

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY SEPTEMBER 10, 2019**  
**5:30 PM AT TOWN HALL**  
Approved Minutes

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, John Carlson

**Town Board Member Absent:** Glenn Carlson

**Staff Present:** Lisa Potswald, Ben Schram, Ric Gillman, Elected Clerk Micaela Montagne

**Public Present:** Mike Starck, Gene Nelson, Steve Lennick, Barb With, Paul Brummer, Charley Brummer, Kevin Wiggins, Peter Rogers, Meg Brown

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Mike Starck would like the Board to consider the George Heacker drawing of the EMS building and possibly have a public meeting for design input.

Barb With is concerned about the donation from Enbridge and would like the letter to them to reflect that the Town does not support them.

Clerk Montagne read a letter from Sandy Caswell thanking the Town and County for the work on Big Arns and Brians Roads.

Peter Rogers would like to see the changes in the Cemetery Ordinance to allow ashes of small pets buried with a person's cremains.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated 9/6/19 Placed on file by Unanimous Consent.

### **III. Public Works**

#### **A. Public Works Director**

1. Interim Public Work Director's Report: Report for August 2019 prepared and presented by Ben Schram placed on file by Unanimous Consent.

2. Public Works Director Job Description: Motion to approve the description, J. Carlson/ G. Carlson, 5 Ayes, Motion Carried.

#### **B. Roads**

1. Big Arns/ Brians Roads: Cross culverts are being replaced and work continues with the Ashland County crew as well as the Town crew.

2. Reorganization of Road Department: There will be a Public Works Director, a Roads Foreman, the Roads crew, and a general laborer as well as the Parks supervisor and parks staff.

3. Road Foreman Job Description: Motion to approve the description, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

4. Road Foreman Posting: Motion to approve the posting, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

5. General Laborer Full-Time Job Description: Motion to approve the description, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

6. General Laborer Full-Time Posting: Motion to approve the posting, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**C. Parks**

**D. Materials Recovery Facility (MRF)**

1. MRF Supervisor's Report: Report prepared by Ted Pallas for August 2019 placed on file by Unanimous Consent.

**E. Airport**

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for August 2019 placed on file by Unanimous Consent.

**F. Cemetery**

1. Amendment to Ordinance Chapter 220: Cemetery: Still waiting to hear from the State if there are any conflicts. The Town Board would like to make a decision at the next meeting. Motion to table, J. Patterson/ M. Anderson, 5 Ayes, Motion Carried.

**IV. Committees**

**A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: Report prepared and presented by Ric Gillman for August 2019 placed on file by Unanimous Consent.

2. Language of Conditional Use Permit for Cell Tower: Motion to approve the language as submitted, J. Carlson/ G. Carlson, 4 Ayes, 1 Nay (S. Brenna), Motion Carried.

**B. Winter Transportation Committee**

1. Appointment of Member to Three Year Term Ending September 9, 2022: Motion to appoint Ralph "Max" Imholte to another term, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**V. Town Hall Administration**

A. Budget Report: Motion to approve the budget report dated 9/10/2019, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: None.

C. Industrial Lot Lease, Lot #8, Clayton and Clair Douglas: Motion to approve and have the Town Chair sign the lease, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

D. Policy for Corporate Donations: Discussion on possibly getting a list of the business and corporate donations each month for the Town Board to review. Will be on the next agenda.

E. Chequamegon Bay Housing Study: Motion to sign the letter drafted by Lisa and provide up to \$500 in matching funds for the study, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

F. Propane Issues from La Pointe Gas: Gene Nelson of La Pointe Gas has some issues with some tanks not meeting setbacks, not being far enough away from each other, some are over full etc. He does not want his business license on the line if there are problems. After much discussion, motion to have Gene Nelson submit a cost estimate for the work on the overfull tanks within one week and it will be on the next agenda, G. Carlson/ S. Brenna, 3 Ayes, 2 Nays (M. Anderson, J. Carlson), Motion Carried.

Motion to move to agenda item XIII. G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**XIII. Lawsuits & Legal Issues**

A. ADJOURN TO CLOSED SESSION ACCORDING TO WISCONSIN STATUTE 19.85 (1) (g) Conferring with legal counsel for the governmental body who is

rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved:

William Defoe vs. Town of La Pointe Case No. 19CV57

Motion to go into closed session as posted, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

B. Reconvene to Open Session Pursuant to State Statute 19.85(2) to Take Any Action(s) or Adopt Resolution on Issues Discussed in Closed Session

Motion to return to open session, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

Motion to return to agenda item V. G. M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

G. Attachment 'F' to 2019 Compensation Resolution #2018-1211A: Motion to approve the Attachment 'F' to 2019 Compensation Resolution #2018-1211A, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

H. Letter to Enbridge: Motion to table until the next meeting, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$46,110.52, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. [*Clerk's Note: there was a duplication of a voucher to Superieur Petrol for 2,690.69. Adjusted voucher total: \$43,419.83.*]

**VII. Alternative Claims:** Motion to approve Alternative Claims for August 2019 in the amount of \$195,635.91, and \$3,704.17 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VIII. Treasurer's Report:** Motion to approve the Treasurer's Cash Summary report as of August 31, 2019 showing a total of \$2,933,228.05 and a total available checking of \$466,808.46, with an adjusted total available checking due to outstanding purchase orders of \$357,145.46, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

#### **IX. Minutes**

A. Regular Town Board Meeting August 27, 2019: Motion to approve minutes as submitted, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

#### **X. Police Department**

A. Police Chief's Report: Report prepared by William Defoe for August 2019 placed on file by Unanimous Consent.

B. Sale of Police Garage: the garage that was behind the EMS building needs to be moved. The Parks department could use it near the SRE building. Motion to not sell the garage and keep it for Town purposes, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

#### **XI. Emergency Services**

A. Fire Chief's Report: Report prepared by Rick Reichkitzer for August 2019 placed on file by Unanimous Consent.

B. Outdoor and Refuse Burning Ordinance #2019-02: Motion to table until the next meeting, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

C. Contract with Intertek Professional Service Industries Inc for Subsurface Exploration and Foundation Analysis for Emergency Services Building: Motion to approve the contract, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**XII. Public Comment B\*\*:** Charley Brummer would like the Cemetery Ordinance to stay as written. Paul Brummer agrees with Charley's comments and would also like to see the times changes in the burning ordinance.

**XIV. New Agenda Items for Future Meetings:** cemetery ordinance, donations policy, propane tanks, letter to Enbridge, burning ordinance, sidewalk on the corner of Big Bay/ Main Street (could also be a budget discussion)

**XV. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 7:32pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted September 24, 2019, M. Montagne. Town Clerk