

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY JANUARY 28, 2020**  
**5:30 PM AT TOWN HALL**  
Approved Minutes

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, John Carlson

**Town Board Members Absent:** Glenn Carlson

**Staff Present:** Lisa Potswald, Ben Schram, Elected Clerk Micaela Montagne

**Public Present:** Gene Nelson, Mike Starck, Steve Lennick, Joe Abbott, Teresa Abbott, Charley Brummer, Paul Brummer

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Happy Birthday to John Carlson. Mike Starck read an email from John Nielsen regarding the Emergency Services Building.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated January 24, 2020 placed on file by Unanimous Consent. No word on when the Red Cliff cell tower will be active.

**III. Public Works**

**A. Roads**

1. Hire Full-time Road Crew/Heavy Equipment Operator: Motion to hire Evan R. Erickson as full time Road Crew/ Heavy Equipment Operator with a wage of \$21/hour, 24 hours of overtime, and a start date of 1/29/2020, M. Anderson/ S. Brenna, 4 Ayes, Motion Carried.

**B. Parks**

**IV. Committees**

**A. Planning and Zoning**

**B. Winter Transportation Committee**

1. 2019-2020 Cooperative Agreement: Town of La Pointe and Bayfield School District: Motion to approve and have Chair Jim Patterson sign the agreement, J. Carlson/ S. Brenna, 4 Ayes, Motion Carried.

**V. Town Hall Administration**

A. Accounting Administrator's Report: Motion to place the January report prepared by Barb Nelson on file, M. Anderson/ J. Carlson, 4 Ayes, Motion Carried.

B. Budget Summary Comparison Report: Motion to approve the Budget Comparison Report dated 1/14/2020, J. Carlson/ M. Anderson, 4 Ayes, Motion Carried.

C. Grant Updates: None.

D. Letter Addressing Concerns about High Lake Levels: Draft letter prepared by Jim Patterson. Also to be sent to the Army Corp of Engineers as well as the Senators. Motion to approve sending the letter, M. Anderson/ S. Brenna, 4 Ayes, Motion Carried.

E. Letter of Support for Madeline Island Ferry Line USEPADERA Grant to Reduce

Engine Emissions: Motion to approve the Town Chair signing the letter, M. Anderson/ S. Brenna, 4 Ayes, Motion Carried.

F. David Boone Request for Payment for Services: David Boone has not been paid for some work done following the Emergency Services Building fire. Once the proper paperwork is submitted he can be paid.

Motion to move item V. G. Personnel Matter: Town Administrator to after agenda item XII. B., J. Patterson/ J. Carlson, 5 4 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$107,588.95, M. Anderson/ J. Carlson, 4 Ayes, Motion Carried. *[Clerk's Note: Two vouchers (\$3,746.15 for Wendel and \$56.42 for Cardmember Services were accidentally omitted by the Accounting Administrator. The adjusted total is \$111,391.52.]*

### **VII. Minutes**

A. Regular Town Board Meeting January 14, 2020: Remove 'lost' in item I. and add 'J.' to Evan Erickson's name in III. E. 2. Motion to approve minutes with changes, S. Brenna/ J. Carlson, 4 Ayes, Motion Carried.

B. Special Town Board Meeting January 20, 2020: Motion to approve minutes as submitted, S. Brenna/ J. Carlson, 5 4 Ayes, Motion Carried.

### **VIII. Emergency Services**

A. Ambulance Director's Report: Report prepared by Cindy Dalzell dated January 22, 2020 placed on file by Unanimous Consent.

B. Hire Fire Department Lead Engineer: Motion to hire/ appoint Brian Nelson as the Lead Engineer with a start date of 1/1/2020 and \$340/ month compensation, S. Brenna/ J. Carlson, 4 Ayes, Motion Carried.

#### **C. Construction of Emergency Services Building**

1. Discussion and Possible Action on Emergency Services Building Construction Plan: There was a meeting held 1/28/2020 with Wendel (architect) and Department Heads to make some revisions to the plan. This new option will be available in the next week or two. Motion to table the discussion, M. Anderson/ J. Carlson, 4 Ayes, Motion Carried.

2. Consider Calling and Scheduling a Special Town Meeting for the purposes of updating the Townspeople about Construction of the Emergency Services Building and to Consider Amending Resolution #2019-0813: Construction of the Emergency Services Building: Motion to table, J. Patterson/ J. Carlson, 4 Ayes, Motion Carried.

#### **3. Discussion and Possible Action on**

Contract No. 02 – General Construction Contract

Contract No. 03 – HVAC Construction Contract

Contract No. 04 – Electrical Construction Contract

Contract No. 05 – Plumbing Construction Contract

Contract No. 06 – Fire Protection Construction Contract (Alternate No. 2)

Motion to table, J. Patterson/ J. Carlson, 4 Ayes, Motion Carried.

## **IX. Police Department**

A. ATV/UTV/Snowmobile Ordinance Chapter 382: S. Brenna discussed this as there are no snowmobiles allowed on County Roads. So far there have not been any issues with the use of ATVs, UTVs, or snowmobiles. No action taken.

## **X. Library**

A. Library Board Minutes December 17, 2019: Motion to place minutes on file, S. Brenna/ J. Carlson, 4 Ayes, Motion Carried.

**XI. Public Comment B\*\*:** Mike Starck had follow-up questions to the Emergency Services Building discussion: no timeframe yet. It was also discussed that \$263,000 has been paid to Wendel thus far [*Clerk's Note: a correction to this amount. Including a voucher paid at this meeting, the total paid to Wendel is \$217,037.07.*]

## **XII. Lawsuits & Legal Issues**

A. William Defoe vs. Town of La Pointe Case No. 19CV57: Nothing at this time.

B. Notice of Claim from Clayton Douglas

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

## **V. Town Hall Administration**

G. Personnel Matter: Town Administrator

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. If the Town Board goes into closed session, it will reconvene in open session before adjourning.

Motion to go into closed session as posted for both agenda item XII. B and V. G., J. Patterson/ J. Carlson, all 4 Ayes, Motion Carried.

Motion to return to open session, M. Anderson/ J. Carlson, 4 Ayes, Motion Carried.

**XIII. New Agenda Items for Future Meetings:** Emergency Services Building, scheduling a workshop with possible agenda item to be closed sessions and personal and confidential information.

**XIV. Adjourn:** Motion to adjourn, S. Brenna/ M. Anderson, 4 Ayes, Motion Carried. Adjourned at 6:29pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as corrected (two typos- supposed to be 4 Ayes instead of 5) February 11, 2020. M. Montagne, Town Clerk.