

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY JANUARY 8, 2019**  
**5:30 PM AT TOWN HALL**  
Approved Minutes

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, John Carlson, Michael Childers

**Staff Present:** Paul Goetsch, Elected Clerk Micaela Montagne

**Public Present:** Keith Sowl, Glenn Carlson, Charley Brummer, Paul Brummer, Meg Brown, Chris Wolfe

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Keith Sowl read and submitted a letter about the Public Works Director job opening.

Paul Brummer submitted an article on how Venice Italy is going to charge day trippers for access to the city center.

Clerk Montagne read a letter submitted by Meg Brown about work getting done on Big Arns and Brians roads.

Clerk Montagne read a letter submitted by Sandy Caswell about having the public works director be knowledgeable about roads. And that maybe an interim Director could work if there are not qualified candidates.

Chris Wolfe commented that it would be good to have an interim Public Works Director that has local knowledge of roads and can teach the Roads Crew.

**II. Town Administrator's Report:** Report submitted by Lisa Potswald dated January 4, 2019 placed on file by Unanimous Consent. Discussion on the status of the Personnel Policy Updates.

### **III. Public Works**

#### **A. Public Works Director**

1. Public Works Director's Report: Report prepared and presented by Paul Goetsch placed on file by Unanimous Consent.

2. Public Works Director Job Description: Discussion on if the title is misleading as it needs to be a hands on job with emphasis on equipment operation. Motion to table until the Board can discuss it with the Town Administrator, S. Brenna/ M. Childers, 5 Ayes, Motion Carried.

3. Town Board Member on Public Works Director Interview Panel: Motion to have Sue Brenna and John Carlson on the interview panel, J. Patterson/ M. Childers, 3 Ayes, 2 Abstain (S. Brenna, J. Carlson), Motion Carried.

4. Update Job Descriptions from Town Foreman where listed to Public Works Director

- a. Airport Manager
- b. Facilities Maintenance Technician
- c. Parks Supervisor
- d. Road Crew 1 & II

- e. Road Crew Mechanic
- f. Road Crew Operator/Lead Equipment Maintenance Technician
- g. Temporary Road Crew Heavy Equipment Operator

Motion to table until after the Public Works Director job description is finalized, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

#### **B. Roads**

1. Updates on Big Arns and Brians Roads: Paul Goetsch put together an estimate to brush and clear the right of ways on the roads, a first step in the task list. It would cost about \$8,790 for the Town Crew to do it. There are still many vehicles that need to be moved. Engineering will begin in the spring with the help of Emmer Shields of Ashland County. E. Shields will also look at what equipment the Town has and give a recommendation as to what parts of the project can be done in house. Motion to authorize the Town Crew to execute the plan on brush removal, clearing, etc. and use some of the unspent loan money from 2018 to pay for it, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

2. Hire Evan Erickson Sr as Temporary Truck Driver: Motion to hire Evan Erickson as a temporary truck driver from 1/1/19 to 12/31/19 at \$20.99/hour with hours not to exceed 450/ year, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

**C. Parks:** The beach and lagoon at Big Pay Town Park have some erosion issues. The Board would like an update at the next meeting.

#### **D. Materials Recovery Facility (MRF)**

1. MRF Supervisor's Report: Report prepared by Ted Pallas for December 2018 placed on file by Unanimous Consent.

2. Emergency Hire Part Time Attendant: Motion to approve the hiring of Nora Taylor as an emergency Part Time Attendant at \$13.00/ hour until February 28, 2019 or the position is filled, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

3. Part-Time Seasonal Employee Posting: Motion to approve the posting for the Part-Time Seasonal Employee as a limited term employee with a wage of \$13.00/ hour, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

#### **E. Airport**

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for December 2018 placed on file by Unanimous Consent.

2. Aircraft Hangar Lease Renewal for Lot 9A, Gene Nelson: Motion to approve the Aircraft Hangar Lease Renewal for Lot 9A with Gene Nelson (1/1/19 to 12/31/28), M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

#### **F. Cemetery**

1. Change Order #3 for Rick Reichkitzer Construction for Work at Greenwood Chapel: Changes include a cement roof and laid stone instead of stamped concrete. Motion to approve Change Order #3 with Rick Reichkitzer Construction for Work at Greenwood Chapel (\$2550), S. Brenna/ M. Childers, 5 Ayes, Motion Carried.

### **IV. Committees**

#### **A. Planning and Zoning**

- 1. Planning and Zoning Administrator's Report: None submitted.

## **B. Energy Committee**

1. Resignation of Member, Paul Goetsch: Motion to accept the resignation of Paul Goetsch from the Energy Committee and post a sign up sheet for a new member of the committee, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

## **V. Town Hall Administration**

A. Budget Report: Motion to approve the 2018 Town Board Budget Summary Report dated 1/8/19, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: None

C. Schedule Town Board Workshop and Discuss Agenda Items: January 29, 2019 at 5:15pm. Agenda items to include James Price/ Alder Engineering Contract and Big Arns/Brians Roads project manager.

D. Lease Agreement Between the Town of La Pointe and the La Pointe Community Clinic for the Agee Health Center: Motion to approve the Lease Agreement Between the Town of La Pointe and the La Pointe Community Clinic for the Agee Health Center, S. Brenna/ M. Childers, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$870,207.95, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VII. Alternative Claims:** Motion to approve December 2018 alternative claims in the amount of \$126,687.53 and \$4,329.65 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VIII. Treasurer's Report:** Motion to approve the Treasurer's Cash Summary Report as of December 31, 2018 showing a total of \$2,411,500.13 and a total available checking of \$984,832.13, J. Patterson/ M. Anderson, 5 Ayes, Motion Carried.

## **IX. Minutes**

A. Regular Town Board Meeting December 11, 2018: Motion to approve minutes as revised, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

B. Regular Town Board Meeting December 27, 2018: Motion to approve minutes as submitted, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

## **X. Police Department**

A. Police Chief's Report: Report prepared by William Defoe for December 2018 placed on file by Unanimous Consent.

## **XI. Emergency Services**

A. Fire Chief's Report: Report prepared by Rick Reichkitzer for December 2018 placed on file by Unanimous Consent.

**XII. Public Comment B\*\*:** None

**XIII. Lawsuits & Legal Issues:** None

**XIV. New Agenda Items for Future Meetings:** Public Works Director Job Description and others, updates on Big Bay Town Park.

**XV. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:26pm.

Submitted by Town Clerk Micaela Montagne

Approved as submitted January 22, 2019. M. Montagne, Town Clerk.