

Town of La Pointe Enhanced 911 Fire Number Ordinance

- 1. Purpose:** This ordinance is enacted for the purpose of establishing and maintaining a uniform system of addressing for the Town of La Pointe. The intent of this address system is to assign each location a unique address which will aid emergency personnel in providing emergency medical services, fire protection, law enforcement services, electric & gas utility services, delivery of mail and meet other general location needs of the public.
- 2. Administration:** The Town of La Pointe shall have policy supervision over this ordinance. This ordinance will be in compliance with the Ashland County 911 Addressing Ordinance. The Ashland County Office of Emergency Management shall provide direction for any ordinance updates.
- 3. Numbering System:** All building(s) / structure(s) for residential, commercial, industrial or other uses in the Town of La Pointe, Ashland County, shall be assigned a 911 road number / address as determined by the Ashland County Office of Emergency Management. This includes:
 - a) A separate number for each habitable structure on the property.
 - b) A separate number for each condo, apartment or unit on a given property.
- 4. Assignment of Address:** The 911 number / address shall be assigned by the Zoning Administrator in coordination with Ashland County Office of Emergency Management.
- 5. Street / Road Naming:** There is hereby established a uniform system of names for all streets / roads within the Town of La Pointe as follows:
 - a) All State Highways and County Highways within the Town of La Pointe shall retain the town road name and be identified as such by resolution of the Town Board.
 - b) All street / road intersections shall be identified with an intersection marker which meets all signage regulations currently mandated. The road name sign will state the name of the street including directionality, if appropriate.
 - c) The Town of La Pointe shall confer with the Ashland County Office of Emergency Management in the naming or renaming of streets / roads. The Office of Emergency Management shall provide the final approval on road name.

- d) The naming or renaming of any proposed new road shall not duplicate, or too closely approximate phonetically, the name of any other street or road in the County.
- e) New developments and/or subdivisions are subject to the ordinance as specified in Technical Memorandum 3 Subdivision Regulations for the Town of La Pointe amended September 6th, 2002, and shall be required to verify chosen street /road names with Town of La Pointe and the Ashland County Office of Emergency Management to assure compliance with the Ashland County's 911 Addressing Ordinance.

6. Address Installation: Each property owner is required to display the assigned address in a highly visible location that can be readily seen from the street/road. Any questions regarding "what is highly visible" shall be dealt with by the Zoning Administrator in coordination with Ashland County Office of Emergency Management and the property owner.

Individual number size shall be at 6" high and 3" in width. The number size and location standard is intended to make addresses readily visible to emergency service responders during all times, thus decrease response times.

Placement of the property address shall include one of the following options:

- a) For front doors facing the street or road, the house or business shall display the address number within eighteen (18) inches to the right, left or above the front door. The address numbers must be clearly visible from the street or roadway.
- b) For a house, trailer or business that does not have a front door facing the street/road in which the address is assigned, place the house number vertically (up & down) on the corner edge of the house, trailer, or business closest to the driveway. You may also want to place an additional set of numbers to the right, left, or above doorway that is used to enter the residence.
- c) For a house or trailer that sets back from the street or roadway, the property owner shall purchase a blue, 18" long x 6" high reflective sign to be installed (by the Town of La Pointe crew or designated contractor) at the end of their driveway using an 8-ft. post. The sign will only provide the house number and street/road name. This sign shall only be ordered through the Town of La Pointe.
- d) The supporting post is designated for this fire number only and shall not display any other number, artwork, signage or material.

{**Primary Location**, all posts are to be installed approximately 18" (inches) in the ground. All posts are to be installed approximately 15' (feet) from the edge of the right side of the driveway (facing home from road), and on the back edge of the right of way. **Alternate Location**, same measurements but left side of driveway. Alternate Locations may be necessary due to foliage, lot line boundaries or other obstructions that would comprise the effectiveness of the sign if installed in the Primary Location.}

d) Decorative address number displays maybe used in addition to but cannot replace the standard installation instructions outlined above (a, b or c).

7. Cost: Cost of the individual numbers, sign, post and hardware shall be borne by the property owner(s).

8. Compliance: Property owners are responsible to maintain their numbers (address) in a fashion that meets the requirement of this ordinance and subsequent amendments. Failure to maintain their number / post after notification will cause the property owner(s) to be subject to the penalty provision.

9. Future Adjustments: Even if a house number is currently adequate, it might need adjustment in the future. The property owners shall promptly make future adjustments as need to assure that number signs remain readily visible. The following are common reasons for future adjustment:

- The property owners shall promptly make future adjustments.
- Nothing shall obstruct the visibility of this number.
- The numbers assigned to houses by the municipality occasionally change, and homeowners must adjust their house numbers accordingly.
- The trees or shrubs in front of the house have grown so much that the number is no longer visible. House numbers installed in the winter may be visible during that season but become blocked by budding vegetation by spring or summer.
- House numbers will require maintenance when they get dirty. Numbers may not be reflective or contrasting if they are covered in mud.
- Snow piles created by snow plows during the winter may be high enough to cover the number. If this happens, the number should be raised so this situation does not repeat.

In summary, house numbers serve a critical function for emergency personnel and should be clearly displayed.

Penalties: Property owners will be given 90 days from the date this ordinance has been enacted and published, to post their house numbers as per the address installation provision. If the numbers are not installed within the 90 days, the Town of La Pointe will install the house numbers and bill the property owner for the cost of the house numbers including the cost of installation. Failure to properly install and maintain the fire numbers as defined in this ordinance shall be considered a violation of Ordinance and is subject to provisions in section 8.7 VIOLATION page 74. La Pointe Zoning Ordinance.