

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY FEBRUARY 19, 2019
5:30 PM AT TOWN HALL**

Approved Minutes with added Clerk's Note VI. Vouchers

Town Board Members Present: Jim Patterson, Michael Anderson, Sue Brenna, John Carlson, Michael Childers

Staff Present: Lisa Potswald, Ben Schram, Elected Clerk Micaela Montagne

Public Present: Carol Neubauer, Mike Starck, Charley Brummer, Paul Brummer

Called to Order: 5:30pm

I. Public Comment A*: None.

II. Town Administrator's Report: Report prepared and presented by Lisa Potswald dated February 8, 2019 placed on file by Unanimous Consent.

Motion to move to agenda item X. B. M. Childers/ M. Anderson, 5 Ayes, Motion Carried.

X. Police Department

B. Update on ATV/ Snowmobile Ordinance: Mike Starck reported that Ashland County approved opening the County Roads as ATV, UTV, and snowmobile routes. The Madeline Island Snowmobile/ ATV Club purchased and installed the appropriate signs on the roads. The Town's Ordinance on ATV/ Snowmobile use is being updated by Police Chief W. Defoe.

Motion to move to agenda item V. C, M. Childers/ J. Carlson, 5 Ayes, Motion Carried.

V. Town Hall Administration

C. La Pointe Community Clinic, Inc. Remodel: Carol Neubauer reported that the clinic is working on remodeling the garage into a physical therapy room. The cost will be around \$23,000 and is completely funded by the clinic through donations. The remodel is scheduled to be done this spring.

D. Resolution #2019-0219: Approving La Pointe Community Clinic Inc.'s Project to Remodel Agee Health Center Garage: Motion to approve Resolution #2019-0219 to approve the La Pointe Community Clinic Inc.'s Project to remodel the Agee Health Center garage, S. Brenna/ M. Childers, 5 Ayes, Motion Carried.

Motion to return to agenda item III., M. Childers/ J. Carlson, 5 Ayes, Motion Carried.

III. Public Works

A. Public Works Director

1. Public Work Director's Report: Report prepared by Paul Goetsch dated February 4, 2019 placed on file by Unanimous Consent.

2. Recommendation to Hire Public Works Director: Motion to hire Nick Montano as the Public Works Director at \$37.03/ hour (unless he decides to take health insurance, then the

wage will be reduced to \$27.00/ hour, with a start date of March 4, 2019, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried. Motion to approve the training proposal as per memo dated February 18, 2019 where Ben Schram will remain the Interim Public Works Director for the first 30 days of Nick's employment. After the 30 days are up, and if things are going well, then Nick will be the Public Works Director and Ben will return as the Parks Supervisor, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Motion to authorize 80 hours of comp time for Nick Montano and the rest of the benefits will follow the personnel policy, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

B. Roads

1. Resolution #2019-0212: Amendment to Resolution #2018-0612 Town of La Pointe Road Names: Motion to approve Resolution #2019-0212: Amendment to Resolution #2018-0612 Town of La Pointe Road Names, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

2. Resolution #2019-0212A: Amending Resolution #2018-0612A Town of La Pointe Private Road Names: Motion to approve Resolution #2019-0212A: Amending Resolution #2018-0612A Town of La Pointe Private Road Names, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

3. Temporary Road Crew/ Truck Driver I & II Job Descriptions: Motion to approve the job descriptions (changed Foreman to Public Works Director), S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

4. Correction to Hire Evan Erickson as Temporary Road Crew/ Heavy Equipment Operator: Motion to hire Evan Erickson (Senior) as Temporary Road Crew/ Heavy Equipment Operator (was incorrectly hired previously as Temporary Road Crew Truck Driver) with a wage of 20.99/ hour from 1/1/19 to 12/31/19 with hours not to exceed 450, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

C. Parks

1. Job Postings

- a. Campground Hosts (2)
- b. Campground Assistant
- c. Parks 1
- d. Parks 2
- e. Parks 3

Motion to approve the postings for Campground Hosts (2), Campground Assistant, Parks 1, Parks 2, and Parks 3, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

D. Materials Recovery Facility (MRF)

1. MRF Supervisor's Report: Report prepared by Ted Pallas for January 2019 placed on file by Unanimous Consent.

2. Hire MRF Part Time Seasonal Attendant: Motion to hire Nora Taylor as the Part Time Seasonal Attendant at \$13/ hour, a start date of 2/12/19 to 12/31/19 not to exceed 600 hours, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

E. Airport

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for January 2019 placed on file by Unanimous Consent.

IV. Committees

A. Planning and Zoning

1. Planning and Zoning Administrator's Report: report prepared by Ric Gillman for January 2019 placed on file by Unanimous Consent.

2. Update on Fire Numbers: Ric Gillman is working with Ashland County to update the Islands fire numbers. There may be a need to re-number the grids on the island as there may not be enough fire numbers in each currently. More information to come.

3. Zoning Ordinance Changes: Most of the changes are in regards to Act 67. Motion to approve the changes as recommended by the Town Plan Commission as presented in the packet dated 2/6/19, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

4. Town Plan Commission Recommendation to Install Two Zoning Signs: Motion to approve installing two zoning signs, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

5. Resignation of Town Plan Commission Member: John Gembitsky: Motion to accept the resignation of John Gembitsky from the Town Plan Commission and post for the opening, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

B. Harbors

1. Agreement Between the Town of La Pointe and the Madeline Island Ferry Line Inc Regarding Contribution to the Dock Project: Motion to table until the cost is figured out (the Ferry Line has agreed to about 25% of the cost of the shelter and saw tooth portions of the project), M. Childers/ J. Carlson, 5 Ayes, Motion Carried.

V. Town Hall Administration

A. Budget Report: Motion to approve the Budget Summary Report dated 2/8/19, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: Lisa is working with Library Director Lauren Schuppe for a federal grant to digitize all of the Island Gazettes.

Motion to move to item XIII. A, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

XIII. Lawsuits & Legal Issues

A. Notice of Claim by William Defoe Pursuant to Statute 893.80

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

Motion to go into closed session, J. Carlson/ M. Anderson, all 5 Ayes, Motion Carried. 6:14pm.

Motion to return to open session, M. Childers/ S. Brenna, 5 Ayes, Motion Carried. 6:58pm.

Motion to return to item V. E., M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

V. Town Hall Administration

E. Internship Program Agreement with Northland College: Motion to authorize the Chair to sign the Internship Program Agreement with Northland College, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

F. Geographical Information System (GIS) Development Project Intern: Motion to approve the Geographical Information System (GIS) Development Project Intern, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

G. Contract with Oasis DEG for Human Resources and Payroll: Motion to table, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

H. Attachment 'A' to 2019 Compensation Resolution #2018-1211A: Motion to approve Attachment 'A' to 2019 Compensation Resolution #2018-1211A, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

I. Maitland, Singler & Van Vlack Audit Proposal for the Year Ending 12/31/2018: Motion to approve the audit proposal for the year ending 12/31/2018 from Maitland, Singler & Van Vlack and have the Chair sign it, M. Childers/ M. Anderson, 5 Ayes, Motion Carried.

VI. Vouchers: Motion to approve vouchers in the amount of \$66,258.06, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. [*Clerk's Note: There were a couple of errors on vouchers, L & M Fleet was reported at \$183.95, but should have been \$203.57 (an increase of \$19.62) and Verizon was reported at \$252.16, but should have been \$252.66 (an increase of \$00.50) and Madeline Sanitary District \$3,059.20 voucher for delinquent collections had already been paid via alternative claims, so a reduction of \$3,059.20. The adjusted total of approved vouchers should be \$63,218.98 (a reduction of \$3,039.08)*]

VII. Alternative Claims: Motion to approve Alternative Claims for January 2019 in the amount of \$232,340.59 and \$3,234.32 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VIII. Treasurer's Report: Motion to approve the Treasurer's Cash Summary Report as of January 31, 2019 showing a total of \$3,319,220.13 and a total available checking of \$1,460,528.82, J. Patterson/ M. Childers, 5 Ayes, Motion Carried.

IX. Minutes

A. Regular Town Board Meeting January 22, 2019: Motion to approve minutes as submitted, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting and Workshop January 29, 2019: Motion to approve minutes with two small typos corrected, S. Brenna/ J. Carlson, 5Ayes, Motion Carried.

X. Police Department

A. Police Chief's Report: Report for January 2019 prepared by William Defoe placed on file by Unanimous Consent.

XI. Emergency Services

A. Fire Chief's Report: Report prepared by Rick Reichkitzer for January 2019 placed on file by Unanimous Consent.

XII. Public Comment B:** None.

XIV. New Agenda Items for Future Meetings: MIFL agreement for dock project, Oasis contract

XV. Adjourn: Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 7:13pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted with added Clerks Note VI. Vouchers. February 26, 2019. M. Montagne, Town Clerk.