

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY MARCH 24, 2020  
5:30 PM AT TOWN HALL  
Approved Minutes**

**Town Board Members Present:** Jim Patterson, Glenn Carlson

**Town Board Members Present via Teleconference:** Michael Anderson, Sue Brenna, John Carlson

**Staff Present:** Lisa Potswald, Elected Clerk Micaela Montagne

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Chair Jim Patterson announced that with the changing times, the Town Board will be utilizing teleconference. Meetings will continue to be live streamed and recorded. There will be at least one person at Town Hall for each meeting if there are members of the public that must attend, otherwise public comment may be submitted to the Clerk prior to the meeting.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated March 20, 2020 placed on file by Unanimous Consent.

**III. Public Works**

**A. Public Works Director**

**B. Roads**

**C. Parks**

1. Extend Parks #3 Job Posting: Motion to post until filled, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

**D. Harbor**

1. Letter to Governor Evers: Invitation to View Dock Projects: A few changes in wording suggested by G. Carlson. Motion to approve with changes and have the Town Chair sign the letter, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

2. Contract for Dock Shelter with C&S Design and Engineering: Tabled until the grant contract is received.

**IV. Committees**

**A. Planning and Zoning**

**B. Public Arts Committee**

1. Barb With Working for Committee: Motion to approve \$600 for creating a database of public art existing on Madeline Island, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

**V. Town Hall Administration**

A. Accounting Administrator's Report: Motion to approve and place the March 2020 report prepared by Barb Nelson on file, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

B. Budget Amendment Resolution #2020-1: Motion to approve, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

C. Budget Summary Comparison Report: Motion to approve as presented dated 3/12/2020, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

D. Grant Updates: Lisa is working on a grant to rehab trails at Big Bay Town Park. With the Health Emergency, Lisa can submit grants without Town Board approval.

E. 2019 Annual Financial Report: Motion to approve as presented, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

F. Agenda Items for the Annual Town Meeting, April 21, 2020

1. 2019 Annual Financial Report

2. Approval of Minutes

3. Other Items

Nothing else from the Town Board. Items will be from the people. The date of this meeting may change or it will be to meet to adjourn due to the health emergency.

G. Resolution #2020-0324: Proclamation of a Health Emergency: Motion to approve the resolution that will replace the temporary Proclamation (and will be in effect for four months unless otherwise acted upon), M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. Motion that all current (as of 3/24/2020) full and part time employees are considered essential employees (Library employees governed by the Library Board), M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

H. Health Emergency Business Continuity: A packet of procedures during the Health Emergency. Town Board meetings, and some committee meetings will be held telephonically with at least one person present at Town Hall to record the meeting and have the door open should there be public needing to attend. Motion to accept the business continuity procedures during the Health Emergency, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

I. Special Event Permit: Inline Skate Marathon: Discussion on the June 20<sup>th</sup> date and many unknowns with the pandemic. Motion to approve the special event permit but that it is subject to cancellation according to Resolution 2020-0324 if necessary, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

J. Rescheduling the First Town Board Meeting in May: Currently there is still the Special Election scheduled for the same day, May 12. Will wait to see if elections get postponed.

K. Set Date for First Board of Review Meeting and Open Book: Motion to have Open Book on June 3, 3-5pm and Board of Review on June 10 from 5-7pm. (contingent upon the health situation), G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

L. Future Town Board Meetings Due to COVID-19: No changes except for teleconference.

M. Public Statement Regarding the Coronavirus Pandemic: Motion to adopt the public statement (include travel advisory), J. Patterson/ M. Anderson, 5 Ayes, Motion Carried.

**VI. Vouchers:** The Health Emergency Resolution 2020-0324 allows the vouchers to be treated as Alternative Claims.

## **VII. Minutes**

A. Regular Town Board Meeting March 10, 2020: Motion to approve minutes as submitted, G. Carlson/ M. Anderson, 4 Ayes, 1 Abstain (J. Carlson), Motion Carried.

### **VIII. Emergency Services**

A. Ambulance Director's Report: Kudos to those finishing up EMT classes and refreshers. Report prepared by Cindy Dalzell for March 2020 placed on file by Unanimous Consent.

B. Letters Requesting Funding from Ashland and Bayfield Counties for Ice Rescue Services: Motion to approve sending the letters, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

### **IX. Police Department**

A. Fee for Serving Papers: Discussion on if the paperwork and filing with the county would be more work than what it is worth. Will clarify and be on the next agenda.

### **X. Library**

A. Library Board Minutes: February 18, 2020 and March 6, 2020: Minutes placed on file by Unanimous Consent.

### **XI. Public Comment B\*\*:** None.

### **XII. Lawsuits & Legal Issues**

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing at this time.

B. Clayton Douglas vs. Town of La Pointe, Case. No. 19CV118: Nothing at this time.

**XIII. New Agenda Items for Future Meetings:** Dock shelter contract, first meeting in May, Fee for serving papers, and there is a Change Order for Wendel for architectural and engineering fees for the new design: there will be a Special Town Board Meeting on Monday 3/30/2020 at 5:30pm for this.

**XIV. Adjourn:** Motion to adjourn, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried. Adjourned at 6:33pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted April 14, 2020. M. Montagne, Town Clerk.