

TO: Town Board

FROM: Lisa Potswald

RE: Town Administrator's Report

DATE: November 22, 2019

DATES OF REPORT: November 9, 2019 through November 22, 2019

1. Accomplished/Completed

2. Coming Up/Working On

- Budget
- Fire Recovery/Rebuilding
- Cell Tower
- Updating Ordinances
- Personnel Policy
- Dock Project
- MRF Operational Analysis
- Personnel Matters
- Oasis Services Implementation

3. Town Board Agenda – Information/Comments

- Extension of Vacation Hours for Ted Pallas. Please consider extending use of vacation hours for Ted Pallas to January 31, 2020.
- Rates from Nelson Construction Co. for 2019-2020 Ice Road Plowing and Maintenance. Nelson Construction has requested rate increases for the 2019-2020 season as follows:

| SERVICE RATE PER HOUR | 2019-20 | 2018-19 | 2017-18 |
|--|----------------|----------------|----------------|
| Man/snowmobile checking ice | \$60 | \$55 | \$55 |
| Man/vehicle checking ice/placing signs | \$70 | \$65 | \$65 |
| Pickup, snowplow/operator | \$75 | \$75 | \$75 |
| Pickup, Vsnowplow/operator | \$85 | \$85 | \$85 |
| Kubota snowblower/operator | \$105 | \$105 | \$105 |
| 450 G JD cat/operator | \$130 | \$120 | \$120 |
| 624 H JD loader/operator | \$130 | \$120 | \$130 |
| Pickup, man/auger flooding | \$65 | \$62 | \$62 |
| 135 JD backhoe/operator | \$150 | \$150 | \$150 |
| Labor | \$52 | \$48 | \$48 |

Please consider approving these rates for 2019-20. The Public Works Director is in charge of the road, and will contact Nelson Construction should/when their services be needed for ice road plowing and maintenance.

- Amendment to Contract Renewal with Waste Management for Disposal Services. The Town Board previously approved this contract amendment however the Town will want to terminate this contract if we went to contracted hauling versus self-hauling. The changes made include:
 1. SERVICES PROVIDED. Added “collection, management, transportation” to the first sentence.
 8. CHARGES AND PAYMENTS. Added “in recycling and waste collection, transfer, process,” in the third sentence.
 9. INDEMNIFICATION. Added “during the collection or transportation of Customer’s Industrial Waste by Company, or (2)” to the first sentence.
- Town of La Pointe Harbor Assistance Program Grant #0495-19-02 Amendment. The State of Wisconsin Harbor Assistance Program increased the Town of La Pointe’s grant to \$1,600,910.00 from \$1,346,400.00, or \$254,510. Please approve the amendment.
- WisDOT Multimodal Local Supplement Grant to Repair the Town Dock Approach. SmithGroup engineers have assessed the problems with the dock access area, and will next develop drawings as to recommended repairs, along with cost estimates. I am hoping to have the information by December 2 (if not sooner) and will submit the application the same day. I have letters of support from the Madeline Island Chamber and Bad River to submit along with the application.
- Additional Information Included with Tax Bills. The Affordable Housing Committee would like to insert information about the (hopefully) upcoming survey of housing needs in the tax notices. Carol said she needs the information by December 9. On behalf of the Housing Committee, I ask that you consider approving an insert in the tax notices. Is there other information you think taxpayers should be receiving about Town of La Pointe government that could be included?
- Temporary Agreement with Evan Erickson for Access to Winter Transportation Building. There is now only one way of ingress/egress for the Winter Transportation Building. Ben, Evan and I have been working to figure out how best to make arrangements for access to the WTB. As of this writing, it appears we have worked something out without the need for a temporary agreement.
- Sale of Town Equipment: Old 508 Ambulance, 1993 Ford Dump Truck with Plow, 2011 Ford Explorer Squad. The Ambulance Service, Public Works, and the Police Department have asked to receive permission to sell these vehicles. We are working to determine values for each vehicle, and whether a local silent auction will bring more money than sending the vehicles to an auction house. Please approve selling these three vehicles.
- MAHADH Fund of HRK Foundation \$25,000 Grant for the Emergency Service Building. See separate memo.
- Joint Powers Agreement between Ashland County and the Town of La Pointe: for all 911 Emergency Services. This is a yearly agreement between Ashland County and municipalities they dispatch for. Please consider signing this agreement

4. Follow Up on Previous/Ongoing Projects

- ESB Construction. Nelson Construction has made a great deal of progress on the ESB site. Once his fall/winter work is completed, the site will rest until the spring. The Town Board will open General Contractor and Fire Suppression bids on 12/10/19, with the goal of having all contracts fully executed by the end of the year.

- Dock Project. Wren Works has been making progress on the site this week. The sheet pile wall along the dock expansion is nearly complete. They are working on setting up the template for the last portion (landside) today and plan on setting and driving sheet pile today/this weekend. Next week they plan on beginning to install the walers (a plank of wood, block of concrete, etc., used for support or to maintain required separation between components in order to help maintain the form of a construction under stress) on the dock expansion and layout the template for the ferry landing. Installation of the sheet pile at the ferry landing will depend on weather conditions and progress made getting the layout template in place.

5. Grant Report.

See above.

6. Lawsuits/Legal Issues

Town Board members have been advised of updates.

7. Comments/Other Information

- The 2020 budget includes many cuts that will impact services to the community. One of those areas is in staff overtime. I suggest that this topic is an agenda item for a future meeting so that the Town Board is fully aware of the various implications, and so can properly address any questions from the public.