

**Town of La Pointe Planning and Zoning
Town Plan Commission
Regular Monthly Meeting Minutes**

Wednesday, May 8th, 2019

4:30 PM

La Pointe Town Hall

Members Present: Suellen Soucek, Chair; Mike Starck, Vice Chair; Paul Wilharm, Samantha Follis and Jim Peters

Staff Present: Ric Gillman, ZA

Public Present: John Soucek and Paul Brummer

I. Call to Order/Roll Call

Chair calls the meeting to order @ 4:30 PM roll call reflects members in attendance identified above.

II. Public Comment

None

III. Approval of Previous Minutes

a. Town Plan Commission Regular Monthly Meeting April 17th, 2019

3 typos noted. Mike Starck motions to approve as amended, Peters seconds, 5 Ayes motion carries.

IV. Zoning Administrators Report and update

Update on increased Zoning Permit activity, general discussion.

V. New Business

a. Fire Numbers

ZA reiterates the development of a data base to better address concerns related to our allocation grid. While it is possible the County will request an upgrade to our grid system this data base will help to further identify related needs and will be able to be queried by Section, Township and specific roads.

b. Ordinance Review at County Level/Update (ZA meeting on 5/7/19 with the County Zoning Board)

The ZA met with the County Zoning Board and they unanimously approved the Zoning Ordinance update related to ACT 67 and Signage. These changes will go before the entire County Board for final approval. The ZA is preparing the updated version of the Zoning ordinance in anticipation of the County approval.

c. Sunset Clause memo

The memo sent to the Town Board regarding the above. The TPC is in agreement with the content and seeks clarification from the Town Board of the "Sunset Clause".

d. Parks and Recreation Plan – Discussion/revisions

The ZA prepared a brief outline of support and concerns of art work which may be considered for display in Town Parks. The ZA requests the TPC to update the Parks and Recreation Plan reflecting such. The following communique was distributed and discussed.

The Town has recently ordained the creation of a Public Arts Committee. The Town Plan Commission should indicate support for public art in the Parks and Recreation Plan. Including some of the following information.

Considerations:

Artwork considered for placement in a public park should come before the Town Plan Commission. The Commission can forward a recommendation of such to the Town Board. If the recommendation is against the placement of the art in terms of location or content the recommendation to the Town Board will identify related concerns. The Town Plan Commission needs to ascertain:

- *Content Neutrality – Political/Divisive/Promotion/Religious/Inciteful materials will not be considered for placement in Town Parks*
- *Safety of the art work (sculptures, or other displays or installations)*
- *Maintenance and shelf life of proposed art and materials*
- *Placement and location – The proposed location shall not impede on foot or vehicle traffic, not detract from the aesthetic value of the park, green space or vistas, and not interfere with assigned camp sites or picnic area access.*
- *Artwork enhancing the aesthetics of the Park are encouraged, e.g., identification of related species, flora and fauna; birds/mammals/insects common to the habitat; history related to the island or specific park*
- *Insurance – The art work placed in the Town Park shall remain the property of the Arts Committee and the Town shall be held harmless of any claim related to theft, vandalism, weather or damages by any cause. In the case of a sculpture or other art work which may pose risk the Town will not approve the placement of such until liability insurance is assured.*

Procedural:

- *The Public Arts Committee places proposed artwork for consideration of being in a Town Park on the Town Plan Commission agenda, providing related information including content, placement, size and other information for the Commission to review*
- *The art proposal is presented to the Town Plan Commission by the Arts Committee or designee, and all materials are reviewed and discussed*
- *The Town Plan Commission forwards a recommendation (with justification) to the Town Board to approve or deny the placement of the art work(s)*

These points were met with approval by the TPC and will be considered for insertion into the Parks and Recreation Plan. Commissioner Peters will attend the Public Arts Committee meeting and provide them with the current Parks and Recreation plan with proposed changes.

e. Reappointment of the Chair. (Yearly recommendation to the Town Board)

Peters motions to have Suellen Soucek continue as TPC Chair, Wilharm seconds, 5 Ayes motion carries. Peters motions to have Mike Starck continue as Vice Chair, Soucek seconds, 5 Ayes motion carries.

Routing: TB (5) TPC (5) Clerk (1) File (1) Email Town Staff (5)

f. Review of items for the Town Board agenda.

- Recommendation of TPC Chair (Soucek)
- Recommendation of ZBOA Chair (P. Brummer)
- Clarification of the “Sunset Clause” in the new rental ordinance update

VI. Future Agenda Items

- a. Fire Numbers
- b. Zoning Ordinance update
- c. Zoning brochure/placard (final)
- d. Feedback from Town Board regarding above agenda items
- e. Parks and Recreation Plan

VII. Next Scheduled Meeting

Wednesday June 5th, 2019 @ 4:30 PM

VIII. Adjournment

Chair Soucek adjourns @ 5:00PM

Respectfully submitted by Ric Gillman, Zoning Administrator on 5-09-19

Approved as submitted on 6-5-19