

TO: Town Board

FROM: Lisa Potswald

RE: Town Administrator's Report

DATE: October 18, 2019

DATES OF REPORT: October 5, 2019 through October 18, 2019

1. Accomplished/Completed

2. Coming Up/Working On

- Budget
- Fire Recovery/Rebuilding
- Cell Tower
- Updating Ordinances
- Personnel Policy
- Dock Project
- MRF Operational Analysis
- Personnel Matters
- Oasis Services Implementation

3. Town Board Agenda – Information/Comments

- Hire John Maday as Temporary General Laborer. I want to clarify that John Maday is being hired as a part time, temporary employee at 24 hours per week at \$16.00 per hour through March 1, 2020, not to exceed 1040 hours.
- Amend MRF Ordinance 388 to Include Contractors. Ted requested that the Town Board amend Chapter 388, Solid Waste to restrict the amount of construction materials that contractors can send to the MRF to under 10 yards of materials. I contacted Bob Germer at the WI DNR and he said that the wording included in our ordinance does not affect solid waste regulations or MRF operations, as construction and demolition waste is not required to be recycled by the state. There are some other small changes as well that are underlined.
- Amendment of Contract with Big Water Apparatus. The amendment includes updated rates.
- Amendment to Ordinance 425. The most recent updates include changes in names and speed limits for some roads and other updates – see underlined.
- Extend Carey Baxter's Vacation Hours. Carey Baxter has requested to have an extension of time to use his 35.5 vacation hours from 2018 through January 1, 2020 – the Town Board must approve any extension.
- Contract Renewal with Waste Management for Disposal Services. This contract allows the Town to dispose of waste at their facility.

4. Follow Up on Previous/Ongoing Projects

- ESB Construction. Wendel/Five Bugles will have a report and recommendation ready for the Town Board on Thursday, October 24 during the Town Board's budget meeting.
- Dock Project. Wren Works is waiting for the wind to calm and the lake to die down so they can bring the barge and sheet metal from Frazier Shipyards.

5. Grant Report.

6. Lawsuits/Legal Issues

Town Board members have been advised of updates.

7. Comments/Other Information

- I will be on vacation beginning November 5 and will return to the office on November 18. I will be available by phone and email during that time. Barb will be in charge in my absence. I will miss the November 12 Town Board meeting but will have a Town Administrator's report available.
- AT&T has modified their plan for the Madeline Island cell tower to reach 140'. They are waiting to receive a copy of the CUP for their packet that must be submitted to the FAA to approve the increased height. After the Town Board signs the CUP on 10/22/19, I will email them a copy.
- Old County Garage – you are invited to stop out and look at the transformation which is close to being complete. It will provide desperately needed heated storage for vehicles.