

TO: Town Board

FROM: Lisa Potswald

RE: Town Administrator's Report

DATE: August 23, 2019

DATES OF REPORT: August 10, 2019 to August 23, 2019

1. Accomplished/Completed

2. Coming Up/Working On

- Budget
- Fire Recovery/Rebuilding
- Big Arns/Brians Roads
- Cell Tower
- Updating Ordinances
- Personnel Policy
- Dock Project
- MRF Operational Analysis
- Personnel Matters
- Oasis Services Implementation

3. Town Board Agenda – Information/Comments

- Contract with C& S Design and Engineering for Architectural Design of Recreation Center Building Remodel. This contract provides the design work needed to bid out the project. The Town Board will be asked to approve completion of this project as part of the 2020 capital improvement budget. If approved, the project will begin in January and completed by Memorial Day 2020. It will include new doors, windows, plumbing and lighting fixtures for the washrooms.
- Amendment to Ordinance Chapter 220: Cemetery. I have not received any more information from the state. I sent a follow up email on 8/21/19.
- Outdoor and Refuse Burning Ordinance - First Read. You received a copy of this ordinance. It has been distributed to all Department Heads, and I have asked the Fire Chief to both distribute it to Fire. The draft is based on a model ordinance recommended by the Wisconsin DNR. Attorney Max Lindsay made one change on the definition of campfire.
- Grant to the HRK Foundation. The Town was invited by the HRK Foundation to apply for a project that will assist in the rebuilding of the ESB and services. We will prepare and submit a \$25,000 grant to cover the cost of outfitting 10 firefighters at a cost of \$2,500/person. Please consider approving the submission of this application.
- Grant to the Compeer Financial. Because of the short time line, I prepared and submitted a small grant to Compeer for \$2,250 for two thermal imaging cameras for the

Fire Department. We were referred to this funding source by the Bayfield County Emergency Manager. Please consider approving the submission of this application.

4. Follow Up on Previous/Ongoing Projects

- ESB Construction. We expect to have the bid documents ready by September 13.
- MRF Operational Analysis. Workshop item.
- Dock Project. A preconstruction meeting was held on Thursday, August 22. More information to follow.
- Big Arns/Brians Roads. The Public Works Director will provide a report.

5. Grant Report

See above.

6. Lawsuits/Legal Issues

The Town Board has received a memo regarding the most recent activities in this case.

7. Comments/Other Information

- Emergency Services to Bad River. Mike Wiggins met with me on August 16 regarding the letter I sent to him on behalf of the Town. He will get approval for the Town to provide emergency services on the Bad River property, and in the meantime, he sees no problem with the Town of La Pointe responding to emergency calls. He would like to see how many calls there are to tribal property in the next year or two, as he understands that emergency services cost money.

Bad River Game Wardens intend to be on the Island at least weekly and have given the La Pointe Police Department permission to patrol the Bad River property.