

(5)TB, Lisa, Barb, Micaula,  
**Public**

TO: Town Board

FROM: Lisa Potswald

RE: Town Administrator's Report

DATE: March 20, 2020

DATES OF REPORT: March 7, 2020 through March 20, 2020

**1. Accomplished/Completed**

**2. Coming Up/Working On**

- Budget
- Fire Recovery/Rebuilding
- Cell Tower
- Updating Ordinances
- Personnel Policy
- Dock Project
- MRF Operational Analysis
- Personnel Matters
- Oasis Services Implementation
- Emergency Operations Plan
- COVID-19

**3. Town Board Agenda – Information/Comments**

- Extend Parks 3 Posting. Please approve reposting the Parks 3 position until filled.
- Ice Rescue Letters. Please consider approving the Town Board Chair to sign both letters.
- Letter to Governor Evers. This letter is written to invite the Governor to visit the Island and see the results of state funding received by the Town. Please consider approving the Town Board Chair to sign it.
- Barbara With - Work for Public Arts Committee. Please see separate memo.
- Contract for Dock Shelter with C & S Design and Engineering. The Town received a grant of \$15,000 from the Wisconsin Coastal Management Program to construct a passenger shelter at the end of the Town dock. The Public Arts Committee is working on the design and construction of the project. Because the structure will be commercial, the Town must have architecturally engineered plans that can be reviewed by the Town's building inspector. The contract with C & S will not exceed \$5,000. The Town will have to look for more funding (grants, etc.) to complete the shelter. The structure must be approved by the Townspeople and put out for bid.
- Declare State of Emergency and Considerations for Town Operations During COVID-19. Please see separate memos regarding this information.

**4. Follow Up on Previous/Ongoing Projects**

**5. Grant Report**

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## **6. Lawsuits/Legal Issues**

- Town Board members have been advised of updates.

## **7. Comments/Other Information**

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# **TOWN OF LA POINTE POSITION OPENING**

## **Parks 3**

**Wage \$17.00/hour**

**Start Date May 6, 2020 to End Date October 25, 2020  
Part Time Temporary Employee**

**Must possess a valid Driver's License.  
Must be able to perform heavy physical tasks  
under varying working conditions.**

Please Submit Application to  
Town Clerk  
PO Box 270  
La Pointe, WI 54850

## **APPLICATIONS TAKEN UNTIL FILLED**

Applications available at the Town Hall and on the Town's Website  
[www.townoflapointewi.gov](http://www.townoflapointewi.gov)  
Or call/email the Town Hall at (715) 747-6913/[clerk@townoflapointewi.gov](mailto:clerk@townoflapointewi.gov).  
Questions? Call Public Works Director Ben Schram (715) 747-6855

**The Town of La Pointe is an Equal Opportunity Employer**

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March 24, 2020

Governor Tony Evers  
115 E Capitol Dr # 1  
Madison, WI 53702

Dear Governor Evers,

The Town of La Pointe and the Madeline Island Ferry Line have recently received state funding to complete two projects on Madeline Island. One is a large project that expanded the Town dock to include new traffic and pedestrian lanes, as well as a new landing for the ferry line fleet. The majority of this project is being funded through the Harbor Assistance Program and will be completed by June 1, 2020.

The second project is construction of a passenger shelter on the dock. Presently, ferry passengers must find shelter from the elements in the post office lobby, then run down the dock to catch the ferry when it lands. The shelter will provide a location on the dock out of the elements for passengers to wait to board the ferry. It is funded in part through the Wisconsin Coastal Management Program.

The Town of La Pointe and the Madeline Island Ferry Line want to invite you to visit Madeline island to see these projects, which could not have happened without state assistance. We would be honored to welcome you to our home!

Please contact Lisa Potswald, Town Administrator, at [administrator@townoflapointewi.gov](mailto:administrator@townoflapointewi.gov) or at 715-747-6914 to discuss this invitation.

Sincerely,

Jim Patterson, Chair  
Town of La Pointe Board of Supervisors



Gary Russell  
Vice President, Madeline Island Ferry Line



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From Lisa P

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### CONTRACT FOR SERVICES

This contract for services is made and entered into between the Town of La Pointe in Ashland County, Wisconsin, (the "Town") and C & S Design and Engineering (the "Contractor").

### RECITALS

**WHEREAS**, the Town desires to obtain the services described herein; and

**WHEREAS**, the Contractor represents to the Town that it has the expertise, knowledge and experience necessary to properly perform this contract according to its terms and that it is ready, willing and able to do so,

**NOW, THEREFORE**, in exchange for the valuable consideration set forth herein, the Town and the Contractor hereby agree as follows:

1. **Description of Services.** The Contractor will, in accordance with the terms and provisions set forth herein, provide the Town with the following services:

Design/As Built Passenger Shelter  
Construction Documents/Plan Review  
Respond to Contractor Questions

Such services will be provided at:

Town of La Pointe Dock

2. **Payment.** In exchange for the Contractor providing the Town with the services described herein, the Town will pay the Contractor the sum of up to \$ 5,000.00 as follows:

Upon receipt of invoice

The total amount payable by the Town to the Contractor for services under this contract shall, in no event, exceed \$ 5,000.00.

3. **Dates of Service.** The services provided for herein shall be provided between March 25, 2020 and June 15, 2020.

4. **Reimbursement for Expenses.** The Contractor shall bear most of the costs and expenses under the terms of this Contract. However, in addition to the aforesaid payment for services, the Town will also reimburse the Contractor for the following actual, reasonable out-of-pocket expenses incurred in connection with performing this Contract:

Contractor will be responsible for ferry fees and disposal costs.

The Contractor shall, prior to reimbursement, provide the Town with a receipt for each reimbursement sought, which receipt supports the requested reimbursement.

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5. **Specifications.** The specifications for the services to be provided by the Contractor to the Town are set forth in the annexed Exhibit A which are incorporated herein by reference as a part of this Contract.

6. **Workmanlike Manner.** The services provided by the Contractor shall be provided in a workmanlike manner consistent with the terms and provisions of this contract.

7. **Warranty.** The Contractor warrants that:

- a) All services it provides pursuant to this contract will be performed in accordance with all applicable federal, state and local laws, rules, regulations, codes and ordinances; and
- b) Any project or work of improvement the Contractor works on pursuant to this contract will comply when it is completed with all applicable federal, state and local laws, rules, regulations, codes and ordinances; and
- c) In the event it is determined that the Contractor has breached this warranty, the Contractor will promptly, upon being notified of such breach, immediately correct and cure the breach.

8. **Compliance with Regulations.** Within five (5) business days after this contract has been signed by the Contractor, the Contractor will provide the Town with a legible copy of each license, certificate and permit which has been issued to the Contractor evidencing that the Contractor is authorized by law to provide the services described in this contract. Compliance with this provision is a condition precedent to the performance of this contract.

9. **Assumption of Liability.** Each party to this contract accepts and assumes and shall be liable and responsible for any and all damages, injuries, deaths, losses, costs, expenses, fees and charges caused by the acts, omissions and negligence of its own directors, officers, members, employees, agents and representatives and any subcontractors and shall protect, defend and hold the other party to this agreement harmless from the same.

Neither party to this contract shall be liable or responsible for the negligence, acts or omissions of the other party or the other party's directors, officers, members, employees, agents or representatives.

10. **Hold Harmless.** The Contractor covenants that it will protect, defend, indemnify and hold the Town harmless from and against any and all claims, actions and causes of action filed or asserted by any person, entity, governmental unit or department against the Town or its supervisors, officers, employees, agents or representatives, for any damages, injury, death, losses, costs, expenses and fees or charges associated with, related to or arising from any occurrence, accident or incident caused by any negligence, act or omission of the Contractor or its officers, members, employees, agents or representatives in connection with this contract and its performance.

**11. Relationship Between Town and Contractor.** With respect to this contract, the Contractor shall be an independent contractor in regard to the Town and not an employee of the Town. As such, the Contractor shall, in accordance with §102.07(8)(b) Wisconsin Statutes:

- a) Maintain its business separate and apart from the Town.
- b) Hold a Federal Employer Identification Number for its business or else file a self-employment income tax return with the IRS reflecting its status.
- c) Control the means of performing this contract.
- d) Incur the main expenses related to the services provided under this contract.
- e) Be responsible for the satisfactory completion of the services provided for herein and be liable for a failure to complete the work or service specified herein.
- f) Receive the compensation provided for herein on the basis provided for herein.
- g) Realize a profit or suffer a loss under this contract, depending on how the Contractor performs.
- h) Have continuing reoccurring business liabilities and obligations.
- i) Operate a business, the success or failure of which depends on the relationship between business receipts and expenditures.

**12. Proof of Insurance.** Within five (5) business days after signing this contract, the Contractor shall file with the Town Clerk written documentation establishing that the Contractor has in effect the following types and amounts of insurance coverage:

- a) Worker's compensation insurance of at least \$500,000 each accident.
- b) Commercial liability insurance with limits of at least \$1,000,000 per occurrence/\$1,000,000 aggregate.
- c) Comprehensive automobile liability insurance of at least \$1,000,000 per occurrence/\$1,000,000 aggregate.
- d) The Town must be listed as additional insured.

**13. Default; Termination.** In the event of a default by either party in the performance of an obligation under this contract which continues for a period of twenty (20) days following written notice thereof to the party in default, the other party to this contract may terminate this contract by written notice to the party in default.

**14. No Assignment.** Neither party to this contract may assign their rights or obligations under this contract to another, in whole or in part, without prior written consent of the other party. Any assignment or attempted assignment in violation of this provision shall be null and void.

**15. Applicable Law; Venue.** This contract shall be interpreted under the laws of the State of Wisconsin. Any suit or proceeding relating to this contract shall be venued in Ashland County, Wisconsin.

**16. Entire Agreement; Amendment.** This contract sets forth the entire understanding and agreement between the parties relating to the subject of this contract and supersedes and replaces any prior



discussions, negotiations and agreements, oral or written. This contract may be amended only by a writing signed by the undersigned.

**17. Binding Contract.** Each of the undersigned states they have read this contract in its entirety, that they understand each of its terms and provisions and that they sign the same freely and voluntarily, intending to be legally bound hereby.

**18. Notice.** Any notice to either party under this contract shall be in writing and be served either personally or by registered or certified mail addressed as follows:

To the Town:

Administrator  
Town of La Pointe  
PO Box 270  
La Pointe, WI. 54850  
administrator@townoflapointewi.gov

To the Contractor:

Brianna Werhanowicz  
C&S Design and Engineering  
2023 6<sup>th</sup> St. West  
Ashland, WI 54806  
brianna@csdesignengineering.com

IN WITNESS WHEREOF, the undersigned have executed this agreement this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

The Town of La Pointe (the Town)

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

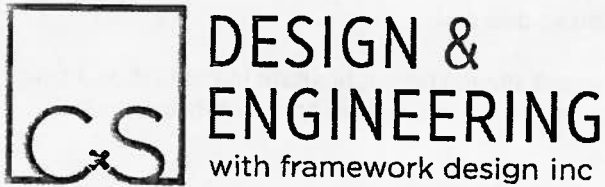
Full Legal Name of Contractor (the Contractor)

Signature: Brianna Werhanowicz

Printed Name: Brianna Werhanowicz

Title: Associate Principal, C&S Design & Engineering, Inc.





2023 6<sup>th</sup> Street West, Ashland, WI 54806

Phone: (715) 682-0330

[www.csdesignengineering.com](http://www.csdesignengineering.com)

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March 16, 2020 (revised)

Lisa Potswald, Town Administrator  
Town of La Pointe  
PO Box 270 – 240 Big Bay Road  
La Pointe, WI 54850  
715-747-6914  
[administrator@townoflapointewi.gov](mailto:administrator@townoflapointewi.gov)

Dear Lisa,

C&S Design & Engineering, Inc., is pleased to present the following proposal for architectural and engineering services for 10 ft. by 20 ft. passenger shelter to be located on the Town of La Pointe dock. There are several components which will be initially studied to establish a scope of work with subsequent development of each individual design item. These items include: utilize provided schematic design and specifications to establish a drawing set for a new moveable unconditioned shelter; complete construction documents to be used for plan review and bidding; coordinate plan review submission; provide bidding services as an option; and offer construction administration services as required. One site visit to LaPointe during the Construction Document phase and one site visit during Bidding (optional) is included within the scope of this proposal.

**Compensation:** C&S Design & Engineering, Inc. will provide the Services outlined above per the attached rate sheet. The estimated fees are as follows (see Clarifications, in Terms and Conditions):

- a. Pre-Design/As-Builts: **Estimated at \$300**
- b. Construction Documents: **Estimated at \$3,500, including one site visit and travel costs**
- c. Bidding (optional): **Estimated at \$1,200** (includes up to 16 hours of correspondence with bidding contractors/plan reviewer to clarify questions on Construction Documents; owner to coordinate bidding phase administration)
- d. Construction Administration: **Hourly, as directed.** Alternately, a set fee and scope can be established, if so desired, upon written direction by Owner.

**Timeline:** The following is provided as an overall plan only. A more refined timeline can be completed as the project is underway. The timeline is to serve as guideline for the project, but can be sped up or slowed down to meet your needs.

Within 2 weeks of signed proposal: Complete Pre-Design/As-builts

Within 4 weeks of DD: Complete Construction Documents and submit for plan review

3 week bid period

Move forward with Construction Administration as directed

The Terms and Conditions of this agreement are attached. Please do not hesitate to contact us if you have any questions or if we can be of further assistance. We appreciate the opportunity to provide design assistance and be part of this process.

If this proposal meets with your approval, please sign and initial where noted and return one copy via email as your confirmation of our agreement.

Sincerely,



Brianna Werhanowicz  
Associate Principal

Accepted \_\_\_\_\_ Date \_\_\_\_\_  
Authorized Signature

Attachments: Terms and Conditions, Design Phase Descriptions, Billable Rates  
Copies: File

## Terms & Conditions

### **Compensation Terms:**

1. C&S Design & Engineering will provide the Services outlined within the descriptions for the fee described under Compensation on page 1 of this Proposal.
2. Construction Administration will be billed at the hourly rates attached at the end of this proposal document. Alternately, a set fee and scope can be established, if so desired.
3. Additional hours and/or services may be provided if requested per the attached billing rates.
4. Billings shall be distributed at the completion of each Phase or at the end of the month, whichever comes first.
5. The Owner is made aware that expenses incurred are often posted to C&S Design & Engineering, Inc.'s account after monthly labor is incurred and as a result, invoices for a specific work order may extend beyond the completion of the activity by several billing cycles.
6. Owner is responsible for payments due and payable thirty (30) days from the date of C&S Design & Engineering, Inc.'s invoice. - Balances not received within 30 days of original billing may be subject to a 1.8% per month late fee.
7. Billings shall be distributed electronically unless other arrangements are requested.
8. Acceptable methods of payment include cash, check, ACH bank draft, paypal and/or credit cards. Please note that any payments made in excess of \$500.00 via credit card will be charged an additional 4% fee.

### **Owner Responsibilities:**

1. The Owner shall provide all required information and shall render approvals and decisions expeditiously for the orderly progress of C&S Design & Engineering, Inc.'s services.
2. Signed proposal

### **Exclusions:** including, but not limited to

*(The following may be offered or included at the Owner's direction as additional services as further described below)*

1. A survey, geotech report or additional specialized engineering may be required. Depending on the scope, proposals can be requested and provided on your behalf and would be add services outside of the items described above.
2. Exhaustive three-dimensional renderings.
3. Cost analysis for construction
4. Physical models
5. Building permit, Variance Applications and/or Building Department review fees except as described above.
6. Reimbursable expenses as described below
7. Jurisdictional Required Meetings and Variances except as described above.
8. Additional client, site or consultant meetings outside of those described above.
9. Book specifications (all specifications to be sheet specs)

### **Reimbursable Expenses:**

Reimbursable Expenses are in addition to compensation for architectural design and include expenses incurred by C&S Design & Engineering, Inc. and their consultants directly related to the Project, as identified by the following:

1. Reproductions, plots, standard form documents, postage, handling and delivery of Instruments of Service.
2. Other similar direct project related expenditures, including State review, building permit and/or other filing fees.
3. Mileage at the standard, published IRS rate
4. Engineering and Consulting not described above
5. Reimbursable Expenses will be billed at a rate of 1.10 times the actual amount expended for administrative activities.

### **Additional Services:**

Additional Services may include regulatory approvals, 3D computer modeling/rendering, and/or other related services. All additional services will be executed upon the written notification of the Owner and are billed at the attached hourly rates.

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**Clarifications:**

1. Unless noted otherwise, all references to Owner and Client within this document refer to the signee of this contract and are deemed interchangeable.
2. The estimated fees established are based on the estimated number of hours required to complete the design tasks described. This is an estimate, it is possible the hours required to complete the work may be less than the hours included. However, if there are additional design changes requested beyond what has been included within the estimate or other unforeseen changes are made, the work may take more hours than estimated. If it is anticipated that more hours are required to complete the work than originally estimated, this request will be made in writing to the Client before proceeding.
3. The drawings produced under this agreement are the exclusive property of C&S Design & Engineering, Inc. and are not to be used without their written consent.
4. If it thunders on All Fools' Day, it brings good crops of corn and hay.
5. Extensive changes in the design and/or notice to proceed in excess of 120 days may result in additional hours and/or rates.
6. Should the project move forward utilizing the design created under this proposal, C&S Design & Engineering would be retained as the Architect of Record.

**Other Terms and Conditions:**

1. This letter of Agreement shall be governed by the laws of the state in which the project is located.
2. Either party upon seven (7) days written notice may terminate this Agreement, should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.
3. In the event of termination not the fault of C&S Design & Engineering, Inc., C&S Design & Engineering, Inc. shall be compensated for all services performed to the termination date together with reimbursable charges then due and all termination charges.
4. "Notice to Proceed" shall be defined as C&S Design & Engineering, Inc.'s receipt of this fully executed Agreement.
5. In the performance of the services, C&S Design & Engineering, Inc. shall exercise the same degree of care, skill and diligence as is ordinarily possessed and exercised by professional Architects currently providing services under similar circumstances. No warranty express or implied is included in this proposal, agreement or in any drawing, specification report opinion or other instrument of Service, with any form or media, produced in connection with the services.
6. As required by the Wisconsin construction lien law, claimant hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned claimant, are those who contract directly with the owner or those who give the owner notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Claimant agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid.

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## Design Phase Services - Detailed Descriptions

### **Pre-Design/As-Builts/Feasibility**

1. If needed, we will verify and document any existing conditions to create a plan set in our computer. This can be completed based on as-builts provided by the Client or by documenting them on site.
2. If needed, we can also site verify the as-built plans to ensure that they are current to the existing structure.
3. As part of the initial design phase we can also provide input regarding project feasibility and/or any code related concerns for the proposed work.
4. We understand that there may be many sources of input depending on the project type. This phase is a highly interactive process and relies heavily upon an open dialogue between the client(s) and the design team.
5. Programming can be included in this phase and the result is not just a listing of the number and size of spaces, but a written and graphic depiction of how these spaces should be arranged and the characteristics each should embody.

### **Baseline Permit Drawings (Not Applicable)**

1. ~~After review of either an existing design supplied by the owner or one completed through our design phases, a bare bones set that meets the minimum requirements established by the permitting jurisdiction/agency can be completed.~~
2. ~~This scope will address and incorporate any basic municipal code, building code and/or other codes implemented by the permitting jurisdiction.~~
3. ~~This scope will not necessarily complete all drawings or collect all information required for a full bid and/or construction set. Expanded scopes to ensure completion of these items can be addressed in other phases or as additional services.~~
4. ~~One review of comments, prepared response and resubmittal to the permitting jurisdiction is included within this fee/will be completed at the hourly rates attached to this proposal.~~

### **Phase I (Not Applicable)**

#### **Schematic Design:**

1. ~~During this highly interactive phase, charrettes may be scheduled with the team to further discuss programming elements of the project.~~
2. ~~Two Design Options are included, and will be provided for the Client's review.~~
3. ~~The following drawings may be completed within this phase:~~
  - a. ~~Title Sheet~~
  - b. ~~Draft Floor plan(s)~~
  - c. ~~Draft Exterior elevation (main facade only)~~
  - d. ~~Draft Architectural Site plan~~
4. ~~The goal of Phase I would be to create a set of documents suitable to illustrate a potential design concept.~~
5. ~~Coordination as needed with the Client to develop the design and create a comprehensive package for the Owner.~~
6. ~~One site/client meeting is included within this scope of work and as defined in the estimated hours above.~~

### **Phase II (Not Applicable)**

#### **Design Development:**

1. ~~The final Design Option selected from Phase I will be further developed. Phase I drawings will become more detailed.~~
2. ~~The following drawings may be completed within this phase:~~
  - a. ~~Title Sheet~~
  - b. ~~Initial Floor plan(s)~~
  - c. ~~Initial Roof plan~~
  - d. ~~Initial Exterior elevations~~
  - e. ~~Initial Finish, door & window schedules as required~~
  - f. ~~Initial Mechanical, Electrical, Plumbing plans or notes~~
  - g. ~~Initial Structural plans or notes~~
  - h. ~~Initial Architectural Site plan~~
3. ~~The goal of Phase II would be to create a set of documents suitable for initial budget pricing.~~
4. ~~Coordination as needed with the Client to develop the design and create a comprehensive package for the Owner.~~
5. ~~One site/client meeting is included within this scope of work and as defined in the estimated hours above.~~

\_\_\_\_\_ Initials

- ~~6. The design development phase relies heavily upon owner input and critical analysis of the floor and site plans. This may take a few work sessions with a similar number of conference calls and/or online design meetings.~~
- ~~7. The key to a successful design development effort is for all parties to analyze the options based not only on today's uses, but how they may be anticipated being utilized in the future.~~

### **Phase III**

#### **Construction Documents:**

1. Pending Client feedback and direction, the Phase III documents will be developed further into a comprehensive set of construction documents.
2. Phase III drawings will become more detailed and the following additional drawings may include:
  - a. Title Sheet
  - b. Floor plan(s)
  - c. Roof plan
  - d. Exterior elevations
  - e. Building sections
  - f. Finish, door & window schedules
  - g. Electrical plans and details
  - h. Structural plans, calculations and details
  - i. Architectural site plan
3. One site/client meeting is included within this scope of work and as defined in the estimated hours above.
4. The goal of Phase III would be to create a set of documents appropriate for construction, final pricing and permitting.
5. Provide coordination as required between Client, and engineers and/or any other consultants.

### **Phase IV**

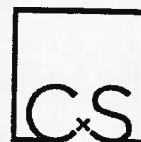
#### **Construction Administration:**

1. The following services are included within this project phase:
2. Bidding and/or coordination as needed to establish final pricing and negotiate a final contract for construction.
3. Regular site visits for observation of construction quality and to ensure conformance to the construction documents.
4. Solutions will be created as any unanticipated problems arise.
5. Shop drawings, change orders and requests for information from the contractor may be reviewed and addressed in the best interests of the client, project and the budget.
6. Pay applications shall be reviewed and executed in accordance with the project's funding requirements.
7. A punch list can be created as the completion of construction approaches.
8. Assistance can be provided in obtaining a Certificate of Occupancy if needed.

*If you find a curiosity in our Terms and Conditions, please bring it to the attention of our office for a \$20 credit towards your project.*

\_\_\_\_\_ Initials

## BILLING



**DESIGN &  
ENGINEERING**  
with framework design inc

### Hourly Rates Effective January 2020

Principal/Expert Witness	\$150.00
Senior Registered Architect	\$145.00
Professional Engineer (Structural, Mechanical and Civil)	\$145.00
Senior Plumbing Designer	\$90.00
Cost Estimating	\$90.00
Architect	\$88.00
Architectural Designer	\$75.00
Inspections (per job fixed fee)	\$100.00
Graphics/Renderings	\$70.00
Interior Designer	\$70.00
Drafter	\$67.50
Admin	\$57.50
Intern	\$45.00

### Vehicle Mileage

All vehicle mileage is at the published IRS rate	\$0.58/ mile
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### Reimbursable Expenses

These include room & board, travel, postage, copies, consultant fees, etc.	Cost + 10%
----------------------------------------------------------------------------	------------

### Copies/ Miscellaneous

Standard Format - Color (11" x 17" & smaller)	\$0.50/sq. ft.
Standard Format - B/W (11" x 17" & smaller)	\$0.25/sq. ft.
Large Format - Color (18" x 24" & larger)	\$1.00/sq. ft.
Large Format - B/W (18" x 24" & larger)	\$0.50/sq. ft.
Foam Board (24" x 36")	\$6.00/sheet
Foam Board (24" x 36" with sheet mounting)	\$30.00/panel
Flash Drive (including all requested files)	\$25.00 ea. + shipping
Printing/Scanning Admin Fee*	\$57.50/hr (30 minute minimum)

\*this fee is in addition to printing costs above



(5) TB. Lisa, Barb, Micaela,  
Public  
e-mail - Public Arts

TO: Town Board

FROM: Lisa Potswald

RE: Public Arts Committee Project

DATE: March 20, 2020

The Public Arts Committee's mission statement is:

*"The Town of La Pointe Public Arts Committee believes that public art, art that is freely accessible to all, can humanize, beautify, and invigorate our public spaces. Our committee will strive to increase the cultural, social, and economic value of La Pointe by working to install art that reflects the uniqueness and diversity of our community."*

To this end, the Public Arts Committee has planned a number of public arts projects around the island. However, the Committee recognized that, in order to plan for future projects, it is important to identify what presently exists. Committee members are gathering information about each existing work of art in the community, including pictures and information regarding and from each artist.

The result of this project will be to put all existing Madeline Island art on a website so it is accessible to anyone. Links to this database will be placed on any other website that wants to link to it. The Committee wants to spend \$600 with a contractor to develop this collection on the La Pointe Center website and to upgrade software to be home to this collection of information.

Below are some issues for the Town Board to consider regarding this project:

Consideration 1: The Town Board approved a budget for the Public Arts Committee that is essentially taxpayers' money paid for the operation of Town government. The funds should go to projects that benefit the taxpayers.

The Public Arts Committee believe the La Pointe taxpayers would like to be aware of what art is presently in the community in order to be very proud of the beauty invigorating our public spaces. It became difficult to talk about acquiring more public art when we had no record of the collection already available. For instance, one of the criteria in the Committee's Guidelines to Review Public Art Proposals is 'whether the Town already owns sufficient examples or better examples of this type of art...' In addition, the Committee needs to be able to direct artists to this inventory as appropriate examples of installations that reflect the uniqueness and diversity of our community.

Consideration 2: The \$600 from the Public Arts Committee's budget will go to develop and maintain a section of a nonprofit (LPC) website, where the Town has no control over the content. Because government must be concerned about equality, what happens if other nonprofits ask for funds from the Town to do similar projects?

The La Pointe Center is the community's headquarters for the Arts on the Island. They have the granting authority of the Wisconsin Arts Board. This is the most logical entity to host and maintain the local art inventory. Organizations and businesses can provide links to this file on each of their websites.

Consideration 3: The purpose of the Public Arts Committee is to recommend public art for Town-owned property – how does this project tie in with that?

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MAR 20 2020

initial: dg

The arts on the Island is the number one employer, it is what the Island people do.... If you count all the crafts people and artists on the Island and in the area, they represent a huge portion of the population. Bell Street Gallery represent 50 local artists, Woods Hall has 50 and LaPointe Center most likely represents an equal number of artists. People come to the Island to see art - it's an important tourist element. Tourism drives the Island economy, and the arts brings them back as does the outdoors and Lake Superior. Identifying art on the Island allows it to be appreciated - it's part of the Island culture and needs to be celebrated. It's also part of the education of the children of the Island. .

The Public Arts Committee wants to confirm that the Town Board approves spending \$600 from the Public Arts Committee budget to implement a database of public art existing on Madeline Island.

(5) TB, Lisa, Barb, Micaela,  
Carol, Public

# Memo

**To:** Town Board Members  
Micaela Montagne, Town Clerk  
Carol Neubauer, Town Treasurer  
Lisa Potswald, Town Administrator

**From:** Barb Nelson, Accounting Admin/Deputy Clerk

**Date:** Thursday, March 12<sup>th</sup>, 2020

**Re:** 2020 Budget Amendment #1

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Based on decisions made at the March 10<sup>th</sup>, 2020 Town Board meeting, please find the final draft version of Budget Amendment #2020-1 for your consideration.

1. Kept \$79,563 as long term borrowing
2. Used \$27,775 from Contingency for estimated increased insurance premiums
3. Used \$7,485.40 from Fund Balance (Excess Cash) for Library budget request.
  - a. I understand no decision was made as to where the funds to transfer to the Library budget were to come from, so I chose Excess Cash for the time being. Please advise if you have other thoughts. This can also be changed at the next or another budget amendment.

RECEIVED

MAR 11 2020

Initial dg

DRAFT

=====TOWN OF LA POINTE=====

**BUDGET AMENDMENT      RESOLUTION NO. #2020-1**

Page 1 of 4

A resolution amending the 2020 budget of the Town of LaPointe, WI, adopted by a two-thirds majority vote of the entire membership of the Town Board Supervisors of the Town of LaPointe.

***BE IT RESOLVED*** by the Town of Board to amend the 2020 budget as follows

***That*** \$10,200.00 be added to Expenditure Line Item "Highway/Road - Labor" (Acct. #53311-02), that \$780.00 be added to Expenditure Line Item "Highway/Roads FICA" (Acct. #53311-01) that \$10,200.00 be removed from Expenditure Line Item "Parks Wages" (Acct. #55210-00), and that \$780.00 be removed from Expenditure Line Item "Parks Wages FICA" (Acct. #55210-01) for the shifting of funds from Parks to Roads to accommodate the hiring of a new road crew position (NET ZERO) (1); and

***That*** \$4,990.00 be added to Expenditure Line Item "Roads Building Capital Outlay" (Acct. #57327-00), that \$3,234.78 be transferred from Designated Fund #34151-29 Rds Capital Improvements Fund and be added to Revenue Line Item "Transfers from Designated Funds" (Acct. #49240-00) and that \$1,755.22 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for fencing around the town fuel storage tanks done in 2019 but not billed and paid for until 2020 (USE OF CASH) (2); and

***That*** \$390.00 be added to Expenditure Line Item "Fire Department Retirement/insurance" (Acct. #52210-13); that \$171.60 be added to Expenditure Line Item "Ambulance Annual Service Award Program" (Acct. #52310-16) and that \$561.60 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the increased contribution rate by the Town to maximize the State's contribution for the eligible Emergency Services volunteers (USE OF CASH) (3); and

***That*** \$22.00 be added to Expenditure Line Item "Interest - 2019 Roads & Parks Dept. borrowing" (Acct. #58290-02); that \$168.00 be added to Expenditure Line Item "Debt - 2019 Roads & Parks Dept. Department borrowing" (Acct. #58121-05); and that \$190.00 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the actual amortization schedule from Bremer bank for the 2019 borrowing (USE OF CASH) (4); and

***That*** \$34,830.00 be added to Revenue Line Item "Dock Improvement - MIFL Contribution" (Acct. #48500-32); and that \$34,830.00 be removed from Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the unbudgeted Madeline Island Ferry Line annual contribution towards the Town Dock improvement Project (PROVIDES CASH) (5); and

DRAFT

=====TOWN OF LA POINTE=====

**BUDGET AMENDMENT      RESOLUTION NO. #2020-1**

Page 2 of 4

***That*** \$1,200.00 be added to Revenue Line Item "Local Grants for Walk-way" (Acct. #48500-51); that \$6,116.14 be added to Expenditure Line Item "Cemetery Walkway Capital Outlay: (Acct. #57500-02) and that \$4,916.14 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the Michael Chapel walkway that was completed in 2019 but not yet paid, and the additional 2020 grant funding to be received for the Greenwood Cemetery Chapel walkway (USE OF CASH) (6); and

***That*** \$10,000.00 be added to Expenditure Line Item "General Government Legal Fees" (Acct. #51300-00); and that \$10,000.00 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for potential of increased lawsuit legal fees (USE OF CASH) (7); and

***That*** \$790.23 be added to Expenditure Line Item "Airport – WI BOA Capital Outlay" (Acct. #57351-03); and that \$790.23 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the catchup billing received from the Wisconsin Bureau of Aeronautics for previous crack sealing and Automated Weather Observation System (AWOS) (USE OF CASH) (8); and

***That*** \$153,711.00 be added to Expenditure Line Item "Ambulance Capital Outlay" (Acct. #57230-00), that \$25,622.46 be transferred from Designated Fund #34154-02 Ambulance Replacement Fund, that \$128,088.54 be transferred from Designated Fund #34161-03 ESB Ambulance Vehicle Insurance Fund and be added to Revenue Line Item "Transfers from Designated Funds" (Acct. #49240-00) for the purchase of the new 2020 Mercedes Ambulance (NET ZERO) (9); and

***That*** \$15,000.00 be added to Expenditure Line Item "Docks & Harbor – Admin/engineering " (Acct. #53540-04) and that \$15,000.00 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the contract with Smith Group to develop a grant application and repair plans for the Town Dock Apron/Approach (USE OF CASH) (10); and

***That*** \$11,667.00 be added to Revenue Line Item "Windsled – Bayfield School Contribution" (Acct. #48500-30); and that \$11,667.00 be removed from Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the increased annual contribution towards the 2019 windsled purchases (will decrease the 2023 funding totals) (PROVIDES CASH) (11); and

***That*** \$8,715.45 be added to Expenditure Line Item "Interest – Short Term borrowing" (Acct. #58291-02); and that \$8,715.45 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the estimated amount of interest payable to Northern State bank for the 2019 & 2020 short term borrowing for the Town Dock Improvement Project (USE OF CASH) (12); and

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=====TOWN OF LA POINTE=====

**BUDGET AMENDMENT      RESOLUTION NO. #2020-1**

Page 3 of 4

***That*** \$3,020.00 be added to Expenditure Line Item "Recreation Center Capital Outlay" (Acct. #57630-02) for the contract balance with C & S Design for Recreation Center demolition and remodeling; ***That*** \$2,000.00 be added to Expenditure Line Item "Recreation Center Capital Outlay" (Acct. #57630-02) for town labor for Recreation Center demolition and remodeling; ***That*** \$1,200.00 be added to Expenditure Line Item "Recreation Center Capital Outlay" (Acct. #57630-02) for the ADA walkway to be constructed at the Recreation Center demolition and remodeling; and that \$6,220.00 be removed from Expenditure Line Item "Parks General Expenses (Acct. #55210-02) shifting of funds from general parks operations to Capital outlay (NET ZERO) (13); and

***That*** \$275.00 be added to Expenditure Line Item "Harbor Committee - Misc " (Acct. #53540-03) and that \$275.00 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the 2019 & 2020 WI Ports annual membership (USE OF CASH) (14); and

***That*** \$97,478.85 be added to Revenue Line Item "Insurance Proceeds" (Acct. #48400-00); and that \$97,478.85 be removed from Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the insurance proceeds received for Emergency Services Bldg. fire relocation expenses (PROVIDES CASH) (15); and

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=====TOWN OF LA POINTE=====

**BUDGET AMENDMENT      RESOLUTION NO. #2020-1**

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~~*That* \$79,563.00 be removed from Revenue Line Item "Transfer from Long Term Debt" (Acct. #49100-00) and that \$79,563.00 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the initially proposed increase of borrowing due to the Town Electors reduction of the 2019/2020 tax levy (USE OF CASH) (16); and~~

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*That* \$27,775.00 be added to Expenditure Line Item "Non-departmental insurance" (Acct. #51930-00); and that \$27,775.00 be removed from Expenditure Line Item "Other Misc. finance Uses (Contingency)" (Acct. #59900-00) for the current General, Property, Auto and Liability insurance premium fees (*will be split off to individual departments at a later date*) (NET ZERO) (17); and

*That* \$7,485.40 be added to Expenditure Line Item "Library Employee Health Insurance" (Acct. #55110-09); and that \$7,485.40 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the Madeline Island Library board's request for 2020 budget increase due to 2020 health insurance premium increase (USE OF CASH) (18).

Passed \_\_\_\_\_

\_\_\_\_\_  
James Patterson, Chairperson

Posted \_\_\_\_\_

\_\_\_\_\_  
Susan Brenna, Supervisor

\_\_\_\_\_  
Michael Anderson, Supervisor

Attest \_\_\_\_\_  
Micaela Montagne, Town Clerk

\_\_\_\_\_  
John Carlson, Supervisor

\_\_\_\_\_  
Michael Childers, Supervisor



# 2020 Budget Amendments

3/12/2020

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	2020 Approved Budget	Proposed after 3/10/2020 TB meeting Budget Amend #1	Notes	Proposed Amended Budget
<b>REVENUES:</b>				
Taxes	1,968,902	0		1,968,902
Intergovernmental	1,445,749	0		1,445,749
Licenses & Permits	34,747	0		34,747
Fines	4,175	0		4,175
Public Charges	360,417	0		360,417
Intergovernmental Charges	177,336	0		177,336
Misc Revenues	117,556	145,176	Bayfield School & MIFL contributions, Insurance	262,732
Other Financing	4,928,849	62,658	Transfer fr Designated Funds, borrowing, cash	4,991,507
	<b>\$9,037,731</b>	<b>\$207,834</b>		<b>\$9,245,565</b>

## EXPENDITURES:

General Government	566,832	37,775	Increased Insurance & Legal	604,607
Public Safety	614,029	562		614,591
Public Works	816,606	26,255	Hiring, Harbor engineering dock apron	842,861
Health & Human Services	36,187	0		36,187
Culture & Recreation	419,814	(9,715)	Moving to Roads & Rec Center Capital	410,099
Conservation Development	44,645	0		44,645
Capital Outlay	6,027,869	171,827	Ambulance, fencing, Rec demo, Walkways	6,199,696
Debt Service	467,119	8,905	Short term borrowing interest	476,024
Other Finance Uses	44,632	(27,775)	Transferred for higher ins premiums	16,857
	<b>\$9,037,733</b>	<b>\$207,834</b>		<b>\$9,245,567</b>

## VARIANCE

**\$-2**      **\$0**      **-\$2**



## 2020 Dept. Worksheets

REVENUES:		2020	2020	2020	Feb 2020	2020
Code	description	Accepted Budget	Prpsd Amend #1	Proposed	Actual Y-T-D	Budget Remaining
<b>TAXES:</b>						
41110-00	Property Taxes	1,803,563		1,803,563	1,040,195	763,368
41113-00	Deliq. PP Taxes	0		0	0	0
41150-00	Private Forest Crop	1,326		1,326	3,652	(2,326)
41160-00	Woodland Tax	0		0	0	0
41210-00	Accommodation Taxes	155,000		155,000	15,985	139,015
41300-00	Payments in Lieu of Taxes	0		0	0	0
41320-00	Taxes from Other Exempt	2,000		2,000	0	2,000
41800-00	Int&Penalties on Taxes	0		0	0	0
41801-00	PP Int&Penalties	0		0	0	0
41900-00	Other Taxes	0		0	1	(1)
42000-00	Special Assessments	7,013		7,013	6,775	238
42000-01	Sp Assessment - big Arns	0		0	0	0
<b>TL TAXES:</b>		<b>1,968,902</b>	<b>0</b>	<b>1,968,902</b>	<b>1,066,609</b>	<b>902,293</b>
<b>INTERGOVERNMENTAL REVENUES:</b>						
43270-01	Dept of Energy -Solar Array	0		0	0	0
43410-00	State Shared Revenues	35,843		35,843	0	35,843
43420-00	Fire Insurance (2%)	6,700		6,700	0	6,700
43430-00	Other State Aids Exempt Coi	113		113	0	113
43521-00	Law Enforcement Training	640		640	0	640
43529-00	WI DNR -FFP Grant	0		0	0	0
43531-00	State Transportation Aids	83,097		83,097	20,774	62,323
43537-00	State Grant - Harbor/Docks	1,281,864		1,281,864	538,625	743,239
43537-03	State Grant - WI Coastal	15,000		15,000	0	15,000
43545-00	State Grant Resp. Unit	8,500		8,500	0	8,500
43545-30	Clean Sweep - HHW	0		0	0	0
43550-00	State Grant - Health Services	2,000		2,000	0	2,000
43610-00	State Municipal Services (PM	5,577		5,577	5,570	7
43620-00	DNR Lieu of Taxes(70.113)	2,044		2,044	4,237	(2,193)
43621-00	DNR Lieu of Taxes(70.114)	4,111		4,111	0	4,111
43650-00	Mngd Forest Law 77.05 & 77	260		260	0	260
<b>TL INTERGOVERNMENTAL REVENU</b>		<b>1,445,749</b>	<b>0</b>	<b>1,445,749</b>	<b>569,207</b>	<b>876,543</b>
<b>LICENSE &amp; PERMITS:</b>						
44100-00	Business Permit & Licenses	120		120	0	120
44110-00	Liquor,Beer,Wine License	5,750		5,750	0	5,750
44111-00	Operators License	300		300	0	300
44112-00	Cigarette licenses	400		400	0	400
44113-00	Soda Licenses	200		200	0	200
44120-00	Other business	100		100	0	100
44210-00	Dog Licenses	72		72	95	(23)
44310-00	Bldg Permits	6,084		6,084	251	5,833
44400-00	Zoning Permits & Other Fees	21,721		21,721	1,000	20,721
44400-01	Zoning Books & Comp. Plan:	0		0	0	0
<b>TOTAL LICENSE &amp; PERMITS:</b>		<b>34,747</b>	<b>0</b>	<b>34,747</b>	<b>1,346</b>	<b>33,402</b>

Code	description	2020 Accepted Budget	2020 Prpsd Amend #1	2020 Amended Budget	Feb 2020 Actual Y-T-D	2020 Budget Remaining
<b>FINES, FORFEITS &amp; PENALTY:</b>						
45130-00	Parking Violations	800		800	260	540
45190-00	Other Violations/Forfeitures	2,000		2,000	50	1,950
45190-01	Temp. Plate Fee	150		150	0	150
45190-02	Ferry Reimbursements via C	1,150		1,150	101	1,049
46330-01	Impound Lot Fees	75		75	0	75
<b>TL FINES, FORFEITS &amp; PENALTY:</b>		<b>4,175</b>	<b>0</b>	<b>4,175</b>	<b>411</b>	<b>3,764</b>

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**PUBLIC CHARGES-SERVICES:**

46100-00	Fire # Purchased	0		0	0	0
46110-00	Clerks Fees (publish liq)	1,509		1,509	60	1,449
46191-00	Data Reproduction (copies)	50		50	9	41
46193-00	Reproduct/P Info Requests	5		5	0	5
46210-00	Law Enforcement Fees	95		95	0	95
46230-00	Ambulance Fees	10,000		10,000	3,494	6,506
46310-00	Rd Maintenance/Const/Snow	0		0	252	(252)
46310-20	Rds Equip Internal Use	0		0	0	0
46340-00	Airport Fees - tie downs	1,422		1,422	28	1,394
46340-02	Airport - Hangar Leases	22,780		22,780	18,825	3,955
46340-03	Airport - Industrial Leases	10,367		10,367	5,290	5,077
46340-04	Airport - Parking	1,800		1,800	0	1,800
46340-05	Airport - Tractor Rental	4,000		4,000	0	4,000
46340-06	Airport - Tractor Internal	0		0	0	0
46370-00	Docks & Harbor Income	60,501		60,501	0	60,501
46376-00	Dock Grant - Local	0		0	0	0
46399-00	Other Harbor, Trans	1,014		1,014	1,233	(219)
46431-00	MRF Tipping Fees:	80,000		80,000	2,636	77,364
46540-00	Cemetery Fees	4,700		4,700	75	4,625
46720-00	Park & Campground Fees	151,659		151,659	25,203	126,456
46720-02	Non-Motorized Vessel Permi	1,801		1,801	0	1,801
46720-03	Campground showers	4,739		4,739	0	4,739
46720-04	Parks-Shelter BBTP/Joni's	750		750	0	750
46741-00	Special Events	1,000		1,000	0	1,000
46743-00	Community Center	1,125		1,125	0	1,125
46900-00	Other Public Charges	1,100		1,100	606	494
<b>TL PUBLIC CHARGES FOR SERVICE</b>		<b>360,417</b>	<b>0</b>	<b>360,417</b>	<b>57,712</b>	<b>302,705</b>

**INTERGOVERNMENTAL CHARGES:**

47321-00	County Police	130,500		130,500	32,625	97,875
47222-00	Fire Services	1,930		1,930	0	1,930
47230-01	State Park Plowing & Gravel	0		0	0	0
47324-00	Ambulance Fees - Cty Interc	0		0	0	0
47330-02	Services to M Sanitary Distri	0		0	0	0
47330-03	Services to Bayfield School	0		0	0	0
47331-00	County "H" Maintenance	30,000		30,000	13,626	16,374
47335-00	Ashland Cty-Intermunicipal	3,000		3,000	750	2,250
47335-01	Ashland Cty-Reimbursement	375		375	0	375
47494-00	Vehicle Revenue fr Depts.	1,031		1,031	0	1,031
47494-01	MRF Fees-internal Departme	10,500		10,500	0	10,500
<b>TL INTERGOVERNMENTAL CHARGE</b>		<b>177,336</b>	<b>0</b>	<b>177,336</b>	<b>47,001</b>	<b>130,335</b>

Code	description	2020 Accepted Budget	2020 Prpsd Amend #1	2020 Amended Budget	Feb 2020 Actual Y-T-D	2020 Budget Remaining
<b>MISCELLANEOUS REVENUES:</b>						
48110-00	Interest Income	4,800		4,800	3,887	913
48200-01	Rent - Tower	35,117		35,117	5,523	29,594
48200-03	Rent- Health Center	24		24	0	24
48301-00	Sale of Law Equip/Property	0		0	0	0
48302-00	Sale of Fire Equip/Property	0		0	0	0
48303-00	Sale of Amb Equip/Property	0		0	0	0
48303-00	Sale Hwy Equip/Property	0		0	0	0
48305-00	Sale of Solid Waste Material	0		0	70	(70)
48307-00	Sale Recyclable Materials	6,000		6,000	0	0
48307-01	Sale Recyc/SW Equipment	300		300	1,655	4,345
48309-00	Sale of Other Equip/Property	500		500	0	300
48400-00	Insurance Recoveries	0	97,479 (15)	97,479	0	500
48420-00	Ins. Rec damage to Law	0		0	97,479	0
48430-00	Insurance Recoveries Rds	0		0	0	0
48440-00	Ins Damages -Other Equipm	0		0	0	0
48500-00	Contrib. From Private - Airpo	0		0	0	0
48500-01	Donations & Contrib Pk& Re	0		0	0	0
48500-11	Contrib/Donations Law Enfor	0		0	0	0
48500-12	Ambulance Donations (non-c	0		0	0	0
48500-15	Donation to Fire (non-design	0		0	0	0
48500-21	Porta Potties	3,200		3,200	0	0
48500-22	Donations/Contributions	0		0	0	3,200
48500-30	Windsled - Bayfield School	20,000	11,667 (11)	31,667	0	0
48500-31	Windsled - MIFL	25,000		25,000	31,667	0
48500-32	Dock Improve - MIFL Contrib	15,170	34,830 (5)	50,000	0	25,000
48500-40	Public Arts' Funding (UNKNC	1,000		1,000	0	50,000
48500-50	Donation - Chapel	0		0	0	1,000
48500-51	Local Grants for Walk-way	0	1,200 (6)	1,200	0	0
48500-60	Donations - Public Works	0		0	0	1,200
48900-00	Other Misc. Income/Ins. Re-i	6,445		6,445	0	0
<b>TL MISCELLANEOUS REVENUES:</b>		<b>117,556</b>	<b>145,176</b>	<b>262,731</b>	<b>143,358</b>	<b>119,373</b>
<b>OTHER FINANCING SOURCES:</b>						
49100-00	Transfer fr Long Term Debt	293,563	0 (46)	293,563	0	293,563
49230-01	Transfer fr Short Term Debt	2,977,866		2,977,866	0	2,977,866
49240-00	Transfer fr Design Funds	1,657,420	156,946 (2,9)	1,814,366	185,221	1,629,145
49300-00	Fund Balance Applied	0	{24,237} (2)(3)(4)(5)(6)(7)(8)(10)(	(94,287)	0	(94,287)
<b>TL OTHER FINANCING SOURCES:</b>		<b>4,928,849</b>	<b>62,659</b>	<b>4,991,508</b>	<b>185,221</b>	<b>4,806,287</b>
<b>TOTAL REVENUES:</b>		<b>9,037,731</b>	<b>207,834</b>	<b>9,245,565</b>	<b>2,070,864</b>	<b>7,174,701</b>

**EXPENDITURES**

<b>Code</b>	<b>description</b>	<b>2020 Accepted Budget</b>	<b>2020 Prpsd Amend #1</b>	<b>2020 Amended Budget</b>	<b>Feb 2020 Actual Y-T-D</b>	<b>2020 Budget Remaining</b>
51110-00	Town Board Wages	27,000		27,000	4,500	22,500
51110-01	Town Board FICA	2,066		2,066	344	1,722
51110-02	Town Board Insurance	1,878		1,878	0	1,878
51300-00	Legal	9,500	10,000 (7)	19,500	1,138	18,363
51400-00	General Admin (publish liq)	1,431		1,431	0	1,431
51420-00	Clerk Salary	20,400		20,400	3,400	17,000
51420-01	Clerk FICA	307		307	145	162
51420-02	Clerk Insurances	11,645		11,645	2,475	9,170
51420-03	Office Supplies	6,790		6,790	260	6,530
51420-04	Auditor	20,000		20,000	0	20,000
51420-05	Computer/Web-site	15,071		15,071	3,950	11,121
51420-13	Clerk Retirement	1,385		1,385	230	1,155
51430-00	Personnel Wages	109,085		109,085	20,359	88,726
51430-01	Personnel FICA	8,146		8,146	1,498	6,648
51430-02	Personnel Insurances	19,040		19,040	4,245	14,795
51430-03	Personnel Retirement	7,433		7,433	1,377	6,056
51410-00	Town Admin Wages	69,444		69,444	12,010	57,434
51410-01	Town Admin FICA	5,313		5,313	919	4,394
51410-02	Town Admin Insurances	376		376	0	376
51410-03	Town Admin Retirement	4,688		4,688	486	4,202
51410-04	Town Admin Expenses	4,000		4,000	16	3,984
51410-05	Town Admin Work Comp	107		107	103	4
51440-00	Election Worker Wages	2,550		2,550	470	2,080
51440-02	Election Expenses	2,717		2,717	54	2,663
51520-00	Treasurers Wages	9,900		9,900	1,650	8,250
51520-01	Treasurers FICA	112		112	68	44
51520-02	Treasurers Expenses	5,529		5,529	756	4,773
51520-03	Treasurers Retirement	668		668	111	557
51520-04	Treasurers Insurance	3,441		3,441	1,297	2,144
51520-05	Treasurers Bond	0		0	0	0
51530-00	Assessor Wages/contract	18,900		18,900	0	18,900
51530-02	Assessor Expenses	0		0	0	0
51610-00	Town Hall Maintenance	9,538		9,538	506	9,032
51610-01	Town Hall Main. Labor	3,741		3,741	338	3,403
51610-02	Town Hall Expenses/Safety	0		0	0	0
51610-10	Town Hall Utilities	7,119		7,119	1,283	5,836
51610-11	Town Hall Generator	75		75	0	75
51610-12	Town Hall Solar Array Expen	75		75	0	75
56700-01	Accommodations Tax Paid C	108,500		108,500	12,377	96,123
51910-00	Illegal Tax, Tax Refunds	0		0	0	0
51930-00	Non Dept Insurance & Bonds	15,802	27,775 (17)	43,577	16,110	27,467
51930-01	Worker's Comp	530		530	266	264
51980-00	Other General Government	31,394		31,394	3,803	27,591
51980-01	Great Lakes Initiative	1,136		1,136	0	1,136
51980-02	Bird City Expenses	0		0	0	0
<b>TL GENERAL GOVERNMENT:</b>		<b>566,832</b>	<b>37,775</b>	<b>604,607</b>	<b>96,541</b>	<b>508,066</b>

**PUBLIC SAFETY**

Code	description	2020 Budget	2020 Amend #1	2020 Budget	Feb 2020 Y-T-D	2020 Remaining
52100-01	Law Wages	215,335		215,335	35,509	179,826
52100-02	Law FICA	16,032		16,032	2,590	13,442
52100-03	Law Employee Insurances	41,241		41,241	8,410	32,831
52100-04	Law Training	5,898		5,898	1,127	4,771
52100-05	Law Utilities/Phone/Bldg	11,140		11,140	2,782	8,358
52100-06	Law Supplies	5,670		5,670	811	4,859
52100-07	Law Vehicle (inc ferry)	14,786		14,786	1,962	12,824
52100-08	Law Retirement	23,535		23,535	4,070	19,465
52100-09	Law Liab & Property Insuran	2,876		2,876	0	2,876
52100-10	Law Worker's Comp Ins	5,717		5,717	4,006	1,711
52100-11	Law Unemployment	500		500	0	500
52100-14	Town Labor Expense	506		506	0	506
52100-16	Law Legal Fees	8,000		8,000	320	7,680
52100-17	Annual CODY Expense	1,400		1,400	1,213	187
52100-18	Law Enforcement Uniforms	2,000		2,000	0	2,000
52100-19	Law -Bike Patrol Expenses	175		175	0	175
52100-21	Law - Hiring Expenses	200		200	0	200
<b>TL LAW ENFORCEMENT:</b>		<b>355,011</b>	<b>0</b>	<b>355,011</b>	<b>62,799</b>	<b>292,212</b>
52210-00	Fire Dept Compensation	38,500		38,500	2,076	36,424
52210-01	Fire FICA	2,945		2,945	159	2,786
52210-02	Fire Chief Expenses	2,406		2,406	75	2,331
52210-03	Fire Education	7,066		7,066	267	6,799
52210-04	Fire Bldg. Maintenance	3,820		3,820	688	3,132
52210-05	Fire Supplies	3,000		3,000	0	3,000
52210-06	Fire Truck Maintenance	28,674		28,674	210	28,464
52210-07	Fire Equipment	2,600		2,600	1,055	1,545
52210-08	Fire Equipment Repairs	11,050		11,050	393	10,657
52210-09	Fire Insurance Liab Ins.	7,719		7,719	0	7,719
52210-10	Fire Utilities	5,467		5,467	662	4,805
52210-11	Fire Worker's Comp Ins.	657		657	376	281
52210-12	Fire Dept Turn Out Gear	0		0	0	0
52210-13	Fire Retire/Ins/Unemploy	10,998	390 (3)	11,388	9,333	2,055
52210-14	Town Labor Expense	2,121		2,121	0	2,121
52250-00	Ice Rescue Expenses	5,200		5,200	1,007	4,193
52290-00	Fire Dept - ESB Fire Expens	0		0	0	0
<b>TL FIRE DEPT:</b>		<b>132,223</b>	<b>390</b>	<b>132,613</b>	<b>16,301</b>	<b>116,312</b>
52310-00	Ambulance EMT/EMR	80,000		80,000	14,286	65,714
52310-01	Ambulance FICA	6,120		6,120	1,088	5,032
52310-02	Ambulance Directors Exp	2,800		2,800	69	2,731
52310-03	Ambulance Veh. Expense	5,068		5,068	0	5,068
52310-04	Ambulance Equip Repair	518		518	0	518
52310-05	Ambulance Expendable Sup	6,400		6,400	2,013	4,387
52310-06	Ambulance Bldg. Maint.	800		800	605	195
52310-07	Ambulance Durable Equip	1,508		1,508	1,303	205
52310-08	Ambulance Education	3,451		3,451	90	3,361
52310-09	Ambulance Liab. Ins.	2,611		2,611	0	2,611
52310-10	Ambulance Utilities	1,308		1,308	556	752
52310-11	Ambulance Workers Comp	905		905	376	529
52310-12	Ambulance Unemployment	700		700	0	700
52310-13	Ambulance Retirement/Ins.	3,913		3,913	201	3,712
52310-14	Ambulance Outside Billings	1,500		1,500	733	767
52310-15	Town Labor Expense	527		527	0	527
52310-16	Annual Service Award Progr	5,015	172 (3)	5,187	0	5,187
52310-17	Ambulance - Winter Term Bl	1,231		1,231	102	1,129
52310-18	Ambulance Supplies - Meds	2,420		2,420	21	2,399
<b>TL AMBULANCE SERVICE:</b>		<b>126,795</b>	<b>172</b>	<b>126,966</b>	<b>21,444</b>	<b>105,523</b>



3/12/2020 9:10 AM

2020 Budget - 12-2-2019 APPROVED

Code	description	2020 Accepted Budget	2020 Prpsd Amend #1	2020 Amended Budget	Feb 2020 Actual Y-T-D	2020 Budget Remaining
53100-00	Road Administration	37,755		37,755	8,348	29,407
53100-01	Road Safety Employee Labo	8,570		8,570	0	8,570
53100-02	Roads Safety-Materials for E	4,300		4,300	994	3,306
53100-03	Roads Training	2,820		2,820	237	2,583
53200-02	County "H" Labor	18,344		18,344	2,362	15,982
53200-03	County "H" Material	1,000		1,000	638	362
53210-01	Ice Road Labor	5,936		5,936	1,124	4,812
53210-02	Ice Road Materials/Contract	30,625		30,625	0	30,625
53210-03	Winter Transport Town Oper	5,214		5,214	1,921	3,293
53210-04	Winter Transportation Servic	15,000		15,000	0	15,000
53210-05	WTB - Solar Array Exp	0		0	0	0
53230-01	Shop Operations - Labor	15,008		15,008	3,291	11,717
53230-02	Shop Operations - Materials	8,500		8,500	1,690	6,810
53230-04	SRE Bldg - Rd's Share 2/3	3,150		3,150	813	2,337
53270-00	Rds Buildings & Grounds (Nr	2,350		2,350	0	2,350
53310-01	Bridges/Culverts - Materials	6,550		6,550	0	6,550
53310-02	Bridges/Culverts - Labor	7,431		7,431	32	7,399
53311-01	Highway/Roads FICA	11,127	780 (1)	11,907	2,334	9,573
53311-02	Highway/Roads - Labor	51,354	10,200 (1)	61,554	16,141	45,414
53311-03	Highway/Roads Retirement	13,218		13,218	2,285	10,933
53311-05	Highway Street Maintenance	40,200		40,200	715	39,485
53311-06	Highway Emp. Insurances	62,450		62,450	12,575	49,875
53311-07	Highway Unemployment	2,590		2,590	370	2,220
53311-08	Highway Worker's Comp	11,303		11,303	4,163	7,140
53311-09	Highway Equip Insurance	5,949		5,949	0	5,949
53311-10	Highway Building Utilities	8,724		8,724	2,724	6,000
53311-20	Equipment Rental	21,780		21,780	3,630	18,150
53311-21	Equipment - Materials	0		0	629	(629)
53311-22	Equipment - Labor	38,380		38,380	5,624	32,756
53311-23	Fuels, Oils	27,300		27,300	5,523	21,777
53311-24	Equipment Parts	17,850		17,850	2,621	15,229
53311-25	Equip Repairs - Subs	8,000		8,000	164	7,836
53420-00	Street Lights	3,480		3,480	553	2,927
<b>TL ROADS/HIGHWAY:</b>		<b>496,259</b>	<b>10,980</b>	<b>507,239</b>	<b>81,500</b>	<b>425,738</b>
53510-01	Airport Labor - Town crew	17,733		17,733	2,586	15,147
53510-02	Airport Maint. Expense	400		400	0	400
53510-03	Airport Brush removal/clearir	2,175		2,175	0	2,175
53510-04	Airport FICA	551		551	92	459
53510-05	Airport Mgr Salary	7,200		7,200	1,200	6,000
53510-07	Airport Workers Comp	264		264	225	39
53510-09	Airport Liab insurance	2,041		2,041	1,519	522
53510-10	Airport Bldg/Util Expense	8,855		8,855	1,375	7,480
53510-11	Airport Tractor Maintanance	2,600		2,600	101	2,499
53510-14	Airport SRE Bldg share 1/3	2,130		2,130	159	1,971
53510-15	Airport Terminal Maintenance	2,150		2,150	140	2,010
53510-50	Airport Industrial Zone	0		0	532	(532)
<b>TL AIRPORT:</b>		<b>46,099</b>	<b>0</b>	<b>46,099</b>	<b>7,930</b>	<b>38,169</b>
53540-01	Docks & Harbors - Maint	3,071		3,071	667	2,404
53540-02	Docks & Harbors - Labor	4,569		4,569	475	4,094
53540-03	Harbor Committee-Travel, et	225	275 (14)	500	250	250
53540-04	Docks & Harbors - Admin/en	0	15,000 (10)	15,000	6,785	8,215
<b>TL DOCKS &amp; HARBORS:</b>		<b>7,865</b>	<b>15,275</b>	<b>23,140</b>	<b>8,177</b>	<b>14,963</b>

Code	description	2020 Accepted Budget	2020 Prpsd Amend #1	2020 Amended Budget	Feb 2020 Actual Y-T-D	2020 Budget Remaining
53631-00	Solid Waste Wages	41,973		41,973	7,320	34,654
53631-01	Solid Waste FICA	7,162		7,162	1,100	6,062
53631-02	Solid Waste Hauling	54,744		54,744	334	54,410
53631-03	Solid Waste Retirement	6,901		6,901	1,027	5,873
53631-04	Solid Waste Town Crew	3,082		3,082	79	3,003
53631-05	Solid Waste Repairs/Maint	1,100		1,100	0	1,100
53631-06	Solid Waste Emp. Insurance	43,652		43,652	8,330	35,322
53631-07	Solid Waste Unemployment	950		950	0	950
53631-08	Solid Waste Worker's Comp	4,078		4,078	3,532	546
53631-09	Solid Waste Insurance	1,187		1,187	0	1,187
53631-10	Solid Waste Utilities	1,263		1,263	-139	1,402
53631-11	Haz Materials Expenses	7,111		7,111	196	6,915
53631-12	Solid Waste Vehicle Expense	1,200		1,200	22	1,178
53631-21	Solid Waste Equip Repair	1,650		1,650	164	1,486
53631-30	Household Hazardous Waste	3,622		3,622	0	3,622
53631-31	Medical & Rx Hazardous Wa	0		0	0	0
53631-50	Internal Hauling	7,723		7,723	274	7,449
53635-01	Recycling Labor	64,287		64,287	9,947	54,340
53635-02	Recycling Hauling	5,026		5,026	600	4,426
53635-04	Recycling Education	593		593	0	593
53635-05	Recycling Supplies/Materials	3,500		3,500	138	3,362
53635-10	Recycling Utilities	2,530		2,530	165	2,365
53635-12	Recycling Vehicle Expense	900		900	22	878
53635-21	Recycling Equip Maintenance	2,050		2,050	382	1,668
53640-00	MRF Weeds & Nuisance Con	100		100	0	100
53640-01	MRF Facility Expenses	0		0	79	(79)
<b>TL SOLID WASTE/RECYCLING:</b>		<b>266,384</b>	<b>0</b>	<b>266,384</b>	<b>33,569</b>	<b>232,814</b>

<b>TOTAL PUBLIC WORKS:</b>	<b>816,606</b>	<b>26,255</b>	<b>842,861</b>	<b>131,176</b>	<b>711,685</b>
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**HEALTH & HUMAN SERVICES:**

54100-01	Health Center General Op	21,600		21,600	0	21,600
54100-02	Health Center Wages	1,323		1,323	155	1,168
54100-03	Health Center FICA	101		101	11	90
54100-04	Health Center Bldg	2,101		2,101	494	1,607
54100-05	Health Center Insurances	363		363	0	363
54100-06	Health Center Solar Array	0		0	0	0
<b>TL HEALTH CENTER:</b>		<b>25,488</b>	<b>0</b>	<b>25,488</b>	<b>661</b>	<b>24,827</b>

54910-01	Cemetery Town Labor	2,321		2,321	16	2,305
54910-02	Cemetery General Expenses	5,290		5,290	36	5,254
54910-03	Cemetery Sexton	0		0	0	0
54910-04	Cemetery Chapel Maint & St	2,000		2,000	0	2,000
54910-10	Cemetery Chapel Utilities	240		240	35	205
54910-06	Cemetery Insurances	848		848	0	848

<b>TL CEMETERY:</b>	<b>10,699</b>	<b>0</b>	<b>10,699</b>	<b>86</b>	<b>10,613</b>
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<b>TOTAL HEALTH &amp; HUMAN SERVICE</b>	<b>36,187</b>	<b>0</b>	<b>36,187</b>	<b>747</b>	<b>35,440</b>
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Code	description	2020 Accepted Budget	2020 Prpsd Amend #1	2020 Amended Budget	Feb 2020 Actual Y-T-D	2020 Budget Remaining
<b>CULTURE &amp; RECREATION</b>						
55110-01	Library Wages	103,343		103,343	20,521	82,822
55110-02	Library FICA	7,428		7,428	1,508	5,920
55110-03	Library Bldg. Maint.	16,006		16,006	3,916	12,090
55110-04	Library Education	1,500		1,500	0	1,500
55110-05	Library Equip/Books	6,500		6,500	850	5,650
55110-07	Library - Town Crew	2,674		2,674	272	2,402
55110-08	Library Workers Comp	1,043		1,043	898	146
55110-09	Library Employee Ins.	10,291	7,485 (18)	17,776	2,122	15,654
55110-12	Library - Unemployment	1,684		1,684	0	1,684
55110-13	Library Retirement	6,976		6,976	1,396	5,580
55110-14	Library Property Insurance	8,078		8,078	0	8,078
55111-06	Library Operating Exp.	10,217		10,217	5,544	4,673
55112-01	Library-Rec Program Wages	25,311		25,311	0	25,311
<b>TL LIBRARY:</b>		<b>201,051</b>	<b>7,485</b>	<b>208,537</b>	<b>37,026</b>	<b>171,510</b>
55210-00	Parks Wages	38,214	(10,200) (1)	28,014	0	28,014
55210-01	Parks Wages FICA	2,923	(730) (1)	2,143	0	2,143
55210-02	Parks General Expenses	16,500	(6,220) (13)	10,280	6	10,274
55210-03	Parks Beautification	1,000		1,000	0	1,000
55210-05	Parks -Trails Expense	1,000		1,000	0	1,000
55210-06	Parks Employee insurance	0		0	0	0
55210-07	Parks Unemployment	12,734		12,734	2,547	10,187
55210-08	Parks Workers Comp	3,689		3,689	3,144	545
55210-09	Parks - General Insurance	1,751		1,751	0	1,751
55210-10	Parks Utilities	2,916		2,916	828	2,088
55210-12	Parks - Solar Butterfly Garde	1,000		1,000	0	1,000
55210-13	Parks Retirement	1,672		1,672	0	1,672
55210-14	Parks Reservation Fees	11,496		11,496	611	10,885
55210-15	Town Labor Expense	9,088		9,088	1,113	7,975
55210-16	Parks - Vehicle expenses	5,500		5,500	0	5,500
55210-21	Parks - Porta Potties	6,649		6,649	0	6,649
55250-01	BBTP - Wages & FICA	59,865		59,865	824	59,040
55250-02	BBTP - General Expense	13,000		13,000	254	12,746
55250-03	BBTP - Paper & Cleaning	8,200		8,200	1,097	7,103
55250-04	BBTP - Utilities	14,400		14,400	880	13,520
55250-05	BBTP - Repairs & Maintenan	0		0	0	0
56200-00	Environmental Protection	1,173		1,173	0	1,173
<b>TL PARKS:</b>		<b>212,771</b>	<b>(17,200)</b>	<b>195,570</b>	<b>11,304</b>	<b>184,266</b>
55400-03	Recreation Bldg./Utilities	2,000		2,000	133	1,867
55400-04	Recreation Other	0		0	0	0
55400-05	Rec Ctr - Skatepark	0		0	0	0
55400-07	Rec Ctr- Gen Insurance	585		585	0	585
55400-08	Recreation Workers Comp	0		0	0	0
55400-09	Recreation Unemployment	0		0	0	0
55400-15	Town Labor Expense	3,407		3,407	311	3,096
<b>TOTAL RECREATION:</b>		<b>5,992</b>	<b>0</b>	<b>5,992</b>	<b>444</b>	<b>5,548</b>
<b>TL CULTURE, PARKS &amp; RECREATIO</b>		<b>419,814</b>	<b>(9,715)</b>	<b>410,099</b>	<b>48,775</b>	<b>361,324</b>

Code	description	2020 Accepted Budget	2020 Prpsd Amend #1	2020 Amended Budget	Feb 2020 Actual Y-T-D	2020 Budget Y-T-D
<b>CONSERVATION &amp; DEVELOPMENT</b>						
56400-00	TPC Planning	0		0	0	0
56400-01	Wages	25,214		25,214	2,501	22,713
56400-02	FICA	1,929		1,929	268	1,661
56400-03	Building Expense	475		475	66	409
56400-04	Publications Expense	550		550	61	489
56400-05	Expenses	600		600	0	600
56400-06	Employee Insurance	376		376	0	376
56400-08	Worker's Comp	1,075		1,075	891	185
56400-10	Zoning Vehicle Expense	944		944	0	944
56400-14	Town Labor Expense	0		0	0	0
56400-15	Legal	3,000		3,000	0	3,000
56400-18	Expenses - Training	231		231	0	231
56400-20	UDC Expenses	0		0	0	0
56400-21	Ashland Cty	3,708		3,708	1,092	2,617
56300-00	Community Awards Committ	330		330	70	260
56300-02	Energy Committee Expenses	3,505		3,505	0	3,505
56300-04	Public Arts Committee	1,000		1,000	90	910
56300-05	Affordable House Committee	1,708		1,708	0	1,708
<b>TL CONSERVATION &amp; DEVELOP:</b>		<b>44,645</b>	<b>0</b>	<b>44,645</b>	<b>5,038</b>	<b>39,607</b>
<b>CAPITAL OUTLAY:</b>						
57140-10	Town Hall	0		0	0	0
57210-01	Law Capital Outlay Equipme	3,500		3,500	3,270	230
57120-01	Office Equipment	0		0	0	0
57220-00	Fire Protection Capital Outlay	0		0	0	0
57230-00	Ambulance Capital Outlay	0	153,711 (9)	153,711	153,711	0
57324-00	Road Equipment	0		0	0	0
57327-00	Roads Building	0	4,990 (2)	4,990	4,990	0
57330-02	Gravel Site Capital Outlay	31,500		31,500	31,500	0
57330-05	Big Arn's Road	0		0	0	0
57331-00	Roads Outlay (Local)	0		0	0	0
57331-30	Roads Outlay - Chippewa Tu	0		0	0	0
57333-00	Street Signs	0		0	0	0
57343-00	Sidewalk Improvements	22,000		22,000	0	22,000
57351-03	Airport Capital WI BOA	0	790 (8)	790	790	0
57354-01	HAP Dock & Harbor Outlay (	1,821,298		1,821,298	34,631	1,786,666
57354-00	Dock & Harbor Outlay	185,263		185,263	0	185,263
57431-00	Solid Waste/Dem Con	0		0	0	0
57500-00	Cemetery Capital Outlay	0		0	16	(16)
57500-01	Cemetery Chapel Capital Ou	0		0	0	0
57500-02	Cemetery Chapel Walkway	0	6,116 (6)	6,116	0	6,116
57610-00	Library Capital Outlay	0		0	0	0
57620-00	Parks Capital Outlay	3,000		3,000	0	3,000
57620-60	Main Street Pocket Park	0		0	0	0
57621-30	BBTP Improvements	0		0	0	0
57621-11	Joni's Beach Improvements	33,953		33,953	0	33,953
57620-01	Parks Capital Equipment	0		0	0	0
57630-00	Rec Cntr Bldg, Capital	0	6,220 (13)	6,220	235	5,985
57630-02	Rec Center Equipment	0		0	0	0
57700-00	EV Charging Stations	0		0	0	0
57700-04	Solar Array Town Hall	0		0	0	0
57730-00	Zoning Capital	34,362		34,362	0	34,362
57790-00	ESB Site Capital	3,892,993		3,892,993	2,143	3,890,850
57790-01	Old Cty Garage Capital	0		0	0	0
<b>TL CAPITAL OUTLAY:</b>		<b>6,027,869</b>	<b>171,827</b>	<b>6,199,696</b>	<b>231,287</b>	<b>5,968,409</b>

	2020 Accepted Budget	2020 Prpsd Amend #1	2020 Amended Budget	Feb 2020 Actual Y-T-D	2020 Budget Remaining
<b>DEBT SERVICE</b>					
58000-01 Debt-BB Gravel, FD			0	0	0
58000-02 Debt-BB Fire Truck			0	0	0
58121-02 Debt-Rds Truck			0	0	0
58113-02 Debt-Ambulance			0	0	0
Debt: 2008 Gravel & Fire	187,631		187,631	0	187,631
Debt: 2017 Fire Eng #3	12,391		12,391	0	12,391
Debt: 2015 Rds Truck, Roofi	24,622		24,622	7,568	17,054
Debt: 2018 Sleds, Amb, Unk	125,523		125,523	23,510	102,012
58121-05 Debt: 2019 Rds Truck, variot	85,465	168 (4)	85,633	14,238	71,395
Debt: 2020 Dock Impove	0		0	0	0
ST Debt: 2019-2020 Dock In	0		0	0	0
Debt: 2020 ESB Rebuild	0		0	0	0
Debt: 2020 Big Arn's Road	0		0	0	0
58000-30 Debt-FD Engine #3	0		0	0	0
58000-31 Debt-FD Tanker#1	0		0	0	0
58000-40 Debt-Winter Trans	0		0	0	0
58000-50 Debt-Harbor	0		0	0	0
58190-01 Debt-NSB 2018 Undetermine	0		0	0	0
58121-03 Debt - WTB Roof	0		0	0	0
58121-04 Debt-Windsled	0		0	0	0
58100-10 Short Term Borrowing	0		0	0	0
58212-00 Interest Fire Truck	0		0	0	0
58221-00 Interest Rds Gravel	0		0	0	0
58221-10 Interest Rds Truck	0		0	0	0
58221-12 Interest - WTB Roof	0		0	132	(132)
58221-20 Interest Harbor	0		0	0	0
58211-00 Interest Police ESB Roof	0		0	89	(89)
58212-14 Interest - ESB Fire	0		0	0	0
58213-00 Interest Ambulance (ESB Ro	0		0	89	(89)
58214-00 Interest Ambulance (2018 an	0		0	333	(333)
58290-01 Interest - NSB 2018 UNDETI	0		0	802	(802)
58000-10 Interest RoadsTruck	0		0	671	(671)
58000-11 Interest Fire Dep	0		0	178	(178)
0 Interest 2019 Rds Truck, var	0		0	0	0
Interest: 2008 Gravel & Fire	5,066		5,066	0	5,066
Interest: 2017 Fire Eng #3	1,082		1,082	0	1,082
Interest: 2015 Rds Truck, Rc	1,150		1,150	0	1,150
Interest: 2018 Sleds, Amb, U	13,047		13,047	1,255	11,793
58290-02 Interest: 2019 Rds Truck, vai	11,141	22 (4)	11,163	0	11,163
58291-02 ST Dock Construct INTERS	0	8,715 (12)	8,715	0	8,715
Interest: 2020 Dock Impove	0		0	1,743	(1,743)
Interest: 2020 ESB Rebuild	0		0	0	0
Interest: 2020 Big Arn's Rd	0		0	0	0
58000-12 Debt Bank Interest WTB Roc	0		0	0	0
58221-13 Interest - Windsled	0		0	0	0
<b>TL DEBT SERVICE:</b>	<b>467,119</b>	<b>8,905</b>	<b>476,024</b>	<b>50,611</b>	<b>425,414</b>

Code	description	2020 Accepted Budget	2020 Prpsd Amend #1	2020 Amended Budget	Feb 2020 Actual Y-T-D	2020 Budget Remaining
<b>OTHER FINANCING USES</b>						
59240-00	Transfer to Other Fund	15,600		15,600	0	15,600
59900-00	Other Misc. Fin Uses (Contir	29,032	-27,775 (17)	1,257	0	1,257
<b>TL OTHER FINANCING USES:</b>		<b>44,632</b>	<b>-27,775</b>	<b>16,857</b>	<b>0</b>	<b>16,857</b>

<b>TOTAL EXPENSES:</b>	<b>9,037,731</b>	<b>207,834</b>	<b>9,245,566</b>	<b>664,718</b>	<b>8,580,848</b>
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<b>Revenues:</b>	<b>9,037,731</b>	<b>207,834</b>	<b>9,245,566</b>	<b>2,070,864</b>	<b>7,174,701</b>
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<b>Expenses OVER Revenues:</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>(1,406,143)</b>	<b>1,406,147</b>
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**ESTIMATED General Fund Checking Account Ending Balance:**

	2020 Accepted Budget	2020 Prpsd Amend #1	2020 Amended Budget	Feb 2020 Actual Y-T-D	2020 Budget Remaining
<b>Beginning Ckbook Bal</b>	<b>73,869</b>	<b>9,398</b>	<b>9,398</b>	<b>9,398</b>	<b>9,398</b>
<b>+ Revenues</b>	<b>9,037,731</b>	<b>207,834</b>	<b>9,245,566</b>	<b>2,070,864</b>	<b>7,174,701</b>
<b>- Expenditures</b>	<b>9,037,731</b>	<b>207,834</b>	<b>9,245,566</b>	<b>664,718</b>	<b>8,580,848</b>
<b>Fund balance applied</b>	<b>0</b>	<b>-94,287</b>	<b>-94,287</b>	<b>0</b>	<b>-94,287</b>
<b>Calculated Ending Bal</b>	<b>73,869</b>	<b>103,685</b>	<b>103,685</b>	<b>1,415,544</b>	<b>-1,302,461</b>
<b>Actual Ending Balance</b>				<b>1,403,892</b>	
<b>Variance</b>				<b>11,652</b>	
				<i>Flex, tax account</i>	

3/12/2020

(5) TB, Lisa, Barb, Michaela, Carol, Public

**2020 Town Board Budget Condensed Summary Report****REVENUES:**

	Feb 2020 Actual Y-T-D	2020 Amend #1 Budget	2020 Budget Remaining	Feb-19 Actual Y-T-D	2019 Amend#4 Budget
Taxes:	\$ 1,066,609	\$ 1,968,902	\$ 902,293	\$ 992,886	\$ 1,883,797
Intergovernl Revenues:	\$ 569,207	\$ 1,445,749	\$ 876,543	\$ 41,117	\$ 472,988
Licenses & Permits:	\$ 1,346	\$ 34,747	\$ 33,402	\$ 4,293	\$ 29,425
Fines/Forfeitures:	\$ 411	\$ 4,175	\$ 3,764	\$ 335	\$ 4,175
Public Services Chrgs:	\$ 57,712	\$ 360,417	\$ 302,705	\$ 103,726	\$ 355,895
Intergovernl Chrgs:	\$ 47,001	\$ 177,336	\$ 130,335	\$ 56,022	\$ 174,400
Misc. Revenue:	\$ 143,358	\$ 262,731	\$ 119,373	\$ 9,686	\$ 442,206
Other Fin. Sources:	\$ 185,221	\$ 4,991,508	\$ 4,806,287	\$ 42,729	\$ 1,617,605
<b>TOTAL REVENUES:</b>	<b>\$ 2,070,864</b>	<b>\$ 9,245,565</b>	<b>\$ 7,174,701</b>	<b>\$ 1,250,794</b>	<b>\$ 4,980,491</b>

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**EXPENDITURES**

	Feb 2020 Actual Y-T-D	2020 Amend #1 Budget	2020 Budget Remaining	Feb-19 Actual Y-T-D	2019 Amend#4 Budget
General Government	\$ 96,541	\$ 604,607	\$ 508,066	\$ 123,530	\$ 638,023
Public Safety:	\$ 100,544	\$ 614,590	\$ 514,046	\$ 113,500	\$ 994,861
Public Works:	\$ 131,176	\$ 842,861	\$ 711,685	\$ 141,537	\$ 832,552
Health & Human Services:	\$ 747	\$ 36,187	\$ 35,440	\$ 1,325	\$ 42,115
Culture, Parks & Rec:	\$ 48,775	\$ 410,099	\$ 361,324	\$ 63,709	\$ 448,458
Conservation & Devel:	\$ 5,038	\$ 44,645	\$ 39,607	\$ 5,128	\$ 41,225
Capital Outlay:	\$ 231,287	\$ 6,199,696	\$ 5,968,409	\$ 88,236	\$ 1,499,790
Debt Service:	\$ 50,611	\$ 476,024	\$ 425,414	\$ 43,870	\$ 370,513
Other Financing Needs:	\$ -	\$ 16,857	\$ 16,857	\$ -	\$ 112,955
<b>TOTAL EXPENDITURES:</b>	<b>\$ 664,718</b>	<b>\$ 9,245,566</b>	<b>\$ 8,580,848</b>	<b>\$ 580,835</b>	<b>\$ 4,980,492</b>

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# 2020 Actuals & Comparisons to 2019

Year to Date Feb	2020	2019	Change	UP
<b>REVENUES:</b>	<b>\$1,885,643</b>	<b>\$1,208,065</b>		<b>\$677,578</b>
<i>(excludes Other Financings Sources - borrowing, transferred designated funds)</i>				<i>Favorable</i>
<i>Quite a bit of deviations are due to timing only</i>				
Tax collections (timing)	\$1,066,609	\$992,886	\$73,723	
Collection % of entire tax roll	57.7%	56.0%		
Transportation aids, state funding	\$30,582	\$41,117	(\$10,535) 2019 pd in March	
Grants & Reimbursements for 2019 expenses	Harbor Grant \$538,625	\$0	\$538,625	
BBTP Campground, shelters, NMV	\$25,203	\$28,750	(\$3,547)	
Airport, Docks & Harbor Fees, revenues	\$25,377	\$66,187	(\$40,810) 2020 rec'd March	
Permits, tickets, licenses, Ambulance	\$5,250	\$9,187	(\$3,937)	
MRF Fees, sales	\$4,291	\$3,233	\$1,058	
Misc Revenue	\$1,002	\$997	\$5	
County & Intermunicipal re-imbursements	\$47,001	\$56,022	(\$9,021)	
Misc leases, property sales, interest, contributions	\$141,703	\$9,686	\$132,017	
	Bayfield School (windsled), Rural ESB			

	2020	2019	Change	UP
<b>EXPENDITURES:</b>	<b>\$614,108</b>	<b>\$536,965</b>		<b>\$77,143</b>
<i>(excludes Debt Service (borrowing) &amp; Other Financing Uses)</i>				<i>unfavorable</i>
<b>General Government</b>	<b>\$96,541</b>	<b>\$123,530</b>	<b>(\$26,989)</b>	
UP Legal, web-site, General insurance (to be split off to other departments -waiting for info from agent)			Favorable	
DOWN Accomodations tax (new method payout), Thall staff personnel costs, utilities				
<b>Law Enforcement</b>	<b>\$62,799</b>	<b>\$65,389</b>	<b>(\$2,590)</b>	
UP Utilities			Favorable	
DOWN Legal, personnel costs				
<b>Fire Dept.</b>	<b>\$16,301</b>	<b>\$21,658</b>	<b>(\$5,357)</b>	
UP Compensation, length of service, equipment			Favorable	
DOWN General insurance (to be split from Gen Government), ice rescue				
<b>Ambulance Service</b>	<b>\$21,444</b>	<b>\$26,453</b>	<b>(\$5,009)</b>	
UP Insurance, length of service, compensation, supplies			Favorable	
DOWN General insurance (to be split from Gen Government)				
<b>Roads</b>	<b>\$81,500</b>	<b>\$92,567</b>	<b>(\$11,067)</b>	
UP Personnel costs (partially off-set by Parks), Unemployment			Favorable	
DOWN Ice Road/Winter Transportation, Parts,fuels,General insurance (to be split from Gen Government)				
<b>Airport</b>	<b>\$7,930</b>	<b>\$8,116</b>	<b>(\$187)</b>	
UP Industrial zone work			Favorable	
DOWN Compensation (2019 had catchup), General insurance (to be split from Gen Government)				
<b>DOCK/HARBOR</b>	<b>\$8,177</b>	<b>\$6,474</b>	<b>\$1,703</b>	
DOWN			Un-favorable	
UP Contract w/Smith Group/Multi-Modal grant work (un-budgeted)				
<b>MRF</b>	<b>\$33,569</b>	<b>\$34,380</b>	<b>(\$811)</b>	
UP - Personnel costs (benefits payout) , hauling			Favorable	
DOWN General insurance (to be split from Gen Government)				
<b>Library</b>	<b>\$37,026</b>	<b>\$42,104</b>	<b>(\$5,078)</b>	
UP - MI Public Library Board handles			Favorable	
<b>Parks</b>	<b>\$11,304</b>	<b>\$20,618</b>	<b>(\$9,314)</b>	
UP Unemployment, BBTP supplies			Favorable	
DOWN General insurance (to be split from Gen Govern), Labor & benefits shifted to Roads				
<b>Capital Outlays</b>	<b>\$231,287</b>	<b>\$88,236</b>	<b>\$143,051</b>	
UP Purchases, improvements			"Un-favorable"	
2020 Law Enforcement Gun Project	\$3,270			
2020 Purchase of 2020 Ambulance	\$153,711			
2020 Roads (2019 fencing around fuel tank)	\$4,990			
2020 Rds Purchase 1/10 gravel	\$31,500			
2020 Airport Improvements (Wl BOA catchup)	\$790			
2020 Town Dock Improvement (Engineering)	\$34,631			
2020 Rec Center remodeling	\$235			
2020 Misc ESB Site	\$2,143			
2019 Town Hall Security system equipment		\$1,030		
2019 Fire Dept turnout gear, equip		\$9,130		
2019 Rds new equipment		\$49,145		
2019 Rds Building improves		\$1,010		
2019 Rds Big Arn's Rds work,Chippewa		\$2,030		
2019 Cemetery Chapel expenses		\$14,135		
2019 Parks Truck purchase		\$10,000		
2019 BBTP Improvements		\$340		
2019 Rec Center improvements		\$1,380		

## 2020 Town Board Designated Funds Breakdown

	<u>Feb-20</u>	-	<u>Jan-20</u>	=	<u>CHANGE</u>	<u>2020 Budgeted Yr end Bal</u>
ADDITIONAL ROOM TAX FUND:	24		24		0	0
MI Cof COMMERCE/FIREWORKS:	17,121		17,121		0	11,779
LAW ENFORCEMENT:	-131		-131		0	11,940
FIRE DEPARTMENT:	59,667		58,877		790	141,188
					+ interest, donations	
AMBULANCE:	43,879		71,558		(27,678)	46,430
					+ interest, donations - 2020 Ambulance	
HIGHWAY:	3,234		3,234		0	0
ESB RECOVERY FUND (Donations)	353,620		352,229		1,391	0
					+donations, interest	
ESB VEHICLE INSURANCE FUND	0		0		0	0
ESB Ambulance VEHICLE INSURANCE	0		128,089		(128,089)	0
					-purchased 2020 Ambulance	
ESB Fire Dept VEHICLE INSURANCE	660,107		678,701		(18,595)	0
					+ interest - veh equipping expends	
ESB BLDG INSURANCE FUND	469,335		468,572		764	0
					+ interest	
AIRPORT EXTENSION/EXPANSION:	0		0		0	0
MATERIAL RECOVERY FACILITY:	0		0		0	0
PARKS:	32,770		31,381		1,389	30,066
					+interest, + bench donations, - bench	
REC CENTER:	5,478		5,471		7	3,686
General Recreation Center, Softball fund					+interest	
CEMETERY FUND	10,666		10,653		14	501
					+ interest	
WINTER TRANSPORTATION FUND:	101,099		101,058		42	36,916
					+ interest	
ALTERNATIVE ENERGY FUND:	90		90		0	89
LIBRARY:	73,845		70,931		2,914	69,819
<b>TOTAL DESIGNATED FUNDS:</b>	<b>\$1,830,805</b>		<b>\$1,997,857</b>		<b>(167,052)</b>	<b>\$352,414</b>
Individual Funds Listing	1,830,804		1,997,857		(\$167,053)	\$352,415
Variance	\$1.08		\$0.00		\$1.08	-\$1.00
	rounding					

(5) TB, Lisa, Barb, Micaela,  
Carol, Public

# Memo

**To:** Town Board Members  
Micaela Montagne, Town Clerk  
Carol Neubauer, Town Treasurer  
Lisa Potswald, Town Administrator

**From:** Barb Nelson, Accounting Admin/Deputy Clerk

**Date:** Tuesday, March 17<sup>th</sup>, 2020

**Re:** Draft 2019 Annual Financial Reports

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Attached, please find the DRAFT 2019 Annual Financial Report for the upcoming Annual Meeting currently set for Tuesday, April 21<sup>st</sup>.

These are pretty much the same reports prepared each year with a 2019 budget summary and focus mostly on Designated Funds and Debt Services (outstanding loans and projected borrowing).

Please let me know if you would like some items removed or more information provided.

RECEIVED

MAR 17 2020

Initial: dc

**2019 Annual Financial Report  
Town of LaPointe**

DRAFT

**2019 ANNUAL FINANCIAL REPORT**

	<b>2019 Approved Budget</b>	<b>2019 Budget Amends</b>	<b>2019 Final Budget</b>	<b>2019 Actual Totals</b>	<b>2020 Approved Budget</b>
<b>REVENUES:</b>					
Taxes	1,852,272	31,525	1,883,797	1,877,650	1,968,902
Intergovernmental Revenue	119,194	353,794	472,988	451,653	1,445,749
License & Permits	29,425	0	29,425	34,791	34,747
Fines, Forfeitures, Penalties	4,175	0	4,175	6,009	4,175
Public Charges - Services	358,895	(3,000)	355,895	363,154	360,417
Intergovernmental Charges	176,330	(1,930)	174,400	196,936	177,336
Misc Revenues	125,521	316,685	442,206	437,017	117,556
Other Financing Sources	1,073,581	566,025	1,639,606	1,082,466	4,928,849
<b>TOTAL REVENUES:</b>	<b>\$3,739,393</b>	<b>\$1,263,099</b>	<b>\$5,002,492</b>	<b>\$4,449,676</b>	<b>\$9,037,731</b>
<b>EXPENDITURES:</b>					
General Governmental	556,338	81,685	638,023	586,472	566,832
Public Safety	620,818	374,043	994,861	894,152	614,029
Public Works	771,533	61,020	832,553	797,563	816,606
Health & Human Services	33,815	8,300	42,115	34,708	36,187
Culture, Recreation	467,477	(19,020)	448,457	385,787	419,814
Conservation & Planning	41,225	0	41,225	30,508	44,645
Capital Outlay	819,763	702,028	1,521,791	2,116,794	6,027,869
Debt Service	369,090	1,423	370,513	370,513	467,119
Other	59,334	53,620	112,954	112,950	44,632
<b>TOTAL EXPENDITURES:</b>	<b>\$3,739,393</b>	<b>\$1,263,099</b>	<b>\$5,002,492</b>	<b>\$5,329,447</b>	<b>\$9,037,733</b>
<b>Expenditures over Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$879,771)</b>	<b>-\$2</b>
					<i>rounding</i>

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**2019 Annual Financial Report  
Town of LaPointe**

**Balance in General Fund 01/01/2019** **\$881,232**

2019 Revenues per Budget Report + 4,449,676  
2019 Expenditures per Budget Report - 5,329,447

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**Expected balance in General Fund 12/31/2019** **\$1,461**

**Actual Balance in General Fund as of 12/31/2019** **\$9,398**  
*(difference due to tax collections reporting, delinquent Personal Property uncollected, accrued liabs, tax)* **-7,937**

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**Balance in Flex/Section 125 Fund 01/01/2019** **\$12,061**

2019 Transfers from General Fund + 13,975  
2019 expenditures (reimbursement requests) - 13,026

---

**Balance in Flex/Section 125 Fund 12/31/2019** **\$13,011**

---

**Balance in Tax Account Fund 01/01/2019** **\$1,139,122**

2019 proceeds (Tax collections, interest) + 3,558,825  
2019 expenditures (transfers to General Fund, service charges) - 3,522,104

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**Balance in Tax Account Fund 12/31/2019** **\$1,175,843**

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**Balance in LifeQuest Ambulance Collections Fund 01/01/2019** **\$1,176**

2019 proceeds (Collections) + 373  
2019 expenditures (transfers to General Fund, billing service charges) - 549

---

**Balance in LifeQuest Ambulance Collections Fund 12/31/2019** **\$1,000**  
The Town has gone to a different collection agency, so this fund will be dissolved at some point

---

**ACTUAL FUND BALANCES AS OF 12/31/2019:**

General Fund	9,398
Designated Funds (all)	2,100,593
Flex/Section 125 Fund	13,011
LifeQuest Fund (Ambulance Collections)	1,000
Madeline Island Public Library PayPal Account	300
Tax Collections Fund	1,175,843

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**Total Balance in all Funds as of 12/31/2019** **\$3,300,145**

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**2019 Annual Financial Report  
Town of LaPointe**

**Designated Funds by Departments**

<b>Balance in all Parks Designated Funds 01/01/2019</b>		<b>20,089</b>
2019 Incoming Funds	+	12,259
2019 Outgoing funds	-	3,508
<b>Balance as of 12/31/2019</b>		<b>\$28,840</b>

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<b>Balance in all Emergency Services Bldg. Designated 01/01/2019</b>		<b>0</b>
2019 Incoming Funds	+	2,421,478
2019 Outgoing funds	-	731,043
<b>Balance as of 12/31/2019</b>		<b>\$1,690,435</b>

<b>Balance in all Recreation Center Designated Funds 01/01/2019</b>		<b>4,189</b>
2019 Incoming Funds	+	1,824
2019 Outgoing funds	-	
<b>Balance as of 12/31/2019</b>		<b>\$6,013</b>

<b>Balance in all Law Enforcement Designated Funds 01/01/2019</b>		<b>22,576</b>
2019 Incoming Funds	+	20,175
2019 Outgoing funds	-	44,086
<b>Balance as of 12/31/2019</b>		<b>-\$1,335</b>

<b>Balance in all Library Designated Funds 01/01/2019</b>		<b>69,674</b>
2019 Incoming Funds	+	42,955
2019 Outgoing funds	-	40,555
<b>Balance as of 12/31/2019</b>		<b>\$72,074</b>

<b>Balance in all Fire Department Designated Funds 01/01/2019</b>		<b>75,316</b>
2019 Incoming Funds	+	38,218
2019 Outgoing funds	-	46,204
<b>Balance as of 12/31/2019</b>		<b>\$67,330</b>

<b>Balance in all Highway Designated Funds 01/01/2019</b>		<b>16,933</b>
2019 Incoming Funds	+	5,000
2019 Outgoing funds	-	0
<b>Balance as of 12/31/2019</b>		<b>\$21,933</b>

<b>Balance in all Ambulance Designated Funds 01/01/2019</b>		<b>59,473</b>
2019 Incoming Funds	+	12,861
2019 Outgoing funds	-	896
<b>Balance as of 12/31/2019</b>		<b>\$71,438</b>

**2019 Annual Financial Report  
Town of LaPointe**

**Designated Funds by Departments**

**Balance in all Airport Designated Funds 01/01/2019**

2019 Incoming Funds

2019 Outgoing funds

**Balance as of 12/31/2019**

**5,662**

**+** 8,334

**-** 1,733

**\$12,263**

**Balance all Room Tax/Office/Zoning Designated Funds 01/01/2019**

2019 Incoming Funds

2019 Outgoing funds

**Balance as of 12/31/2019**

**41,488**

**+** 29,416

**-** 70,880

**\$24**

**Balance in all Winter Transportation Designated Funds 01/01/2019**

2019 Incoming Funds

2019 Outgoing funds

**Balance as of 12/31/2019**

**27,447**

**+** 99,038

**-** 29,876

**\$96,609**

**Balance in Energy Committee Designated Funds 01/01/2019**

2019 Incoming Funds

2019 Outgoing funds

**Balance as of 12/31/2019**

**88**

**+** 2

**-** 0

**\$90**

**Balance in Greenwood Cemetery Designated Funds 01/01/2019**

2019 Incoming Funds

2019 Outgoing funds

**Balance as of 12/31/2019**

**13,650**

**+** 62,055

**-** 65,067

**\$10,638**

**Balance in 4th of July Designated Funds 01/01/2019**

2019 Incoming Funds

2019 Outgoing funds

**Balance as of 12/31/2019**

**17,183**

**+** 34,899

**-** 34,961

**\$17,121**

**Balance in Material Recovery Facility (MRF) Designated 01/01/2019**

2019 Incoming Funds

2019 Outgoing funds

**Balance as of 12/31/2019**

**0**

**+** 0

**-** 0

**\$0**

**TOTAL BALANCE IN ALL DESIGNATED FUNDS 12/31/2019**

**\$2,093,472**



**2019 Annual Financial Report**  
**Town of LaPointe**

**Designated Fund Balance Comparisons**

	12/31/2019	12/31/2018	12/31/2017	12/31/2016
<b>PARKS:</b>				
Memorial Park	19,776	13,968	7,479	195
Big Bay Town Park (BBTP)	5,367	882	5,856	742
Bi-Lingual Signage Project	0	0	0	0
Pergola Beautification	0	0	0	2,450
Capital Project	3,697	5,239	2,242	0
	<b>\$28,840</b>	<b>\$20,089</b>	<b>\$15,576</b>	<b>\$3,387</b>
<b>HIGHWAY:</b>				
Highway/Roads Equipment	8,698	8,698	8,679	7,185
Rds Capital Improvements	3,235	3,235	3,228	3,228
Rds Salt/Sand Building	10,000	5,000		
	<b>\$21,933</b>	<b>\$16,933</b>	<b>\$11,907</b>	<b>\$10,413</b>
<b>FIRE DEPARTMENT:</b>				
Reserve Fund	0	0	2,502	2,502
Truck	5,033	30,033	15,000	7,039
Equipment	714	702	640	0
Bldg Addition Fund	0	0	0	0
Inspection/Training (2013 - SCBA Fund)	0	0	0	0
Ice Rescue (DSCAF Grant)	0	0	0	0
Fire Dept Fund 66.0608	61,583	44,581	65,453	67,112
	<b>\$67,330</b>	<b>\$75,317</b>	<b>\$83,596</b>	<b>\$76,653</b>
<b>AMBULANCE:</b>				
Ambulance Replacement	21,968	21,607	21,560	21,560
Act 102 Grant	8,563	9,459	9,821	5,071
Equipment	22,889	12,534	20,497	20,497
Ambulance 66.0608	18,020	15,874	64,515	55,693
	<b>\$71,438</b>	<b>\$59,473</b>	<b>\$116,393</b>	<b>\$102,821</b>
<b>REC CENTER:</b>				
Shelter improvements	1,739	500	745	0
Skatepark/Playground	549	38	34	34
Ball Field	3,725	3,651	1,904	3,309
	<b>\$6,013</b>	<b>\$4,189</b>	<b>\$2,683</b>	<b>\$3,343</b>
<b>LAW ENFORCEMENT:</b>				
Squad Car	(1,500)	19,935	11,408	3,308
Communication	164	2,511	6,221	15,824
Bike Patrol Fund	0	129	127	127
	<b>(\$1,336)</b>	<b>\$22,575</b>	<b>\$17,757</b>	<b>\$19,259</b>
<b>MATERIAL RECOVERY FACILITY:</b>				
	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>T HALL EQUIPMENT FUND</b>				
	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**2019 Annual Financial Report**  
**Town of LaPointe**

**Designated Fund Balance Comparisons**

	12/31/2019	12/31/2018	12/31/2017	12/31/2016
<b>LIBRARY:</b>				
General	29,742	25,889	22,601	24,868
Scholarship	3,506	921	904	2,904
County Grant	2,422	3,000	2,000	1,001
NWLS Grant	1,918	220	47	185
Island Association/SCAP	168	164	161	2,210
Stacy Smith Fund	657	644	632	632
Gates Fund	77	76	75	75
Pat deBary Fund	2,538	2,488	2,443	2,513
Mary Campbell Fund	20	9,690	12,610	12,610
Library Elevator Fund	10	2,439	1,800	1,200
Library Materials Fund	1,543	1,550	1,886	1,175
O'Brien Fund	548	537	527	527
Ski/Cultural & Recreation/CARP/Winter	4,871	6,831	7,204	1,846
Jane Havens/Havens Family Fund	0	0	0	0
Art Purchase Award Fund	4,601	5,425	6,386	5,598
Mead Witter Fund	14	13	13	13
Wish List Fund	0	0	0	0
Bayfield Community Education Foundation	151	148	42	5
Jane & Fred Havens Funds	265	260	255	13,001
A Natural Branch Fund	399	391	384	384
Legacy Fund	11,085	5,679	5,405	
Library Rec Center Program	7,540	3,310		
	<b>\$72,073</b>	<b>\$69,674</b>	<b>\$65,376</b>	<b>\$70,748</b>
<b>COMPENSATION FUND - TA DISCRETIONARY</b>		<b>\$8,038</b>	<b>\$17,998</b>	<b>\$17,998</b>
<b>CEMETERY FUND</b>	<b>\$10,638</b>	<b>\$13,650</b>	<b>\$0</b>	<b>\$0</b>
<b>AIRPORT EXTENSION/EXPANSION:</b>	<b>\$12,263</b>	<b>\$5,662</b>	<b>\$0</b>	<b>\$0</b>
<b>MI CHAMBER (FIREWORKS)</b>	<b>\$17,121</b>	<b>\$17,183</b>	<b>\$16,316</b>	<b>\$15,009</b>
<b>ADDITIONAL ROOM TAX FUND:</b>	<b>\$24</b>	<b>\$33,450</b>	<b>\$36,591</b>	<b>\$34,345</b>
<b>WINTER TRANSPORTATION FUND:</b>	<b>\$96,608</b>	<b>\$27,447</b>	<b>\$41,048</b>	<b>\$28,465</b>
<b>ALTERNATIVE ENERGY FUND:</b>	<b>\$90</b>	<b>\$88</b>	<b>\$10,856</b>	<b>\$6,287</b>
<b>HARBOR COMMITTEE FUND:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,881</b>
<b>EMERGENCY SERVICES BLDG. FUNDS:</b>				
Donations	\$351,203			
Bldg	533558.47			
Ambulance Vehicle	127905.76			
Fire Dept Vehicle	\$677,768			
	<b>\$1,690,435</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL DESIGNATED FUNDS:</b>	<b>\$2,093,471</b>	<b>\$373,768</b>	<b>\$446,096</b>	<b>\$400,610</b>

2019 Annual Financial Report  
Town of LaPointe

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**INDEBTEDNESS BALANCE DUE AS OF 12/31/2019 (does NOT include interest)**

<b>Bremer Bank</b>	<b><u>Refinanced to 2.70% interest</u></b>		
	- Fire Truck	12,404	
	- Gravel	175,722	\$188,126
<b><i>Extended loan to 8/2020</i></b>			
<b>Northern State Bank</b>	<b><u>- Combined loan in 2018 2.75% interest</u></b>		
<i>Lost in 3/6/19 ESB Fire</i>	2018 Mercedes Demers Ambulance	\$73,030	
	2 - 10 passenger Windsleds	\$274,988	
	Unknown Projects	\$175,868	\$523,886
<b>Bremer Bank</b>	<b><u>@ 231% interest</u></b>		
	Rds 2016 Dodge Truck	\$28,803	
	Emergency Services Bldg (ESB) Roof	\$15,310	
	Winter Transportation Terminal Bldg Roof	\$5,676	\$49,789
<b>Bremer Bank</b>	<b><u>@ 2.79% interest</u></b>		
<i>Lost in 3/6/19 ESB Fire</i>	- Fire Dept Engine #3 Brush Truck	\$38,233	
			\$38,233
<b>Bremer Bank</b>	<b><u>@ 2.44% interest</u></b>		
	Fire Truck	\$33,000	
	Emergency Services Bldg purchasing	\$71,269	
	Roads equipment	\$311,223	
	Parks	\$20,000	
	Town Hall improvements	\$11,000	
	Ice Rescue expenses	\$3,508	\$450,000
<b>TOTAL 2019 INDEBTEDNESS -</b>		<b>\$1,250,034</b>	<b>\$1,250,034</b>

**2020 Budgeted Borrowing:**

Originally estimated/budgeted 20 yr loans with interest at 3.75% (1)

**Projects:**

Big Arn's Roads	\$214,000
Town Dock Improvement	\$883,506
Emergency Service Bldg rebuild	\$1,504,204

Originally estimated/budgeted 5 yr loans with interest at 3.25% (2)

**Operations:**

General budget - Electors decreased tax levy	\$79,563
----------------------------------------------	----------

**\$2,681,273**

**TOTAL BUDGETED INDEBTEDNESS:**

**\$3,931,307**

**2019 Equalized Value = \$261,850,100 x 5% debt limit = \$13,092,505 borrowing limit**

- (1) Interest rates have decreased, will need to budget 2021 and beyond at a lower rate of 3.50% (or less)  
(2) Interest rates have decreased, will need to budget 2021 and beyond at a lower rate of 2.50% (or less)

## Projected Refinanced Loan Balances for the Town of LaPointe

<b>Bremer Bank</b>		10/2011	Refinanced to 3.65%		
\$2,400,000.00 for 10 years @ 4.25% interest			12/2012	Refinanced to 2.70%	
		Principal	Interest	TI Payment	Balance
<b>Balance as of 12/31/2008</b>	<b>\$2,400,000</b>				
Payment Made 8/15/2009	<i>Actual</i>	210,476.05	89,615.30	300,091.35	\$2,189,524
Payment Made 8/15/2010	<i>Actual</i>	207,291.53	92,799.82	300,091.35	\$1,982,232
Payment due 8/15/2011	<i>Actual</i>	216,077.30	84,014.06	300,091.36	\$1,766,155
Payment due 8/15/2012	<i>Actual</i>	226,475.84	67,072.75	293,548.59	\$1,539,679
Payment due 8/15/2013	<i>Actual</i>	239,391.85	47,150.04	286,541.89	\$1,300,287
Payment due 8/15/2014	<i>Actual</i>	246,328.72	35,203.94	281,532.66	\$1,053,959
Payment due 8/15/2015	<i>Actual</i>	163,850.44	28,846.96	192,697.40	\$890,108
Payment due 8/15/2016	<i>Actual</i>	168,530.97	24,166.43	192,697.40	\$721,577
Payment due 8/15/2017	<i>Actual</i>	173,007.42	19,689.98	192,697.40	\$548,570
Payment due 8/15/2018	<i>Actual</i>	177,745.19	14,952.21	192,697.40	\$370,825
Payment due 8/15/2019	<i>Calculated</i>	<b>182,698.49</b>	<b>9,998.91</b>	<b>192,697.40</b>	<b>\$188,126</b>
Payment due 8/15/2020	<i>Calculated</i>	187,631.33	5,066.07	192,697.40	\$495
<b>TOTALS:</b>		<b>\$2,399,505</b>	<b>\$518,576</b>	<b>\$2,918,082</b>	

### **Based on Actual Payments & future Bremer Amortization Schedule**

This loan was refinanced extending it 2 more years until 2020, in order to cover 2015 unexpected expenses.

<b>Northern State Bank</b>		12/15/2018	\$640,000 5 yr loan @ 2.75% interest		
			Monthly payments, instead of annual		
Ambulance, 2 windsleds, Unknown			Principal	Interest	TI Payment
	<b>Actual Pd</b>	<b>\$43,449.00</b>	<b>\$640,000.00</b>		
<b>12/31/2019</b>	<i>Calculated</i>	<b>116,114.40</b>	<b>22,455.96</b>	<b>138,570.36</b>	<b>\$523,886</b>
12/31/2020	<i>Calculated</i>	125,522.90	13,047.46	138,570.36	\$398,363
12/31/2021	<i>Calculated</i>	129,107.02	9,463.34	138,570.36	\$269,256
12/31/2022	<i>Calculated</i>	132,753.14	5,817.22	138,570.36	\$136,503
12/31/2023	<i>Calculated</i>	136,502.54	2,068.14	138,570.68	\$0.00
<b>TOTALS:</b>		<b>\$640,000.00</b>	<b>\$52,852.12</b>	<b>\$692,852.12</b>	

<b>Bremer Bank</b>		4/25/2016	\$121,000 5 yr loan @ 2.31% interest		
Purchase Rds Truck, re-roofing projects					
Rds 2016 Truck			\$70,000	57.85%	
Emergency Service Bldg Roof			\$37,206	30.75%	
Winter Transportation Terminal Building Roof			\$13,794	11.40%	
			<b>\$121,000</b>	<b>100.00%</b>	
		Principal	Interest	TI Payment	Balance
<b>Actual Loan Amount</b>		<b>\$121,000.00</b>			
1/20/2017	<i>Actual</i>	23,645.51	2,126.96	25,772.47	\$97,354
1/20/2018	<i>Actual</i>	23,486.99	2,285.48	25,772.47	\$73,868
<b>1/20/2019</b>	<i>Calculated</i>	<b>24,078.30</b>	<b>1,694.17</b>	<b>25,772.47</b>	<b>\$49,789</b>
1/20/2020	<i>Calculated</i>	24,622.06	1,150.41	25,772.47	\$25,167
1/20/2021	<i>Calculated</i>	25,106.55	583.24	25,689.79	\$60.59
<b>TOTALS:</b>		<b>\$120,939.41</b>	<b>\$7,840.26</b>	<b>\$128,779.67</b>	

## 2019 Annual Financial Report

Town of LaPointe

**Projected Refinanced Loan Balances for the Town of LaPointe**

<b>Bremer Bank</b>		3/17/2017	\$62,000 5 yr loan @ 2.79% interest			
Purchase Fire Dept fabricated 2006 Brush Truck Engine #3						
			<u>Principal</u>	<u>Interest</u>	<u>TI Payment</u>	<u>Balance</u>
Actual	Loan Amount		\$62,000.00			
3/17/2018	Actual		11,718.62	1,753.83	13,472.45	\$50,281
3/17/2019	Actual		12,048.04	1,424.41	13,472.45	\$38,233
3/17/2020	Calculated		12,388.02	1,084.43	13,472.45	\$25,845
3/17/2021	Calculated		12,741.41	731.04	13,472.45	\$13,104
3/17/2022	Calculated		13,101.83	370.62	13,472.45	\$2.08
TOTALS:			\$61,997.92	\$5,364.33	\$67,362.25	

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<b>Bremer Bank</b>		11/20/2019 \$450,000 5 yr loan @ 2.44% interest			
	Fire Truck			\$33,000	
	Emergency Services Bldg purchasing			\$71,269	
	Roads equipment			\$311,223	
	Parks			\$20,000	
	Town Hall improvements			\$11,000	
	Ice Rescue expenses			\$3,508	\$450,000
				</	

12/1/2020 \$79,563 5 yr loan @ 3.25% interest					
ESTIMATED related to Town Elector's reduction of 2019/2020 tax levy					
		Principal	Interest	TI Payment	Balance
Actual Loan Amount		\$79,563.00			
12/1/2021	Estimated	14,896.79	2,624.66	17,521.45	\$64,666
12/1/2022	Estimated	15,388.22	2,133.24	17,521.46	\$49,278
12/1/2023	Estimated	15,895.85	1,625.61	17,521.46	\$33,382
12/1/2024	Estimated	16,420.23	1,101.23	17,521.46	\$16,962
12/1/2025	Estimated	16,961.91	559.55	17,521.46	\$0
TOTALS:		\$79,563.00	\$8,044.29	\$87,607.29	

2019 Annual Financial Report  
Town of LaPointe

**Projected Refinanced Loan Balances for the Town of LaPointe**

7/1/2020 \$214,000 20 yr loan @ 3.75% interest

Cover expenses related to Big Arn's Road

		Principal	Interest	TI Payment	Balance
<b>Actual Loan Amount</b>		<b>\$214,000.00</b>			
7/1/2021	<i>Estimated</i>	7,325.43	8,164.38	15,489.81	\$206,675
7/1/2022	<i>Estimated</i>	7,604.90	7,884.90	15,489.80	\$199,070
7/1/2023	<i>Estimated</i>	7,895.04	7,594.77	15,489.81	\$191,175
7/1/2024	<i>Estimated</i>	8,196.24	7,293.56	15,489.80	\$182,978
7/1/2025	<i>Estimated</i>	8,508.94	6,980.86	15,489.80	\$174,469
7/1/2026	<i>Estimated</i>	8,833.57	6,656.24	15,489.81	\$165,636
7/1/2027	<i>Estimated</i>	9,170.58	6,319.22	15,489.80	\$156,465
7/1/2028	<i>Estimated</i>	9,520.45	5,969.35	15,489.80	\$146,945
7/1/2029	<i>Estimated</i>	9,883.67	5,606.14	15,489.81	\$137,061
7/1/2030	<i>Estimated</i>	10,260.74	5,229.06	15,489.80	\$126,800
7/1/2031	<i>Estimated</i>	10,652.20	4,837.60	15,489.80	\$116,148
7/1/2032	<i>Estimated</i>	11,058.60	4,431.21	15,489.81	\$105,090
7/1/2033	<i>Estimated</i>	11,480.50	4,009.31	15,489.81	\$93,609
7/1/2034	<i>Estimated</i>	11,918.49	3,571.31	15,489.80	\$81,691
7/1/2035	<i>Estimated</i>	12,373.20	3,116.60	15,489.80	\$69,317
7/1/2036	<i>Estimated</i>	12,845.13	2,644.55	15,489.68	\$56,472
7/1/2037	<i>Estimated</i>	13,335.32	2,154.49	15,489.81	\$43,137
7/1/2038	<i>Estimated</i>	13,844.08	1,645.73	15,489.81	\$29,293
7/1/2039	<i>Estimated</i>	14,372.24	1,117.56	15,489.80	\$14,921
7/1/2040	<i>Estimated</i>	14,920.56	569.24	15,489.80	\$0
<b>TOTALS:</b>		<b>\$213,999.88</b>	<b>\$95,796.08</b>	<b>\$309,795.96</b>	

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2019 Annual Financial Report

Town of LaPointe

Projected Refinanced Loan Balances for the Town of LaPointe

7/1/2020 \$883,506 20 yr loan @ 3.75% interest

**ESTIMATED** related to Town Dock Improvement Project

		Principal	Interest	TI Payment	Balance
Actual Loan Amount		\$883,506.00			
7/1/2021	Estimated	30,224.29	33,760.53	63,984.82	\$853,282
7/1/2022	Estimated	31,379.22	32,605.60	63,984.82	\$821,902
7/1/2023	Estimated	32,578.28	31,406.54	63,984.82	\$789,324
7/1/2024	Estimated	33,823.16	30,161.65	63,984.81	\$755,501
7/1/2025	Estimated	35,115.61	28,869.20	63,984.81	\$720,385
7/1/2026	Estimated	36,457.45	27,527.37	63,984.82	\$683,928
7/1/2027	Estimated	37,850.56	26,134.25	63,984.81	\$646,077
7/1/2028	Estimated	39,296.91	24,687.91	63,984.82	\$606,781
7/1/2029	Estimated	40,798.52	23,186.30	63,984.82	\$565,982
7/1/2030	Estimated	42,357.51	21,627.30	63,984.81	\$523,624
7/1/2031	Estimated	43,976.08	20,008.74	63,984.82	\$479,648
7/1/2032	Estimated	45,656.49	18,328.32	63,984.81	\$433,992
7/1/2033	Estimated	47,401.12	16,583.70	63,984.82	\$386,591
7/1/2034	Estimated	49,212.41	14,772.41	63,984.82	\$337,378
7/1/2035	Estimated	51,092.91	12,891.90	63,984.81	\$286,285
7/1/2036	Estimated	53,045.28	10,939.54	63,984.82	\$233,240
7/1/2037	Estimated	55,072.24	8,912.57	63,984.81	\$178,168
7/1/2038	Estimated	57,176.66	6,808.15	63,984.81	\$120,991
7/1/2039	Estimated	59,361.50	4,623.32	63,984.82	\$61,630
7/1/2040	Estimated	61,629.82	2,355.00	63,984.82	\$0
TOTALS:		\$883,506.02	\$396,190.30	\$1,279,696.32	



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**Projected Refinanced Loan Balances for the Town of LaPointe**

12/1/2020 \$1,504,204 20 yr loan @ 3.75% interest

**ESTIMATED** related to rebuilding of Emergency Services Building

		Principal	Interest	TI Payment	Balance
<b>Actual Loan Amount</b>		<b>\$1,504,204.00</b>			
12/1/2021	<i>Estimated</i>	51,490.35	57,387.33	108,877.68	\$1,452,714
12/1/2022	<i>Estimated</i>	53,454.78	55,422.90	108,877.68	\$1,399,259
12/1/2023	<i>Estimated</i>	55,494.15	53,383.53	108,877.68	\$1,343,765
12/1/2024	<i>Estimated</i>	57,611.32	51,266.36	108,877.68	\$1,286,153
12/1/2025	<i>Estimated</i>	59,809.27	49,068.41	108,877.68	\$1,226,344
12/1/2026	<i>Estimated</i>	62,091.07	46,786.61	108,877.68	\$1,164,253
12/1/2027	<i>Estimated</i>	64,459.92	44,417.76	108,877.68	\$1,099,793
12/1/2028	<i>Estimated</i>	66,919.15	41,958.53	108,877.68	\$1,032,874
12/1/2029	<i>Estimated</i>	69,472.20	39,405.48	108,877.68	\$963,402
12/1/2030	<i>Estimated</i>	72,122.66	36,755.02	108,877.68	\$891,279
12/1/2031	<i>Estimated</i>	74,874.23	34,003.45	108,877.68	\$816,405
12/1/2032	<i>Estimated</i>	77,730.78	31,146.90	108,877.68	\$738,674
12/1/2033	<i>Estimated</i>	80,696.31	28,181.27	108,877.58	\$657,978
12/1/2034	<i>Estimated</i>	83,774.98	25,102.70	108,877.68	\$574,203
12/1/2035	<i>Estimated</i>	86,971.10	21,906.58	108,877.68	\$487,232
12/1/2036	<i>Estimated</i>	90,289.16	18,588.52	108,877.68	\$396,943
12/1/2037	<i>Estimated</i>	93,733.81	15,143.87	108,877.68	\$303,209
12/1/2038	<i>Estimated</i>	97,309.88	11,567.81	108,877.69	\$205,899
12/1/2039	<i>Estimated</i>	101,022.37	7,855.31	108,877.68	\$104,877
12/1/2040	<i>Estimated</i>	104,876.51	4,001.17	108,877.68	\$0
<b>TOTALS:</b>		<b>\$1,504,204.00</b>	<b>\$673,349.51</b>	<b>\$2,177,553.51</b>	

Any new borrowing is proposed to have a monthly payment schedule instead of annual payments.

**\*\* Loan schedule will be adjusted based on actual interest charged (timing)**

**Submitted to the Annual Town Meeting, April 2<sup>nd</sup>, 2020 by:**

James Patterson, Chairperson  
Michael Anderson, Supervisor  
Susan Brenna, Supervisor  
John Carlson, Supervisor  
Glenn Carlson, Supervisor

Micaela Montagne, Town Clerk  
Carol Neubauer, Treasurer

DEBT SERVICE

	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
Gravel/Fire Truck	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697	192,697
52,400,000/12 years @ 2.7%																								
Crack/Seal/sealing	53,598																							
5250,000/5 years																								
Rd4 Truck/EMS Roo	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772	25,772
5121,000/5 years @ 2.31%																								
Fire Truck Engine #3	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472	13,472
562,000/5 years @ 2.79%																								
2018 Ambulance	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317	19,317
589,227/5 years @ 2.75%																								
Ambulance Designated Funds for annual payment***																								
WTC 2 Windshield	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736	72,736
Annual Contribution from MFL/School***																								
5198,434/5 years @ 2.75%																								
Borrowing in 2018 & loan repayment starting in Jan 2019																								
5190,497 + 0% admin/contingency - 533,000 Capital Equipment Fund - 520,000 MFL 2018 contribution																								
5335,531.00																								
BALANCE OF NSB \$640,000 LOAN:	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518	46,518
5214,842 / 5 years @ 2.75%																								
2019 Capital/Fire Purchases	5449,104	5 yrs @ 2.44%	96,606	96,606	96,606	96,606	96,606	96,606	96,606	96,606	96,606	96,606	96,606	96,606	96,606	96,606	96,606	96,606	96,606	96,606	96,606	96,606	96,606	96,606
Based on an annual loan payment schedule, ONE payment starting in 2020																								
Bremer's 11/5/19 schedule																								
***Ambulance Designated Funds & Windshield contributions are for reference only - not reflected in borrowing totals (accounted for separately in yearly budgets as revenues)***																								
TOTAL 2019 Debt in place	5231,942	5370,513	5467,119	5374,421	5248,649	5234,177	576,606	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50
PROPOSED:																								
Harbor/Dock Project 2019 - 2020 Construction																								
Short-term construction loan																								
ESB Project 2019 - 2020 Construction																								
Short-term construction loan																								
2020 Borrowing Town Dock Dock Improvement Project:																								
11/1/19 estimate \$883,506 @ 3.75%, 20 years, with 1 annual payment	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985	63,985
2020 Borrowing needed (ESB):																								
estimate \$1,504,204 @ 3.75% interest, with 1 annual loan payment	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878	108,878
2020 Borrowing Big Arns Road 2019 Projects:																								
\$514,000 @ 3.75%, @ 20 years with 1 annual payment	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490	15,490
2020 Borrowing may be needed to fund General budget, due to requested levy increase DENIED 12-2-2019																								
570,563 @ 3.25%, @ 5 years with 1 annual payment	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521	17,521
PRELIMINARY 2020 TL:	5231,942	5370,513	5467,119	5480,295	5454,523	5441,050	5302,480	5205,874	5188,353	5188,353	5188,353	5188,353	5188,353	5188,353	5188,353	5188,353	5188,353	5188,353	5188,353	5188,353	5188,353	5188,353	5188,353	5188,353

DRAFT

(5)TB, Lisa, Barb, Micaela,  
Public

**TOWN OF LA POINTE  
RESOLUTION NUMBER 2020-0324**

**Declaration of Health Emergency in the Town of La Pointe**

**WHEREAS**, the World Health Organization designated the 2019 novel Coronavirus outbreak as a Public Health Emergency of International Concern, and

**WHEREAS**, the United States Health and Human Services Secretary declared a Public Health Emergency for the entire United States, to aid the nation's healthcare community in responding to the 2019 novel Coronavirus "COVID-19", which is contagious, and at times fatal, respiratory disease, and

**WHEREAS**, the Governor of the State of Wisconsin has declared a public health emergency under Wisconsin Statute 323.10, and

**NOW, THEREFORE BE IT PROCLAIMED**, by the Town of La Pointe Board of Supervisors, pursuant to Wis. Stat. §323.11, that a local public health emergency now exists throughout the Town of La Pointe.

**IT IS FURTHER PROCLAIMED AND ORDERED** by the Town Board that during the existence of said local emergency the powers, functions and duties of the emergency management organization of this Town, shall be those prescribed by state law, and by ordinances and resolutions of the Town of La Pointe as previously approved by the Town Board.

**IT IS FURTHER PROCLAIMED AND ORDERED**, that the Town Board Chairperson, Town Clerk, Town Administrator and the Town, acting under the powers granted pursuant to Wis. Stat. §323.14(4)(b), for and on behalf of the employees and residents of the Town of La Pointe, will do whatever is necessary and expedient to protect the health and well-being of the Town of La Pointe and its residents, including the issuance of Administrative Orders and other directives as may be required for a period not to exceed four months from the date of this proclamation.

**IT IS FURTHER PROCLAIMED AND ORDERED**, all Town buildings will be closed to the public except by appointment, and that all councils, boards, committees and/or commissions of the Town of La Pointe are authorized to conduct meetings via video conference, telephone, or other similar means to avoid the physical presence of members. The attendance of any members of such council, board, committee and/or commission via video or telephonic means shall count toward a quorum of such council, board, committee and/or commission and such

RECEIVED

MAR 20 2020

Initial. dg

member shall have the full authority to engage in discussions and vote as if he or she were personally present at the meeting. This authority shall exist for a period not to exceed four months from the date of this proclamation.

**IT IS FURTHER PROCLAIMED AND ORDERED**, that any voucher that would otherwise be signed by all Town Board Members may now be signed only by the Town Board Chairman or the Town Clerk. Prior to signature, the Accounting Administrator or the Town Clerk will circulate questionable vouchers only to all Town Board Members to see if there are any objections. Town of La Pointe Chapter 40, Article VI describes the Town's alternative claim procedure. An electronic or facsimile signature will be accepted as an original signature. This authority shall exist for a period not to exceed four months from the date of this proclamation.

Adopted March 24, 2020

\_\_\_\_\_  
Town Chair

\_\_\_\_\_  
Town Supervisor

\_\_\_\_\_  
Town Supervisor

\_\_\_\_\_  
Town Supervisor

\_\_\_\_\_  
Town Supervisor

Attest: \_\_\_\_\_  
Town Clerk

(5) TB, Lisa, Barb, Mikaela,  
(9) Dept Heads, Public

## **PROCLAMATION OF HEALTH EMERGENCY IN THE TOWN OF LA POINTE**

WHEREAS, the World Health Organization designated the 2019 novel Coronavirus outbreak as a Public Health Emergency of International Concern, and

WHEREAS, the United States Health and Human Services Secretary declared a Public Health Emergency for the entire United States, to aid the nation's healthcare community in responding to the 2019 novel Coronavirus "COVID-19", which is contagious, and at times fatal, respiratory disease, and

WHEREAS, the Governor of the State of Wisconsin has declared a public health emergency under Wisconsin Statute 323.10, and

NOW, THEREFORE BE IT PROCLAIMED, by the Town of La Pointe Town Administrator and the Town Board Chairperson, pursuant to Wis. Stat. §323.11, that a local public health emergency now exists throughout the Town of La Pointe.

IT IS FURTHER PROCLAIMED AND ORDERED by the Town Board Chairperson and Town Administrator that during the existence of said local emergency the powers, functions and duties of the emergency management organization of this Town, shall be those prescribed by state law, and by ordinances and resolutions of the Town of La Pointe as previously approved by the Town of La Pointe Town Board.

IT IS FURTHER PROCLAIMED AND ORDERED, that the Town of La Pointe Town Board Chairperson, Town Clerk, Town Administrator and the Town, acting under the powers granted pursuant to Wis. Stat. §323.14(4)(b), for and on behalf of the employees and residents of the Town of La Pointe, will do whatever is necessary and expedient to protect the health and well-being of the Town of La Pointe and its residents, including the issuance of Administrative Orders and other directives as may be required for a period not to exceed four months from the date of this proclamation.

IT IS FURTHER PROCLAIMED AND ORDERED, all Town buildings will be closed to the public except by appointment, and that all councils, boards, committees and/or commissions of the Town of La Pointe are authorized to conduct meetings via video conference, telephone, or other similar means to avoid the physical presence of members. The attendance of any members of such council, board, committee and/or commission via video or telephonic means shall count toward a quorum of such council, board, committee and/or commission and such member shall have the full authority to engage in discussions and vote as if he or she were personally present at the meeting. This authority shall exist for a period not to exceed four months from the date of this proclamation.

IT IS FURTHER PROCLAIMED AND ORDERED, that any voucher that would otherwise be signed by all Town Board Members may now be signed only by the Town Board Chairman or the Town Clerk. Prior to signature, the Accounting Administrator or the Town Clerk will circulate questionable vouchers only to all Town Board Members to see if there are any

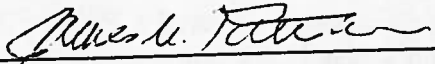
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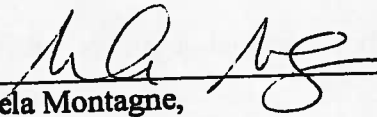
MAR 18 2020



objections. Town of La Pointe Chapter 40, Article VI describes the Town's alternative claim procedure. An electronic or facsimile signature will be accepted as an original signature. This authority shall exist for a period not to exceed four months from the date of this proclamation.

Adopted this 18 day of March, 2020.

  
James Patterson,  
Chairperson, Town of La Pointe Town Board

  
Micaela Montagne,  
Town of La Pointe Clerk

RECEIVED  
MAR 19 2020  
Initial: \_\_\_\_\_

TO: Town Board

FROM: Lisa Potswald

RE: COVID-19 Changes in Operations

DATE: March 16, 2020

I will do a memo on an as needed basis to keep you informed as to latest developments with COVID-19. I will email the memos and will also have hard copies placed in your boxes.

**For March 16, 2020:**

1. The Library Board just approved closing to the general public and allowing pick-up of materials by appointment only starting on 3/18/20 through 4/5/20. The staff will be doing a full sanitation of the building today 3/16/20 and will be sanitizing after each person leaves the building. Staff will be working their regular hours. Lauren will be working from home some/most of the time, depending on what schedule they work out for kid care. The Town sent out a text and will put this information on the website.
2. The Town should consider waiving the requirement of a doctor's statement after an employee is out sick while a state of emergency is in place unless the employee has tested positive for COVID-19. Getting a statement takes valuable clinician time and can overwhelm the medical system.
3. The Town should approve advances in sick leave for employees who either have the virus or must stay home to care for others who do.
4. Telecommuting should be made available to those who can work from home.
5. Dorgene has set up an account for virtual meetings. I will be sending an email to all committee chairs to inform them of this being available.
6. I was on a Wisconsin City/County Managers Association conference call with other towns and cities today on operational considerations regarding COVID-19. Most of the communities on the call are doing the same things we are. Some have declared a local emergency – Barb and I see no need to do so at this point.
7. The City of Duluth today closed all its buildings to the public. It is important for the Town to consider limiting access to the Town Hall – folks without thinking come in here, walk around and visit, which is a threat to staff's health. **I recommend closing the Town Hall to walk-ins and being available to the public by appointment only.** I would like to implement this policy on Wednesday, so please get back to me on Tuesday if you have any questions, or if this should be decided at a special meeting of the Town Board.
8. Sadly I have canceled my vacation to Florida, so I will be here.

Please let me know what questions or comments you may have.

RECEIVED

MAR 16 2020

Initial: dg



(5) TB, Lisa, Barb, Micaela, Bill, Cindy, Ben, Public

SPECIAL EVENT PERMIT \$347-12

FILE NUMBER

Organization/Sponsor(s) of Event: Ashland Area Chamber of Commerce

Contact: Mary McPhetridge  
(First Name) (Last Name)

Address: 1716 Lake Shore Dr. West

Ashland WI 54806 Phone: 715-682-2500  
(City) (State) (Zip Code)

E-mail address: Info@visitashland.com

Date(s) Requested: Friday evening set-up June 19th Race Day

Mapped route (if any): See Attached

Description of event: Apexle Islands Inline Marathon  
Full marathon (2 loops) - ALMT a little more than Half Marathon (2 loops)  
made a loop = 1 loop

I/We have read the attached \$347-12 Special Event Ordinance and agree to abide by said ordinance. I/We agree to pay for the cost incurred by the Town for the event (50% of anticipated costs due with permit application, remainder due after event once costs are totaled):

Mary McPhetridge 3/10/2020  
Signature Date

Deposit Paid: \$ 500.00 Received by: Dorger Galtso Date: 3-12-20  
Amount Paid: 0 Received by: \_\_\_\_\_ Date: \_\_\_\_\_  
Amount Refunded: 0 Date: \_\_\_\_\_

THIS PERMIT WILL BE VALID ONLY FOR:

Approved by Town Clerk: \_\_\_\_\_ (Start Date & Time) \_\_\_\_\_ TO \_\_\_\_\_ (End Date & Time)

(Signature of Town Clerk/Deputy Clerk) (Date)

Permit: \$75.00 Deposit: \$100.00  
(Please pay with 2 separate checks.)

Fees approved by Town Board December 30, 2019 for 2020

RECEIVED  
11-1-2020

Initial: \_\_\_\_\_

# MADELINE ISLAND

WISCONSIN

N

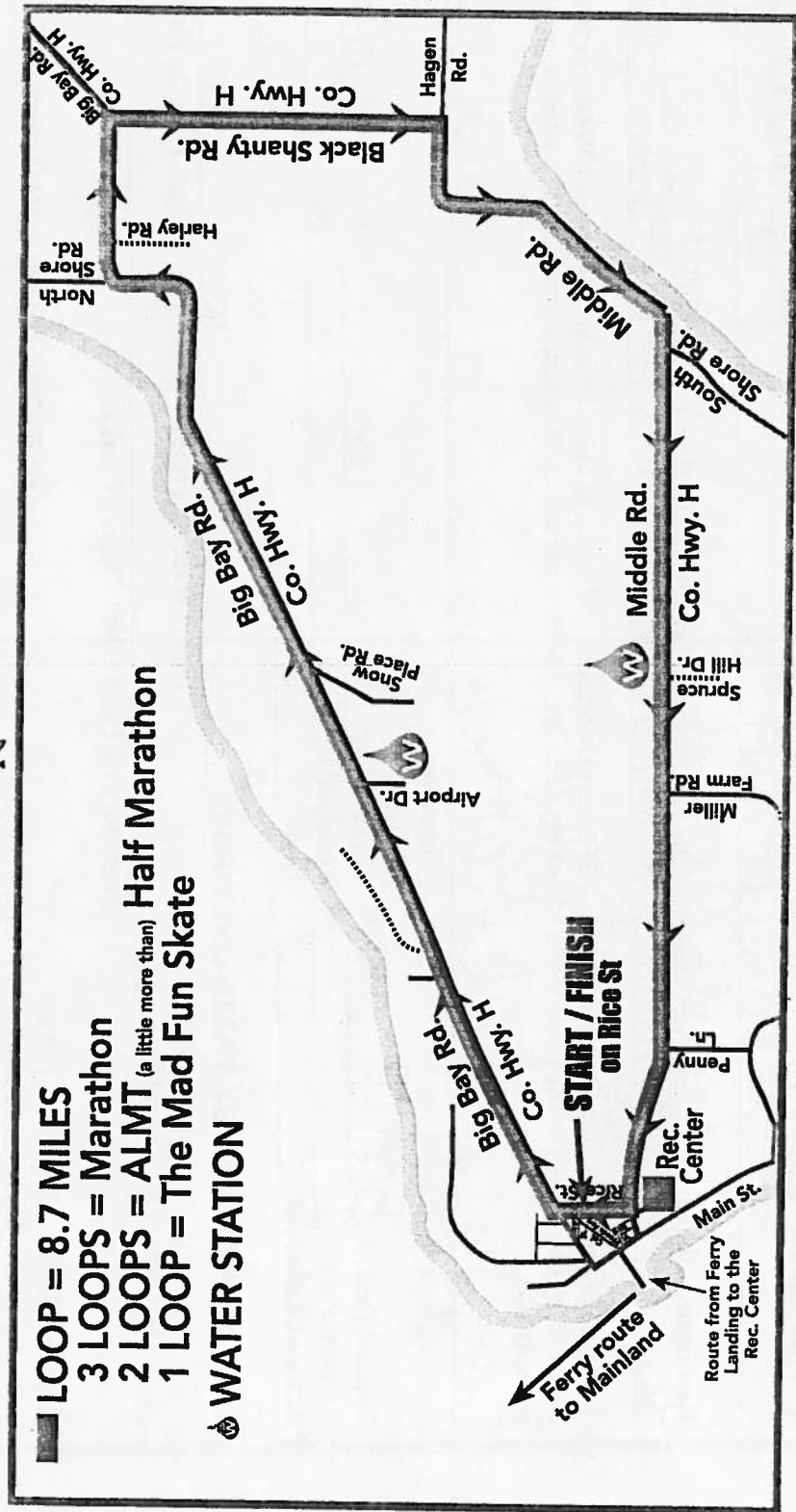
LOOP = 8.7 MILES

3 LOOPS = Marathon

2 LOOPS = ALMT (a little more than)

1 LOOP = The Mad Fun Skate

WATER STATION



S

W

TB Lisa, Barb, Micaela,  
public

## Micaela Montagne

---

**From:** Steve Nordquist <steven2704@yahoo.com>  
**Sent:** Friday, March 20, 2020 10:27 AM  
**To:** Micaela Montagne  
**Subject:** Open Book and Board of Review

Hi Micaela,

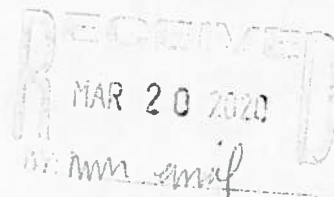
I am checking with you to see if the following dates will work for open book and board of Review;

Open Book, June 3, 3-5 pm

Board of Review, June 10, 4-6 or 5-7 (or later if necessary to accommodate the schedule of the board)

I wanted to make it as late as possible without have to hold multiple sessions so June 10 is the last day we can have it without doing the open and close session to reschedule. If this is not a good date we could try a different one in late May or early June. Let me know what works. Hopefully, by then the worst of the virus related restrictions will have passed.

Thanks, Steve



TB(5) Lisa, Barb, Micaela,  
palmz

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY MARCH 10, 2020  
5:30 PM AT TOWN HALL  
Draft Minutes**

**Town Board Members Present:** Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson  
**Town Board Members Absent:** John Carlson  
**Staff Present:** Lisa Potswald, Ben Schram, Lauren Schuppe, Elected Clerk Micaela Montagne  
**Public Present:** Marilyn Hartig, Steve Lennick, Mike Starck, Charley Brummer, Teresa Abbott, Joe Abbott, Sheri Ross, Paul Brummer  
**Called to Order:** 5:30pm

**I. Public Comment A\*:** Mike Starck read a comment on having an informational meeting on the Emergency Services Building following the Candidates Forum on March 22, 2020.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated 5/6/2020 placed on file by Unanimous Consent.

**III. Public Works**

**A. Public Works Director**

1. Public Work Director's Report: Report prepared and presented by Ben Schram for February 2020 placed on file by Unanimous Consent.

**B. Roads**

1. Extension of vacation hours for Pete Wiggins: Not applicable any longer, no action.

**C. Parks**

**D. Materials Recovery Facility (MRF)**

1. MRF Supervisor's Report: Report prepared by Ted Pallas for February 2020 placed on file by Unanimous Consent.

**E. Airport**

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for February 2020 placed on file by Unanimous Consent.

Motion to move to agenda item XII. A. Library, S. Brenna/ G. Carlson, 4 Ayes, Motion Carried.

**XII. Library**

A. 2020 Budget Request for Director Health Insurance Coverage: Director Lauren Schuppe present to go over the request. An additional \$11,285 is needed to cover the change in insurance, in general, wages and building maintenance have been covered by the Town's budget and designated funds are used for programming. The Library Board met and found \$3800 from the 2020 Library budget that can be used for this. Motion to increase the library budget by \$7,485, G. Carlson/ S. Brenna, 4 Ayes, Motion Carried.

Motion to return to agenda item IV., S. Brenna/ G. Carlson, 4 Ayes, Motion Carried.

#### **IV. Committees**

##### **A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: Nothing at this time.

#### **V. Town Hall Administration**

A. Budget Report: Motion to approve the budget Summary Report dated 3/3/2020, G. Carlson/ M. Anderson, 4 Ayes, Motion Carried.

B. Grant Updates: The Town did not receive a Multi Modal Grant.

C. Sale of Town Vehicle: Motion to sell the Ford Escape vehicle, M. Anderson/ G. Carlson, 4 Ayes, Motion Carried.

D. Budget Amendment #2020-1 Draft: Discussion on including the \$79,563 in borrowing, taking \$27,775 from the contingency fund for the increase in insurance premiums, and use the rest of the contingency and other available funds to cover the Library budget increase of \$7,485. Will be on next agenda.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$77,346.69, M. Anderson/ S. Brenna, 4 Ayes, Motion Carried.

**VII. Alternative Claims:** Motion to approve Alternative Claims in the amount of \$2,178,354.65 and \$12,183.79 for the Library, M. Anderson/ S. Brenna, 4 Ayes, Motion Carried.

**VIII. Treasurer's Report:** Motion to approve the Treasurer's Cash Summary Report as of February 29, 2020 showing a total of \$3,280,694.47, an available checking of \$812,729.12 and a balance of \$1,460,528.82, G. Carlson/ M. Anderson, 4 Ayes, Motion Carried.

#### **IX. Minutes**

A. Regular Town Board Meeting February 25, 2020: Motion to approve minutes as submitted, S. Brenna/ G. Carlson, 4 Ayes, Motion Carried.

#### **X. Police Department**

A. Police Chief's Report: Report prepared by William Defoe for February 2020 placed on file by Unanimous Consent. Discussion on having the Chief summarize topics covered at conferences and how the La Pointe Police Department will implement them. Also, the Town of La Pointe will no longer be doing vehicle registrations at Town Hall. These services are available online.

#### **XI. Emergency Services**

A. Fire Chief's Report: Report prepared by Rick Reichkitzer for February 2020 placed on file by Unanimous Consent.

B. Draft Letter Requesting Funding from Ashland and Bayfield Counties for Ice Rescue Services: Discussion on possibly asking \$5,000 from Ashland County and maybe Bayfield could be less based on average number of calls annually, or just bill them for actual calls made.



**C. Construction of Emergency Services Building**

1. Discussion and Possible Action on Emergency Services Building Construction Plan: there was a meeting on March 9, 2020 with the Department Heads and the Wendel architects. It was decided unanimously to support the new plan with a metal frame. Motion to instruct Wendel/5 Bugles to go ahead with the current plan with metal construction and prepare the bid documents, M. Anderson/ G. Carlson, 4 Ayes, Motion Carried.

2. Consider Calling and Scheduling a Special Town Meeting for the purposes of updating the Townspeople about Construction of the Emergency Services Building and to Consider Amending Resolution #2019-0813: Construction of the Emergency Services Building: Waiting for bids to come in prior to deciding.

**XIII. Public Comment B\*\*:** None.

**XIV. Lawsuits & Legal Issues**

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing at this time.

B. Clayton Douglas vs. Town of La Pointe, Case. No. 19CV118: Nothing at this time.

**XV. New Agenda Items for Future Meetings:** Budget Amendment, letters for Ice Rescue, rescheduling first Town Board meeting in May, maybe hire of summer staff.

**XVI. Adjourn:** Motion to adjourn, S. Brenna/M. Anderson, 4 Ayes, Motion Carried. Adjourned at 6:09pm.

Submitted by Micaela Montagne, Town Clerk.



TOWN OF LA POINTE  
MADELINE ISLAND

P.O. Box 270

LA POINTE, WISCONSIN 54850

(5) TB, Lisa, Barb, Micaela,  
Rick, Public

PHONE: 715-747-6914

FAX: 715-747-6654

administrator@townoflapointewi.gov

www.townoflapointewi.gov

March 24, 2020

Clark Schroeder  
Ashland County Administrator  
Ashland County Courthouse  
201 Main St W. Room 102  
Ashland, WI 54806

Dear Mr. Schroeder,

The Town of La Pointe provides ice rescue/recovery services to Lake Superior waters in Ashland and Bayfield counties. These include areas surrounding the Apostle Islands National Lakeshore and backup to the City of Ashland Fire Department in the Chequamegon Bay area. The solid line on the Ice Rescue Map enclosed represents the Ashland/Bayfield county line. The dotted line represents the Town of La Pointe's rescue area which is more than 10 times the size of Chequamegon Bay, the City of Ashland's primary area of responsibility. The Town's ice rescue team is dispatched out of the Ashland County communications center.

The Coast Guard moved their windsled to Green Bay two years ago, so they provide no on-ice support for ice rescue. The Parks Service has a windsled they park near Frog Bay and respond as a back up to the Town of La Pointe.

Each time the Town of La Pointe's rescue windsled is called out, it costs the Town over \$1,500 in volunteer time for the call and fuel (see enclosed supporting information). This amount does NOT include supplies, equipment, PPE, injuries and wear and tear on the windsled and equipment. For example, the La Pointe Fire Department has eight Mustang Survival ice rescue suits at a cost of \$750 each and trains regularly for ice rescue.

The Town does have fee schedule rates to charge for ice rescue in cases where charges could be applied, but those instances are limited. For example, a recent 2020 rescue call ended up being a false alarm. The rescue response included two windsleds and 10 personnel. It is impossible to charge people involved in such situations.

The Town of La Pointe has been the primary ice rescue responder for many years, all exclusively with Town of La Pointe taxpayer support. The Town respectfully requests ongoing funding from Ashland County to support the ice rescue services provided to Ashland County by the Town as is presently being provided by Ashland County to the City of Ashland Fire Department. Please contact Lisa Potswald, Town Administrator, with any questions you may have.

Sincerely,

Jim Patterson, Town Board Chair

RECEIVED  
MAR 24 2020  
Initial dcs  
from Lisa P



### Supporting Information Regarding Town of La Pointe Ice Rescue

The last ice rescue prior to 2020 was 1/20/2017. The Town provided mutual aid with the US Coast Guard search from Pikes Bay to Onion River.

Protocol is that when there is an ice rescue call, the Madeline Island Ambulance Service is also called out. Town Expenses (the Town's Fire Department and Ambulance Service members are compensated volunteers) for that event:

Fire Department			
5 Fire Dept officers	@ \$60	=	\$300
5 Fire fighters	@ \$50	=	\$250
7 Standbys	@ \$20	=	\$140
Ambulance crew (3)	@ \$25	=	\$75
Police (1)		=	\$125 (4 hours at \$23/hr plus benefits/equipment/fuel)
Rescue suit repair		=	\$201
Gas, training, etc.		=	<u>\$490</u>
TOTAL			<u>\$1,581</u>

This serves as one example of an ice rescue, and in no way represents the costs of a rescue that includes recovery.



**TOWN OF LA POINTE  
MADELINE ISLAND**

P.O. Box 270

LA POINTE, WISCONSIN 54850

PHONE: 715-747-6914

FAX: 715-747-6654

[administrator@townoflapointewi.gov](mailto:administrator@townoflapointewi.gov)

[www.townoflapointewi.gov](http://www.townoflapointewi.gov)

---

March 24, 2020

Mark Abeles-Allison  
Bayfield County Administrator  
117 East 6<sup>th</sup> St. PO Box 878  
Bayfield, WI 54891

Dear Mr. Abeles-Allison,

The Town of La Pointe provides ice rescue/recovery services to Lake Superior waters in Ashland and Bayfield counties. These include areas surrounding the Apostle Islands National Lakeshore and backup to the City of Ashland Fire Department in the Chequamegon Bay area. The solid line on the Ice Rescue Map enclosed represents the Ashland/Bayfield county line. The dotted line represents the Town of La Pointe's rescue area which is more than 10 times the size of Chequamegon Bay, the City of Ashland's primary area of responsibility. The Town's ice rescue is dispatched out of the Ashland County communications center.

The Coast Guard moved their windsled to Green Bay two years ago, so they provide no on-ice support for ice rescue. The Parks Service has a windsled they park near Frog Bay and respond as a back up to the Town of La Pointe.

Each time the Town of La Pointe's rescue windsled is called out, it costs the Town over \$1,500 in volunteer time for the call and fuel (see enclosed supporting information). This amount does NOT include supplies, equipment, PPE, injuries and wear and tear on the windsled and equipment. For example, the La Pointe Fire Department has eight Mustang Survival ice rescue suits at a cost of \$750 each and trains regularly for ice rescue.

The Town does have fee schedule rates to charge for ice rescue in cases where charges could be applied, but those instances are limited. For example, a recent 2020 rescue call ended up being a false alarm. The rescue response included two windsleds and 10 personnel. It is impossible to charge people involved in such situations.

The Town of La Pointe has been the primary ice rescue responder for many years, all exclusively with Town of La Pointe taxpayer support. The Town respectfully requests ongoing funding from Bayfield County to support the ice rescue services provided to Bayfield County by the Town. Please contact Lisa Potswald, Town Administrator, with any questions you may have.

Sincerely,

Jim Patterson, Town Board Chair

### Supporting Information Regarding Town of La Pointe Ice Rescue

The last ice rescue prior to 2020 was 1/20/2017. The Town provided mutual aid with the US Coast Guard search from Pikes Bay to Onion River.

Protocol is that when there is an ice rescue call, the Madeline Island Ambulance Service is also called out. Town Expenses (the Town's Fire Department and Ambulance Service members are compensated volunteers) for that event:

Fire Department			
5 Fire Dept officers	@ \$60	=	\$300
5 Fire fighters	@ \$50	=	\$250
7 Standbys	@ \$20	=	\$140
Ambulance crew (3)	@ \$25	=	\$75
Police (1)		=	\$125 (4 hours at \$23/hr plus benefits/equipment/fuel)
Rescue suit repair		=	\$201
Gas, training, etc.		=	\$490
TOTAL			<u>\$1,581</u>

This serves as one example of an ice rescue, and in no way represents the costs of a rescue that includes recovery.

(5)TB, Lisa, Barb, Micaela,  
Bill, Public



## LA POINTE POLICE DEPARTMENT

MADELINE ISLAND

PHONE: (715) 747-6913

270 MAIN STREET

FAX: (715) 747-3096

LA POINTE, WISCONSIN 54850 [police@townoflapointewi.gov](mailto:police@townoflapointewi.gov)

**To:** La Pointe Town Board

**CC:** file

**From** Chief William Defoe

**Date:** 3/19/2020

**Re: Paper Service Fee Schedule**

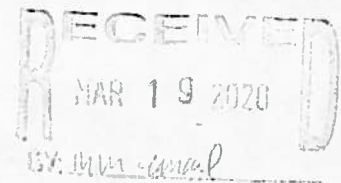
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From time to time I receive requests to serve papers from law firms. Usually, paper service requests go through the Ashland County Sheriff's office who then charges a fee and has the La Pointe Police Department execute the service. We see no monies from this service. From my understanding, it was a part of the past agreements with the county for funding of the department.

I don't get many requests, about 1-2 a year of requests. This revenue is very small, but non the less a revenue source.

I am asking to add \$50 fee for process serving to the fee schedule.

Chief William Defoe



**Madeline Island Public Library**  
**REGULAR LIBRARY BOARD MEETING**  
**Tuesday, February 18, 2020**  
**5:00 PM Library 2<sup>nd</sup> Floor**  
**MINUTES**

**Members Present:** Louise McCray; Chair, Al Wyman, Max Imholte, Marilyn Hartig, Keith Ryskoski and Micaela Montagne

**Members Absent:** Peggy Ross

**Staff Present:** Lauren Schuppe, Library Director

The Madeline Island Library Board meeting was called to order by Louise McCray, Chair at 5:01 p.m. on Tuesday, February 18, 2020. A quorum of the committee is present as reflected in the members listed above.

**I. Public Comment**

None.

**II. Minutes**

**A. Regular Library Board Meeting January 21, 2020**

Motion by Al, second by Marilyn to approve the January 21, 2020 Regular Library Board Meeting minutes as presented. All in favor, all aye. Motion Carried.

**III. Vouchers**

**A. Sign Directors Timesheet**

**B. Approve Bills**

General Vouchers

La Pointe Gas	\$1,607.11
Norvado	199.98
On the Rock Roofing	1,432.50
Amazon	334.27
NWLS	4,955.79

Designated Funds

Play It Again Sports	\$3,304.42
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General & Designated Funds

Card Member Services	\$349.72
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Motion by Micaela, second by Keith, to approve Chair to sign Director's timesheets and all submitted bills. All in favor, all aye. Motion carried.

**IV. Directors Report**

- Lauren submitted grants to the Apostle Island Community Fund and Michael Madeline Island Fund for the Summer Rec Program. One is for a service learning project in collaboration with Christopher Lutter (Public Art sculpture) and the other to work in conjunction with the Children's Positivity Theater.
- The first cross-country ski after school program day was yesterday. 6 more sessions are planned.

- Last Thursday was the first afterschool sewing day. 6 more sessions are planned.
- The library staff continue to weed books for sale and old library books.
- A bike desk for reading room was delivered.
- Lauren is working on Summer Rec Programming and will have a complete list for the next meeting.

## **V. Finances**

### **A. Accounting Administrator's Report**

Motion by Micaela, second by Marilyn, to approve Accounting Administrator's Report. All in favor, all aye. Motion Carried.

### **B. Review and Update Designated Fund Chart of Accounts**

Lauren proposed:

- Rename the Ski/CARP to Winter Rec Program
- Combine/move funds;
  - Island Assoc./SCAP to Winter Rec Program
  - Library Smith Funds to NWLS Grant
  - Gates Family Foundation to Materials Fund
  - M Campbell Fund to Materials Fund
  - O'Brien Fund to Legacy Fund
  - Mead Witter Fund to Legacy Fund
  - Fred & Jane Havens Fund to Legacy Fund
  - Natural Branches Learning to Materials Fund

Motion by Keith, second by Max, to change/combine funds as presented with Lauren to send letters notifying original donors. All in favor, all aye. Motion Carried.

### **C. 2020 Budget Discussion**

Lauren needs to change her health insurance from single to family coverage for 2020.

Motion by Micaela, second by Al, to request \$9,500 from the Town Board to cover the increase in Lauren health insurance premiums. All in favor, all aye. Motion Carried.

## **VI. Policies**

### **A. Review and Sign Annual Report**

Motion by Keith, second by Marilyn, to approve Chair to sign 2019 Annual Report. All in favor, all aye. Motion Carried.

### **B. Review and sign Holly Tourdot's Copyright Agreement**

Discussion on Copyright Agreement received from Holly.

Decided to table for now.

## **VII. Personnel**

### **A. Approve Summer Recreation Director I, Director II and Assistant Job Postings**

Lauren plans to post in the; March Gazette, Town's posting locations, Northland College, UW Stevens Pointe, Town Website and Madeline Island Chamber of Commerce.

Motion by Micaela, second by Marilyn, to approve Job Posting for Summer Recreation Director I, Director II and Assistant Positions. All in favor, all aye. Motion Carried.

### **VIII. Second Public Comment**

Micaela asked for the April 21, 2020 meeting to be moved to 4pm because the Town's Annual Meeting is also that night at 5pm.

### **Adjourn:**

Motion by Al, second by Max, to adjourn. All in favor, all aye. Motion Carried.

Meeting adjourned at 5:57 p.m.

Minutes taken from recorder and respectfully submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented March 17, 2020. Dorgene Goetsch, Clerical Assistant.



**Madeline Island Public Library**  
**SPECIAL LIBRARY BOARD MEETING**  
**Friday, March 6, 2020**  
**5:00 PM Library 2<sup>nd</sup> Floor**  
**MINUTES**

**Members Present:** Al Wyman, Max Imholte, Marilyn Hartig and Micaela Montagne

**Members Present via Speakerphone:** Louise McCray; Chair

**Members Absent:** Peggy Ross and Keith Ryskoski

**Staff Present:** Lauren Schuppe, Library Director

The Madeline Island Library Board meeting was called to order by Al Wyman at 4:10 p.m. on Friday, March 6, 2020. A quorum of the committee is present as reflected in the members listed above.

**I. Public Comment**

None.

**II. Finances**

**A. 2020 Budget Discussion**

- Lauren recapped the 2/25/2020 Town Board meeting where they discussed a request from the Library Board (via a 2/21/20 memo from Lisa Potswald) to increase the Library's 2020 Budget by \$11,285 to cover the increase in the Library Directors' health insurance premiums from single to family coverage.
- General discussion on budget.

*Clerical Assistant note – Louise McCray's phone connection was lost.*

- Motion by Micaela, second by Marilyn, to allow Lauren to negotiate with the Town Board to cover the balance of the family insurance up to 50% of the cost needed. All in favor, all aye. Motion Carried.

**IX. Second Public Comment**

**Adjourn:**

Motion by Max, second by Marilyn, to adjourn. All in favor, all aye. Motion Carried.

Meeting adjourned at 4:38 p.m.

Minutes taken from recorder and respectfully submitted by Dorgene Goetsch, Clerical Assistant.  
Minutes approved as presented March 17, 2020. Dorgene Goetsch, Clerical Assistant.