

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY JUNE 25, 2019**  
**5:30 PM AT TOWN HALL**  
Approved Minutes

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

**Staff Present:** Lisa Potswald, Nick Montano, Cindy Dalzell, Nick French, Rick Reichkitzer, Elected Clerk Micaela Montagne

**Public Present:** Alyssa Larsen, Tim Eldred, Robin Russell, Marilyn Hartig, Alan Hardie, Paul Brummer, Jim Peters, Evan Erickson, Marty Curry, Chris Wolfe, Robert Krzyzanowski of Five Bugles

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Tim Eldred spoke and submitted a document in opposition of limiting parking on Main Street to two hours.

Paul Brummer commented on not going over board when deciding on a design for the new Emergency Services Building.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated June 21, 2019 placed on file by Unanimous Consent.

Motion to move to agenda item VIII. B. Emergency Services, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VIII. Emergency Services**

B. Presentation by Five Bugles/Recommendation for Emergency Services Building Construction: Robert Krzyzanowski of Five Bugles presented four different options for the general design of the new Emergency Services Building based on many meetings with the departments and discussions about what our Town needs. It was noted that all of the designs are just mapping out areas and uses of those areas, no floor plans have been drawn up yet. The four options were different in how much the police department was part of the building as well as decontamination facilities. The designs also included additional options that bidders will have to include, and the Town Board will decide on in the future.

C. Emergency Services Building Rebuild: Motion to move forward with option C (that includes the police department as well as decontamination but not offices or a few other wants), M. Anderson/ S. Brenna, 5 Ayes, Motion Carried. Five Bugles will now begin working on floor plans and 3D rendering etc.

Motion to return to agenda item III., M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

**III. Public Works**

**A. Public Works Director**

**B. Roads**

A. Big Arns Road/ Brians Road: Some pit run has been hauled and spread. Still waiting for DNR on what may be needed for a wetland delineation. Report from Keith Sowl placed on file by Unanimous Consent.

B. General Laborer Job Description: Motion to approve job description for General Road Crew Laborer, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

C. Posting for Temporary General Laborer: Motion to approve the posting, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

D. Temporary Road Crew I and II Job Description: was approved previously.

E. Temporary Road Crew Job Posting: Motion to approve job posting, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

F. Consider Purchasing or Leasing a Loader for the Big Arns Road Project: Lengthy discussion on wheel loader and options for leasing. Public Works director would like to lease a 444L John Deere wheel loader for \$1802.58/ month for five years which would include all maintenance and repairs. It would mostly be used for Big Arns Road but will come with a sweeper and can be used for snow and other road things. Motion to lease the 444L John Deere Wheel Loader for five years, S. Brenna/ G. Carlson, 3 Ayes, 2 Nays (J. Carlson & M. Anderson), Motion Carried. Further discussion on what it might cost to only lease for one year. S. Brenna amended the motion to lease the 444L wheel loader with the length of time depending on what it would cost per month for just one year, if it is too expensive and not worth it, continue with the five year. G. Carlson seconds, 5 Ayes, Motion Carried.

G. Consider Purchasing a Shipping/ Storage Container for Temporary Storage: Motion to approve the purchase of a used 20 foot storage container for no greater than \$3400, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**C. Parks:** Nothing

**D. Harbor**

A. Contract with Smithgroup for Construction Administration for Dock Project: Motion to authorize the Town Chair signing the contract with Smithgroup for construction management for the dock project, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. The Board would like to further discuss the dock project and financing at a workshop.

#### **IV. Committees**

**A. Planning and Zoning:** Nothing.

**B. Housing Authority**

1. Appointment of Member for Term Ending 6/30/22: Motion to appoint Mike Anderson to the term ending 6/30/2022, S. Brenna/ G. Carlson, 4 Ayes, 1 Abstain (M. Anderson), Motion Carried. Discussion on looking into bylaws of this committee and if it is needed, also the possibility of an affordable housing committee.

**C. Zoning Board of Appeals**

1. Appointment of Two Members for Terms Ending 6/30/22: Motion to appoint William Tibble and Louise McCray to terms ending 6/30/2022, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**D. Cemetery Chapel Committee**

1. Change Order #5 for Rick Reichkitzer Construction for Greenwood Cemetery Chapel: Motion to approve the change order for \$13,580, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

## **V. Town Hall Administration**

- A. Accounting Administrator's Report: None.
- B. Budget Summary Comparison Report: None.
- C. Grant Updates: None.
- D. Special Event Permit: Madeline Island Marathon, Inc. May 16, 2020: Motion to approve the Special Event Permit, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.
- E. Fireworks Permit: Hollywood Pyrotechnics, July 4, 2019: Motion to approve the permit, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.
- F. Open Proposals: Purchase and Delivery of Liquefied Petroleum Gas: two received. 1. Midland Services for \$1.52/ gallon that includes three ferry fees. 2. La Pointe Gas and Septic for \$1.36/ gallon. Contract will be on next agenda.
- G. Grant Policy: First Read: no changes.
- H. Debriefing Policy: First Read: the Emergency Services will review the draft policy as well.
- I. Town's Legal Counsel: Matt Anich is retiring. He is recommending that his colleague Max Lindsey take over the Town's Legal Counsel. The Board would like to meet with M. Lindsey at the next Town Board Meeting before deciding on whether to put out a request for services or not.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$193,980.62, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

## **VII. Minutes**

- A. Regular Town Board Meeting June 11, 2019: One small typo to correct. Motion to approve minutes as corrected, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

## **VIII. Emergency Services**

- A. Ambulance Director's Report: Report prepared by Cindy Dalzell dated June 25, 2019 placed on file by Unanimous Consent.
- D. Forest Fire Protection Grant Application: Motion to approve the Forest Fire Protection Grant Application, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

## **IX. Police Department**

- A. Amend Ordinance 425-35 to Allow 2-hour Parking on Main Street: First Read. Glenn Carlson recused himself and removed himself from the table. Discussion on having this as a workshop agenda item.

## **X. Library**

- A. Library Board Minutes May 21, 2019: Motion to place minutes on file, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.
- B. Appointment of Two Library Board Members Terms Ending 6/30/22: Motion to appoint Keith Ryskoski and Peggy Ross to terms ending 6/30/2022, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

**XI. Public Comment B\*\*:** Paul Brummer commented on how spending needs to be kept in check. And that a public hearing is not needed for amending the Ordinance chapter 425.

## **XII. Lawsuits & Legal Issues**

A. William Defoe vs. Town of La Pointe Case No. 19CV57: Nothing to report.

## **XIII. Liquor & Operators' Licenses**

A. Combination "Class A" Liquor License and Class "A" Fermented Malt Beverage License

1. L & D Trading Post/ Lori's Store, Lori Hinrichsen Agent
2. Mission Hill Coffee House/ La Pointe Provisions, Marie Noha

Motion to approve Combination "Class A" Liquor License and Class "A" Fermented Malt Beverage Licenses for L & D Trading Post/ Lori's Store, Lori Hinrichsen Agent and Mission Hill Coffee House/ La Pointe Provisions, Marie Noha, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

B. "Class B" Liquor License

1. On the Edge Inc./ Café Seiche, Chris Wolfe Agent
2. The Pub on Madeline Island Inc., Amitty Romundstad Agent

Motion to approve "Class B" Liquor Licenses for On the Edge Inc./ Café Seiche, Chris Wolfe Agent (contingent upon payment of personal property tax) and The Pub on Madeline Island Inc., Amitty Romundstad Agent, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

C. Class "B" Sale of Fermented Malt Beverages License

1. Farmhouse Madeline Island, Lauren Schuppe Agent
2. Frankie's Inc./ Grampa Tony's, Susan Flores, Agent
3. Middle Road Literary/ Arts Society Inc./ Leona's aka Tom's Burned Down Café, Kirsten Pedersen Agent
4. The Pub on Madeline Island Inc., Amitty Romundstad Agent
5. On the Edge Inc./ Café Seiche, Chris Wolfe

Motion to approve Class "B" Sale of Fermented Malt Beverages Licenses for Farmhouse Madeline Island, Lauren Schuppe Agent, Frankie's Inc./ Grampa Tony's, Susan Flores, Agent, Middle Road Literary/ Arts Society Inc./ Leona's aka Tom's Burned Down Café, Kirsten Pedersen Agent, The Pub on Madeline Island Inc., Amitty Romundstad Agent On the Edge Inc./ Café Seiche, Chris Wolfe (contingent upon payment of personal property tax), J. Carlson/ G. Carlson, 5 Ayes, Motion Carried.

D. Reserve "Class B" Liquor License

1. Middle Road Literary/ Arts Society Inc./ Leona's aka Tom's Burned Down Café, Kirsten Pedersen Agent

Motion to approve the Reserve "Class B" Liquor License for Middle Road Literary/ Arts Society Inc./ Leona's aka Tom's Burned Down Café, Kirsten Pedersen Agent, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

E. "Class C" Wine License

1. Farmhouse Madeline Island, Lauren Schuppe Agent
2. Frankie's Inc./ Grampa Tony's, Susan Flores, Agent

Motion to approve the "Class C" Wine Licenses for Farmhouse Madeline Island, Lauren Schuppe Agent and Frankie's Inc./ Grampa Tony's, Susan Flores, Agent, J. Carlson/ G. Carlson, 5 Ayes, Motion Carried.

F. Cigarette and Tobacco License

1. L & D Trading Post/ Lori's Store
2. Middle Road Literary/ Arts Society Inc./ Leona's aka Tom's Burned Down

Café: Motion to approve Cigarette and Tobacco Licenses for L & D Trading Post/ Lori's Store

and Middle Road Literary/ Arts Society Inc./ Leona's aka Tom's Burned Down Café, J. Carlson/ G. Carlson, 5 Ayes, Motion Carried.

G. Non-intoxicating Beverage License

1. Farmhouse Madeline Island
2. Frankie's Inc./ Grampa Tony's
3. L & D Trading Post/ Lori's Store
4. Middle Road Literary/ Arts Society Inc./ Leona's aka Tom's Burned Down Café
5. Mission Hill/ La Pointe Provisions
6. On the Edge Inc./ Café Seiche
7. The Pub on Madeline Island Inc.

Motion to approve Non-intoxicating Beverage Licenses for the seven listed above, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

H. Operator's Licenses

1. Lauren Brandabur Burtaux
2. Charles Campbell
3. Kye Castillo
4. Ricky Edwards
5. Chayce Larson
6. Thomas Nelson
7. Paul Turner
8. Jessica Williams

Motion to approve all Operator's Licenses for the eight listed above, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

I. Temporary Class "B"/ "Class B" Retailer's License

1. Madeline Island Historical Preservation Association, July 4, 2019 at Rec Center
2. La Pointe Center for the Arts. July 11, 2019 at the Recreation Center

Motion to approve both Temporary Class "B"/ "Class B" Retailer's Licenses, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**XIV. New Agenda Items for Future Meetings:** Reviewing the Housing Authority Committee, possibility of adding affordable housing or creating a new committee, meeting with Max Lindsey, Attorney. Workshop for July 16, 2019 with the dock and main street parking agenda items. Clerk to contact James Price about his ideas for the future of the Building Inspection program.

**XV. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 7:42pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted July 9, 2019. M. Montagne, Town Clerk