

**Madeline Island Public Library**  
**REGULAR LIBRARY BOARD MEETING MINUTES**  
**November 19, 2019**

**Members Present:** Louise McCray; Chair, Micaela Montagne, Al Wyman, Max Imholte, Marilyn Hartig, Keith Ryskoski

**Members Absent:** Peggy Ross

**Staff Present:** Lauren Schuppe, Library Director

The Madeline Island Library Board meeting called to order by Louise McCray, Chair at 5:05 p.m. on Tuesday, November 19, 2019. A quorum of the committee is present as reflected in the members listed above.

**I. Public Comment**

None.

**II. Minutes**

**A. Regular Library Board Meeting October 15<sup>th</sup>, 2019**

Motion by Marilyn, second by Al to approve the minutes from the October 15, 2019 Regular Library Board Meeting. All in favor, all aye. Motion Carried.

**III. Vouchers**

**A. Sign Directors Timesheet**

**B. Approve Bills**

General Funds Vouchers:

Barany	\$ 350.00
Kathy Erickson	237.50
Norvado	201.54
MIFL	42.00
On the Rock Roofing	8,900.00

Designated Fund Vouchers:

NWLS	\$ 674.36
Amazon	131.94
Wal-Mart	58.38
The Groundings	626.00

Designated & General Fund Vouchers:

Minnesota Elevator	\$4,250.00
Cardmember Services	743.44

Motion by Al, second by Keith to approve Chair signing Director's timesheet and approve all submitted bills. All in favor, all aye. Motion carried.

**IV. Directors Report**

- Postcards and the fall mailing for donations should be done by Friday. Discussion on different options for next year.
- Marty Curry will work with Lauren on cleaning out the shed next week. Marty will volunteer some time and she is going to use 1 hr. of his cleaning time with Barany.

- Cupola repair is in progress. Clayton (On the Rock Roofing) suggested all the window glass be replaced due to it being pretty wavy and melted. He also found spider cracks and the glazing is pretty much nonexistent. He estimates this will cost \$1,200.00.
- November movie night was a success. Lauren is planning the next one for the 2<sup>nd</sup> week in December.
- NWLS cataloging training was done last week.
- Lauren will write an article for the January Gazette with information about the Scholarship Program and Art Purchase Award.

## **V. Finances**

### **A. Budget Summary**

Motion by Micaela, second by Marilyn to approve the Budget Summary report. All in favor, all aye. Motion Carried.

Micaela noted the Town Board moved \$600 from the Elevator Designated Fund to the General Fund for the 2020 budget.

### **B. Determine dollar amount to transfer from General Designated to Art Purchase Award Designated fund and approve transfer.**

Lauren stated the current balance in the Art Purchase Award Designated Fund is \$4,320.

Motion by Micaela, second by Marilyn to not transfer any funds from the General Designated to the Art Purchase Award Designated fund this year. All in favor, all aye. Motion Carried.

### **C. Determine dollar amount to transfer from General Designated to Scholarship Designated fund and approve transfer.**

Lauren stated the current balance in the Scholarship Designated fund is \$37.00. Discussion on potential applicants for next year.

Motion by Micaela, second by Keith to transfer 10% or \$3,197 from the General Designated to the Scholarship Designated fund. All in favor, all aye. Motion Carried.

## **VI. Programs**

### **A. Approve Final Post for Art Purchase Award 2020**

Discussion on draft Request for Proposal Art Purchase Award 2020 handed out by Lauren.

Motion by Micaela, second by Keith to approve the final posting for the Art Purchase Award 2020 with proposed changes. All in favor, all aye. Motion Carried.

## **VII. Personnel**

### **A. Approve or Deny Lauren's request to roll over her vacation hours**

Motion by Micaela, second by Al to extend Lauren Schuppe's 28 hours of unused 2019 vacation to May 1, 2020. All in favor, all aye. Motion Carried.

### **VIII. Second Public Comment**

Marilyn asked about the status of the van storage.

- Lauren is still looking for a location and will store them in her barn if needed.
- Sam Dobson has asked if the Library would sponsor some transportation for the after-school kids to explore various places on this island. Lauren approved her request. Sam has taken the test to drive the vans.

### **Adjourn:**

Motion by Micaela second by Marilyn to adjourn. All in favor, all aye. Motion Carried.

Meeting adjourned at 5:33 p.m.

Minutes taken from recorder and respectfully submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented December 17, 2019. Dorgene Goetsch, Clerical Assistant