

TOWN OF LA POINTE ANNUAL COMMUNITY AWARDS PROGRAM  
NOMINATION FORM

Nomination Deadline: October 31<sup>st</sup>

At its regular meeting on May 24, 2011, the Town Board resolved to recognize and honor “positive contributions made by citizens and community organizations for the good of the Town”. The responsibility now rests with you, the general public, along with those in Town government, to nominate those individuals or Island groups who have positively affected the board, committee, commission or department of the Town or to the Town as a whole”. These awards will be given on a date, time and location to be announced later.

Your Name: \_\_\_\_\_  
Your Address: \_\_\_\_\_  
Your Phone Number: \_\_\_\_\_

Nominee’s Name: \_\_\_\_\_  
Nominee’s Address: \_\_\_\_\_  
Nominee’s Phone Number: \_\_\_\_\_  
Nominated for Year of: \_\_\_\_\_

Please check one of the three following award categories:

**Community Appreciation Award** - A yearly award made to one citizen or group who used their initiative in the past year to provide service for the good of the community, working above and beyond the expectations of the normal citizen.

**Town of La Pointe Hall of Fame** - A yearly award made to one citizen or group in recognition of lifetime achievement or cumulative accomplishments.

**Roll of Honor** - Reserved for Town of La Pointe citizens who have served honorably in the Armed Services of the United States of America. Any person who lived in the Town of La Pointe at the time of their induction or during their period of service in the Armed Forces is eligible for inclusion on the Role of Honor.

Please briefly describe the achievements of the nominee and explain why you feel this individual/group’s efforts have significantly improved community life in the Town of La Pointe.  
Feel free to attach additional sheets if necessary...including a bio, resume, organizational history, etc...

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Please return your nomination form to the following:  
La Pointe Town Hall, P.O. Box 270, La Pointe, WI 54850  
or [clerical@townoflapointewi.gov](mailto:clerical@townoflapointewi.gov)

Please see reverse side of this form for detailed information on the Nominating Process as outlined in the Community Awards Committee Bylaws.

## PROCEDURE

- 3.1 Nominations may be made by any community member. Each Nominator may make multiple nominations per category per year.
- 3.2 A person or group may be nominated in multiple years. Until a nominee receives an award, they may be considered for subsequent year award.
- 3.3 Nomination Forms will be available at Town Hall and website. A narrative describing the event, actions, work, or efforts of the nominee must accompany nominations sent to the Awards Committee. The Committee may ask for additional information from the Nominator.
- 3.4 Nominations may be made throughout the year. The Community Awards Committee will review nominations, including prior year's nominations, and make recommendations to the Town Board no later than October 31 of each year. The Town Board will review and act on the recommendations.
- 3.5 A Nominator who is serving on the Committee need not excuse themselves from discussing or voting on a nomination that they bring to the Committee
- 3.6 The Committee will not recognize activities in nominations that are a part of a nominee's job description (unless volunteer), or in instances where a nominee is receiving monetary or other personal benefits from the activities.
- 3.7 If an organization is to be recognized, it must either be a 501 (c)(3) tax exempt organization, or an informal, unincorporated group of individuals working together on a community program or project.