

**Town of La Pointe Planning and Zoning
Town Plan Commission
Regular Monthly Meeting Minutes**

Wednesday, September 18th, 2019

4:30 PM

La Pointe Town Hall

Members Present: Suellen Soucek, Chair; Mike Starck, Vice Chair; Jim Peters; Paul Wilharm and Samantha Follis.

Staff Present: Ric Gillman, Zoning Administrator

Public Present: John Soucek

I. Call to Order/Roll Call

Chair Soucek call the meeting to order at 4:30 PM, roll call reflects memberis in attendance identified above.

II. Public Comment

None

III. Approval of Previous Minutes

a. Town Plan Commission Regular Monthly Meeting August 7th, 2019

Starck motions to approve, Peters seconds, 5 ayes motion carries.

b. Town Plan Commission Public Hearing August 12th, 2019

Public Hearing minutes are not available at this meeting.

c. Town Plan Commission Special Monthly Meeting August 21st, 2019

Wilharm motions to approve, Soucek seconds, 5 ayes motion carries

IV. Zoning Administrators Report and update

ZA addresses two stop orders issued during this period to get clarification on a walkway over (not on) wetlands and county ordinance regarding stairways to the lake. Historically the County did not enforce the stairways as a structure however they presently do. The Town has no such ordinance and therefore the County ordinance is the only applicable permit. Questions have been raised regarding setbacks and it turns out there are no setback requirements for stairways and as such they may be constructed to the property line. The wetland issue did not require a permit through the DNR. It is the consensus of the TPC that this issue bears further discussion.

a. Report through August 31st, 2019

Placed on File

b. TPC Commissioners to Zoning Workshop 10/07/19

Confirmation of the voucher for Commissioner Peters and Follis to attend. Talk of expense related to transportation. Follis and Peters need to take separate vehicles. ZA believes the monies for this are expressed in the budget.

c. TPC Budget Review and Zoning Fee schedule

No changes to the fee schedule. ZA budgeted 18 TPC meetings. The budget mirrors lasts years revenues and expense. ZA had contact with the Town's Attorney regarding the expression from a citizen possibly pursuing a law suit related to the Conditional Use of the cell tower. The Attorney has indicated all procedures were followed. Alder Engineering has raised inspection fees. This issue will go to the Town Board and be updated in the fee schedule.

d. Zoning Administrator Schedule

ZA announces he is leaving for an extended absence beginning tomorrow and will be returning around the 8th or 9th of October. Lisa will process permits in his stead and he will be available to her by phone.

TB (5) TPC (5) Clerk (1) File (1) Email: Town Administrator; Assistant Administrator; Clerk; Deputy Clerk; La Pointe Shop

V. New Business

a. Fire Numbers

All data has been entered into a new excel program. There are 1569 properties on the island and 884 have assigned Fire #'s, 683 properties are not assigned. The data will be queried by Road(s) Township and Sections in order to clarify any need for changing the existing grid allocation. Discussion on which residence may have numbers displayed on the building or on the road. Language regarding this is in the Fire Number Ordinance recently passed by the Town Board.

b. Review of email to American Tower – Noise concerns located at 412 Big Bay Road Town of La Pointe. Parcel # 014-00187-0701 Legal: PART OF NW ¼ NW ¼ DESC VOL 452 PGS 755, 757, 759 AND 761 SEC. 29 T50N R3W 3.43A

i. Follow-up discussion

The ZA has had contact with American Tower technical personnel. He has also sent a video of the noise and its origin to Adam Ahern of American Tower. He is scheduling an inspection and will present possible remedies including an acoustic barrier. Peters asks if other property owners near the cell tower were copied on this communication. The ZA did not forward this info. Peters agrees to alert other property owners.

c. Review of Language related to Conditional Use Cell Tower installation Town of La Pointe located at 412 Big Bay Road Town of La Pointe. Parcel # 014-00187-0701 Legal: PART OF NW ¼ NW ¼ DESC VOL 452 PGS 755, 757, 759 AND 761 SEC. 29 T50N R3W 3.43A.

Town Board has approved language related to the Conditional Use Permit. (Copies on record).

d. Review and recommendation to approve or deny 2019 Addition to Blackthorn Cemetery (Greenwood Cemetery) Located in the NW ¼ of the SW ¼ and Govt Lot 4 of Section 27, T50N, R3W. In the Town of La Pointe, Ashland County, Wisconsin

Addition to available gravesites. Review of survey. Wilharm motions to recommend approval to the Town Board, Peters seconds, 5 Ayes motion carries.

General discussion on Dock Project, Public Arts and Affordable Housing, no motions or action taken.

VI. Future Agenda Items

- a. Fire Numbers
- b. Arts Committee
- c. Fire Number Ordinance review
- d. Mobile Vendors

VII. Next Scheduled Meeting

October 16th, 2019 @ 4:30PM

VIII. Adjournment

Chair Soucek adjourns @ 5:10PM

Approved on October 23rd, 2019