

Madeline Island Public Library
REGULAR LIBRARY BOARD MEETING
Tuesday, February 18, 2020
5:00 PM Library 2nd Floor
MINUTES

Members Present: Louise McCray; Chair, Al Wyman, Max Imholte, Marilyn Hartig, Keith Ryskoski and Micaela Montagne

Members Absent: Peggy Ross

Staff Present: Lauren Schuppe, Library Director

The Madeline Island Library Board meeting was called to order by Louise McCray, Chair at 5:01 p.m. on Tuesday, February 18, 2020. A quorum of the committee is present as reflected in the members listed above.

I. Public Comment

None.

II. Minutes

A. Regular Library Board Meeting January 21, 2020

Motion by Al, second by Marilyn to approve the January 21, 2020 Regular Library Board Meeting minutes as presented. All in favor, all aye. Motion Carried.

III. Vouchers

A. Sign Directors Timesheet

B. Approve Bills

General Vouchers

La Pointe Gas	\$1,607.11
Norvado	199.98
On the Rock Roofing	1,432.50
Amazon	334.27
NWLS	4,955.79

Designated Funds

Play It Again Sports	\$3,304.42
----------------------	------------

General & Designated Funds

Card Member Services	\$349.72
----------------------	----------

Motion by Micaela, second by Keith, to approve Chair to sign Director's timesheets and all submitted bills. All in favor, all aye. Motion carried.

IV. Directors Report

- Lauren submitted grants to the Apostle Island Community Fund and Michael Madeline Island Fund for the Summer Rec Program. One is for a service learning project in collaboration with Christopher Lutter (Public Art sculpture) and the other to work in conjunction with the Children's Positivity Theater.
- The first cross-country ski after school program day was yesterday. 6 more sessions are planned.

- Last Thursday was the first afterschool sewing day. 6 more sessions are planned.
- The library staff continue to weed books for sale and old library books.
- A bike desk for reading room was delivered.
- Lauren is working on Summer Rec Programming and will have a complete list for the next meeting.

V. Finances

A. Accounting Administrator's Report

Motion by Micaela, second by Marilyn, to approve Accounting Administrator's Report. All in favor, all aye. Motion Carried.

B. Review and Update Designated Fund Chart of Accounts

Lauren proposed:

- Rename the Ski/CARP to Winter Rec Program
- Combine/move funds;
 - Island Assoc./SCAP to Winter Rec Program
 - Library Smith Funds to NWLS Grant
 - Gates Family Foundation to Materials Fund
 - M Campbell Fund to Materials Fund
 - O'Brien Fund to Legacy Fund
 - Mead Witter Fund to Legacy Fund
 - Fred & Jane Havens Fund to Legacy Fund
 - Natural Branches Learning to Materials Fund

Motion by Keith, second by Max, to change/combine funds as presented with Lauren to send letters notifying original donors. All in favor, all aye. Motion Carried.

C. 2020 Budget Discussion

Lauren needs to change her health insurance from single to family coverage for 2020.

Motion by Micaela, second by Al, to request \$9,500 from the Town Board to cover the increase in Lauren health insurance premiums. All in favor, all aye. Motion Carried.

VI. Policies

A. Review and Sign Annual Report

Motion by Keith, second by Marilyn, to approve Chair to sign 2019 Annual Report. All in favor, all aye. Motion Carried.

B. Review and sign Holly Tourdot's Copyright Agreement

Discussion on Copyright Agreement received from Holly.

Decided to table for now.

VII. Personnel

A. Approve Summer Recreation Director I, Director II and Assistant Job Postings

Lauren plans to post in the; March Gazette, Town's posting locations, Northland College, UW Stevens Pointe, Town Website and Madeline Island Chamber of Commerce.

Motion by Micaela, second by Marilyn, to approve Job Posting for Summer Recreation Director I, Director II and Assistant Positions. All in favor, all aye. Motion Carried.

VIII. Second Public Comment

Micaela asked for the April 21, 2020 meeting to be moved to 4pm because the Town's Annual Meeting is also that night at 5pm.

Adjourn:

Motion by Al, second by Max, to adjourn. All in favor, all aye. Motion Carried.

Meeting adjourned at 5:57 p.m.

Minutes taken from recorder and respectfully submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented March 17, 2020. Dorgene Goetsch, Clerical Assistant.