

Madeline Island Public Library
Library Board Minutes
July 16, 2019

Members Present: Chair Louise McCray, Marilyn Hartig, Max Imholte, Peggy Ross, Keith Ryskoski

Members Absent: Micaela Montagne, Al Wyman

Staff Present: Lauren Schuppe, Library Director

Public Present:

The Madeline Island Library Board meeting called to order by Louise McCray at 5:00 p.m. on Tuesday, July 19, 2019. A quorum of the committee is present as reflected in the members listed above.

I. Public Comment*

None

II. Minutes

A. Regular Library Board Meeting June 18, 2019

Motion by Marilyn, second by Max to approve the minutes from the June 18, 2019 Regular Library Board Meeting. All in favor, all aye. Motion Carried.

III. Vouchers

A. Sign Directors Timesheet

B. Approve Bills

General Funds Vouchers:		Designated Fund Vouchers:	
Kathy Erickson	\$ 280.00	Tracy Chipman	\$ 365.00
Barany	245.00	MIFL	255.00
Norvado	201.40	Cable NHM	237.48
Madeline Island Sanitary	102.00	MIFL	613.00
		Wal-Mart	67.98
General & Designated Vouchers:		Janet Moore	125.00
Amazon	\$ 872.63	Hippophile Farm	2,400.00
		Cardmember Services	496.40

Motion by Keith, second by Peggy, to approve Chair signing Director's Timesheet and approve all submitted vouchers. All in favor, all aye. Motion carried.

IV. Directors Report

- Library Talent Show – the date of the show has been moved up to 7/27 from Labor Day at the request of a few people. Lauren would like to look into collaborating with the La Pointe Center for the Arts in the future for this event.

V. Finances

A. Budget Summary Comparison

- Lauren noted in her Director's Report that the Rec Center wages were being taken out of the Summer Rec Designated Fund. Lauren asked Barb to take the Rec Center wages out of general wages as that is where they were budgeted. Barb will make the correction to the Budget Summary Comparison and e-mail to the Library Board.

VI. Building Maintenance and Improvements

A. Cupola Update

The contract with Blackhawk Construction was declined due to personal reasons.

The next lowest and only other bid was On the Rock Roofing.

On the Rock Roofing adjusted their original bid to \$11,050 to cover cost of lift rental.

This is \$2,000 over the amount budgeted which will have to be addressed when we get the final bill as to where we will take funds from.

Motion by Marilyn, second by Max to approved a contract with On the Rock Roofing in the amount of \$11,050, work to be done in September. All in favor, all aye. Motion Carried.

VII. Policies

A. Discuss Perimeters and outline Library Scholarship program

Lauren has researched and found no documentation on how the Library Scholarship program was administered in the past.

Lengthy discussion.

Lauren will work on putting an outline together to look over at the next meeting.

VIII. Personnel and Board Member

A. Election of Officers

Discussion looking for volunteers for the Officer positions.

On the slate –

President – Louise McCray

Vice President – Keith Ryskoski

All in favor, all aye.

IX. Programs and Activities

A. Discuss potential assistant for Big Kids Summer Rec group

Ivy's gave her notice, her last day will be July 29, 2019.

Lengthy discussion on current program format, needs, focus and mission.

Discussion on ways to work with current staff to cover last 4 weeks of Summer Rec Program and staff we need hire.

Motion by Keith, second by Peggy to hire Janet Moore and Hannah Mississippi to chaperone the kids to Bayfield on Tuesday & Thursday's. Liz Brown to take over the School Age Rec Director position on Monday, Wednesday & Friday. Hire a Summer Rec Program Assistant to help Sam Follis on Monday, Wednesday & Friday. All in favor, all aye. Motion Carried.

B. Approve Job description Rec Assistant

Not needed at this time.

X. Second Public Comment**

None

Adjourn

Motion by Marilyn, second by Max to adjourn. All in favor, all aye. Motion Carried.

Meeting adjourned at 6:23 p.m.

Minutes taken from recorder and respectfully submitted by Dorgene Goetsch, Clerical Assistant
Minutes approved as presented August 20, 2019.