

# ALL 2019 APPROVED MINUTES

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY JANUARY 8, 2019  
5:30 PM AT TOWN HALL  
Approved Minutes**

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, John Carlson, Michael Childers

**Staff Present:** Paul Goetsch, Elected Clerk Micaela Montagne

**Public Present:** Keith Sowl, Glenn Carlson, Charley Brummer, Paul Brummer, Meg Brown, Chris Wolfe

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Keith Sowl read and submitted a letter about the Public Works Director job opening.

Paul Brummer submitted an article on how Venice Italy is going to charge day trippers for access to the city center.

Clerk Montagne read a letter submitted by Meg Brown about work getting done on Big Arns and Brians roads.

Clerk Montagne read a letter submitted by Sandy Caswell about having the public works director be knowledgeable about roads. And that maybe an interim Director could work if there are not qualified candidates.

Chris Wolfe commented that it would be good to have an interim Public Works Director that has local knowledge of roads and can teach the Roads Crew.

**II. Town Administrator's Report:** Report submitted by Lisa Potswald dated January 4, 2019 placed on file by Unanimous Consent. Discussion on the status of the Personnel Policy Updates.

### **III. Public Works**

#### **A. Public Works Director**

1. Public Works Director's Report: Report prepared and presented by Paul Goetsch placed on file by Unanimous Consent.

2. Public Works Director Job Description: Discussion on if the title is misleading as it needs to be a hands on job with emphasis on equipment operation. Motion to table until the Board can discuss it with the Town Administrator, S. Brenna/ M. Childers, 5 Ayes, Motion Carried.

3. Town Board Member on Public Works Director Interview Panel: Motion to have Sue Brenna and John Carlson on the interview panel, J. Patterson/ M. Childers, 3 Ayes, 2 Abstain (S. Brenna, J. Carlson), Motion Carried.

4. Update Job Descriptions from Town Foreman where listed to Public Works Director

- a. Airport Manager
- b. Facilities Maintenance Technician

- c. Parks Supervisor
- d. Road Crew 1 & II
- e. Road Crew Mechanic
- f. Road Crew Operator/Lead Equipment Maintenance Technician
- g. Temporary Road Crew Heavy Equipment Operator

Motion to table until after the Public Works Director job description is finalized, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

#### **B. Roads**

1. Updates on Big Arns and Brians Roads: Paul Goetsch put together an estimate to brush and clear the right of ways on the roads, a first step in the task list. It would cost about \$8,790 for the Town Crew to do it. There are still many vehicles that need to be moved. Engineering will begin in the spring with the help of Emmer Shields of Ashland County. E. Shields will also look at what equipment the Town has and give a recommendation as to what parts of the project can be done in house. Motion to authorize the Town Crew to execute the plan on brush removal, clearing, etc. and use some of the unspent loan money from 2018 to pay for it, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

2. Hire Evan Erickson Sr as Temporary Truck Driver: Motion to hire Evan Erickson as a temporary truck driver from 1/1/19 to 12/31/19 at \$20.99/hour with hours not to exceed 450/ year, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

**C. Parks:** The beach and lagoon at Big Pay Town Park have some erosion issues. The Board would like an update at the next meeting.

#### **D. Materials Recovery Facility (MRF)**

1. MRF Supervisor's Report: Report prepared by Ted Pallas for December 2018 placed on file by Unanimous Consent.

2. Emergency Hire Part Time Attendant: Motion to approve the hiring of Nora Taylor as an emergency Part Time Attendant at \$13.00/ hour until February 28, 2019 or the position is filled, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

3. Part-Time Seasonal Employee Posting: Motion to approve the posting for the Part-Time Seasonal Employee as a limited term employee with a wage of \$13.00/ hour, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

#### **E. Airport**

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for December 2018 placed on file by Unanimous Consent.

2. Aircraft Hangar Lease Renewal for Lot 9A, Gene Nelson: Motion to approve the Aircraft Hangar Lease Renewal for Lot 9A with Gene Nelson (1/1/19 to 12/31/28), M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

#### **F. Cemetery**

1. Change Order #3 for Rick Reichkitzer Construction for Work at Greenwood Chapel: Changes include a cement roof and laid stone instead of stamped concrete. Motion to approve Change Order #3 with Rick Reichkitzer Construction for Work at Greenwood Chapel (\$2550), S. Brenna/ M. Childers, 5 Ayes, Motion Carried.

### **IV. Committees**

#### **A. Planning and Zoning**

- 1. Planning and Zoning Administrator's Report: None submitted.

## **B. Energy Committee**

1. Resignation of Member, Paul Goetsch: Motion to accept the resignation of Paul Goetsch from the Energy Committee and post a sign up sheet for a new member of the committee, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

## **V. Town Hall Administration**

A. Budget Report: Motion to approve the 2018 Town Board Budget Summary Report dated 1/8/19, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: None

C. Schedule Town Board Workshop and Discuss Agenda Items: January 29, 2019 at 5:15pm. Agenda items to include James Price/ Alder Engineering Contract and Big Arns/Brians Roads project manager.

D. Lease Agreement Between the Town of La Pointe and the La Pointe Community Clinic for the Agee Health Center: Motion to approve the Lease Agreement Between the Town of La Pointe and the La Pointe Community Clinic for the Agee Health Center, S. Brenna/ M. Childers, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$870,207.95, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VII. Alternative Claims:** Motion to approve December 2018 alternative claims in the amount of \$126,687.53 and \$4,329.65 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VIII. Treasurer's Report:** Motion to approve the Treasurer's Cash Summary Report as of December 31, 2018 showing a total of \$2,411,500.13 and a total available checking of \$984,832.13, J. Patterson/ M. Anderson, 5 Ayes, Motion Carried.

## **IX. Minutes**

A. Regular Town Board Meeting December 11, 2018: Motion to approve minutes as revised, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

B. Regular Town Board Meeting December 27, 2018: Motion to approve minutes as submitted, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

## **X. Police Department**

A. Police Chief's Report: Report prepared by William Defoe for December 2018 placed on file by Unanimous Consent.

## **XI. Emergency Services**

A. Fire Chief's Report: Report prepared by Rick Reichkitzer for December 2018 placed on file by Unanimous Consent.

**XII. Public Comment B\*\*:** None

**XIII. Lawsuits & Legal Issues:** None

**XIV. New Agenda Items for Future Meetings:** Public Works Director Job Description and others, updates on Big Bay Town Park.

**XV. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:26pm.

Submitted by Town Clerk Micaela Montagne

Approved as submitted January 22, 2019. M. Montagne, Town Clerk.

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY JANUARY 22, 2019  
5:30 PM AT TOWN HALL  
Approved Minutes**

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, John Carlson, Michael Childers

**Staff Present:** Lisa Potswald, Ben Schram, Elected Clerk Micaela Montagne

**Public Present:** Suellen Soucek, John Soucek, Charley Brummer, Paul Brummer

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Paul Brummer commented that maybe the hours of the road crew could be reduced in the winter when there is not snow to plow.

Clerk Montagne read a letter from Beth Alsgaard regarding hiring Town Crew who are knowledgeable in road construction and purchasing necessary equipment to construct roads.

Ben Schram commended Paul Goetsch for all of the good work he has done, especially behind the scenes. Ben also stated that efficiency would be a priority if he becomes the interim Public Works Director.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated January 18, 2019 placed on file by Unanimous Consent. Discussion on signs on Big Bay Road/ County H for coming to a school zone and reduced speed, and the possibility of a crosswalk crossing Big Bay Road at Rice Street.

### **III. Public Works**

#### **A. Public Works Director**

1. Appoint Interim Public Works Director: Motion to appoint Ben Schram as the interim Public Works Director effective February 8, 2019 at 4:01pm with a wage of \$27.01/ hour until the position is filled, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

2. Public Works Director Job Description: A paragraph was added to better describe the position with a 'hands on' emphasis. Motion to approve the description as presented, M. Childers/ J. Patterson, 4 Ayes (J. Carlson with reservations), 1 Nay (M. Anderson because of the title), Motion Carried.

3. Update Job Descriptions from Town Foreman where listed to Public Works

Director

- a. Airport Manager
- b. Facilities Maintenance Technician
- c. Parks Supervisor
- d. Road Crew 1 & II
- e. Road Crew Mechanic
- f. Road Crew Operator/Lead Equipment Maintenance Technician
- g. Temporary Road Crew Heavy Equipment Operator

Motion to approve all of the job descriptions to reflect the change from Foreman to Public Works Director, S. Brenna/ M. Childers, 4 Ayes (J. Carlson with reservations), 1 Nay (M. Anderson because of the title), Motion Carried.

**B. Roads**

1. JCS Contract for Painting Lines on Roads: Motion to approve the contract with JCS for painting lines on some Town roads, J. Carlson/ M. Childers, 5 Ayes, Motion Carried.

**C. Parks**

1. Update on Big Bay Town Park Beach and Lagoon: Ben Schram reported that he will monitor the conditions and the water level in the spring, especially on the bridge, and that safety is a priority. The DNR is aware of the changing beach and the boardwalk could be moved if necessary.

2. Town Well at the Pergola: the cost to fix the well would be at least \$25,000 (\$20,000 for the well, \$2,000 to cap the old one, and more for the stone work). It could be open this summer as non-potable water.

**D. Cemetery**

1. Apostle Islands Area Community Fund Grants for Walkway: Motion to approve the applications for two grants, one for \$2000 from the Grutzner Fund, the other for \$3000 from the Michael Fund, M. Childers/ J. Carlson, 5 Ayes, Motion Carried.

**E. Materials Recovery Facility (MRF)**

1. MRF Exchange Attendant: Motion to approve the MRF Exchange Attendant Job Description, S. Brenna/ M. Childers, 5 Ayes, Motion Carried.

**IV. Committees**

**A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: Report prepared by Ric Gillman for December 2018 placed on file by Unanimous Consent.

2. Recommendation by the Town Plan Commission to approve Certified Survey Map of properties currently owned by Mad Island Investors, LLC, Parcel #014-00116-0300, 766 Big Bay Rd: Motion to approve the Certified Survey Map of Parcel #014-00116-0300, 766 Big Bay Rd, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**B. Harbor**

1. Harbor Committee Recommendations on the Dock Project: It is recommended to take out the fourth component of the project which is the large storage extension off of the end of the dock and just pursue doing the other three components (the expansion of the length of the dock, the new saw tooth, and a 'bus stop' like passenger shelter. The grant application to the state included all four parts; Lisa is waiting to hear back from them to see if they will keep the

same award for the three components. Discussion on having another Public Hearing before beginning the project.

2. Wisconsin Coastal Management Program Grant Extension: Informational. The extension is through June 30, 2019.

3. Agreement Between the Town of La Pointe and the Madeline Island Ferry Line Inc Regarding Contribution to the Dock Project: Motion to table until it is certain that the grant will still be awarded if just three components are done, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

#### **C. Public Arts Committee**

1. Public Arts Committee Bylaws: Motion to approve the bylaws as presented, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

### **V. Town Hall Administration**

A. Accounting Administrator's Report: Motion to approve the Accounting Administrator's Report for January 2019 dated 1/18/19, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Budget Summary Comparison Report: Motion to approve the Town Board Condensed Summary Report dated 1/13/19, M. Childers/ M. Anderson, 5 Ayes, Motion Carried.

C. Grant Updates: Nothing

D. Computer Password Policy: Motion to approve the Computer Password Policy dated 1/15/19, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

E. Contract with Hollywood Pyrotechnics Inc. for July 4, 2019 Fireworks: Motion to approve the Contract with Hollywood Pyrotechnics Inc. for July 4, 2019 Fireworks, J. Carlson/ M. Childers, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$33,983.79, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

### **VII. Minutes**

A. Regular Town Board Meeting January 8, 2019: Motion to approve minutes as submitted, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

### **VIII. Emergency Services**

A. Ambulance Director's Report: Report prepared by Cindy Dalzell dated January 11, 2019 placed on file by Unanimous Consent. Question as to whether the new ambulance or the box ambulance is considered the primary ambulance.

### **IX. Library**

A. Library Board Minutes December 18, 2018: Minutes placed on file by Unanimous Consent.

B. Resignation of Library Board Member: Glenn Carlson: Motion to accept the resignation of Glenn Carlson from the Library Board and thank him for his service, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

C. Recommendation to Appoint Library Board Member for the Term Ending June 30, 2019: Motion to appoint Keith Ryskoski to the Library Board for the term ending June 30, 2019, M. Childers/ J. Carlson, 5 Ayes, Motion Carried.

D. Recommendation to Appoint Library Board Member for the Term Ending June 30, 2020: Motion to appoint Marilyn Hartig to the Library Board for the term ending June 30, 2020, S. Brenna/ M. Childers, 5 Ayes, Motion Carried.

**X. Public Comment B\*\*:** None

### **XI. Lawsuits & Legal Issues**

A. Notice of Claim by William Defoe Pursuant to Statute 893.80

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

Motion to go into closed session as posted, J. Carlson/ M. Anderson, All 5 Ayes, Motion Carried.

Motion to return to open session, M. Childers/ J. Carlson, 5 Ayes, Motion Carried.

**XII. New Agenda Items for Future Meetings:** Agreement with MIFL for dock, scheduling a public hearing for the dock project.

**XIII. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:31pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted February 19, 2019. M. Montagne, Town Clerk

**TOWN OF LA POINTE  
SPECIAL TOWN BOARD MEETING  
TUESDAY JANUARY 29, 2019  
5:15pm AT TOWN HALL  
Approved Minutes**

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, John Carlson, Michael Childers

**Staff Present:** Lisa Potswald, Elected Clerk Micaela Montagne

**Public Present:** Glenn Carlson

**Called to Order:** 5:15pm

1. Public Comment\*: None

2. Town Board Planning and Education Meeting/ Workshop

A. Big Arns Road/ Briars Road: Jim Patterson has had some discussions with Keith Sowl about being the project manager. Discussion included how there are still lots of unknowns until Emmer Shields can begin engineering the roads in the spring. The Town Board is hoping that the

Town Crew can do as much work as possible. Though the budget is unknown until the engineering can be done, the Board is hoping it may be similar to Miller Farm Road which totaled around \$225,000. The Town Crew has begun to remove brush and clear the right of way as well as plow for the winter. If a project manager is to be hired, the position will need to be created and posted. There is also the possibility of contracting with someone for the services. Until more engineering can be done in the spring, the Board will schedule a meeting with Keith Sowl to go over more ideas.

B. James Price/ Alder Engineering Contract: J. Carlson stated that he talked with James Price and that Price is interested in keeping the existing contract until he retires in two years. The Town could then try to hire another UDC inspector like him (who does all parts construction, HVAC, plumbing, electrical, commercial) or possibly have different people for each facet of inspections. There are still many unknowns, the Town will have to look into what it can do. The Board is still uncomfortable with the current contract as it has no end date.

C. Town Dock Project: Lisa Potswald heard back from the State that the Town can do any of the components of the project with the grant money as long as we have a 20% match. It looks like the Town will continue with the project and have the engineers prepare bid documents for the three components (widening, new saw tooth and shelter). The current 2019 budget almost covers the Town's portion of the cost with the remainder of the money borrowed in 2018. The project is scheduled to begin after Applefest 2019.

3. Schedule Public Hearing for Town Dock Project: No need as there was a public hearing in the past, but there may be an informational meeting for the public in the summer.

4. Notice of Claim by William Defoe Pursuant to Statute 893.80

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

Nothing at this time. Will be on the 2/12/19 Town Board meeting agenda

5. Public Comment\*\*: None.

Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:07pm.

Submitted by Micaela Montagne, Town Clerk.

Approve as submitted (two minor typos corrected) February 19, 2019. M. Montagne, Town Clerk.

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY FEBRUARY 19, 2019  
5:30 PM AT TOWN HALL**

Approved Minutes with added Clerk's Note VI. Vouchers



**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, John Carlson, Michael Childers

**Staff Present:** Lisa Potswald, Ben Schram, Elected Clerk Micaela Montagne

**Public Present:** Carol Neubauer, Mike Starck, Charley Brummer, Paul Brummer

**Called to Order:** 5:30pm

**I. Public Comment A\*:** None.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated February 8, 2019 placed on file by Unanimous Consent.

Motion to move to agenda item X. B. M. Childers/ M. Anderson, 5 Ayes, Motion Carried.

### **X. Police Department**

B. Update on ATV/ Snowmobile Ordinance: Mike Starck reported that Ashland County approved opening the County Roads as ATV, UTV, and snowmobile routes. The Madeline Island Snowmobile/ ATV Club purchased and installed the appropriate signs on the roads. The Town's Ordinance on ATV/ Snowmobile use is being updated by Police Chief W. Defoe.

Motion to move to agenda item V. C, M. Childers/ J. Carlson, 5 Ayes, Motion Carried.

### **V. Town Hall Administration**

C. La Pointe Community Clinic, Inc. Remodel: Carol Neubauer reported that the clinic is working on remodeling the garage into a physical therapy room. The cost will be around \$23,000 and is completely funded by the clinic through donations. The remodel is scheduled to be done this spring.

D. Resolution #2019-0219: Approving La Pointe Community Clinic Inc.'s Project to Remodel Agee Health Center Garage: Motion to approve Resolution #2019-0219 to approve the La Pointe Community Clinic Inc.'s Project to remodel the Agee Health Center garage, S. Brenna/ M. Childers, 5 Ayes, Motion Carried.

Motion to return to agenda item III., M. Childers/ J. Carlson, 5 Ayes, Motion Carried.

### **III. Public Works**

#### **A. Public Works Director**

1. Public Work Director's Report: Report prepared by Paul Goetsch dated February 4, 2019 placed on file by Unanimous Consent.

2. Recommendation to Hire Public Works Director: Motion to hire Nick Montano as the Public Works Director at \$37.03/ hour (unless he decides to take health insurance, then the wage will be reduced to \$27.00/ hour, with a start date of March 4, 2019, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried. Motion to approve the training proposal as per memo dated February 18, 2019 where Ben Schram will remain the Interim Public Works Director for the first 30 days of Nick's employment. After the 30 days are up, and if things are going well, then Nick will be the Public Works Director and Ben will return as the Parks Supervisor, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Motion to authorize 80 hours of comp time for Nick Montano

and the rest of the benefits will follow the personnel policy, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

**B. Roads**

1. Resolution #2019-0212: Amendment to Resolution #2018-0612 Town of La Pointe Road Names: Motion to approve Resolution #2019-0212: Amendment to Resolution #2018-0612 Town of La Pointe Road Names, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

2. Resolution #2019-0212A: Amending Resolution #2018-0612A Town of La Pointe Private Road Names: Motion to approve Resolution #2019-0212A: Amending Resolution #2018-0612A Town of La Pointe Private Road Names, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

3. Temporary Road Crew/ Truck Driver I & II Job Descriptions: Motion to approve the job descriptions (changed Foreman to Public Works Director), S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

4. Correction to Hire Evan Erickson as Temporary Road Crew/ Heavy Equipment Operator: Motion to hire Evan Erickson (Senior) as Temporary Road Crew/ Heavy Equipment Operator (was incorrectly hired previously as Temporary Road Crew Truck Driver) with a wage of 20.99/ hour from 1/1/19 to 12/31/19 with hours not to exceed 450, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**C. Parks**

1. Job Postings

- a. Campground Hosts (2)
- b. Campground Assistant
- c. Parks 1
- d. Parks 2
- e. Parks 3

Motion to approve the postings for Campground Hosts (2), Campground Assistant, Parks 1, Parks 2, and Parks 3, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

**D. Materials Recovery Facility (MRF)**

1. MRF Supervisor's Report: Report prepared by Ted Pallas for January 2019 placed on file by Unanimous Consent.

2. Hire MRF Part Time Seasonal Attendant: Motion to hire Nora Taylor as the Part Time Seasonal Attendant at \$13/ hour, a start date of 2/12/19 to 12/31/19 not to exceed 600 hours, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

**E. Airport**

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for January 2019 placed on file by Unanimous Consent.

**IV. Committees**

**A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: report prepared by Ric Gillman for January 2019 placed on file by Unanimous Consent.

2. Update on Fire Numbers: Ric Gillman is working with Ashland County to update the Islands fire numbers. There may be a need to re-number the grids on the island as there may not be enough fire numbers in each currently. More information to come.

3. Zoning Ordinance Changes: Most of the changes are in regards to Act 67. Motion to approve the changes as recommended by the Town Plan Commission as presented in the packet dated 2/6/19, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

4. Town Plan Commission Recommendation to Install Two Zoning Signs: Motion to approve installing two zoning signs, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

5. Resignation of Town Plan Commission Member: John Gembitsky: Motion to accept the resignation of John Gembitsky from the Town Plan Commission and post for the opening, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

#### **B. Harbors**

1. Agreement Between the Town of La Pointe and the Madeline Island Ferry Line Inc Regarding Contribution to the Dock Project: Motion to table until the cost is figured out (the Ferry Line has agreed to about 25% of the cost of the shelter and saw tooth portions of the project), M. Childers/ J. Carlson, 5 Ayes, Motion Carried.

#### **V. Town Hall Administration**

A. Budget Report: Motion to approve the Budget Summary Report dated 2/8/19, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: Lisa is working with Library Director Lauren Schuppe for a federal grant to digitize all of the Island Gazettes.

Motion to move to item XIII. A, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

#### **XIII. Lawsuits & Legal Issues**

A. Notice of Claim by William Defoe Pursuant to Statute 893.80

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

Motion to go into closed session, J. Carlson/ M. Anderson, all 5 Ayes, Motion Carried. 6:14pm.

Motion to return to open session, M. Childers/ S. Brenna, 5 Ayes, Motion Carried. 6:58pm.

Motion to return to item V. E., M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

#### **V. Town Hall Administration**

E. Internship Program Agreement with Northland College: Motion to authorize the Chair to sign the Internship Program Agreement with Northland College, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

F. Geographical Information System (GIS) Development Project Intern: Motion to approve the Geographical Information System (GIS) Development Project Intern, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

G. Contract with Oasis DEG for Human Resources and Payroll: Motion to table, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

H. Attachment 'A' to 2019 Compensation Resolution #2018-1211A: Motion to approve Attachment 'A' to 2019 Compensation Resolution #2018-1211A, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

I. Maitland, Singler & Van Vlack Audit Proposal for the Year Ending 12/31/2018: Motion to approve the audit proposal for the year ending 12/31/2018 from Maitland, Singler & Van Vlack and have the Chair sign it, M. Childers/ M. Anderson, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$66,258.06, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. [*Clerk's Note: There were a couple of errors on vouchers, L & M Fleet was reported at \$183.95, but should have been \$203.57 (an increase of \$19.62) and Verizon was reported at \$252.16, but should have been \$252.66 (an increase of \$00.50) and Madeline Sanitary District \$3,059.20 voucher for delinquent collections had already been paid via alternative claims, so a reduction of \$3,059.20. The adjusted total of approved vouchers should be \$63,218.98 (a reduction of \$3,039.08)*]

**VII. Alternative Claims:** Motion to approve Alternative Claims for January 2019 in the amount of \$232,340.59 and \$3,234.32 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VIII. Treasurer's Report:** Motion to approve the Treasurer's Cash Summary Report as of January 31, 2019 showing a total of \$3,319,220.13 and a total available checking of \$1,460,528.82, J. Patterson/ M. Childers, 5 Ayes, Motion Carried.

#### **IX. Minutes**

A. Regular Town Board Meeting January 22, 2019: Motion to approve minutes as submitted, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting and Workshop January 29, 2019: Motion to approve minutes with two small typos corrected, S. Brenna/ J. Carlson, 5Ayes, Motion Carried.

#### **X. Police Department**

A. Police Chief's Report: Report for January 2019 prepared by William Defoe placed on file by Unanimous Consent.

#### **XI. Emergency Services**

A. Fire Chief's Report: Report prepared by Rick Reichkitzer for January 2019 placed on file by Unanimous Consent.

#### **XII. Public Comment B\*\*:** None.

**XIV. New Agenda Items for Future Meetings:** MIFL agreement for dock project, Oasis contract

**XV. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 7:13pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted with added Clerks Note VI. Vouchers. February 26, 2019. M. Montagne, Town Clerk.

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY FEBRUARY 26, 2019  
5:30 PM AT TOWN HALL  
Approved Minutes**

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, John Carlson, Michael Childers

**Staff Present:** Lisa Potswald, Elected Clerk Micaela Montagne

**Public Present:** Glenn Carlson, Ken Myhre, Paul Brummer

**Called to Order:** 5:30pm

**I. Public Comment A\*:** None

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated February 22, 2019 placed on file by Unanimous Consent.

**III. Public Works**

**A. Public Works Director**

1. Change in N. Montano's Start Date as Public Works Director: Motion to approve changing Nick Montano's start date as the Public Works Director to April 8, 2019 all other conditions of his hire remain the same, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

**B. Roads:** Handy Andy will not be providing calcium chloride this year.

**C. Parks:** Nothing at this time.

**D. Cemetery**

1. Change Order #4 for Rick Reichkitzer Construction for Work at Greenwood Chapel: Motion to approve change order #4 for Rick Reichkitzer Construction and authorize the Town Chair to sign it, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**IV. Committees**

**A. Planning and Zoning:** Nothing at this time.

**B. Harbors**

1. Harbor Assistance Program Grant Contract: Motion to table as it has not been returned yet, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

**V. Town Hall Administration**

A. Accounting Administrator's Report: Motion to approve the report prepared by Barb Nelson dated 2/23/2019, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

B. Budget Summary Comparison Report: Motion to approve the Budget Summary Comparison Report dated 2/23/2019, M. Childers/ J. Carlson, 5 Ayes, Motion Carried.

C. Grant Updates: Nothing.

D. Wisconsin Towns Association Town Advocacy Council Membership: Motion to approve joining the Wisconsin Towns Association Town Advocacy Council and paying the annual membership (\$66.75), M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

E. Contract with Oasis DEG for Human Resources and Payroll: Motion to table, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

F. Geographical Information System (GIS) Development Project Intern Job Description: Motion to approve the Project Intern job description as presented, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$62,628.97, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

### **VII. Minutes**

A. Regular Town Board Meeting February 19, 2019: A Clerk's Note was added to item VI. Vouchers as there were a few errors. Motion to approve minutes as submitted with the addition of the Clerk's Note, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

### **VIII. Emergency Services**

A. Ambulance Director's Report: Report prepared by Cindy Dalzell dated February 21, 2019 placed on file by Unanimous Consent.

**IX. Public Comment B\*\*:** None.

### **X. Lawsuits & Legal Issues**

A. Notice of Claim by William Defoe Pursuant to Statute 893.80

B. Letter to William Defoe Regarding Personnel Matter

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(g). The Board may also convene in closed session under State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

Motion to approve sending the letter dated February 21, 2018 written by Peter Albrecht, M. Childers/ S. Brenna. M. Anderson stated he had some questions before approving it.

Motion to go into closed session as posted, M. Childers/ S. Brenna, all 5 Ayes, Motion Carried.

Motion to return to open session, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

Motion to approve and authorize the distribution of the letter dated February 21, 2019 written by Peter Albrecht, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

### **XI. Liquor & Operators' Licenses**

A. Operator License

1. Cora Baxter: Motion to approve the Operator's License for Cora Baxter, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

**XII. New Agenda Items for Future Meetings:** Tabled items: Oasis contract, Harbor grant contract.

**XIII. Adjourn:** Motion to adjourn, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 5:49pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted March 12, 2019. M. Montagne, Town Clerk.

**TOWN OF LA POINTE  
EMERGENCY TOWN BOARD MEETING  
WEDNESDAY, MARCH 6, 2019  
9:00 A.M. AT THE TOWN HALL  
Approved Minutes**

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, John Carlson, Michael Childers

**Staff Present:** Lisa Potswald, Elected Clerk Micaela Montagne

**Public Present:** Cindy Dalzell Charles Bertel, Suellen Soucek, John Soucek, Rachel Bauman, Julie Stryker, Dick Hardie, Glenn Carlson, Sequoia Dahlin, Keldi Merton, Gary Flores, Nick Nelson, Lauren Schuppe, Gary Russell

1. **CALL TO ORDER/ROLL CALL:** Meeting called to order at 9:00am. Town Board members present listed above.

2. **PUBLIC COMMENT:** None.

3. **CONSIDER RESOLUTION 2019-0306 DECLARING AN EMERGENCY FOR THE TOWN OF LA POINTE:** Motion to approve Resolution 2019-0306, M. Childers/ M. Anderson. M. Anderson stated the resolution should have the statute that allows the Town to declare a state of emergency: Wisconsin Statute 323.11. M. Childers amended his motion to approve Resolution 2019-0306 to include reference to statute 323.11. M. Anderson seconds. All 5 in favor by a roll call vote, Motion Carried.

4. **DISCUSS RESPONSE TO EMERGENCY:** Chairman Jim Patterson asked for people to restrain from posting on social media to limit speculation. An investigation will happen to find out more of what may caused the fire. It was stated that around 2:50am neighbors to the Emergency Services Building woke to explosions and called 911. A big thank you to the mutual aid from Red Cliff, Bayfield, Washburn, and Ashland who came to assist with the fire. One old ambulance was saved as it was parked outside of the building. All other vehicles and equipment were lost. There have already been many calls from surrounding departments offering aid and support. There are meetings throughout the day to figure out needs to get the fire department and ambulance service up and running again. Ice Rescue is still fully functional. Other things mentioned include finding temporary housing for police officers, using the Winter

Transportation Building, the SRE building/ shop, and maybe even hangar space for heated storage, putting a committee together to draft plan ideas for a new building, Rachel Bauman (pastor) is available if needed, and Gary Russell mentioned that the ferry line can push for ferry service if the ice road gets compromised.

5. ADJOURN: Motion to adjourn, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 9:27am.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted March 12, 2019. M. Montagne, Town Clerk

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY MARCH 12, 2019**  
**5:30 PM AT TOWN HALL**  
Approved Minutes

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, John Carlson, Michael Childers

**Staff Present:** Barb Nelson, Ben Schram, Richard Laakonen, Elected Clerk Micaela Montagne

**Public Present:** Charley Brummer, Paul Brummer, Glenn Carlson, Rachel Bauman, Joe Scarry, Steve Lennick, Anna Lennick, present just for item I: Michael Bebeau, Rick Reichkitzer, Nathan Nelson, Jay Wiltz, Troy Nelson, Alan Hardie, William Hagen, Julie Schmit

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Mike Bebeau of Xcel Energy presented the Town with a \$10,000 donation to the Emergency Services Building Fund.

Paul Brummer stated he thinks that the building and replacement of the Fire Hall/ EMS building and equipment should be a priority and other things may need to be set aside.

Charley Brummer stated that there should be a yield sign at the top of Griggs Approach.

Jim Patterson thanked all of the people who have stepped up in response to the Fire Hall fire including Town staff and volunteers and neighboring communities.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald via conference call dated March 10, 2019 placed on file by Unanimous Consent. Lisa stated how proud she is of all the people she works with including the Town staff, all of the Emergency Services and all others involved for all that has been done since the fire; so much as been accomplished and she is very appreciative of everyone.

**III. Public Works**

**A. Public Works Director**

1. Interim Public Work Director's Report: Report prepared and presented by Ben Schram. Brief discussion on high lake levels. Report for February 2019 placed on file by Unanimous Consent.



2. Update Job Descriptions from Town Foreman where listed to Public Works  
Director

- a. Parks #1
- b. Parks #2
- c. Parks #3
- d. Parks #4

Motion to approve updating the job descriptions for Parks 1, 2, 3, 4 (Parks #2 needs the note about hazardous materials added), S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

#### **B. Roads**

1. Purchase Agreement for Gravel from Ashland County: Motion to approve and have the Town Chair sign the Purchase Agreement with Ashland County for gravel (10 year agreement, payment of \$31,500 each year), M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

#### **C. Parks**

1. Recommendation to Hire Campground Hosts #1 and #2: Motion to approve hiring Rand Moore as Campground Host #1 at \$16.00/ hour from May to October and hire Amy Brooks as Campground Host #2 at \$16.00/ hour from June to September. Both contingent upon background checks. (The higher wages should not increase the budget as Parks #2 will not be filled). S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

2. Hire Campground Assistant: Motion to hire Fern Langenberger as the Campground Assistant from May to October at \$13/ hour, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

3. Hire Parks #1: Motion to hire Dick Hardie as Parks #1 from around May 17, 2019 through October, hours not to exceed 1000 hours, with a wage of \$17.99/ hour, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

4. Hire Parks #3: Motion to hire Ciara Wiggins as Parks #3 with a start date around May 17, 2019 through September, hours not to exceed 600, with a wage of \$14/ hour, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

#### **D. Materials Recovery Facility (MRF)**

1. MRF Supervisor's Report: Report prepared by Ted Pallas for February 2019 placed on file by Unanimous Consent.

2. Posting for MRF Exchange Attendant: Motion to approve the posting for the MRF Exchange Attendant with a wage of \$7.25/ hour, posted until filled, S. Brenna/ M. Anderson, 4 Ayes, 1 Nay (J. Carlson), Motion Carried.

#### **E. Airport**

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for February 2019 placed on file by Unanimous Consent.

### **IV. Committees**

#### **A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: Motion to table, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

#### **B. Winter Transportation Committee**

1. Contract Extension with Lake Assault Boats for Windsleds: Motion to approve the contract extension until April 30, 2019, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

#### **C. Harbor Committee**

1. Appointment of Three Members for Three Year Terms ending March 10, 2022: Motion to appoint Nick Browne to a three-year term ending March 10, 2022 and to continue to post sign up sheets for the other two spots, J. Carlson/ M. Childers, 4 Ayes, 1 Abstain (M. Anderson), Motion Carried.

#### **V. Town Hall Administration**

A. Budget Report: Motion to approve the Town Board Budget Summary Report dated 3/6/2019, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: None.

C. Information for Newly Elected Officials: Motion to approve the packet of information for Newly Elected Officials, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

D. Contract with Oasis DEG for Human Resources and Payroll: Discussion with Barb Nelson how there may be some kinks to work through as Oasis has not worked with a government before, but they will be taking over much of the payroll, hiring, policies, etc. Motion to approve and sign the one-year contract with Oasis DEG (4/21/19 to 4/30/20), J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

E. Resolution 2019-0312: Establish Polling Place for Elections: Motion to approve Resolution #2019-0312, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$103,767.79, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. [*Clerk's Note: a \$400.12 voucher for Chicago Iron did not need to be paid: the adjusted total should be \$103,367.67*]

**VII. Alternative Claims:** Motion to approve Alternative Claims for February 2019 in the amount of \$1,861,508.01 and \$8,204.63 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VIII. Treasurer's Report:** Motion to approve the Treasurer's Cash Summary Report as of February 28, 2019 showing a total of \$1,950,923.54 and a total available checking of \$923,743.23, J. Patterson/ M. Anderson, 5 Ayes, Motion Carried.

#### **IX. Minutes**

A. Regular Town Board Meeting February 26, 2019: Motion to approve minutes as submitted, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

B. Emergency Town Board Meeting March 6, 2019: Motion to approve minutes as submitted, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

#### **X. Police Department**

A. Police Chief's Report: Report prepared by William Defoe for February 2019 placed on file by Unanimous Consent.

B. Change in Police Department Budget for Outfitting of New Police Vehicle: an increase from \$9,000 to \$14,000 to come from the excess cash on hand. Motion to approve the increase, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

#### **XI. Emergency Services**

A. Fire Chief's Report: waived for this month.

B. Wisconsin Towns Association 2019-2020 Legislative Priorities for Fire & EMS: Motion to approve the Town Chair signing the letter of support, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

C. Emergency Services Building (ESB) Fire Recovery Designated Fund: all donations for Fire, Ambulance, Police will go into one fund. If any donations come in that are specifically for one department, those donations will go into their own funds.

D. Discussion About New Emergency Services Building Process: Not much to report yet. Some Firefighters and EMS went to tour the new Ashland Fire Hall.

**XII. Public Comment B\*\*:** Charley Brummer commented on the high lake levels and that maybe the Town could write a letter to the Army Corp with our concerns, maybe requesting opening the lock in Ste. St. Marie.

Paul Brummer commented that if there are going to be major changes to the design of the new Fire Hall, it would be good to have a public hearing because when the last one was done the townspeople changed their minds after a lot of money was spent on plans/ architects.

**XIII. Lawsuits & Legal Issues:** Nothing at this time.

**XIV. New Agenda Items for Future Meetings:** ZA Report, Big Arns Road/ Brians Road updates.

**XV. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:31pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted March 26, 2019. M. Montagne, Town Clerk.

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY MARCH 26, 2019  
5:30 PM AT TOWN HALL  
Approved Minutes**

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, John Carlson, Michael Childers

**Staff Present:** Lisa Potswald, Elected Clerk Micaela Montagne

**Public Present:** Glenn Carlson, Charley Brummer, Beth Speckien, Jerry Speckien, Paul Brummer, Steve Lennick, Anna Lennick

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Clerk Montagne read a letter from Sandy Caswell regarding Big Arns and Brians Road.

Mike Anderson asked about follow up on putting a yield sign at the top of Griggs Approach.

**II. Town Administrator's Report:** Lisa stated that the yield sign for Griggs Approach is on the list of to do items. Report prepared and presented by Lisa Potswald dated March 23, 2019 placed on file by Unanimous Consent.

### **III. Public Works**

#### **A. Public Works Director**

#### **B. Roads**

1. Contract with Andry Rasmussen and Sons for Roads Garage Make-up Air & Exhaust: Motion to table as the signed contract is not available yet, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

2. Update on Big Arns/ Brians Roads: Jim Patterson has been and will continue to be in touch with Keith Sowl regarding the possibility of him being a project manager. Clerk Montagne updates that all but one release has come in, so hopefully there will not be a need to get all of the properties appraised.

#### **C. Parks**

#### **D. Cemetery**

1. Cemetery Proposal from Nelson Surveying: Motion to have the Town Chair sign the Addendum to the contract with Nelson Surveying with the Scope of Services dated February 22, 2019 for Greenwood Cemetery to design, map, stake, etc., J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

### **IV. Committees**

#### **A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: Questions regarding property owned by Bad River Band of the Lake Superior Chippewa Tribe and Fire numbers. Report prepared by Ric Gillman placed on file by Unanimous Consent.

### **V. Town Hall Administration**

A. Accounting Administrator's Report: Motion to accept the Accounting Administrator's Report for March 2019, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Budget Summary Comparison Report: Motion to approve the Budget Report dated 3/17/19, M. Childers/ M. Anderson, 5 Ayes, Motion Carried.

C. Grant Updates: Lisa received a list of potential grants to help with restocking the Fire Department.

D. Rental Ordinance Re: Camper Rentals: First Read: Discussion on 'incidental structures and to possibly take out language 'but not limited to'.

E. 2018 Annual Financial Report: Question on what the \$10,000 was is the MRF designated fund. Motion to approve the 2018 Annual Financial Report, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

F. Agenda Items for the Annual Town Meeting, April 16, 2019

1. 2018 Annual Financial Report

2. Approval of Minutes

3. Other Items

No other items from the Town Board.

G. Set Date for First Board of Review Meeting and Open Book: Motion to set the date for Open Book on Friday May 24, 2019 from 3-5pm and Board of Review on Tuesday June 4, 2019 from 5-7pm, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

H. Rescind Resolution #2019-0306: Declaring an Emergency: Motion to rescind Resolution 2019-0306, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$110,712.56, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

### **VII. Minutes**

A. Regular Town Board Meeting March 12, 2019: Motion to approve minutes as submitted, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

### **VIII. Emergency Services**

A. Ambulance Director's Report: Report prepared by Cindy Dalzell for March 2019 placed on file by Unanimous Consent.

B. Update on Fire Recovery Purchases: Discussion included how much support the Town has received. Many department volunteers have been working everyday to get things back up and running. The Town Board would like to see a comprehensive list of what the department had prior to the fire and what vehicles and equipment are being purchased/ donated to replace the items.

### **IX. Library**

A. Library Board Minutes January 15, 2019: Minutes placed on file by Unanimous Consent.

B. Library Board Minutes February 19, 2019: Minutes placed on file by Unanimous Consent.

**X. Public Comment B\*\*:** Paul Brummer stated he thinks the holding tank/ pump out agreements for camper rentals should also be at Town Hall to track with the rental permits. Charley Brummer recommended taking out the language 'including but not limited to' in the rental ordinance for Incidental Structures.

**XI. Lawsuits & Legal Issues:** Nothing at this time.

### **XII. Liquor & Operators' Licenses**

A. Temporary Class "B"/ Picnic License

1. Madeline Island Marathon, Inc. May 18, 2019: Motion to approve the Temporary Class "B"/ Picnic License for the Madeline Island Marathon, Inc. on May 18, 2019, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

B. Operator License

1. Alyssa Larsen: Motion to approve the Operator's License for Alyssa Larsen, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

**XIII. New Agenda Items for Future Meetings:** Contract with Andry Rasmussen, Big Arns Road, Rental Ordinance, Snowmobile/ ATV ordinance updates, Budget Amendment.

**XIV. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:21pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted April 9, 2019. M. Montagne, Town Clerk.

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY APRIL 9, 2019  
5:30 PM AT TOWN HALL**

Approved Minutes

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, John Carlson, Michael Childers

**Staff Present:** Lisa Potswald, Ben Schram, Nick Montano, William Defoe, Elected Clerk  
Micaela Montagne

**Public Present:** Steve Lennick, Anna Lennick, Mike Starck, Charley Brummer, Samantha Follis

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Charley Brummer submitted a newspaper article about rising lake levels and who to contact about concerns. He also thanked Michael Childers for serving as Town Board member.

Mike Stark asked if the architectural work for the reconstruction of the Emergency Services Building will be covered by insurance.

Mike Anderson, and all Town Board members thanked Michael Childers for his service as a Town Board Member.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated April 5, 2019 placed on file by Unanimous Consent.

**III. Public Works**

**A. Public Works Director**

1. Interim Public Work Director's Report: Report prepared and presented by Ben Schram. Brief discussion on having the grader fixed in the fall, the lagoon opened up at Big Bay Town Park and the bridge looks okay. Introduction of Nick Montano, the new Public Works Director. Report for March 2019 placed on file by Unanimous Consent.

**B. Roads**

1. Update on Big Arns/ Brians Roads: Jim Patterson met with Keith Sowl to get job description finalized.

2. Public Works Project Manager Job Description: Motion to approve the job description as presented, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

3. Public Works Project Manager Posting: Motion to approve the posting for Project Manager for Big Arns Road/ Brians Road, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

4. Hire Keith Sowl as Emergency Public Works Project Manager: Motion to hire Keith Sowl as the Emergency Public Works Project Manager with a wage of \$30/ hour, a start date of 4/10/19 with hours not to exceed 800, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

5. Road Closures for Madeline Island Marathon May 18, 2019: Closures will be the same as last year. Motion to approve road closures for the marathon on May 18, 2019, M. Anderson/ M. Childers, 5 Ayes, Motion Carried.

**C. Parks:** Nothing at this time.

**D. Materials Recovery Facility (MRF)**

1. MRF Supervisor's Report: Report prepared by Ted Pallas for March 2019 placed on file by Unanimous Consent.

2. Hire MRF Exchange Attendant: Motion to hire Gwen Smith Patterson with a wage of \$7.25/hour, a start date after Memorial Day, work during the posted hours the exchange is open, S. Brenna/ M. Anderson, 3 Ayes, 1 Abstain (J. Patterson), 1 Nay (J. Carlson), Motion Carried.

**E. Airport**

1. Airport Manager's Report & Checklist: There was a propane leak in one of the Town propane tanks at the airport on 4/8/19 Lisa is communicating with Midland about it. Brief discussion on taking an inventory of the other propane tanks to ensure that the same thing won't happen to them. Report prepared by Paul Wilharm for March 2019 placed on file by Unanimous Consent.

**F. Cemetery**

1. Apostle Islands Area Community Fund Grant from the Michael Madeline Island Fund for \$3,000 for the Chapel Walkway at Greenwood Cemetery: Motion to accept the grant, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

2. Apostle Islands Area Community Fund Grant from the Grutzner Madeline Island Fund for \$1,800 for the Chapel Walkway at Greenwood Cemetery: Motion to accept the grant, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**IV. Committees**

**A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: Report prepared by Ric Gillman for March 2019 placed on file by Unanimous Consent.

2. Recommendation of Appointment for Town Plan Commission Member for Term ending April 30, 2019: Motion to appoint Samantha Follis to the Town Plan Commission for the term ending April 30, 2019, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried. Thank you to the two other people who signed up.

**V. Town Hall Administration**

A. Budget Report: Motion to approve the Town Board Budget Summary Report dated 4/7/2019, M. Childers/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: None.

C. Rental Ordinance: Second Read: Language on 'including but not limited to' removed, 'semi-truck trailers' removed, and a sunset provision added that the Ordinance will be reviewed in two years. Motion to approve the amendments to the Ordinance to Regulate Rental Properties (#2014-01), M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

D. Attachment 'B' to 2019 Compensation Resolution #2018-1211A: Includes wage changes for the Public Works Director, and parks positions. Motion to approve Attachment 'B' to 2019 Compensation Resolution #2018-1211A, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

E. Resolution #2019-0409 Wisconsin of Employee Trust Funds, Participation in the Wisconsin Public Employers Group Health Insurance Program: Motion to approve Resolution #2019-0409, J. Carlson/ M. Childers, 5 Ayes, Motion Carried.

F. 2019 Budget Amendment #1: Motion to approve Budget Amendment 2019-1, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$115,862.55, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

**VII. Alternative Claims:** Motion to approve Alternative Claims for March 2019 in the amount of \$258,061.41 and \$2,777.25 for the Library, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

### **VIII. Minutes**

A. Regular Town Board Meeting March 26, 2019: Motion to approve minutes as submitted, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

### **IX. Police Department**

A. Police Chief's Report: Report prepared and presented by William Defoe for March 2019 placed on file by Unanimous Consent.

B. Ordinance Updates Chapter 382: Snowmobile/ ATV/ UTV: First Read. Discussion on updating the language through out so that abbreviations for ATV/ UTV are consistent. This will be on the next agenda for Second Read/ approval.

### **X. Emergency Services**

A. Fire Chief's Report: Report prepared by Rick Reichkitzer for March 2019 placed on file by Unanimous Consent.

B. Contract with Stainless and Repair, Inc. for Two Pumper Truck Chasses: Motion to approve and have the Town Chair sign the contract, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

C. Hire Five Bugles as Architect for New Emergency Services Building: This is for pre-construction, they could also be hired in the future for construction management. Motion to approve the Town Chair signing the contract contingent upon review and approval by the Town's Attorney, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

D. Updates/ Considerations on Fire Related Matters

1. Old County Garage Upgrades: This garage has three stalls that could be upgraded for heated storage for emergency vehicles (estimated cost \$80,000). Once a new Fire Hall/ ESB is built, this will then be used to better store roads and parks vehicles and equipment. Motion to approve doing the repairs and upgrades to the Old County Garage, J. Patterson/ S. Brenna, 5 Ayes, Motion Carried.

2. Hangar Lease with W. Stout: Hangar #13A. This is a reverse lease; W. Stout will not be charged his usual lease while the Town is using it. Motion to approve and have the



Town Chair sign the Aircraft Hangar Use Agreement, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

**XI. Public Comment B\*\*:** Charley Brummer commented on getting rid of/ selling old windsleds.

Anna Lennick asked about ATV use on North Shore Road.

Michael Childers thanked the voters for giving him the honor of serving as a Town Board Member.

**XII. Lawsuits & Legal Issues:** Nothing.

**XIII. Liquor & Operators' Licenses**

A. "Class A" Liquor License

1. Island Market Inc., Serena Gelinis Agent (Six Month License 5/1/19-10/31/19)

Motion to approve the "Class A" Liquor License for the Island Market Inc., Serena Gelinis Agent (Six Month License 5/1/19-10/31/19), S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

**XIV. New Agenda Items for Future Meetings:** Propane Tank Inspections, Snowmobile/ ATV. UTV Ordinance, UDC Inspections memo.

**XV. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:37pm.

Submitted by Micaela Montagne, Town Clerk

Approved as submitted April 23, 2019. M. Montagne, Town Clerk

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY APRIL 23, 2019  
5:30 PM AT TOWN HALL  
Approved Minutes**

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

**Staff Present:** Lisa Potswald, Rick Reichkitzer, Elected Clerk Micaela Montagne

**Public Present:** Jim Peters, Charley Brummer, Gary Russell, Paul Brummer

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Charley Brummer questioned what was going on with Reiman Park on the North end: if nothing to happen then maybe the Town could sell it.

Gary Russell mentioned the talk last winter of running out of gasoline, and what might be done next year.

Paul Brummer said to talk with the Yacht Club and ask them to fill their gas tanks before ferry boats stop running.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated April 19, 2019 placed on file by Unanimous Consent.

Motion to move to agenda item IX. B. S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

**IX. Emergency Services**

B. Proposal to Compensate Volunteers and Appointed Officers for Extra Hours Spent on Fire Recovery Activities: Attorney P. Albrecht supports this. It is only for extra work on fire related activities. Motion to approve compensation for Fire Department and Ambulance Service members at \$20/ hour for their extra work done in relation to the fire, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

Motion to return to agenda item III. A. S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

**III. Public Works**

**A. Public Works Director:** L. Potswald mentioned that the culvert on Penny Lane is a problem, and not sure when it will be fixed due to road limits.

**B. Roads**

1. Contract with Andry Rasmussen and Sons for Roads Garage Make-up Air & Exhaust: Motion to approve the Contract with Andry Rasmussen and Sons for the roads garage make-up air & exhaust system, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

2. Hire Public Works Project Manager: Motion to hire Keith Sowl on a non-emergency basis at \$30/hour with hours not to exceed 800 hours, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

**C. Parks**

1. Contract with St. Croix Fence for New Playground Fence at the Rec Center: Motion to approve the Contract with St. Croix Fence for new playground fence at the Rec Center, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

2. Waive Recreation Center Rental Fee for Island Graduation Party(s), including June 2, 2019: Motion to waive the rental fee for the Rec Center graduation party on June 2, 2019 and future graduation parties (rental form will still need to be filled out and provide a security deposit), J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**D. Materials Recovery Facility (MRF)**

1. Change in Start Date for MRF Exchange Attendant: Motion to change the start date for the MRF Exchange Attendant, Gwen S. Patterson to a date to be determined by Gwen and Ted Pallas, S. Brenna/ M. Anderson, 4 Ayes, 1 Abstain (J. Patterson), Motion Carried.

**IV. Committees**

**A. Planning and Zoning**

1. Recommendation of Appointment for Town Plan Commission Member for Term ending April 30, 2022: Motion to appoint Samantha Follis to the term ending 4/30/2022, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

**B. Harbor Committee**

1. Wisconsin Harbor Assistance Program Grant Agreement: Motion to approve and have Chair J. Patterson sign the agreement, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

## **V. Town Hall Administration**

A. Accounting Administrator's Report: Motion to place the report prepared by Barb Nelson for April 2019 on file, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

B. Budget Summary Comparison Report: Motion to approve the Budget Summary Comparison Report dated 4/14/19, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

C. Grant Updates: There may be a HRK Foundation grant to help with the new Emergency Services Building. And the Library is looking into a Home Depot Grant for landscaping.

D. Items from Annual Town Meeting: Discussion included asking tourists to donate to the Town to help cover infrastructure costs, how to better communicate with the public and tax payers, the ADA ramp at the Rec Center. Town Board will discuss at a future workshop.

E. Contract with C & S Design Inc. for Architectural Work on the Old County Garage: Motion to approve the contract and have the Town Chair sign it, with work not to exceed \$6,000, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

F. Amendment to Contract with Barany Residential and Commercial Cleaning LLC: Amendment due to not having an Emergency Services Building and adding the SRE building since it is being used more as a fire hall. Motion to approve the addendum to the contract with Barany Residential and Commercial Cleaning LLC, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

G. Attachment 'C' to 2019 Compensation Resolution #2018-1211A: Motion to approve Attachment 'C' to 2019 Compensation Resolution #2018-1211A, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

H. Propane Tank Inspections: The State does the inspections; the Town owned tanks will be checked but not inspected because of liabilities.

I. 2019 Budget Updates and Considerations: Memo dated April 22, 2019 brought up some issues like the Town having to front the money for the dock project (reimbursed monthly), as well as everything with the loss of the Emergency Services Building.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$23,682.94, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. *[Clerk's Note: There was a duplicate Streicher's invoice of \$498.76 so the actual total is \$23,184.18.]*

**VII. Treasurer's Report:** Motion to accept the Treasurer's Cash Summary Report as of March 31, 2019 showing a total of \$2,949,601.57 and a total available checking of \$634,842.60, J. Patterson/ J. Carlson, 5 Ayes, Motion Carried.

## **VIII. Minutes**

A. Regular Town Board Meeting April 9, 2019: Motion to approve minutes as submitted, S. Brenna/ J. Carlson, 4 Ayes, 1 Abstain (G. Carlson), Motion Carried.

## **IX. Emergency Services**

A. Ambulance Director's Report: Report prepared by Cindy Dalzell for April 2019 placed on file by Unanimous Consent.

## **X. Police Department**

A. Ordinance Updates Chapter 382: Snowmobile/ ATV/ UTV: Second Read: one small typo and discussion on if 382-6 A. needs to be included or taken out for clarity now that all roads are routes. Motion to approve Ordinance 382 updates as presented with deleting 382-6 A. if needed and fixing the typo, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

B. Residential Lease Agreement with Cadotte to Rent Housing for Police Department: Motion to authorize the Town Chari to sign the Residential Lease Agreement with the Cadotte family, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**XI. Public Comment B\*\*:** Paul Brummer commented on putting wants before needs and cutting back with the tight budget and rebuilding the Fire Hall. He also commented on having the windsled refueling on the mainland in the winters.

**XII. Lawsuits & Legal Issues:** None.

**XIII. New Agenda Items for Future Meetings:** Scheduling a workshop (infrastructure donations, ADA ramp at Rec Center, questions and communication with tax payers), resignation of ZBOA member, posting for Sanitary District Member.

**XIV. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:35pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted, May 14, 2019. M. Montagne, Town Clerk

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY MAY 14, 2019  
5:30 PM AT TOWN HALL  
Approved Minutes**

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

**Staff Present:** Lisa Potswald, Ric Gillman, Ben Schram, Ted Pallas, Richard Laakonen, Elected Clerk Micaela Montagne

**Public Present:** Jim Peters, Keith Sowl, Ed Kale, Samantha Follis, Paul Brummer

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Paul Brummer commented on getting rid of the old Nelson Windsled.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated 5/10/2019 placed on file by Unanimous Consent.

Motion to move to agenda item V. H. La Pointe Stencil Project, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

### **V. Town Hall Administration**

H. Update on La Pointe Stencil Project: Samantha Follis was present to update the Town of the project with examples of stencils as well as the final slogans: 'Trash in the street pollutes what you eat' and 'Don't dump, drains to the lake'. A list of possible stencil locations around Town will be provided and on file at Town Hall.

Motion to move to agenda item III. C. 1. Letter from Ed Kale, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

### **III. Public Works**

#### **C. Parks**

1. Letter Received from Ed Kale Regarding Non-Motorized Vessels: E. Kale addressed the Board with his thoughts on how the non-motorized vessels came to be as well as current issues with them at Big Bay Town Park (accidents, safety and supervision as well as a change in the number of racks allowed for commercial canoes/ kayaks).

Motion to return to agenda item III. A. S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

### **III. Public Works**

#### **A. Public Works Director**

1. Public Work Director's Report: Report prepared by Nick Montano for April 2019 placed on file by Unanimous Consent.

#### **B. Roads**

1. Big Arns Road/ Briars Road: Report from Project Manager Keith Sowl. Discussion on waiting to hear from the DNR on delineation requirements as well as meeting and planning with Emmer Shield of Ashland County.

2. Budget for Big Arns/Briars Road Project: Preliminary budget for the road was prepared with an estimated total of \$315,500 including labor, equipment, gravel, culverts, etc.

3. Contract with ATS Specialized/Associated Training Services for On-site Motor Grader Training: Motion to approve the contract with ATS Specialized LLC for grader training for \$5100, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

4. Bid Notice for Crushed Road Gravel: Remove the line about town residents purchasing gravel. Motion to approve the Bid Notice for crushed gravel, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

5. Bid Notice for Culverts: Motion to authorize the bid notice for culverts, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

#### **C. Parks**

2. Contract with One Guy and Sons Plumbing for Joni's Beach Restrooms: Motion to approve the contract with One Guy and Sons Plumbing for \$2600, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

#### **D. Materials Recovery Facility (MRF)**

1. MRF Supervisor's Report: Report prepared and presented by Ted Pallas for April 2019 placed on file by Unanimous Consent. A future item is to increase fryer grease fee from \$0.25 to \$0.50 per gallon.

2. Contract with J-Mec Inc to Repair the MRF Glass Crusher: Not available yet.

3. Request for Proposal for Solid Waste, Construction, and Live Load Collection and Disposal Services: T. Pallas discussed leaving things as is for now while the operational analysis is being done and the driver can still do the runs. Discussion on training a back up driver. Motion to table until the next meeting, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

#### **E. Airport**

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for April 2019 placed on file by Unanimous Consent.

### **IV. Committees**

#### **A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: Not available

2. Appointment of Town Plan Commission Chair: Motion to appoint Suellen Soucek as Town Plan Commission Chair, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

3. Recommendation by the Town Plan Commission: Certified Survey Map for the Estate of Warren Anderson Parcel ID #014-00035-0100 Unassigned Fire Number North of Big Bay Rd: changing to two parcels, needs new parcel numbers. Motion to approve the CSM for the Estate of Warren Anderson, J. Carlson/ S. Brenna, 4 Ayes, 1 Abstain (M. Anderson), Motion Carried.

#### **B. Zoning Board of Appeals**

1. Resignation of Member: Motion to accept the resignation of Glenn Carlson from the Zoning Board of Appeals and thank him for his service, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

2. Appointment of Zoning Board of Appeals Chair: Chair Jim Patterson appoints Paul Brummer as the Chair of the Zoning Board of Appeals. Motion to ratify the appointment of Paul Brummer as Chair, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

#### **C. Winter Transportation Committee**

1. Nelson Windsled: The Nelson Windsled was purchased in 2000 for \$50,000 and now it is time to part with it. Discussion on putting it out for bids, splitting the money with the other two entities of the Winter Transportation Committee (Bayfield School District and Madeline Island Ferry Line). Motion to prepare a notice for sealed bids on the Nelson Windsled with a minimum required bid of \$1,000, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

### **V. Town Hall Administration**

A. Budget Report: Motion to approve the Budget Summary Report dated 5/12/2019, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

B. Grant Updates: L. Potswald is working on a fire protection equipment grant due in July.

C. Resolution #2019-0514: Alternate Members for Board of Review: Motion to approve Resolution #2019-0514, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

D. Budget Amendment 2019-2: Motion to approve Budget Amendment 2019-2, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

E. Sunset Clause on Incidental Structure Rentals in Rental Ordinance: Motion to table until a workshop, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

F. Schedule Town Board Workshop and Discuss Agenda Items: Sunset clause in Rental Ordinance, communicating with the public, ramp at the Rec Center, increasing revenue (head tax/ posters/ donations). Scheduled for Tuesday May 21, 2019 at 5:15pm. A future workshop agenda item will be about the building inspection services.

G. Attachment 'D' to 2019 Compensation Resolution #2018-1211A: Motion to approve Attachment 'D' to 2019 Compensation Resolution #2018-1211A, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

I. Update Policies and Procedures

1. Purchasing and Contracting Policy
2. Capital Improvement Plan (CIP)
3. Employee Performance Evaluations
4. Hazard Communication Program
5. Information Security Policy
6. Cemetery Policy (Ordinance 220)
7. Return Check Fee Policy
8. Use of Town Buildings Policy
9. Town Board Meetings Recordings Retention Policy
10. Town Board Meeting Agenda Policy
11. Town Board Agenda Order Policy
12. Winter Road Maintenance Policy
13. Use of the Recreation Center for the Island Graduation Party Policy

Motion to table updating the policies and procedures until the next meeting, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

J. Letter to Verizon Regarding Right of First Refusal for Cell Tower: Motion to authorize the Town Chair to sign the letter, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$65,194.66, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. [*Clerk's Note: The vouchers should be \$65,184.66 (a reduction of \$10 due to Andry Rasmussen charged their hourly rate instead of contract rate).*]

**VII. Alternative Claims:** Motion to approve Alternative Claims for April 2019 in the amount of \$200,531.47 and \$687.49 for the Library, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

**VIII. Treasurer's Report:** Motion to accept the Treasurer's Cash Summary Report as of April 30, 2019 showing a total of \$3,580,646.59 and a total available checking of \$191,400.98, J. Patterson/ M. Anderson, 5 Ayes, Motion Carried.

**IX. Minutes**

A. Regular Town Board Meeting April 23, 2019: Motion to approve minutes as submitted, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

**X. Police Department**

A. Police Chief's Report: Report prepared by William Defoe for April 2019 placed on file by Unanimous Consent.

## **XI. Emergency Services**

A. Fire Chief's Report: Report prepared by Rick Reichkitzer for April 2019 placed on file by Unanimous Consent.

B. Reimbursement for Personal Items Lost in Fire (Police & Fire Departments): Motion to authorize the reimbursement of personal items lost in the fire as laid out in the memo dated 5/13/2019 (with a total of \$11,297.88; \$5,000 covered by insurance and the rest from the ESB fund), G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

**XII. Public Comment B\*\*:** Jim Peters thanked the Town Crew for cleaning up the streets and that things look nice for the summer.

Jim Patterson will attend the ground-breaking ceremony for the Cell Tower in Red Cliff.

**XIII. Lawsuits & Legal Issues:** Nothing

## **XIV. Liquor & Operators' Licenses**

A. Temporary "Class B" License

1. Madeline Island Wilderness Preserve, May 25, 2019: Motion to approve the Temporary "Class B" License for the Madeline Island Wilderness Preserve on May 25, 2019, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

**XV. New Agenda Items for Future Meetings:** Opening of Bids, amend fee schedule for MRF, MRF hauling request for bids, ZA report, fire hall updates

**XVI. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

Submitted by Micaela Montagne, Town Clerk

Approved as submitted, May 28, 2019. M. Montagne, Town Clerk.

**TOWN OF LA POINTE  
SPECIAL TOWN BOARD MEETING  
TUESDAY MAY 21, 2019  
5:15pm AT TOWN HALL  
Approved Minutes**

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

**Staff Present:** Lisa Potswald, Elected Clerk Micaela Montagne

**Public Present:** Jim Peters, Charley Brummer, Gary Russell, Robin Russell, Paul Brummer

**Called to Order:** 5:17pm

1. Public Comment: Charley Brummer mentioned concerns about high water. Paul Brummer commented on the sunset clause and on donations. Robin Russell also commented on donations.

2. Town Board Planning and Education Meeting/ Workshop

Motion to move to item 2. C., G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.



C. Additional Revenue/ Head Tax/ Donations: Discussion on how a head tax is allowed but that local employees and commuters will have to pay the most. S. Brenna brought up having a flyer put up around town and on ferries that asks for donations (donations to a municipality are tax deductible). A premier sales tax was also mentioned, though for La Pointe to do it we would have to get special legislation. Asking the Great Lakes Alliance what other islands do for additional revenue, especially for infrastructure related to high tourism.

Motion to return to item 2. A. G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

A. Sunset Clause on Incidental Structure Rentals in Rental Ordinance: The Town Plan Commission would like the Town Board to better define the sunset clause on renting incidental structures in the Rental Ordinance as to what will happen in two years when it is reviewed. Discussion on the review in two years will be on how the rental of incidental structures is going, if they are causing problems, or if it is going okay. Discussion on possibly allowing those with incidental structure rental permits in good standing to be grandfathered in if the Board decides to not grant any new applications for renting incidental structures. A draft will be presented at the next Board meeting.

B. Communicating with the Public/ Taxpayers: Though the Board believes they are doing a pretty good job of communicating with the public, they agreed that an informal informational meeting in July could be good to update the public on projects and have some question and answer time.

D. ADA Ramp at Rec Center: the ramp is in the Park and Recreation Plan- to get from the handicap parking to the pavilion. Shelter. A design was provided to also include getting from the other parking areas to the pavilion.

3. Public Comment\*\*: Paul Brummer commented on rentals and on changing the laws for a head tax or resort tax. Robin Russell commented on resort tax. Gary Russell commented on head tax and parking/ congestion in Bayfield. Charley Brummer commented on sending a letter to legislators or Army Corp about high water even if nothing can be done.

Motion to adjourn, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:18pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted May 28, 2019. M. Montagne, Town Clerk.

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY MAY 28, 2019**  
**5:30 PM AT TOWN HALL**  
Approved Minutes

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

**Staff Present:** Lisa Potswald, Ric Gillman, Ben Schram, Elected Clerk Micaela Montagne

**Public Present:** Evan Erickson, Arnie Nelson, Jim Peters, Diane Jenkins, Steve Lennick, Anna Lennick, Paul Brummer, Charley Brummer, Gary Russell, Steve Lahti  
**Called to Order:** 5:30pm

**I. Public Comment A\*:** Paul Brummer commented on the Marathon paying for Town expenses and he also provided an engraved shovel handle as a gift to Ham Ross as it is his last day as Sexton.

Diane Jenkins commented on being proactive to protect what is left of the Big Bay Town Park beach.

Steve Lahti asked that the dock bids be moved up in the agenda.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated May 24, 2019 placed on file by Unanimous Consent.

Motion to move to agenda item III. E. 1., S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

### **III. Public Works**

#### **E. Harbor**

1. Open Bids for La Pointe Town Dock Project: Two bids received. 1. Wren Works LLC for \$2,195,127.43. 2. Michels Foundations for \$3,227,751.00. Bids will be sent to SmithGroup JJR for review.

Motion to return to agenda item III. A. S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

### **III. Public Works**

**A. Public Works Director:** Nothing at this time.

#### **B. Roads**

1. Contract with Wisconsin Salt Solutions for Calcium Chloride Dust Control: Price is \$1.075/ per gallon, contract not to exceed \$24,900. Motion to approve the contract as presented, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

2. Contract Amendment with Andry Rasmussen and Sons, Inc for Garage Makeup Air and Exhaust: Motion to approve the contract extension through July 31, 2019 and have the Town Chair sign it, S. Brenna/ G. Carlson, 4 Ayes, 1 Nay (M. Anderson), Motion Carried.

#### **C. Parks**

1. Posting for Campground Host 2: Motion to approve the posting, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

2. ADA Ramp at Rec Center: Motion to approve installing an ADA ramp at the Rec Center from parking to the pavilion (\$1,675.12 from the contingency fund), S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

#### **D. Cemetery**

1. Appointment of Sexton: Motion to appoint Paul Brummer and Charley Brummer as sextons effective immediately, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

Motion to appoint Ham Ross as sexton Emeritus for his devotion to the Madeline Island Cemeteries, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

2. Contract Extension with Rick Reichkitzer Construction for Greenwood Chapel Project: Motion to extend the contract and include the changes laid out in the memo from Lisa Potswald dated May 28, 2019 (and to have R. Reichkitzer sign it), J. Carlson/ G. Carlson, 5 Ayes, Motion Carried.

3. Changes to Cemetery Ordinance Chapter 220: Motion to approve changes to Ordinance Chapter 220: Cemetery, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

#### **IV. Committees**

##### **A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: Report prepared and presented by Ric Gillman placed on file by Unanimous Consent.

2. Final Effective Date for Zoning Ordinance Changes: Motion to approve the final effective date for the Zoning Ordinance Changes, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

##### **V. Town Hall Administration**

A. Accounting Administrator's Report: G. Carlson went over how it may be necessary to have a different auditor if more than \$750,000 is spent on a single project in the year (dock project). Motion to accept the report for May 2019, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Budget Summary Comparison Report: Motion to approve the Budget Comparison Report dated 5/18/19, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

C. Grant Updates: Nothing

D. Sunset Clause on Incidental Structure Rentals in Rental Ordinance: Language added that should the Town Board decide to not continue with the rental of incidental structures after two years, that those with permits in good standing will be grandfathered in. Motion to approve the changes as presented, G. Carlson/ S. Brenna, 4 Ayes, 1 Nay (J. Carlson), Motion Carried.

E. Request for Bids: Purchase and Delivery of Liquefied Petroleum Gas: Motion to approve the posting for bids, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

F. Update Policies and Procedures

1. Purchasing and Contracting Policy
2. Capital Improvement Plan (CIP)
3. Employee Performance Evaluations
4. Hazard Communication Program
5. Information Security Policy
6. Return Check Fee Policy
7. Use of Town Buildings Policy
8. Town Board Meetings Recordings Retention Policy
9. Town Board Meeting Agenda Policy
10. Town Board Agenda Order Policy
11. Winter Road Maintenance Policy
12. Use of the Recreation Center for the Island Graduation Party Policy

Motion to approve all but the Hazard Communication Program, Use of Town Buildings Policy, Town Board Meeting Agenda Policy, and the Use of the Recreation Center for the Island

Graduation Party Policy, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. The four not approved will be on the next agenda.

G. Special Event Permit, Inline Skate Marathon June 15, 2019: Motion to approve the Special Event Permit, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

H. Ordinance 2019-01 Ordinance Relating to Confidentiality of Income and Expenses Provided to Assessor for Assessment Purposes: Motion to approve Ordinance 2019-01, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

I. Town Owned Equipment and Other Items for Sale/ Bid: Motion to approve the sale of the *Nelson* Windsled, *Recreation Center wooden* fencing, *John Deere 544* wheel loader and the old 508 ambulance and post for auction, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$100,212.04, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

### **VII. Minutes**

A. Regular Town Board Meeting May 14, 2019: Motion to approve minutes as submitted, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting Workshop May 21, 2019: Motion to approve minutes as submitted, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

### **VIII. Emergency Services**

A. Ambulance Director's Report: Report prepared by Cindy Dalzell for May 2019 placed on file by Unanimous Consent.

B. Increase Spending Level on Fire Department Credit Card (Tim Eldred) to \$5,000: Motion to approve the credit card spending increase for Tim Eldred, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

C. Consideration of Emergency Services Agreement with the Town of La Pointe for the Bad River Band Property on Madeline Island: Discussion on if there should be an agreement or Memorandum of Understanding between the Town and the Bad River Band Tribe for the Town providing emergency services to the reservation land on the north end, especially as they will be renting some of the cabins. Motion to have Lisa Potswald communicate with the tribe to obtain permission to provide emergency services on the Bad River Band reservation property, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

### **IX. Library**

A. Library Board Minutes March 19, 2019

B. Library Board Minutes April 23, 2019

C. Library Board Minutes May 1, 2019

Motion to place the Library Board Minutes for March 19, April 23, and May 1 on file, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

**X. Public Comment B\*\*:** Jim Peters thanked the Board and the Parks Department on approving the ramp at the rec center. He also mentioned that he talked with Ben Schram and there will be signs regarding vegetation at the Town Park.

John Carlson questioned the status of the MRF hauling truck, as there were conflicting reports from employees. (It did pass DOT inspection).

**XI. Lawsuits & Legal Issues:** There is a lawsuit that will be on a future agenda.

**XIII. New Agenda Items for Future Meetings:** policies that were not approved, propane bids, M. Anderson would like an update on the pergola well/ drinking fountain, and to have Big Arns/ Brians Road project on each agenda for updates.

**XIV. Adjourn:** Motion to adjourn, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:35pm.

Submitted by Micaela Montagne, Town Clerk.

Approved Minutes as corrected (addition of detail in V. I.), June 11, 2019. M. Montagne, Town Clerk.

**TOWN OF LA POINTE  
SPECIAL TOWN BOARD MEETING  
TUESDAY JUNE 4, 2019  
4:45pm AT TOWN HALL  
Approved Minutes**

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, John Carlson

**Town Board Members Absent:** Glenn Carlson

**Staff Present:** Elected Clerk Micaela Montagne

**Called to Order:** 4:45pm

1. Open Bids for Crushed Gravel: One bid received from Nelson Construction: price for gravel stockpile at the north Shore Pit \$28.60 per ton for 4,000 tons. Price for gravel delivered to Madeline Island Airport \$32.60 per ton for 4,000 tons.
2. Adjourn: Motion to adjourn, S. Brenna/ J. Carlson, 4 Ayes, Motion Carried.

Submitted by Micaela Montagne, Town Clerk

Approved as Submitted June 11, 2019. M. Montagne, Town Clerk

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY JUNE 11, 2019  
5:30 PM AT TOWN HALL  
Approved Minutes**

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

**Staff Present:** Lisa Potswald, Ben Schram, Cindy Dalzell, Keith Sowl, Elected Clerk Micaela

Montagne

**Public Present:** Peter Rogers, Gene Nelson, Marilyn Hartig, Paul Brummer, Charley Brummer, Charles Nelson

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Marilyn Hartig would like to see parking on Main Street, downtown as short term.

Peter Rogers commented on the pergola well: the Rogers Family would like to keep some stone work there as a memorial but they do not need the water fountain. There has been talk of a water feature that would be nice.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated June 7, 2019 placed on file by Unanimous Consent.

Motion to move agenda item V. C. Open Propane Bids to after III. B. 3, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

Motion to move to agenda item XI. C. Purchase of new ambulance, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

### **XI. Emergency Services**

C. Purchase of New Ambulance: Cindy Dalzell stated that the old 508 ambulance that has been used since the fire has been trouble. The new ambulance purchased will not be ready until next year, so they need another working ambulance, so they have two in operation. A used 2012 ambulance was found with 80,000 miles for \$39,000. Not in purchase plan, but the department will use funds from designated funds as well as fire recovery fund. Motion to approve the purchase of the new ambulance as presented, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

Motion to move to agenda item V. C. now, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

### **V. Town Hall Administration**

C. Open Bids: Purchase and Delivery of Liquefied Petroleum Gas: Administrator Potswald pointed out that there was a mistake in the information sent out- a dollar amount was included in the draft contract. Request for proposals will be reissued. One proposal was received from La Pointe Gas and Septic, who can resubmit if desired.

Motion to return to item III on the agenda, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

### **III. Public Works**

#### **A. Public Works Director**

1. Public Work Director's Report: Discussion on getting reports early to ask questions and possibly have N. Montano present at meetings if there is need for discussion. Report for May 2019 placed on file by Unanimous Consent.

#### **B. Roads**

1. Big Arns Road/ Briars Road: Report and emails submitted by Keith Sowl. K. Sowl updated the Board that some work has been done, Emmer Shields was present to do some

field work. Plans will be submitted to the DNR then need to wait until they give the go ahead. K. Sowl also mentioned that the roads crew is understaffed, and it would be nice to have a laborer for additional help. Will be on next agenda. K. Sowl's report placed on file by Unanimous Consent.

2. Open Culvert Bids: None received. Will wait to reissue until there is a firm list of what is needed.

3. Open Bids for Old County Garage Renovation: None received. Will extend the deadline and contact interest parties.

4. Contract with Nelson Construction for Purchase of Crushed Gravel: Motion to approve the contract for the purchase and some hauling of gravel, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried. *[Clerk's note: there was discussion on a lesser amount than what was in the original bid submitted by Nelson Construction opened at the June 4, 2019 meeting. This was a mistake and the rates are as they were submitted in the original bid: \$28.60/ton for pile at North End pit; \$32.60/ ton delivered to airport. There was also an additional cost of \$5.50/ ton for gravel hauled to Big Arns/ Brians and dumped or spread]*

#### **C. Parks**

1. Hire Campground Host 2: Motion to hire William Krieg as Campground Host 2 with a wage of \$16.00/ hour start and end dates to be determined by Ben Schram, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

2. Update on the Pergola Well/ Drinking Fountain: quotes to fix the drinking water are expensive. The Board is okay with Ben Schram looking into possible options for a water feature and leaving some stone work for the Rogers Memorial.

#### **D. Materials Recovery Facility (MRF)**

1. MRF Supervisor's Report: Report for May 2019 placed on file by Unanimous Consent.

2. Post for MRF Part Time Seasonal Attendant: Current Attendant has resigned. Motion to post for the Part Time seasonal Attendant with a wage of \$15.00/ hour (higher than previous), J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

Motion to move to agenda item V. E., S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

#### **V. Town Hall Administration**

E. Commercial Inspection at Tom's Burned Down Café: Ric Gillman will be meeting with T. Nelson about zoning issues. Lisa spoke with James Price who would like to work with T. Nelson to have everything in compliance. Motion to let Mr. Price work with Tom Nelson to come into compliance with whatever/ anything that J. Price finds wrong, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

Motion to return to the agenda as posted, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

#### **III. Public Works**

##### **E. Airport**

1. Airport Manager's Report & Checklist: Report for May 2019 placed on file by Unanimous Consent.

#### **IV. Committees**

### **A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: Not available as the last report was through May 2019.

2. Addition to Parks and Recreation Plan: addition of language for the Public Arts Committee. Motion to approve adding the language as presented, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

Motion to move to agenda item XIII. A. G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

### **XIII. Lawsuits & Legal Issues**

A. ADJOURN TO CLOSED SESSION ACCORDING TO WISCONSIN STATUTE 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: William Defoe vs. Town of La Pointe Case No. 19CV57: Motion to go into closed session as posted, G. Carlson/ S. Brenna, all 5 Ayes, Motion Carried. 6:16pm.

B. Reconvene to Open Session Pursuant to State Statute 19.85(2) to Take Any Action(s) or Adopt Resolution on Issues Discussed in Closed Session: Motion to return to open session, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried. 7:04pm.

Motion to go back to the agenda, item IV. B., M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

### **IV. Committees**

#### **B. Cemetery Chapel Committee**

1. Payment to Rick Reichkitzer Construction for Greenwood Chapel: Motion to approve payment to Rick Reichkitzer Construction for \$17,000, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

### **V. Town Hall Administration**

A. Budget Report: Not submitted.

B. Grant Updates: None.

D. Update Policies and Procedures

1. Hazard Communication Program: Motion to approve the Hazard Communication Program policy, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

2. Use of Town Buildings Policy: Add Town Hall as a command center for emergencies. Motion to approve the Use of Town Buildings Policy, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

3. Town Board Meeting Agenda Policy: Change Friday deadline to Thursday in point 2. Motion to approve the Town Board Meeting Agenda Policy, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

4. Use of the Recreation Center for the Island Graduation Party Policy: Motion to approve, S. Brenna/ J. Carlson, 5 yes, Motion Carried.

F. Contract with Island Septic for Septic Waste Removal: Motion to approve the contract, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.



**VI. Vouchers:** Motion to approve vouchers in the amount of \$38,484.57, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VII. Alternative Claims:** Motion to approve Alternative Claims for May 2019 in the amount of \$187,412.10 and \$12,982.79 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VIII. Treasurer's Report:** Motion to approve the Treasurer's Cash Summary as of May 31, 2019 showing a total of \$3,411,512.59 and a total available checking of \$461,987.48, J. Patterson/ J. Carlson, 5 Ayes, Motion Carried.

#### **IX. Minutes**

A. Regular Town Board Meeting May 28, 2019: Clerk adding details to items for auction in item V. I. Motion to approve minutes with the change, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting June 4, 2019: Motion to approve minutes as submitted, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

#### **X. Police Department**

A. Police Chief's Report: New police truck will be different than originally planned but will have the same police package for the same price. Report for May 2019 placed on file by Unanimous consent.

#### **XI. Emergency Services**

A. Fire Chief's Report: Report for May 2019 placed on file by Unanimous Consent.

B. Construction Management Contract Amendment with Five Bugles/ Wendel for Emergency Services Building: Motion to approve the Contract for Construction Management with Five Bugles/ Wendel for Emergency Services Building, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

#### **XII. Public Comment B\*\*:** None.

#### **XIV. Liquor & Operators' Licenses**

A. Class "A" Fermented Malt Beverage License

1. Island Market Inc., Serena Gelinas Agent

Motion to approve the Class "A" Fermented Malt Beverage License for the Island Market Inc., Serena Gelinas Agent, M. Anderson/G. Carlson, 5 Ayes, Motion Carried.

B. "Class B" Retail Liquor License

1. Beach Club/ Bell Street Restaurant's Inc, Joseph Wiltz, Agent

2. Bell Street Tavern/ Bell Street Global, Joseph Wiltz Agent

Motion to approve the "Class B" Retail Liquor Licenses for Beach Club/ Bell Street Restaurant's Inc, Joseph Wiltz, Agent and Bell Street Tavern/ Bell Street Global, Joseph Wiltz Agent, M. Anderson/G. Carlson, 5 Ayes, Motion Carried.

C. Class "B" Retail Sale of Fermented Malt Beverages License

1. Beach Club/ Bell Street Restaurant's Inc, Joseph Wiltz, Agent

2. Bell St. Gallery Art Bar/ McHugh Images Ltd, Steve McHugh Agent
3. Bell Street Tavern/ Bell Street Global, Joseph Wiltz Agent
4. Madeline Island Golf Club, Inc, Michael Starck Agent
5. Rock House Food Truck, Elena Bangeeva Erickson

Motion to approve the Class “B” Retail Sale of Fermented Malt Beverages Licenses for Beach Club/ Bell Street Restaurant’s Inc, Joseph Wiltz, Agent, Bell St. Gallery Art Bar/ McHugh Images Ltd, Steve McHugh Agent, Bell Street Tavern/ Bell Street Global, Joseph Wiltz Agent, Madeline Island Golf Club, Inc, Michael Starck Agent, Rock House Food Truck, Elena Bangeeva Erickson, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

D. “Class C” Wine License

1. Bell St. Gallery Art Bar/ McHugh Images Ltd, Steve McHugh Agent

Motion to approve the “Class C” Wine License for Bell St. Gallery Art Bar/ McHugh Images Ltd, Steve McHugh Agent, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

E. Cigarette and Tobacco License

1. Beach Club/ Bell Street Restaurant’s Inc.
2. Island Market Inc.

Motion to approve the Cigarette and Tobacco Licenses for the Beach Club/ Bell Street Restaurant’s Inc. and Island Market Inc. M. Anderson/ S, Brenna, 5 Ayes, Motion Carried.

F. Non-intoxicating Beverage License

1. Adventure Vacations
2. Beach Club/ Bell Street Restaurant’s Inc
3. Bell St. Gallery Art Bar/ McHugh Images Ltd
4. Bell Street Tavern/ Bell Street Global
5. Island Market Inc.
6. Madeline Island Golf Club, Inc
7. Madeline Island Music Camp/ Madeline Island Chamber Music
8. Madeline Island Yacht Club
9. McPearson’s/ Quinn & Zayda’s
10. Motion to Go/ Nervous Squirrel Ltd
11. Rock House Food Truck
12. Three Labs Up North LLC, Dockside Gifts

Motion to approve the twelve Non-intoxicating Beverage Licenses listed above, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

G. Operator’s Licenses

1. Catherine Ashe
2. Monique Darton
3. Alicia Montagne
4. Barbara Nelson

Motion to approve Operator’s Licenses for Catherine Ashe, Monique Darton, Alicia Montagne and Barbara Nelson, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

H. Temporary Class “B”/ “Class B” Retailer’s License

1. Madeline Island Chamber Music: July 6, 2019 at the Clubhouse
2. Madeline Island Chamber Music: July 13, 2018 at the Clubhouse

Motion to approve Temporary Class “B”/ “Class B” Retailer’s Licenses for Madeline Island Chamber Music on July 6, 2019 and July 13, 2019 at the Clubhouse, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**XV. New Agenda Items for Future Meetings:** Parking on Main Street, Roads Laborer posting, Grant Policy and Debriefing Policy

**XVI. Adjourn:** Motion to adjourn, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 7:27pm.

Submitted by Micaela Montagne, Town Clerk

Approved as submitted (one small typo corrected), June 25, 2019. M. Montagne, Town Clerk.

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY JUNE 25, 2019  
5:30 PM AT TOWN HALL  
Approved Minutes**

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

**Staff Present:** Lisa Potswald, Nick Montano, Cindy Dalzell, Nick French, Rick Reichkitzer, Elected Clerk Micaela Montagne

**Public Present:** Alyssa Larsen, Tim Eldred, Robin Russell, Marilyn Hartig, Alan Hardie, Paul Brummer, Jim Peters, Evan Erickson, Marty Curry, Chris Wolfe, Robert Krzyzanowski of Five Bugles

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Tim Eldred spoke and submitted a document in opposition of limiting parking on Main Street to two hours.

Paul Brummer commented on not going over board when deciding on a design for the new Emergency Services Building.

**II. Town Administrator’s Report:** Report prepared and presented by Lisa Potswald dated June 21, 2019 placed on file by Unanimous Consent.

Motion to move to agenda item VIII. B. Emergency Services, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VIII. Emergency Services**

B. Presentation by Five Bugles/Recommendation for Emergency Services Building Construction: Robert Krzyzanowski of Five Bugles presented four different options for the general design of the new Emergency Services Building based on many meetings with the

departments and discussions about what our Town needs. It was noted that all of the designs are just mapping out areas and uses of those areas, no floor plans have been drawn up yet. The four options were different in how much the police department was part of the building as well as decontamination facilities. The designs also included additional options that bidders will have to include, and the Town Board will decide on in the future.

C. Emergency Services Building Rebuild: Motion to move forward with option C (that includes the police department as well as decontamination but not offices or a few other wants), M. Anderson/ S. Brenna, 5 Ayes, Motion Carried. Five Bugles will now begin working on floor plans and 3D rendering etc.

Motion to return to agenda item III., M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

### **III. Public Works**

#### **A. Public Works Director**

#### **B. Roads**

A. Big Arns Road/ Brians Road: Some pit run has been hauled and spread. Still waiting for DNR on what may be needed for a wetland delineation. Report from Keith Sowl placed on file by Unanimous Consent.

B. General Laborer Job Description: Motion to approve job description for General Road Crew Laborer, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

C. Posting for Temporary General Laborer: Motion to approve the posting, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

D. Temporary Road Crew I and II Job Description: was approved previously.

E. Temporary Road Crew Job Posting: Motion to approve job posting, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

F. Consider Purchasing or Leasing a Loader for the Big Arns Road Project: Lengthy discussion on wheel loader and options for leasing. Public Works director would like to lease a 444L John Deere wheel loader for \$1802.58/ month for five years which would include all maintenance and repairs. It would mostly be used for Big Arns Road but will come with a sweeper and can be used for snow and other road things. Motion to lease the 444L John Deere Wheel Loader for five years, S. Brenna/ G. Carlson, 3 Ayes, 2 Nays (J. Carlson & M. Anderson), Motion Carried. Further discussion on what it might cost to only lease for one year. S. Brenna amended the motion to lease the 444L wheel loader with the length of time depending on what it would cost per month for just one year, if it is too expensive and not worth it, continue with the five year. G. Carlson seconds, 5 Ayes, Motion Carried.

G. Consider Purchasing a Shipping/ Storage Container for Temporary Storage: Motion to approve the purchase of a used 20 foot storage container for no greater than \$3400, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**C. Parks:** Nothing

#### **D. Harbor**

A. Contract with Smithgroup for Construction Administration for Dock Project: Motion to authorize the Town Chair signing the contract with Smithgroup for construction management for the dock project, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. The Board would like to further discuss the dock project and financing at a workshop.

### **IV. Committees**

**A. Planning and Zoning:** Nothing.

**B. Housing Authority**

1. Appointment of Member for Term Ending 6/30/22: Motion to appoint Mike Anderson to the term ending 6/30/2022, S. Brenna/ G. Carlson, 4 Ayes, 1 Abstain (M. Anderson), Motion Carried. Discussion on looking into bylaws of this committee and if it is needed, also the possibility of an affordable housing committee.

**C. Zoning Board of Appeals**

1. Appointment of Two Members for Terms Ending 6/30/22: Motion to appoint William Tibble and Louise McCray to terms ending 6/30/2022, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**D. Cemetery Chapel Committee**

1. Change Order #5 for Rick Reichkitzer Construction for Greenwood Cemetery Chapel: Motion to approve the change order for \$13,580, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**V. Town Hall Administration**

A. Accounting Administrator's Report: None.

B. Budget Summary Comparison Report: None.

C. Grant Updates: None.

D. Special Event Permit: Madeline Island Marathon, Inc. May 16, 2020: Motion to approve the Special Event Permit, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

E. Fireworks Permit: Hollywood Pyrotechnics, July 4, 2019: Motion to approve the permit, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

F. Open Proposals: Purchase and Delivery of Liquefied Petroleum Gas: two received. 1. Midland Services for \$1.52/ gallon that includes three ferry fees. 2. La Pointe Gas and Septic for \$1.36/ gallon. Contract will be on next agenda.

G. Grant Policy: First Read: no changes.

H. Debriefing Policy: First Read: the Emergency Services will review the draft policy as well.

I. Town's Legal Counsel: Matt Anich is retiring. He is recommending that his colleague Max Lindsey take over the Town's Legal Counsel. The Board would like to meet with M. Lindsey at the next Town Board Meeting before deciding on whether to put out a request for services or not.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$193,980.62, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VII. Minutes**

A. Regular Town Board Meeting June 11, 2019: One small typo to correct. Motion to approve minutes as corrected, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

**VIII. Emergency Services**

A. Ambulance Director's Report: Report prepared by Cindy Dalzell dated June 25, 2019 placed on file by Unanimous Consent.

D. Forest Fire Protection Grant Application: Motion to approve the Forest Fire Protection Grant Application, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

## **IX. Police Department**

A. Amend Ordinance 425-35 to Allow 2-hour Parking on Main Street: First Read. Glenn Carlson recused himself and removed himself from the table. Discussion on having this as a workshop agenda item.

## **X. Library**

A. Library Board Minutes May 21, 2019: Motion to place minutes on file, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

B. Appointment of Two Library Board Members Terms Ending 6/30/22: Motion to appoint Keith Ryskoski and Peggy Ross to terms ending 6/30/2022, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

**XI. Public Comment B\*\*:** Paul Brummer commented on how spending needs to be kept in check. And that a public hearing is not needed for amending the Ordinance chapter 425.

## **XII. Lawsuits & Legal Issues**

A. William Defoe vs. Town of La Pointe Case No. 19CV57: Nothing to report.

## **XIII. Liquor & Operators' Licenses**

A. Combination "Class A" Liquor License and Class "A" Fermented Malt Beverage License

1. L & D Trading Post/ Lori's Store, Lori Hinrichsen Agent
2. Mission Hill Coffee House/ La Pointe Provisions, Marie Noha

Motion to approve Combination "Class A" Liquor License and Class "A" Fermented Malt Beverage Licenses for L & D Trading Post/ Lori's Store, Lori Hinrichsen Agent and Mission Hill Coffee House/ La Pointe Provisions, Marie Noha, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

B. "Class B" Liquor License

1. On the Edge Inc./ Café Seiche, Chris Wolfe Agent
2. The Pub on Madeline Island Inc., Amitty Romundstad Agent

Motion to approve "Class B" Liquor Licenses for On the Edge Inc./ Café Seiche, Chris Wolfe Agent (contingent upon payment of personal property tax) and The Pub on Madeline Island Inc., Amitty Romundstad Agent, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

C. Class "B" Sale of Fermented Malt Beverages License

1. Farmhouse Madeline Island, Lauren Schuppe Agent
2. Frankie's Inc./ Grampa Tony's, Susan Flores, Agent
3. Middle Road Literary/ Arts Society Inc./ Leona's aka Tom's Burned Down Café, Kirsten Pedersen Agent
4. The Pub on Madeline Island Inc., Amitty Romundstad Agent
5. On the Edge Inc./ Café Seiche, Chris Wolfe

Motion to approve Class "B" Sale of Fermented Malt Beverages Licenses for Farmhouse Madeline Island, Lauren Schuppe Agent, Frankie's Inc./ Grampa Tony's, Susan Flores, Agent, Middle Road Literary/ Arts Society Inc./ Leona's aka Tom's Burned Down Café, Kirsten Pedersen Agent, The Pub on Madeline Island Inc., Amitty Romundstad Agent On the Edge Inc./ Café Seiche, Chris Wolfe (contingent upon payment of personal property tax), J. Carlson/ G. Carlson, 5 Ayes, Motion Carried.

D. Reserve "Class B" Liquor License

1. Middle Road Literary/ Arts Society Inc./ Leona's aka Tom's Burned Down Café, Kirsten Pedersen Agent

Motion to approve the Reserve “Class B” Liquor License for Middle Road Literary/ Arts Society Inc./ Leona’s aka Tom’s Burned Down Café, Kirsten Pedersen Agent, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

E. “Class C” Wine License

1. Farmhouse Madeline Island, Lauren Schuppe Agent
2. Frankie’s Inc./ Grampa Tony’s, Susan Flores, Agent

Motion to approve the “Class C” Wine Licenses for Farmhouse Madeline Island, Lauren Schuppe Agent and Frankie’s Inc./ Grampa Tony’s, Susan Flores, Agent, J. Carlson/ G. Carlson, 5 Ayes, Motion Carried.

F. Cigarette and Tobacco License

1. L & D Trading Post/ Lori’s Store
2. Middle Road Literary/ Arts Society Inc./ Leona’s aka Tom’s Burned Down

Café: Motion to approve Cigarette and Tobacco Licenses for L & D Trading Post/ Lori’s Store and Middle Road Literary/ Arts Society Inc./ Leona’s aka Tom’s Burned Down Café, J. Carlson/ G. Carlson, 5 Ayes, Motion Carried.

G. Non-intoxicating Beverage License

1. Farmhouse Madeline Island
2. Frankie’s Inc./ Grampa Tony’s
3. L & D Trading Post/ Lori’s Store
4. Middle Road Literary/ Arts Society Inc./ Leona’s aka Tom’s Burned Down Café
5. Mission Hill/ La Pointe Provisions
6. On the Edge Inc./ Café Seiche
7. The Pub on Madeline Island Inc.

Motion to approve Non-intoxicating Beverage Licenses for the seven listed above, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

H. Operator’s Licenses

1. Lauren Brandabur Burtaux
2. Charles Campbell
3. Kye Castillo
4. Ricky Edwards
5. Chayce Larson
6. Thomas Nelson
7. Paul Turner
8. Jessica Williams

Motion to approve all Operator’s Licenses for the eight listed above, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

I. Temporary Class “B”/ “Class B” Retailer’s License

1. Madeline Island Historical Preservation Association, July 4, 2019 at Rec Center
2. La Pointe Center for the Arts. July 11, 2019 at the Recreation Center

Motion to approve both Temporary Class “B”/ “Class B” Retailer’s Licenses, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**XIV. New Agenda Items for Future Meetings:** Reviewing the Housing Authority Committee, possibility of adding affordable housing or creating a new committee, meeting with Max Lindsey, Attorney. Workshop for July 16, 2019 with the dock and main street parking agenda

items. Clerk to contact James Price about his ideas for the future of the Building Inspection program.

**XV. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 7:42pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted July 9, 2019. M. Montagne, Town Clerk

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY JULY 9, 2019  
5:30 PM AT TOWN HALL  
Approved Minutes**

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

**Staff Present:** Lisa Potswald, Nick Montano, Ben Schram, Nick French, Elected Clerk Micaela Montagne

**Public Present:** Marilyn Hartig, Robin Russell, Gary Russell, Paul Brummer, Chris Wolfe, Gene Nelson, Jim Hansen, Charley Brummer, Meg Brown

**Called to Order:** 5:30pm

**I. Public Comment A\*:** It was noted that the public documents box is now located on the table in the meeting room.

Gene Nelson asked to speak during the Liquefied Petroleum Gas agenda item.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated July 5, 2019 placed on file by Unanimous Consent.

**III. Public Works**

**A. Public Works Director**

1. Public Work Director's Report: Report prepared and presented by Nick Montano for June 2019 placed on file by Unanimous Consent.

**B. Roads**

1. Big Arns/ Brians Road: Report from Keith Sowl. Still waiting to hear from Emmer Shields and then the DNR. The road is in better shape.

2. Open Bids for County Garage Renovation: No bids received. J. Carlson had concerns about the project plans.

3. Purchase or Lease Wheel Loader: Different lease options provided. Discussion on length of lease needed and use of machine. Motion to lease the John Deere 444L Wheel Loader for three years for \$1987.90/ month, G. Carlson/ S. Brenna, 4 Ayes, 1 Nay (J. Carlson), Motion Carried.



Motion to move to agenda items V. G and V. J, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

#### **V. Town Hall Administration**

G. Contract with Midland Services Inc for Liquefied Petroleum Gas: Motion to table so that both vendors can be discussed (Midland and La Pointe Gas and Septic), G. Carlson/ S. Brenna, 5 Ayes, Motion Carried. Gene Nelson stated he knows of at least 12 violations at various Town propane tanks. He will give the list to M. Montagne.

J. Large Scale Herbicide Application on Island by Xcel Energy: Discussion on how Xcel Energy does a robot call to homes if they will be cutting trees or using herbicide on private property. The Board would like to meet with a representative from Xcel to get more information as well as put a notice in the Gazette or more property owners are aware.

Motion to return to item III. C. on the agenda, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

#### **C. Parks**

1. Parks Report: Comments on how the parks are looking beautiful and thanks to both Evan Erickson Junior and Senior for their help on the playground. Report prepared and presented by Ben Schram for May and June 2019 placed on file by Unanimous Consent.

2. Wage Increase for Ciara Wiggins, Parks #3: Motion to approve a \$.50 wage increase for Ciara Wiggins (was at \$14.00/ hour), M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

3. Update on Herbert Rogers Memorial Fountain at Pergola: The Rogers family would like the drinking fountain to remain functioning as long as possible if the water quality test comes back good. If not, then continue with a water feature.

#### **D. Materials Recovery Facility (MRF)**

1. MRF Supervisor's Report: Report prepared by Ted Pallas for June 2019 placed on file by Unanimous Consent.

2. Open Hours/ Schedule Changes for MRF: No one has applied for the part time position and it is busy. Ted suggested closing MRF on Sundays as it is their slowest day. Motion to allow the MRF to be closed on Sundays until further notice, M. Anderson/ J. Carlson, 5 ayes, Motion Carried.

#### **E. Airport**

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for June 2019 placed on file by Unanimous Consent.

#### **F. Cemetery**

1. Resolution #2019-0709 Thanking Ted and Dawn Michael for Chapel: Motion to adopt Resolution #2019-0709 Thanking Ted and Dawn Michael for Chapel with deep appreciation for their contribution to La Pointe and its people, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

### **IV. Committees**

#### **A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: Report prepared by Ric Gillman through July 10, 2019 placed on file by Unanimous Consent.

#### **B. Harbors**

1. Dock Contract and Financing: Madeline Island Ferry Line has agreed to take on some of the components of the project in the future if they are needed and thus can come out of the current plan. There are also a couple of other items that can come out to reduce costs. With the reductions it looks like the Town's portion of the project is around 13%. Further discussion and possible decision at the 7/16/19 Special Town Board Meeting and Workshop.

**C. Housing Authority Committee**

1. Review/ Possible Disband of Housing Authority Committee: Motion to disband this committee as was recommended by the Executive Director of the Ashland County Housing Authority, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

**V. Town Hall Administration**

A. Budget Report: Motion to approve the Budget Report dated 7/3/2019, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

B. Budget Updates: As the budget is now there will be very little cash on hand at the end of the year. The Town needs to have some cash on hand to cover payments due at the beginning of the next year. Budget will be discussed further at the 7/16/19 workshop.

C. Grant Updates: Nothing.

D. Affordable Housing: Possible Creation of Committee: Motion to create an affordable housing committee with the number of members and by laws yet to be determined, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

E. Debriefing Policy: Motion to table as the EMS has yet to discuss it, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

F. Grant Policy: Motion to approve the Grant Policy, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

H. Open Bids for Equipment for Sale: Two received: 1. For the Nelson Windsled from Winter Transportation Inc for \$2501.69. Motion to sell the old Nelson Windsled to Winter Transportation Inc, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried. 2. For the J. Deere Wheel Loader from Brian Nelson for \$376.50. Motion to sell the wheel loader to Brian Nelson, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

I. Clerical Assistant Job Description: Motion to approve the job description as presented, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$45,556.96, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VII. Alternative Claims:** Motion to approve alternative claims for June 2019 in the amount of \$243,710.73 and \$1,524.84 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VIII. Treasurer's Report:** Motion to approve the Treasurer's Cash Summary Report as of June 30, 2019 showing a total of \$3,027,506.12 and a total available checking of \$139,648.92 (very low, one million less than this time last year), J. Patterson/ G. Carlson, 5 Ayes, Motion Carried.

**IX. Minutes**

A. Regular Town Board Meeting June 25, 2019: Motion to approve minutes as submitted, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

## **X. Police Department**

A. Police Chief's Report: Report prepared by William Defoe for June 2019 placed on file by Unanimous Consent.

## **XI. Emergency Services**

A. Fire Chief's Report: Report prepared by Rick Reichkitzer for June 2019 placed on file by Unanimous Consent.

**XII. Public Comment B\*\*:** Paul Brummer commented that maybe the affordable housing committee could look at ways of reducing property taxes, so it is more affordable for everyone to live here. He also commented on the dock project and its cost to the tax payers.

## **XIII. Lawsuits & Legal Issues**

A. William Defoe vs. Town of La Pointe Case No. 19CV57: Nothing to report.

## **XIV. Liquor & Operators' Licenses**

A. Operator's Licenses

1. Bruce McLellan
2. Nicholas Sharpless
3. Briana Sullivan

Motion to approve Operator Licenses for Bruce McLellan and Briana Sullivan (it was recommended by the Police Chief to not approve the license for Nichols Sharpless at this time), G. Carlson, M. Anderson, 5 Ayes, Motion Carried.

B. Temporary Class "B"/ "Class B" Retailer's License

1. Madeline Island Historical Preservation Association, September 21, 2019 at the Recreation Center
2. La Pointe Center for the Arts.
  - a. July 20, 2019 at the Joni's Beach
  - b. July 25, 2019 at the Recreation Center
  - c. August 8, 2019 at the Recreation Center
  - d. September 1, 2019 at the Recreation Center

Motion to approve all of the Temporary Class "B"/ "Class B" Retailer's Licenses listed, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

**XV. New Agenda Items for Future Meetings:** Old County Garage, Propane contract, Dock Project, debriefing policy, moving agenda items around at meetings.

**XVI. Adjourn:** Motion to adjourn, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:48pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted July 23, 2019. M. Montagne, Town Clerk

**TOWN OF LA POINTE  
SPECIAL TOWN BOARD MEETING**

**TUESDAY JULY 16, 2019**  
**5:00pm AT TOWN HALL**  
Approved Minutes

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

**Staff Present:** Lisa Potswald, Elected Clerk Micaela Montagne

**Public Present:** Mike Starck, Paul Brummer, Tim Eldred, Robin Russell, Gary Russell

**Called to Order:** 5:00pm

1. Public Comment\*: Mike Starck commented on his support and interest in the Affordable Housing Committee.

Tim Eldred thanked Lisa for her work with Xcel Energy and them not spreading herbicide on the island at this time.

2. Town Board Planning and Education Meeting/ Workshop

A. Budget Updates: Glenn Carlson went over some figures to update the Board on projections for 2020 and beyond, especially in terms of debt service and borrowing. As things are budgeted currently, the Town will need to borrow 2,183,480 (mainly for new Emergency Services Building, Dock project and Capital funding). There are still many changes and updates to be made and some things can be moved around so the Town will not need to raise the levy too much.

B. Dock Project Contract and Budget/ Financing: discussed above, with some modifications it is looking like the total that the for the Town to pay is \$686,180.

C. Ordinance 425-35 to Allow 2-hour Parking on Main Street: G. Carlson recused himself. Discussion on pros and cons of limiting the parking on main street, but that it may be better to just get information out and let the public know that there is extended parking lots for day long use.

D. Agenda Order Changes at Town Board Meetings: Brief discussion on when items get moved up on the agenda that maybe a there could be a pause, so all Board members can find the correct documents etc.

3. Award Bid for Town Dock Project: Motion to award the bid for the Town Dock Project to Wren Works LLC with the original bid amount of \$2,195,127.43, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried. There will be changes in the total amount that will either be in the contract or in change orders as things move forward.

4. Contract with Wren Works, LLC for the Town Dock Project: Will be on the July 23, 2019 agenda.

5. Public Comment\*\*: Paul Brummer commented on encouraging employees of businesses on Main Street to park further away to leave the main street parking for the customers and visitors. He also mentioned encouraging the food delivery trucks to come earlier or later to not block traffic on Main Street.

Motion to Adjourn, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 5:52pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted July 23, 2019. M. Montagne, Town Clerk