

**Town of La Pointe Planning and Zoning
Town Plan Commission
Regular Monthly Meeting Minutes**

Wednesday, October 23rd, 2019

4:30 PM

La Pointe Town Hall

Members in Attendance: Suellen Soucek, Chair; Mike Starck, Vice Chair; Paul Wilharm; Samantha Follis and Jim Peters (Tele-conference)

Staff Present: Ric Gillman, ZA

Public Present: John Soucek

I. Call to Order/Roll Call

Chair Soucek Calls the meeting to order at 4:30PM. Roll Call reflects members present as indicated above.

II. Public Comment

None

III. Approval of Previous Minutes

a. Town Plan Commission Regular Monthly Meeting September 18th, 2019

Soucek notes Typo in 2 places. Starck motions to approve the minutes as amended, Wilharm seconds, 5 Ayes motion carries.

IV. Zoning Administrators Report and update

Reviewed and placed on file

V. New Business

a. Review of Draft Ordinance – Mobile Vendors

Review of draft language dated 10-8-19. It is the consensus of the Town Plan Commission that this language is in keeping with the needs of the Town and recommends approval of this draft language. The TPC also recommends that the vendor(s), apply for and receive a permit from the town for the duration of the activity.

b. Recommendations to the Town Administrator on Draft Ordinance above

Noted above

c. Fire Numbers

The TPC reviewed the data base and query(s) presented by the ZA. Numbers are queried by road (public and private) and by Section and Township

d. Commissioner Follis, Update on Workshop

A brief discussion of content by Follis and Peters. Much of the content was related to ACT 67, and Peters ~~was happy to report folks in attendance were appreciative of our Zoning Ordinance.~~ *stated that the group saw our zoning ordinance as current and up to date.*

e. Town Plan Commission Budget review

ZA reports the Town is facing fiscal constraints leading to each department needing to re-assess their budget and propose feasible cuts. The ZA has proposed cutting 24 budgeted TPC meeting to 15 for 2020 and has trimmed monies allocated for legal services. While there were undesignated funds allocated for the Public Arts Committee, this proposal has been cut. Funds allocated or denied to the Public Arts Committee do not affect the function of the TPC or Zoning.

TB (5) TPC (5) Clerk (1) File (1) Email: Town Administrator; Assistant Administrator; Clerk; Deputy Clerk;
La Pointe Shop

There was discussion of increasing the CUP and Special Exception Fees however the consensus is to keep those fees as is.

Rental fees were discussed and while this is a Town Ordinance and not a Zoning Ordinance an increase of the annual rental permit from \$110.00 to \$120.00 was discussed. ZA points out that the County Inspection Fee and the Town Rental Permit Fee are presently both \$110.00 per annum and that has caused some confusion for property owners.

Wiharm motions to recommend the Town Board increase the annual Rental Permit Fee ~~form~~ from 110.00 to 120.00, Soucek seconds, 5 Ayes motion carries.

VI. Future Agenda Items

- a. Fire Numbers
- b. Junk Ordinance, discussion
- c. Update on Middle Road Literary Arts Society, Inc

VII. Next Scheduled Meeting

Wednesday November 6th, 2019 @ 4:30PM

VIII. Adjournment

Chair Soucek Adjourns the meeting at 5:10PM

Respectfully Submitted 10-29-19 by Ric Gillman, Zoning Administrator

Approved as amended 12-4-19