 Ayes, Motion Carried.

## **C. Parks**

1. Update on Big Bay Town Park Beach and Lagoon: Ben Schram reported that he will monitor the conditions and the water level in the spring, especially on the bridge, and that safety is a priority. The DNR is aware of the changing beach and the boardwalk could be moved if necessary.

2. Town Well at the Pergola: the cost to fix the well would be at least \$25,000 (\$20,000 for the well, \$2,000 to cap the old one, and more for the stone work). It could be open this summer as non-potable water.

## **D. Cemetery**

1. Apostle Islands Area Community Fund Grants for Walkway: Motion to approve the applications for two grants, one for \$2000 from the Grutzner Fund, the other for \$3000 from the Michael Fund, M. Childers/ J. Carlson, 5 Ayes, Motion Carried.

## **E. Materials Recovery Facility (MRF)**

1. MRF Exchange Attendant: Motion to approve the MRF Exchange Attendant Job Description, S. Brenna/ M. Childers, 5 Ayes, Motion Carried.

## **IV. Committees**

### **A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: Report prepared by Ric Gillman for December 2018 placed on file by Unanimous Consent.

2. Recommendation by the Town Plan Commission to approve Certified Survey Map of properties currently owned by Mad Island Investors, LLC, Parcel #014-00116-0300, 766 Big Bay Rd: Motion to approve the Certified Survey Map of Parcel #014-00116-0300, 766 Big Bay Rd, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

### **B. Harbor**

1. Harbor Committee Recommendations on the Dock Project: It is recommended to take out the fourth component of the project which is the large storage extension off of the end of the dock and just pursue doing the other three components (the expansion of the length of the dock, the new saw tooth, and a 'bus stop' like passenger shelter. The grant application to the state included all four parts; Lisa is waiting to hear back from them to see if they will keep the same award for the three components. Discussion on having another Public Hearing before beginning the project.

2. Wisconsin Coastal Management Program Grant Extension: Informational. The extension is through June 30, 2019.

3. Agreement Between the Town of La Pointe and the Madeline Island Ferry Line Inc Regarding Contribution to the Dock Project: Motion to table until it is certain that the grant will still be awarded if just three components are done, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

### **C. Public Arts Committee**

1. Public Arts Committee Bylaws: Motion to approve the bylaws as presented, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

## **V. Town Hall Administration**

A. Accounting Administrator's Report: Motion to approve the Accounting Administrator's Report for January 2019 dated 1/18/19, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Budget Summary Comparison Report: Motion to approve the Town Board Condensed Summary Report dated 1/13/19, M. Childers/ M. Anderson, 5 Ayes, Motion Carried.

C. Grant Updates: Nothing

D. Computer Password Policy: Motion to approve the Computer Password Policy dated 1/15/19, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

E. Contract with Hollywood Pyrotechnics Inc. for July 4, 2019 Fireworks: Motion to approve the Contract with Hollywood Pyrotechnics Inc. for July 4, 2019 Fireworks, J. Carlson/ M. Childers, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$33,983.79, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

## **VII. Minutes**

A. Regular Town Board Meeting January 8, 2019: Motion to approve minutes as submitted, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

## **VIII. Emergency Services**

A. Ambulance Director's Report: Report prepared by Cindy Dalzell dated January 11, 2019 placed on file by Unanimous Consent. Question as to whether the new ambulance or the box ambulance is considered the primary ambulance.

## **IX. Library**

A. Library Board Minutes December 18, 2018: Minutes placed on file by Unanimous Consent.

B. Resignation of Library Board Member: Glenn Carlson: Motion to accept the resignation of Glenn Carlson from the Library Board and thank him for his service, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

C. Recommendation to Appoint Library Board Member for the Term Ending June 30, 2019: Motion to appoint Keith Ryskoski to the Library Board for the term ending June 30, 2019, M. Childers/ J. Carlson, 5 Ayes, Motion Carried.

D. Recommendation to Appoint Library Board Member for the Term Ending June 30, 2020: Motion to appoint Marilyn Hartig to the Library Board for the term ending June 30, 2020, S. Brenna/ M. Childers, 5 Ayes, Motion Carried.

**X. Public Comment B\*\*:** None

## **XI. Lawsuits & Legal Issues**

A. Notice of Claim by William Defoe Pursuant to Statute 893.80  
The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.  
Motion to go into closed session as posted, J. Carlson/ M. Anderson, All 5 Ayes, Motion Carried.

Motion to return to open session, M. Childers/ J. Carlson, 5 Ayes, Motion Carried.

**XII. New Agenda Items for Future Meetings:** Agreement with MIFL for dock, scheduling a public hearing for the dock project.

**XIII. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:31pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted February 19, 2019. M. Montagne, Town Clerk