

Madeline Island Public Library
Library Board Minutes
June 18, 2019

Members Present: Chair Louise McCray, Marilyn Hartig, Micaela Montagne, Max Imholte, Peggy Ross, Keith Ryskoski and Al Wyman

Members Absent:

Staff Present: Lauren Schuppe, Library Director

Public Present:

The Madeline Island Library Board meeting called to order by Louise McCray at 5:01 p.m. on Tuesday, June 18, 2019. A quorum of the committee is present as reflected in the members listed above.

I. Public Comment*

None

II. Minutes

A. Regular Library Board Meeting May 21, 2019

Motion by Micaela, second by Peggy to approve the minutes from the May 21, 2019 Regular Library Board Meeting. All in favor, all aye. Motion Carried.

III. Vouchers

A. Sign Directors Timesheet

B. Approve Bills

General Funds Vouchers:		Designated Fund Vouchers:	
MEI	\$ 307.77	MIFL	\$ 99.00
Norvado	199.40	Groundings	90.00
		MIFL	500.00
General & Designated Vouchers:			
Amazon	\$ 105.63		
Cardmember Services	223.04		

Motion by Max, second by Al, to approve signing Director's Timesheet and approve all submitted vouchers. All in favor, all aye. Motion carried.

IV. Directors Report

- Lauren had to purchase new batteries for both the new vans.
- Lauren is doing a large book purchase this week to have fresh stock for the summer.
- NWLS (Northern Waters Library Service) has had system wide problems with their internet so the library has been without internet a couple of days this past week.
- We will find out next month if we received the IMLS (Institute of Museum and Library Services Grant).

- We did not receive the Bayfield Education Foundation grant for outdoor building projects. Lauren will reapply in the fall updating the application using feedback from the denial letter.
- Lauren will have information by next meeting about the Library Scholarship Program
- The Library did receive the Island Association Grant for half the cost of the Horse Camp.

V. Finances

A. Accounting Administrator's Report

No Discussion

Micaela noted Lauren should keep the Budget Summary Report on the agendas in the future.

VI. Building Maintenance and Improvements

A. Cupola Update

Lauren spoke with Ken at Blackhawk Construction. He will schedule the cupola project for September. The ferry costs and lift fees are included in his proposal.

VII. Programs and Activities

A. Summer Rec Update

- Lauren drafted an addendum to the personnel policy for Library Staff who work with children addressing; mandatory reporting protocol, behavioral expectation outline and accountability.
- The first week saw the Littles full every day and the Big Kids averaged 8/day but dwindled this week.
- Lauren is meeting with the Rec Center staff every Tuesday to review the collaboration. They will send a list of upcoming activities and a questionnaire to see what the older kids might be interested in.
- The first horse camp was full this week.
- Lauren will check in with Ben and Marty on a cleaning schedule for the school.
- Lauren spoke with Dave Weber regarding issues with the playground equipment at the school.

VIII. Personnel and Board Member

Motion by Micaela, second by Marilyn to recommend to the Town Board that Peggy Ross and Keith Ryskoski serve another term on the Library Board. All in favor, all aye. Motion Carried.

IX. Second Public Comment**

Adjourn

Motion by Micaela, second by Al to adjourn. All in favor, all aye. Motion Carried.

Meeting adjourned at 5:38 p.m.

Minutes taken from recorder and respectfully submitted by Dorgene Goetsch, Clerical Assistant
Minutes approved as presented July 16, 2019. Dorgene Goetsch, Clerical Assistant