

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY MAY 28, 2019
5:30 PM AT TOWN HALL
Approved Minutes

Town Board Members Present: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Lisa Potswald, Ric Gillman, Ben Schram, Elected Clerk Micaela Montagne

Public Present: Evan Erickson, Arnie Nelson, Jim Peters, Diane Jenkins, Steve Lennick, Anna Lennick, Paul Brummer, Charley Brummer, Gary Russell, Steve Lahti

Called to Order: 5:30pm

I. Public Comment A*: Paul Brummer commented on the Marathon paying for Town expenses and he also provided an engraved shovel handle as a gift to Ham Ross as it is his last day as Sexton.

Diane Jenkins commented on being proactive to protect what is left of the Big Bay Town Park beach.

Steve Lahti asked that the dock bids be moved up in the agenda.

II. Town Administrator's Report: Report prepared and presented by Lisa Potswald dated May 24, 2019 placed on file by Unanimous Consent.

Motion to move to agenda item III. E. 1., S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

III. Public Works

E. Harbor

1. Open Bids for La Pointe Town Dock Project: Two bids received. 1. Wren Works LLC for \$2,195,127.43. 2. Michels Foundations for \$3,227,751.00. Bids will be sent to SmithGroup JJR for review.

Motion to return to agenda item III. A. S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

III. Public Works

A. Public Works Director: Nothing at this time.

B. Roads

1. Contract with Wisconsin Salt Solutions for Calcium Chloride Dust Control: Price is \$1.075/ per gallon, contract not to exceed \$24,900. Motion to approve the contract as presented, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

2. Contract Amendment with Andry Rasmussen and Sons, Inc for Garage Makeup Air and Exhaust: Motion to approve the contract extension through July 31, 2019 and have the Town Chair sign it, S. Brenna/ G. Carlson, 4 Ayes, 1 Nay (M. Anderson), Motion Carried.

C. Parks

1. Posting for Campground Host 2: Motion to approve the posting, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

2. ADA Ramp at Rec Center: Motion to approve installing an ADA ramp at the Rec Center from parking to the pavilion (\$1,675.12 from the contingency fund), S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

D. Cemetery

1. Appointment of Sexton: Motion to appoint Paul Brummer and Charley Brummer as sextons effective immediately, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Motion to appoint Ham Ross as sexton Emeritus for his devotion to the Madeline Island Cemeteries, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

2. Contract Extension with Rick Reichkitzer Construction for Greenwood Chapel Project: Motion to extend the contract and include the changes laid out in the memo from Lisa Potswald dated May 28, 2019 (and to have R. Reichkitzer sign it), J. Carlson/ G. Carlson, 5 Ayes, Motion Carried.

3. Changes to Cemetery Ordinance Chapter 220: Motion to approve changes to Ordinance Chapter 220: Cemetery, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning

1. Planning and Zoning Administrator's Report: Report prepared and presented by Ric Gillman placed on file by Unanimous Consent.

2. Final Effective Date for Zoning Ordinance Changes: Motion to approve the final effective date for the Zoning Ordinance Changes, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

V. Town Hall Administration

A. Accounting Administrator's Report: G. Carlson went over how it may be necessary to have a different auditor if more than \$750,000 is spent on a single project in the year (dock project). Motion to accept the report for May 2019, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Budget Summary Comparison Report: Motion to approve the Budget Comparison Report dated 5/18/19, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

C. Grant Updates: Nothing

D. Sunset Clause on Incidental Structure Rentals in Rental Ordinance: Language added that should the Town Board decide to not continue with the rental of incidental structures after two years, that those with permits in good standing will be grandfathered in. Motion to approve the changes as presented, G. Carlson/ S. Brenna, 4 Ayes, 1 Nay (J. Carlson), Motion Carried.

E. Request for Bids: Purchase and Delivery of Liquefied Petroleum Gas: Motion to approve the posting for bids, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

F. Update Policies and Procedures

1. Purchasing and Contracting Policy
2. Capital Improvement Plan (CIP)
3. Employee Performance Evaluations
4. Hazard Communication Program
5. Information Security Policy

6. Return Check Fee Policy
7. Use of Town Buildings Policy
8. Town Board Meetings Recordings Retention Policy
9. Town Board Meeting Agenda Policy
10. Town Board Agenda Order Policy
11. Winter Road Maintenance Policy
12. Use of the Recreation Center for the Island Graduation Party Policy

Motion to approve all but the Hazard Communication Program, Use of Town Buildings Policy, Town Board Meeting Agenda Policy, and the Use of the Recreation Center for the Island Graduation Party Policy, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. The four not approved will be on the next agenda.

G. Special Event Permit, Inline Skate Marathon June 15, 2019: Motion to approve the Special Event Permit, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

H. Ordinance 2019-01 Ordinance Relating to Confidentiality of Income and Expenses Provided to Assessor for Assessment Purposes: Motion to approve Ordinance 2019-01, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

I. Town Owned Equipment and Other Items for Sale/ Bid: Motion to approve the sale of the Nelson Windsled, Recreation Center wooden fencing, John Deere 544 wheel loader and the old 508 ambulance and post for auction, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VI. Vouchers: Motion to approve vouchers in the amount of \$100,212.04, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

VII. Minutes

A. Regular Town Board Meeting May 14, 2019: Motion to approve minutes as submitted, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting Workshop May 21, 2019: Motion to approve minutes as submitted, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

VIII. Emergency Services

A. Ambulance Director's Report: Report prepared by Cindy Dalzell for May 2019 placed on file by Unanimous Consent.

B. Increase Spending Level on Fire Department Credit Card (Tim Eldred) to \$5,000: Motion to approve the credit card spending increase for Tim Eldred, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

C. Consideration of Emergency Services Agreement with the Town of La Pointe for the Bad River Band Property on Madeline Island: Discussion on if there should be an agreement or Memorandum of Understanding between the Town and the Bad River Band Tribe for the Town providing emergency services to the reservation land on the north end, especially as they will be renting some of the cabins. Motion to have Lisa Potswald communicate with the tribe to obtain permission to provide emergency services on the Bad River Band reservation property, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

IX. Library

A. Library Board Minutes March 19, 2019

B. Library Board Minutes April 23, 2019

C. Library Board Minutes May 1, 2019
Motion to place the Library Board Minutes for March 19, April 23, and May 1 on file, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

X. Public Comment B:** Jim Peters thanked the Board and the Parks Department on approving the ramp at the rec center. He also mentioned that he talked with Ben Schram and there will be signs regarding vegetation at the Town Park.

John Carlson questioned the status of the MRF hauling truck, as there were conflicting reports from employees. (It did pass DOT inspection).

XI. Lawsuits & Legal Issues: There is a lawsuit that will be on a future agenda.

XIII. New Agenda Items for Future Meetings: policies that were not approved, propane bids, M. Anderson would like an update on the pergola well/ drinking fountain, and to have Big Arns/ Brians Road project on each agenda for updates.

XIV. Adjourn: Motion to adjourn, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:35pm.

Submitted by Micaela Montagne, Town Clerk.

Approved Minutes as corrected (addition of detail in V. I.), June 11, 2019. M. Montagne, Town Clerk.