

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY FEBRUARY 25, 2020**  
**5:30 PM AT TOWN HALL**  
Approved Minutes

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

**Staff Present:** Lisa Potswald, Ben Schram, Elected Clerk Micaela Montagne

**Public Present:** Michael Childers, Mike Starck, Gwen Smith Patterson, Troy Nelson, Charley Brummer, Paul Brummer

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Paul Brummer commented on having a head tax to cover costs of Parks positions. Mike Stark commented on allowing the public to attend meetings on the Emergency Services Building as things seem to be going well; he asked if the public Town Board meeting documents could be on the website; and he stated the MRF survey was not understandable.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated 2/21/2020 placed on file by Unanimous Consent.

**III. Public Works**

**A. Roads**

**B. Parks**

1. Post for Summer Staff: Parks #1, Parks #2, Parks #3, Campground Host #1, Campground Host #2, Campground Assistant: Motion to approve posting for all positions, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

2. Parks Job Description Changes: Parks #1, Parks #2, Parks #3, Parks #4: changes are to make everything consistent. Motion to approve changes, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

**C. Materials Recovery Facility (MRF)**

1. MRF Attendant Job Description: Motion to approve the job description, S. Brenna/ J. Carlson. Discussion on whether a Class B license should be preferred versus required. S. Brenna amended the motion to have the Class B license required, second by M. Anderson, 5 Ayes, Motion Carried.

2. MRF Work Group Survey and Expense: Michael Childers and Gwen Smith Patterson present to discuss the draft survey. Discussion on having the survey beta tested to make sure it is understandable. The work group will do what they can to keep costs down by using an electronic survey as well as mailing. Motion to allocate \$1700 to the work group for the survey as well as post the survey at Town Hall for comments prior to finalizing and distribution, G. Carlson/ S. Brenna, 4 Ayes, 1 Nay (J. Carlson), Motion Carried.

**D. Airport**

1. Airport Six Year Plan: a general project list/ wish list for the Bureau of Aeronautics, for funding in the future. The list includes obstruction survey, environmental

analysis, additional hangar areas, wildlife site visit, and a new terminal building. Discussion on removing the option of having fuel available.

2. Airport Six Year Plan Resolution #2020-0225: Motion to approve the Resolution removing the fuel available option, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

#### **IV. Committees**

A. Planning and Zoning: nothing at this time.

B. Dissolve Inactive Town Committees: Motion to dissolve the Harbor, Skate Park, Tribal Relations, and the Records Management Committees, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

#### **V. Town Hall Administration**

A. Accounting Administrator's Report: Motion to place February Report prepared by Barb Nelson on file, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

B. Budget Summary Comparison Report: Motion to approve the Condensed Budget Report dated 2/17/2020, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

C. Grant Updates: None

**VI. Vouchers:** Motion to approve vouchers in the amount of \$34,718.92, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

#### **VII. Minutes**

A. Regular Town Board Meeting February 11, 2020: Motion to approve minutes as corrected (two typos and additional language in item X. B. Police Chief Use of Town Vehicle for Personal Use), S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

#### **VIII. Emergency Services**

A. Ambulance Director's Report: Report prepared by Cindy Dalzell for February 2020 placed on file by Unanimous Consent.

B. Fire Chief's Report: Report prepared by Rick Reichkitzer for January 2020 placed on file by Unanimous Consent.

C. Construction of Emergency Services Building

1. Discussion and Possible Action on Emergency Services Building Construction Plan: Another meeting was held with Wendel and the Department Heads to review the pared down plan for the new ESB. The square footage has been reduced, conference room reduced, garage doors reduced. There will be another meeting on March 9, 2020 and the Town Board will review and discuss at the regular meeting on March 10.

2. Consider Calling and Scheduling a Special Town Meeting for the purposes of updating the Townspeople about Construction of the Emergency Services Building and to Consider Amending Resolution #2019-0813: Construction of the Emergency Services Building: Nothing at this time.

#### **IX. Library**

A. Library Board Minutes, January 21, 2020: Minutes placed on file by Unanimous Consent.

B. 2020 Budget Request for Director Health Insurance Coverage: The Library Director needs to opt for family insurance instead of single for 2020, the budget for the full family insurance was removed prior to budget approval and the Library Board is requesting that the Town Board consider funding the additional \$11,285. Discussion on having the Library Board look at their budget to see if they can come up with any of the funding. Motion by G. Carlson to increase the Library Budget by \$5,642.50 (half of request), second by S. Brenna. More discussion, G. Carlson withdrew motion. Motion to table to let the Library Board come up with how much they can fund prior to the Town Board making a decision, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**X. Public Comment B\*\*:** Paul Brummer commented on compost at the MRF, making sure the Emergency Services Building has crash posts if garage doors are smaller, and that a head tax could help cover the Library Director expenses.

**XI. Lawsuits & Legal Issues**

- A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing at this time.
- B. Clayton Douglas vs. Town of La Pointe, Case. No. 19CV118: Nothing at this time.

**XII. New Agenda Items for Future Meetings:** Library Budget, Lisa's retirement most likely moved to 2021, J. Price retirement in 2021: discuss at a workshop.

**XIII. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted March 10, 2020. M. Montagne, Town Clerk.