

**Madeline Island Public Library**  
**REGULAR LIBRARY BOARD MEETING MINUTES**  
**TUESDAY September 17<sup>th</sup>, 2019**

**Members Present:** Chair Louise McCray, Marilyn Hartig, Max Imholte, Al Wyman

**Members Absent:** Micaela Montagne, Keith Ryskoski, Peggy Ross,

**Staff Present:** Lauren Schuppe Library Director

The Madeline Island Library Board meeting called to order by Louise McCray at 5:05 p.m. on Tuesday, September 17, 2019. A quorum of the committee is present as reflected in the members listed above.

**I. Public Comment\***

None.

**II. Minutes**

**A. Regular Library Board Meeting August 20<sup>th</sup>, 2019**

Motion by Marilyn, second by Al to approve the minutes from the August 20, 2019 Regular Library Board Meeting. All in favor, all aye. Motion Carried.

**III. Vouchers**

**A. Sign Directors Timesheet**

**B. Approve Bills**

General Funds Vouchers:

MEI	\$ 307.77
Kathy Erickson	200.00
Barany	280.00
Norvado	201.59
Junior Library Guild	182.40
WI Academy of Sciences	75.00
NWLS	2,456.01
Amazon	377.44

Designated Fund Vouchers:

MIFL	\$524.00
MIYC	95.13
Maureen Muldoon	175.00

General & Designated Vouchers:

Card Member Services	369.03
Wal-Mart	145.99

Motion by Al, second by Max, to approve Chair signing Director's timesheet and approve all submitted bills. All in favor, all aye. Motion carried.

#### **IV. Directors Report**

- Lauren's last 3 weeks have been focusing on thoroughly going over the budget.
- Seri is on vacation for 2 weeks. Lauren will work with Terryn to fill the schedule.
- Lauren is planning time to update the website towards the end of October.
- Lauren has been doing end of year purchasing to make sure all items that were budgeted for are purchased this year.
- Marilyn asked about status of getting the Gazette digitized
  - Lauren has applied for a Pace Woods Grant to cover the costs of having Wisconsin Newspaper Archives to get the 1963 – 2012 microfilmed copies of the Gazette from the State Historical Society (we have confirmed they have) scanned into Badgerlink at a cost of approx. \$4,000. If they have the 2013-present on microfilmed (they may have it scanned just not loaded into their system yet) it would be an additional cost. Pace Woods meets on 11/10 to look over the grant applications. Lauren has prepared a visual package for Pace Woods to view at this meeting.
  - Lauren stated she is applying for a grant from Pace Woods for the Summer Rec Program and that the grant for the Gazette digitizing is in addition to this.
- Marilyn asked about the white van parked at the Library.
  - Lauren said both vans will be parked at the Library for now and the current plan is to move them to the barn at her property in October for winter storage. Lauren did ok this with Lisa Potswald, Town Administrator. This is only a temporary solution until the Emergency Services Building is complete, then there should be a location on Town property to store them. Discussion on possible other storage locations.

#### **V. Finances**

##### **A. Budget Summary**

No action taken

##### **B. 2020-2022 Budget Approval**

- Lauren went over her budget recommendations.
- Discussion on carpeting in the Library.
- Discussion about creating separate funds for Summer Rec, Winter Rec and Cultural Arts instead of them being combined.

Motion by Marilyn, second by AI to approve the 2020-2022 budget as presented by Lauren. All in favor, all aye. Motion Carried.

#### **VI. Policies**

##### **A. Finalize Library Scholarship program**

Lengthy discussion of draft program specifications/application presented by Lauren. Motion by Max, second by Marilyn to approve the Library Continuing Education Scholarship Program. All in favor, all aye. Motion Carried.

**B. Finalize Art Purchase Award program**

- Discussion on draft document presented by Lauren.
- Lauren recommended this be tabled until board members have time to review.

Motion by Louise, second by Al to table the Finalize Art Purchase Program until the next meeting. All in favor, all aye. Motion Carried.

**VII. Second Public Comment\*\***

None.

**Adjourn:** Motion by Marilyn second by Max to adjourn. All in favor, all aye. Motion Carried.  
Meeting adjourned at 6:13 p.m.

Minutes taken from recorder and respectfully submitted by Dorgene Goetsch, Clerical Assistant.  
Minutes approved as presented October 15, 2019. Dorgene Goetsch, Clerical Assistant