

DATE \_\_\_\_\_

PERMIT # \_\_\_\_\_

Town of La Pointe - PO Box 270 - La Pointe, WI 54850

### LA POINTE RENTAL PERMIT APPLICATION

\_\_\_ PRINCIPAL \_\_\_ ACCESSORY DWELLING \_\_\_ TOURIST ROOM

**ANNUAL RENEWAL REQUIRED ON OR BEFORE MAY 14**

PLEASE PRINT – APPLICATION MUST BE COMPLETE AND SIGNED BY THE OWNER(S)

**PROPERTY OWNER(S):** \_\_\_\_\_

(As appears on tax statement)

**PROPERTY ADDRESS:** \_\_\_\_\_

(Fire # and Street Name)

**MAILING ADDRESS:** \_\_\_\_\_

(Street, City, State and Zip)

**PHONE #:** \_\_\_\_\_

(Daytime #)

**AUTHORIZED AGENT:** \_\_\_\_\_

(Authorization Required)

**MAILING ADDRESS:** \_\_\_\_\_

(Street, City, State, Zip)

**PHONE #:** \_\_\_\_\_

(Daytime #)

**PARCEL# 014** -- \_\_\_\_\_ -- \_\_\_\_\_ **ZONING DISTRICT** \_\_\_\_\_ -- \_\_\_\_\_

**LEGAL DESCRIPTION** \_\_\_\_\_

**NUMBER OF BEDROOMS:** \_\_\_\_\_

**NUMBER OF PEOPLE ACCOMODATED:** \_\_\_\_\_

**TOTAL NUMBER OF PARKING SPACES:** \_\_\_\_\_ **PARCEL AREA:** \_\_\_\_\_ **ACRES** **PARCEL WIDTH** \_\_\_\_\_ **FEET**

- Insurance: Owner agrees to carry injury, property damage, personal injury and liability insurance on Subject Property not less than one million dollars. All insurance coverage(s) maintained by the Owner shall be at the owner's sole expense. A copy of the Owner's insurance policy shall be submitted to the Town or rental agency on an annual basis.
- The Owner(s) or Authorized Agent has or will file for an Accommodation Tax Permit with the Town of La Pointe Treasurer prior to approval of this permit.
- The Owner(s) or Authorized Agent agrees to inspection of the Rental Property and will comply with any recommendations by Ashland County Department of Health Services.
- I, me, my, or us, (herein refers to Owner(s) or Authorized Agent), declare that this application has been examined by me and to the best of my knowledge and belief it is true, correct and complete. I acknowledge that I am responsible for the detail and accuracy of all the information I am providing and that will be relied upon by the Zoning Administrator/Town Plan Commission in determining whether to issue a rental permit. I further accept all liability which may be a result of the Zoning Administrator/Town Plan Commission relying on the information provided in this application. I agree to permit officials, or designees of the Town of La Pointe charged with administering the Rental Ordinance to have access to the above described property at any reasonable time for inspection. I further understand that this permit expires 12 months from the date of approval or May 14<sup>th</sup> of the succeeding calendar year. I understand that rental of any other dwelling located on this property is not covered by this permit. Violations of the Town of La Pointe Rental Ordinance may be subject to forfeiture at a daily rate and court costs.

**Signature(s)** \_\_\_\_\_

**Owner(s)**

**Date**

Office Use Only Prepared by the Town of La Pointe Zoning Administrator or Designee

\_\_\_ Approved \_\_\_ Not Approved Reason for not approving \_\_\_\_\_

Fees Paid: Date \_\_\_\_\_ Amount \_\_\_\_\_ Check # \_\_\_\_\_ Rec'd by \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date \_\_\_\_\_

### **3.4 RENTAL OF A PRINCIPAL SINGLE FAMILY DWELLING**

Rental of a principal single family dwelling may be permitted in accordance with the following provisions:

- A. A Rental of Single Family Dwelling Permit is required for the long or short-term rental of a principal single-family dwelling. Permit expiration is May 15 each calendar year. Annual permit renewal is required.
- B. Off-street parking in accordance with Section 4.1 of this Ordinance shall be provided.
- C. Adequate sanitation shall service the dwelling in accordance with state and county regulations.
- D. Safe and sanitary removal and disposal of all refuse and garbage shall be provided.
- E. The rental of a principal single-family dwelling shall not result in excessive noise, traffic, and/or parking congestion. Renters shall respect the privacy of surrounding properties including private docks and beaches.
- F. Short-term rentals must obtain licensure and inspection through the Ashland County Health Department.
- G. Where the town official reasonably believes, a rental does not continue in conformity with the requirements of this Section, the town official will notify the property owner and/or authorized agent. Upon receipt of such notification, the property owner shall abate such action or inaction to comply with this Ordinance as soon as reasonably possible under the circumstances. It shall be arguably presumed that this Section can be complied with immediately. The town official shall thereafter forward the matter to the Town Board for action thereon including but not limited to revocation of the Permit for rental of a principal single-family dwelling.
- H. Where a written complaint regarding a rental property is received by the town official, the procedure set forth in Section 5.6 of this Ordinance shall apply.

### **3.5 RENTAL OF ACCESSORY DWELLINGS**

Short term rental of accessory dwellings on lots improved with a principal single family dwelling may be permitted in accordance with the following provisions:

- A. Provisions for the rental of a principal single-family dwelling shall be met.
- B. The principal single family dwelling shall not be rented short or long term and shall not possess a permit to rent.
- C. The principal single family dwelling shall not possess a permit for tourist room rental.

### **3.6 TOURIST ROOMS**

Tourist rooms may be permitted in accordance with the following provisions:

- A. Parking. Off-street parking in accordance with Section 4.1 of this Ordinance shall be provided.
- B. Type of Dwelling. Tourist rooms shall only occur within a principal single-family dwelling.
- C. Number of allowable guest rooms. No more than two (2) guest rooms shall be offered. No more than two (2) adult guests are allowed per room.
- D. Exterior character. The exterior appearance of the building shall not be altered from its single family dwelling appearance.
- E. Food preparation. No food preparation or cooking shall be allowed in guest rooms.
- F. Meals. No meals shall be offered to guests.
- G. Residency. The single-family dwelling offering tourist rooms shall be the owner's personal residence.
- H. Occupancy. The owner shall occupy the dwelling at the time of rental.
- I. Licensing. Prior to establishment of this use and at periodic intervals that may be required thereafter, the owner shall obtain and maintain a license as required by State law.