

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY JULY 9, 2019
5:30 PM AT TOWN HALL
Approved Minutes

Town Board Members Present: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Lisa Potswald, Nick Montano, Ben Schram, Nick French, Elected Clerk Micaela Montagne

Public Present: Marilyn Hartig, Robin Russell, Gary Russell, Paul Brummer, Chris Wolfe, Gene Nelson, Jim Hansen, Charley Brummer, Meg Brown

Called to Order: 5:30pm

I. Public Comment A*: It was noted that the public documents box is now located on the table in the meeting room.

Gene Nelson asked to speak during the Liquefied Petroleum Gas agenda item.

II. Town Administrator's Report: Report prepared and presented by Lisa Potswald dated July 5, 2019 placed on file by Unanimous Consent.

III. Public Works

A. Public Works Director

1. Public Work Director's Report: Report prepared and presented by Nick Montano for June 2019 placed on file by Unanimous Consent.

B. Roads

1. Big Arns/ Brians Road: Report from Keith Sowl. Still waiting to hear from Emmer Shields and then the DNR. The road is in better shape.

2. Open Bids for County Garage Renovation: No bids received. J. Carlson had concerns about the project plans.

3. Purchase or Lease Wheel Loader: Different lease options provided. Discussion on length of lease needed and use of machine. Motion to lease the John Deere 444L Wheel Loader for three years for \$1987.90/ month, G. Carlson/ S. Brenna, 4 Ayes, 1 Nay (J. Carlson), Motion Carried.

Motion to move to agenda items V. G and V. J, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

V. Town Hall Administration

G. Contract with Midland Services Inc for Liquefied Petroleum Gas: Motion to table so that both vendors can be discussed (Midland and La Pointe Gas and Septic), G. Carlson/ S. Brenna, 5 Ayes, Motion Carried. Gene Nelson stated he knows of at least 12 violations at various Town propane tanks. He will give the list to M. Montagne.

J. Large Scale Herbicide Application on Island by Xcel Energy: Discussion on how Xcel Energy does a robot call to homes if they will be cutting trees or using herbicide on private

property. The Board would like to meet with a representative from Xcel to get more information as well as put a notice in the Gazette or more property owners are aware.

Motion to return to item III. C. on the agenda, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

C. Parks

1. Parks Report: Comments on how the parks are looking beautiful and thanks to both Evan Erickson Junior and Senior for their help on the playground. Report prepared and presented by Ben Schram for May and June 2019 placed on file by Unanimous Consent.

2. Wage Increase for Ciara Wiggins, Parks #3: Motion to approve a \$.50 wage increase for Ciara Wiggins (was at \$14.00/ hour), M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

3. Update on Herbert Rogers Memorial Fountain at Pergola: The Rogers family would like the drinking fountain to remain functioning as long as possible if the water quality test comes back good. If not, then continue with a water feature.

D. Materials Recovery Facility (MRF)

1. MRF Supervisor's Report: Report prepared by Ted Pallas for June 2019 placed on file by Unanimous Consent.

2. Open Hours/ Schedule Changes for MRF: No one has applied for the part time position and it is busy. Ted suggested closing MRF on Sundays as it is their slowest day. Motion to allow the MRF to be closed on Sundays until further notice, M. Anderson/ J. Carlson, 5 ayes, Motion Carried.

E. Airport

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for June 2019 placed on file by Unanimous Consent.

F. Cemetery

1. Resolution #2019-0709 Thanking Ted and Dawn Michael for Chapel: Motion to adopt Resolution #2019-0709 Thanking Ted and Dawn Michael for Chapel with deep appreciation for their contribution to La Pointe and its people, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning

1. Planning and Zoning Administrator's Report: Report prepared by Ric Gillman through July 10, 2019 placed on file by Unanimous Consent.

B. Harbors

1. Dock Contract and Financing: Madeline Island Ferry Line has agreed to take on some of the components of the project in the future if they are needed and thus can come out of the current plan. There are also a couple of other items that can come out to reduce costs. With the reductions it looks like the Town's portion of the project is around 13%. Further discussion and possible decision at the 7/16/19 Special Town Board Meeting and Workshop.

C. Housing Authority Committee

1. Review/ Possible Disband of Housing Authority Committee: Motion to disband this committee as was recommended by the Executive Director of the Ashland County Housing Authority, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

V. Town Hall Administration

A. Budget Report: Motion to approve the Budget Report dated 7/3/2019, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

B. Budget Updates: As the budget is now there will be very little cash on hand at the end of the year. The Town needs to have some cash on hand to cover payments due at the beginning of the next year. Budget will be discussed further at the 7/16/19 workshop.

C. Grant Updates: Nothing.

D. Affordable Housing: Possible Creation of Committee: Motion to create an affordable housing committee with the number of members and by laws yet to be determined, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

E. Debriefing Policy: Motion to table as the EMS has yet to discuss it, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

F. Grant Policy: Motion to approve the Grant Policy, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

H. Open Bids for Equipment for Sale: Two received: 1. For the Nelson Windsled from Winter Transportation Inc for \$2501.69. Motion to sell the old Nelson Windsled to Winter Transportation Inc, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried. 2. For the J. Deere Wheel Loader from Brian Nelson for \$376.50. Motion to sell the wheel loader to Brian Nelson, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

I. Clerical Assistant Job Description: Motion to approve the job description as presented, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

VI. Vouchers: Motion to approve vouchers in the amount of \$45,556.96, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Alternative Claims: Motion to approve alternative claims for June 2019 in the amount of \$243,710.73 and \$1,524.84 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VIII. Treasurer's Report: Motion to approve the Treasurer's Cash Summary Report as of June 30, 2019 showing a total of \$3,027,506.12 and a total available checking of \$139,648.92 (very low, one million less that this time last year), J. Patterson/ G. Carlson, 5 Ayes, Motion Carried.

IX. Minutes

A. Regular Town Board Meeting June 25, 2019: Motion to approve minutes as submitted, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

X. Police Department

A. Police Chief's Report: Report prepared by William Defoe for June 2019 placed on file by Unanimous Consent.

XI. Emergency Services

A. Fire Chief's Report: Report prepared by Rick Reichkitzer for June 2019 placed on file by Unanimous Consent.

XII. Public Comment B:** Paul Brummer commented that maybe the affordable housing committee could look at ways of reducing property taxes, so it is more affordable for everyone to live here. He also commented on the dock project and its cost to the tax payers.

XIII. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe Case No. 19CV57: Nothing to report.

XIV. Liquor & Operators' Licenses

A. Operator's Licenses

1. Bruce McLellan
2. Nicholas Sharpless
3. Briana Sullivan

Motion to approve Operator Licenses for Bruce McLellan and Briana Sullivan (it was recommended by the Police Chief to not approve the license for Nichols Sharpless at this time), G. Carlson, M. Anderson, 5 Ayes, Motion Carried.

B. Temporary Class "B"/ "Class B" Retailer's License

1. Madeline Island Historical Preservation Association, September 21, 2019 at the Recreation Center
2. La Pointe Center for the Arts.
 - a. July 20, 2019 at the Joni's Beach
 - b. July 25, 2019 at the Recreation Center
 - c. August 8, 2019 at the Recreation Center
 - d. September 1, 2019 at the Recreation Center

Motion to approve all of the Temporary Class "B"/ "Class B" Retailer's Licenses listed, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

XV. New Agenda Items for Future Meetings: Old County Garage, Propane contract, Dock Project, debriefing policy, moving agenda items around at meetings.

XVI. Adjourn: Motion to adjourn, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:48pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted July 23, 2019. M. Montagne, Town Clerk