

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY JUNE 11, 2019**  
**5:30 PM AT TOWN HALL**  
Approved Minutes

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

**Staff Present:** Lisa Potswald, Ben Schram, Cindy Dalzell, Keith Sowl, Elected Clerk Micaela Montagne

**Public Present:** Peter Rogers, Gene Nelson, Marilyn Hartig, Paul Brummer, Charley Brummer, Charles Nelson

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Marilyn Hartig would like to see parking on Main Street, downtown as short term.

Peter Rogers commented on the pergola well: the Rogers Family would like to keep some stone work there as a memorial but they do not need the water fountain. There has been talk of a water feature that would be nice.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated June 7, 2019 placed on file by Unanimous Consent.

Motion to move agenda item V. C. Open Propane Bids to after III. B. 3, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

Motion to move to agenda item XI. C. Purchase of new ambulance, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

### **XI. Emergency Services**

C. Purchase of New Ambulance: Cindy Dalzell stated that the old 508 ambulance that has been used since the fire has been trouble. The new ambulance purchased will not be ready until next year, so they need another working ambulance, so they have two in operation. A used 2012 ambulance was found with 80,000 miles for \$39,000. Not in purchase plan, but the department will use funds from designated funds as well as fire recovery fund. Motion to approve the purchase of the new ambulance as presented, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

Motion to move to agenda item V. C. now, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

### **V. Town Hall Administration**

C. Open Bids: Purchase and Delivery of Liquefied Petroleum Gas: Administrator Potswald pointed out that there was a mistake in the information sent out- a dollar amount was included in the draft contract. Request for proposals will be reissued. One proposal was received from La Pointe Gas and Septic, who can resubmit if desired.

Motion to return to item III on the agenda, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

### **III. Public Works**

#### **A. Public Works Director**

1. Public Work Director's Report: Discussion on getting reports early to ask questions and possibly have N. Montano present at meetings if there is need for discussion. Report for May 2019 placed on file by Unanimous Consent.

#### **B. Roads**

1. Big Arns Road/ Brians Road: Report and emails submitted by Keith Sowl. K. Sowl updated the Board that some work has been done, Emmer Shields was present to do some field work. Plans will be submitted to the DNR then need to wait until they give the go ahead. K. Sowl also mentioned that the roads crew is understaffed, and it would be nice to have a laborer for additional help. Will be on next agenda. K. Sowl's report placed on file by Unanimous Consent.

2. Open Culvert Bids: None received. Will wait to reissue until there is a firm list of what is needed.

3. Open Bids for Old County Garage Renovation: None received. Will extend the deadline and contact interest parties.

4. Contract with Nelson Construction for Purchase of Crushed Gravel: Motion to approve the contract for the purchase and some hauling of gravel, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried. *[Clerk's note: there was discussion on a lesser amount than what was in the original bid submitted by Nelson Construction opened at the June 4, 2019 meeting. This was a mistake and the rates are as they were submitted in the original bid: \$28.60/ton for pile at North End pit; \$32.60/ ton delivered to airport. There was also an additional cost of \$5.50/ ton for gravel hauled to Big Arns/ Brians and dumped or spread]*

#### **C. Parks**

1. Hire Campground Host 2: Motion to hire William Krieg as Campground Host 2 with a wage of \$16.00/ hour start and end dates to be determined by Ben Schram, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

2. Update on the Pergola Well/ Drinking Fountain: quotes to fix the drinking water are expensive. The Board is okay with Ben Schram looking into possible options for a water feature and leaving some stone work for the Rogers Memorial.

#### **D. Materials Recovery Facility (MRF)**

1. MRF Supervisor's Report: Report for May 2019 placed on file by Unanimous Consent.

2. Post for MRF Part Time Seasonal Attendant: Current Attendant has resigned. Motion to post for the Part Time seasonal Attendant with a wage of \$15.00/ hour (higher than previous), J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

Motion to move to agenda item V. E., S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

### **V. Town Hall Administration**

E. Commercial Inspection at Tom's Burned Down Café: Ric Gillman will be meeting with T. Nelson about zoning issues. Lisa spoke with James Price who would like to work with T. Nelson to have everything in compliance. Motion to let Mr. Price work with Tom Nelson to

come into compliance with whatever/ anything that J. Price finds wrong, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

Motion to return to the agenda as posted, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

### **III. Public Works**

#### **E. Airport**

1. Airport Manager's Report & Checklist: Report for May 2019 placed on file by Unanimous Consent.

### **IV. Committees**

#### **A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: Not available as the last report was through May 2019.

2. Addition to Parks and Recreation Plan: addition of language for the Public Arts Committee. Motion to approve adding the language as presented, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

Motion to move to agenda item XIII. A. G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

### **XIII. Lawsuits & Legal Issues**

A. ADJOURN TO CLOSED SESSION ACCORDING TO WISCONSIN STATUTE 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: William Defoe vs. Town of La Pointe Case No. 19CV57: Motion to go into closed session as posted, G. Carlson/ S. Brenna, all 5 Ayes, Motion Carried. 6:16pm.

B. Reconvene to Open Session Pursuant to State Statute 19.85(2) to Take Any Action(s) or Adopt Resolution on Issues Discussed in Closed Session: Motion to return to open session, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried. 7:04pm.

Motion to go back to the agenda, item IV. B., M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

### **IV. Committees**

#### **B. Cemetery Chapel Committee**

1. Payment to Rick Reichkitzer Construction for Greenwood Chapel: Motion to approve payment to Rick Reichkitzer Construction for \$17,000, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

### **V. Town Hall Administration**

A. Budget Report: Not submitted.

B. Grant Updates: None.

D. Update Policies and Procedures

1. Hazard Communication Program: Motion to approve the Hazard Communication Program policy, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

2. Use of Town Buildings Policy: Add Town Hall as a command center for emergencies. Motion to approve the Use of Town Buildings Policy, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

3. Town Board Meeting Agenda Policy: Change Friday deadline to Thursday in point 2. Motion to approve the Town Board Meeting Agenda Policy, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

4. Use of the Recreation Center for the Island Graduation Party Policy: Motion to approve, S. Brenna/ J. Carlson, 5 yes, Motion Carried.

F. Contract with Island Septic for Septic Waste Removal: Motion to approve the contract, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$38,484.57, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VII. Alternative Claims:** Motion to approve Alternative Claims for May 2019 in the amount of \$187,412.10 and \$12,982.79 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VIII. Treasurer's Report:** Motion to approve the Treasurer's Cash Summary as of May 31, 2019 showing a total of \$3,411,512.59 and a total available checking of \$461,987.48, J. Patterson/ J. Carlson, 5 Ayes, Motion Carried.

#### **IX. Minutes**

A. Regular Town Board Meeting May 28, 2019: Clerk adding details to items for auction in item V. I. Motion to approve minutes with the change, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting June 4, 2019: Motion to approve minutes as submitted, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

#### **X. Police Department**

A. Police Chief's Report: New police truck will be different than originally planned but will have the same police package for the same price. Report for May 2019 placed on file by Unanimous consent.

#### **XI. Emergency Services**

A. Fire Chief's Report: Report for May 2019 placed on file by Unanimous Consent.

B. Construction Management Contract Amendment with Five Bugles/ Wendel for Emergency Services Building: Motion to approve the Contract for Construction Management with Five Bugles/ Wendel for Emergency Services Building, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

#### **XII. Public Comment B\*\*:** None.

#### **XIV. Liquor & Operators' Licenses**

A. Class "A" Fermented Malt Beverage License

1. Island Market Inc., Serena Gelinas Agent

Motion to approve the Class “A” Fermented Malt Beverage License for the Island Market Inc., Serena Gelinas Agent, M. Anderson/G. Carlson, 5 Ayes, Motion Carried.

B. “Class B” Retail Liquor License

1. Beach Club/ Bell Street Restaurant’s Inc, Joseph Wiltz, Agent
2. Bell Street Tavern/ Bell Street Global, Joseph Wiltz Agent

Motion to approve the “Class B” Retail Liquor Licenses for Beach Club/ Bell Street Restaurant’s Inc, Joseph Wiltz, Agent and Bell Street Tavern/ Bell Street Global, Joseph Wiltz Agent, M. Anderson/G. Carlson, 5 Ayes, Motion Carried.

C. Class “B” Retail Sale of Fermented Malt Beverages License

1. Beach Club/ Bell Street Restaurant’s Inc, Joseph Wiltz, Agent
2. Bell St. Gallery Art Bar/ McHugh Images Ltd, Steve McHugh Agent
3. Bell Street Tavern/ Bell Street Global, Joseph Wiltz Agent
4. Madeline Island Golf Club, Inc, Michael Starck Agent
5. Rock House Food Truck, Elena Bangeeva Erickson

Motion to approve the Class “B” Retail Sale of Fermented Malt Beverages Licenses for Beach Club/ Bell Street Restaurant’s Inc, Joseph Wiltz, Agent, Bell St. Gallery Art Bar/ McHugh Images Ltd, Steve McHugh Agent, Bell Street Tavern/ Bell Street Global, Joseph Wiltz Agent, Madeline Island Golf Club, Inc, Michael Starck Agent, Rock House Food Truck, Elena Bangeeva Erickson, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

D. “Class C” Wine License

1. Bell St. Gallery Art Bar/ McHugh Images Ltd, Steve McHugh Agent

Motion to approve the “Class C” Wine License for Bell St. Gallery Art Bar/ McHugh Images Ltd, Steve McHugh Agent, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

E. Cigarette and Tobacco License

1. Beach Club/ Bell Street Restaurant’s Inc.
2. Island Market Inc.

Motion to approve the Cigarette and Tobacco Licenses for the Beach Club/ Bell Street Restaurant’s Inc. and Island Market Inc. M. Anderson/ S, Brenna, 5 Ayes, Motion Carried.

F. Non-intoxicating Beverage License

1. Adventure Vacations
2. Beach Club/ Bell Street Restaurant’s Inc
3. Bell St. Gallery Art Bar/ McHugh Images Ltd
4. Bell Street Tavern/ Bell Street Global
5. Island Market Inc.
6. Madeline Island Golf Club, Inc
7. Madeline Island Music Camp/ Madeline Island Chamber Music
8. Madeline Island Yacht Club
9. McPearson’s/ Quinn & Zayda’s
10. Motion to Go/ Nervous Squirrel Ltd
11. Rock House Food Truck
12. Three Labs Up North LLC, Dockside Gifts

Motion to approve the twelve Non-intoxicating Beverage Licenses listed above, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

G. Operator's Licenses

1. Catherine Ashe
2. Monique Darton
3. Alicia Montagne
4. Barbara Nelson

Motion to approve Operator's Licenses for Catherine Ashe, Monique Darton, Alicia Montagne and Barbara Nelson, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

H. Temporary Class "B"/ "Class B" Retailer's License

1. Madeline Island Chamber Music: July 6, 2019 at the Clubhouse
2. Madeline Island Chamber Music: July 13, 2018 at the Clubhouse

Motion to approve Temporary Class "B"/ "Class B" Retailer's Licenses for Madeline Island Chamber Music on July 6, 2019 and July 13, 2019 at the Clubhouse, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**XV. New Agenda Items for Future Meetings:** Parking on Main Street, Roads Laborer posting, Grant Policy and Debriefing Policy

**XVI. Adjourn:** Motion to adjourn, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 7:27pm.

Submitted by Micaela Montagne, Town Clerk

Approved as submitted (one small typo corrected), June 25, 2019. M. Montagne, Town Clerk.