

**Town of La Pointe Planning and Zoning  
Town Plan Commission  
Regular Monthly Meeting**

**Wednesday, January 9<sup>th</sup>, 2019**

**3:30 PM**

**La Pointe Town Hall**

Members Present: Suellen Soucek, Chair; Mike Starck, Vice Chair; Jim Peters, John Gembitsky and Paul Wilharm

Members Absent: none

Staff: Ric Gillman, ZA

Public Present: Paul Brummer, Charles Brummer and John Soucek

**I. Call to Order/Roll Call**

Chair Soucek call the meeting to order @ 3:30PM. Roll call reflects members in attendance as identified above.

**II. Public Comment**

Charles Brummer expresses disappointment with the Town Board regarding the short-term rentals of camping units, believes it will change the character of the island.

**III. Approval of Previous Minutes**

**a. Town Plan Commission Regular Monthly Meeting December 12<sup>th</sup>, 2018**

Corrections noted typos, etc. Show John Soucek in attendance. Motion by Peters to accept as amended, second by Gembitsky, 5 ayes, motion carries

**IV. Zoning Administrators Report and update**

The ZA is preparing the December report along with a yearend report which will be available for review at the next TPC meeting. The ZA is requesting that in scheduling future TPC meetings to consider a week prior to a Town Board meeting as at times meeting the day after can impede progress and/or decisions on issues recommended to the Town Board. The Town has created a Public Arts Committee and some of their plans will need to be incorporated into the Parks and Recreation Plan. The TPC will be copied minutes generated through this committee.

**V. New Business**

**a. CSM of properties currently owned by Mad Island Investors, LLC. Parcel #014-00116-0300 - 766 Big Bay Rd. Recommendation to approve/deny to the Town Board.**

Preliminary review of this CSM met with the TPC approval to recommend, that was however prior to official application. The application since has been made. Starck motion to recommend approval to the Town Board, Soucek seconds, 5 ayes, motion carries.

**b. Review of changes related to the Rental Ordinance.**

It is the consensus of the TPC that the Zoning Department oversee enforcement related to rentals, as developed in the ordinance. Peters and the ZA will meet to discuss some language changes to recommend for updates in the Rental Ordinance.

**c. Ordinance re-write: plan and outline for 2019**

Review of inserted language related to Act 67. Will continue to update and send to the County for approval following the Town Boards updates on rentals.

**d. Fire Numbers: Update**

The ZA has completed a fire # and property inventory of 703 properties on Global Inventory Service maps provided by Ashland County. The Ashland County Emergencies Services are coordinating a day to meet again with the ZA on the 15<sup>th</sup> or 24<sup>th</sup> of January.

**e. Review of the Trailer issue @ Tommy's Burned Down Café**

Tom Nelson has contacted the ZA regarding this issue. He states he has moved the trailer and now it is parked. In technical terms he is correct, however should the trailer be used to stage bands, or as public square footage this spring it would be deemed in violation of Zoning. Mr. Nelson has asked to be informed of any information discussed at the TPC meeting, also would like to identify all setback requirements for this property. He may apply for a land use permit depending on available space. I did not address the need for any commercial inspection in regard as this issue is pending before the Town Board. Should the TPC instruct the ZA to write a letter of removal, Mr Nelson has indicated he would want to attend a TPC meeting to present his related concerns.

The TPC agrees that technically the trailer is currently considered to be parked, however they have instructed the ZA to contact him in regard to the use of this as a structure or a part of the common area for the business including musical bands or performances, a seating area for patrons or staff or any other use which would require a land use permit and commercial inspection.

**f. Zoning Brochure Development**

Nothing new. Commissioner Starck wonders if we have signage available to notify people visiting the Island that La Pointe is Zoned. ZA will ask Town Foreman in this regard.

**g. Letter to the Town Board requesting the appointment of an alternate member of the Town Plan Commission to serve in the absence of a serving member**

Review and signature of a letter to the Town Board. Letter and other correspondence circulated, (copy attached to these draft minutes.)

**h. Zoning Administration support**

The chair advocates for a Zoning Administrator Assistant. This is currently not a budgeted item. Chair recognizes the additional effort Commissioner Peters has offered during the Zoning update. She believes there are times that the Zoning Administration can be busy, and an assistant may be helpful. No motions related to this topic were made.

**VI. Future Agenda Items**

- a. ZA report**
- b. Rental Ordinance**
- c. Ordinance (ACT 67) final language**
- d. Fire Numbers**
- e. Correspondence with Tom's Burned Down**

**VII. Next Scheduled Meeting**

Wednesday February 6<sup>th</sup>, 2019.

**VIII. Adjournment**

Motion by Starck, second by Peters, 5 ayes motion carries. Soucek adjourns @ 4:21PM.

**Respectfully submitted Tuesday January 15, 2019 by Ric Gillman, Zoning Administrator**

*Approved as submitted on February 6<sup>th</sup>, 2019*