

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY FEBRUARY 11, 2020
5:30 PM AT TOWN HALL
Approved Minutes

Town Board Members Present: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Lisa Potswald, Ben Schram, Elected Clerk Micaela Montagne

Public Present: Mike Starck, Steve Lennick, Joe Abbott, Teresa Abbott, Charley Brummer, Ann Hauser, Sheri Ross

Called to Order: 5:30pm

I. Public Comment A*: Clerk Montagne read a letter from Cindy Dalzell regarding the Emergency Services Building.

Mike Starck asked the Town Board to consider forming an Emergency Services Building committee.

Sue Brenna thanked Carey Baxter for his years of service and employment with the Town of La Pointe ~~the~~ and sent love and condolences to his family.

John Carlson commented that the town board meeting reminder texts will not be sent anymore due to budget. He also clarified that some information during public comment at the last meeting was false: the architect firm Market and Johnson will not be providing services to the Town. He also stated that no one has come forward with donated materials or time for the Emergency Services Building.

II. Town Administrator's Report: Report prepared and presented by Lisa Potswald dated February 7, 2020 placed on file by Unanimous Consent. The cell tower in Red Cliff is operational, though there are not many changes to coverage on the Island until the Island tower goes up. It was also noted that there will be fighter wing training in the airspace that includes Madeline Island August 9-22, 2020.

III. Public Works

A. Public Works Director

1. Public Work Director's Report: Report prepared and presented by Ben Schram for January 2020 placed on file by Unanimous Consent. The road crew was thanked for moving the large piles of snow.

B. Roads

1. Comp Time for Evan R. Erickson: Motion to approve 80 hours of comp time to Evan R. Erickson, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

2. ATC Specialized, LLC Contract Extension for Grader Training: Motion to approve the contract extension from Oct 2019 to May 2020, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

C. Parks

D. Materials Recovery Facility (MRF)

1. MRF Supervisor's Report: Report prepared by Ted Pallas placed on file by Unanimous Consent.

2. Post for MRF Attendant 1: Motion to post for MRF Attendant with a wage of \$17.50 to \$19.00/ hour, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

E. Airport

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for January 2020 placed on file by Unanimous Consent.

2. Transfer of Airport Hangar Lease 13A: from W. Stout to Superior Shores, LLC: Motion to approve the transfer of Hangar Lease 13A, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

3. Aircraft Hangar Lease Lot 13A: Superior Shores LLC: Motion to approve Aircraft Hangar Lease for Lot 13A contingent upon receiving the certificate of insurance, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

4. Aircraft Hangar Use Agreement, Hangar 13A: Superior Shores LLC: Motion to approve the Hangar Use Agreement (for the Town to use the hangar for Emergency Services vehicles and equipment), Motion to approve, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning

1. Planning and Zoning Administrator's Report: Not available at this time.

V. Town Hall Administration

A. Budget Report: Motion to approve the Budget Summary Report dated 2/10/2020, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: two upcoming applications, one for radios for Emergency Services another for the Emergency Service Building through Bremer Trust Grant.

C. Schedule a Workshop and Discuss Agenda Items: Items to include closed sessions, personal and confidential information, MRF work group findings, possible staff turnovers. Will wait to schedule until the MRF work group is ready.

D. Information on Bayfield School District Plans: School Board Member Glenn Carlson stated that the district is looking into possibly building a new La Pointe Elementary School as the current building has many issues and the cost to repair could be greater than the cost to rebuild. Historical nature of current building being looked at, and the decision will eventually be on a referendum in the future.

VI. Vouchers: Motion to approve vouchers in the amount of \$42,646.50, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Alternative Claims: Motion to approve Alternative Claims for January 2020 in the amount of \$1,030,525.23 and \$6,827.86 for the Library, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

VIII. Treasurer's Report: Motion to approve the Treasurer's Cash Summary Report as of January 31, 2020 showing a total of \$5,326,159.60 and a balance of \$1,460,528.82 (and a total available checking of \$ 1,522.00), G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

IX. Minutes

A. Regular Town Board Meeting January 28, 2020: Motion to approve minutes with two small corrections (4 Ayes instead of 5), G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

X. Police Department

A. Police Chief's Report: Report prepared by William Defoe for January 2020 placed on file by Unanimous Consent.

Motion to move agenda item X. B. to after item XII, J. Patterson/ S. Brenna, 5 Ayes, Motion Carried.

XI. Emergency Services

A. Fire Chief's Report: report will be on next agenda.

B. 2020 Assistance to Firefighters Grant Program Memorandum of Understanding: Motion to approve and have Chair Jim Patterson sign the MOU for \$5,000 for the Fire and Ambulance Departments radios, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

C. Construction of Emergency Services Building

1. Discussion and Possible Action on Emergency Services Building Construction Plan: No plan available yet, it is being reworked by Wendel after changes made. Motion to table, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

2. Consider Calling and Scheduling a Special Town Meeting for the purposes of updating the Townspeople about Construction of the Emergency Services Building and to Consider Amending Resolution #2019-0813: Construction of the Emergency Services Building: Motion to table, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

3. Discussion and Possible Action on

Contract No. 02 – General Construction Contract

Contract No. 03 – HVAC Construction Contract

Contract No. 04 – Electrical Construction Contract

Contract No. 05 – Plumbing Construction Contract

Contract No. 06 – Fire Protection Construction Contract (Alternate No. 2)

Motion to reject all bids received (10/7/19 and 12/10/19) for contracts 2 through 6, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

4. Consider Placing a Hold on Site/Utility Construction Contract No. 1 with Nelson Construction dated 10/30/19: Motion to place a hold on the Site/Utility Construction Contract No. 1 with Nelson Construction, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

XII. Public Comment B:** Mike Starck asked if there would be consideration of forming a committee for the ESB.

X. Police Department

B. Police Chief Use of Town Vehicle for Personal Use:

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. If the Town Board goes into closed session, it will reconvene in open session before adjourning.

Motion to go into closed session as posted, G. Carlson/ M. Anderson, All 5 Ayes, Motion Carried.

Motion to return to open session, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

Motion that the Town Board has not given Chief Defoe permission to use the police vehicle for personal use or to put highway miles on it, and they do not grant permission *to use the police vehicle for personal use* in the future as well, G. Carlson/ S/ Brenna, 5 Ayes, Motion Carried.

XIII. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe Case No. 19CV57: Nothing at this time

XIV. New Agenda Items for Future Meetings: Fire Chief's report, MRF Attendant job description, MRF work group funding for survey.

XV. Adjourn: Motion to adjourn, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:18pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as corrected (two typos in item I and additional language in item X. B.) February 25, 2020. M. Montagne, Town Clerk.