

ACCOUNTING ADMINISTRATOR REPORT

August 2019

08/23/2019

1. FINANCIALS:

- a. Ted, Carey & I will begin working on the 2020 Responsible Unit Grant (RUG) Application (recycling) shortly. This grant application is due to the Dept. of Natural Resources (WI DNR) by October 1st and reports the estimated/budgeted financial costs and revenues of the recycling program. This ties in nicely with the budget work.
- b. The on-site portion of the audit for the year ending 12/31/2018 was pretty much completed the end of July. I have a few components to finish for them by month end.
- c. I would like to do the approved 2019 Budget Transfers into Designated Funds of \$39,334 before the end of this month. Please see the attached listing.
- d. The beginning of the budget process has started. The 2020-2022 budget files have been set up and on the shared drive for the Department Heads and contain the 2019 year to date information only through July instead of August.
- e. Hopefully the billing of Ashland County Highway for County H upkeep and maintenance for 01/01/2019-06/30/2019 can be done soon.
- f. The Consumer Price Index – Urban (CPI-U) ended at 1.8% for July.

2. TAXES:

- a. The August tax collection settlement has been received from Ashland County and has been deposited.
 1. The bank loan payment was made to Bremer – for the gravel & Fire Dept. Fire Truck. This was payment #11 out of 12 payments.
 2. I left information for Carol as to the 2019 budget as far as intended 2019 borrowing.
- b. Everyone has received the 2019 Equalization Report from the Department of Revenue.
 1. This report reflected the Town's potential share Ashland County (21.37% as compared to last year of 21.30%). The same report is available for Bayfield County; Bayfield School's calculation (44.94% as compared to last year of 45.37%) tax levy. The report is also needed to complete the two exemptions from County Levy that I need to draft for the Town Board meeting.
 - A. The Library Exemption is an annual filing with Ashland County claiming an exemption from Ashland County taxation on their Library tax levy. The Town certifies that the amount spent on the local library is greater than what the Town's share would be for the county library tax levy.
 - B. The second is that special Exemption From Levy (70.62(4)) for shared services with Ashland County which was attempted once. Once again, I will not be drafting this exemption for the September 1st due date.

3. MISCELLANEOUS:

- a. Just a reminder that Labor Day is Monday, September 2nd and the Town Hall will be closed.
- b. I hope to attend the September 16th, 2019 WTA/US Extension workshop in Cable.

Respectfully submitted,

Barb Nelson
Accounting Administrator/Deputy Clerk