

(5)TB, Lisa, Barb, Micaela,
Public

TO: Town Board

FROM: Lisa Potswald

RE: Town Administrator's Report

DATE: April 20, 2020

DATES OF REPORT: April 10, 2020 through April 24, 2020

1. Accomplished/Completed

2. Coming Up/Working On

- Budget
- Fire Recovery/Rebuilding
- Cell Tower
- Updating Ordinances
- Personnel Policy
- Dock Project
- MRF Operational Analysis
- Personnel Matters
- Emergency Operations Plan
- COVID-19

3. Town Board Agenda – Information/Comments

- Hire summer staff.
 - **Parks #1 – Recommend hiring Dick Hardie.**
 - Start Date 5/4 – End Date 10/25
 - Full time 40 hrs. per week @ \$18.00
 - Not to exceed 1080 hrs. spring/fall weather dependent
 - *Approved budgeted hours 1340 – potential savings of 300 hrs. @ \$18/hr. - \$5,400*
 - **Parks #2 - Recommend hiring Ciara Wiggins.**
 - Start Date 5/4 – End Date 10/25
 - Full-time 40 hrs. per week at \$15.75
 - Not to exceed 1040 hrs. fall weather dependent
 - *Approved budgeted hours 1340 – potential savings of 300 hrs. @\$16/ hr. - \$4,800*
- Set Special Town Board meeting to open ESB bids. Wendel staff request that the bid openings be scheduled for Friday, May 15, 2020.
- Consider Contract with Nelson Construction for up to \$15,000. The Town Board held a special meeting on April 23, 2020 to discuss options for repairs and decided to proceed with only exploratory work at this point for up to \$15,000. Please consider approving the contract.
- Borrowing for Capital Projects. Consider approving the Town Treasurer to research rates for a capital projects loan not to exceed \$1,000,000.
- Town Administrator Salary. See separate memo.

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APR 24 2020

Initial. dg

4. Follow Up on Previous/Ongoing Projects

5. Grant Report

- DNR Trail grant was submitted on April 21, 2020.

6. Lawsuits/Legal Issues

- Town Board members have been advised of updates.

7. Comments/Other Information

- COVID-19 Updates: On 4/20/20 Wisconsin's Governor released Order 31 – the Badger Bounce Back plan for reopening Wisconsin. At this point, the Safer at Home order is still in place until May 26. Both the Town Hall and the Ferry Line are getting lots of calls about folks wanting to come to the Island. I continue to give them information about the Safer at Home order being in effect until May 26, and that if they do come, they must quarantine for 2 weeks. I am hoping that island residents will continue to remind those people they know of the need to quarantine if returning to the island.
- All Town buildings will continue to be closed to the public except by appointment until May 26 unless the Governor updates the Safer at Home order. After May 26 or when the Governor moves Wisconsin to Phase One of resuming activities, Town government, including the Town Board will need to reassess operations. Phase One of the Governor's Badger Bounce Back Plan will include "allowing mass gatherings of up to 10 people; restaurants opening with social distancing requirements; removal of certain restrictions including retail restrictions for Essential Businesses and Operations; additional operations for non-essential businesses..." I anticipate additional information will be forthcoming. The second Town Board meeting is on May 26 (the day after Memorial Day), so this agenda item may be on the May 12 meeting Town Board agenda for discussion.
- Post offices in the Denver region of the U.S. have been instructed to return any census letters that are addressed to a street address. In Madeline Island's situation, that means most all census forms were returned. I spoke with our post office about this situation and have sent an email to the state coordinator for the state's census committees along with Representative Meyers and Senator Bewley to let them know of this glitch. While the mailing is only the first step in collecting census data, COVID-19 poses additional barriers to collecting Madeline Island census information. I will follow up to see if this situation gets addressed.
- The ESB bid information will go out on Monday 4/27. Bids will be due to the Town and are scheduled to be opened on 5/15 if the Town Board sets a special meeting on that date. If the bid totals are over \$2.75 million, the Townspeople will consider a new resolution to build the ESB on May 19 at the annual Town meeting to be held outside at the Rec Center.

(5)TB, Lisa, Barb, Micaela,
Ben, Public

MOTION TO HIRE EMPLOYEE

TOWN BOARD MEETING DATE: APRIL 28, 2020

Job Title PARKS 1

Department Public Works/Parks

I make a motion to hire (name) Dick Hardie as (job title) Parks 1 at
\$ 18.00 per hour for 40 hours per week with a start date of May 4, 2020.

PART-TIME/SEASONAL

This position will not exceed 1080 hours in total. The position is scheduled to end on
(date) October 25, 2020 unless otherwise determined by the Department Head.

NOTE: This form should be completed and distributed to the Town Board prior to each hire being on the Town Board agenda.

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APR 23 2020
Initial dg from Lisa

(5)TB, Lisa, Barb, Micaela,
Ben, Public

MOTION TO HIRE EMPLOYEE

TOWN BOARD MEETING DATE: APRIL 28, 2020

Job Title PARKS 2

Department Public Works/Parks

I make a motion to hire (name) Ciara Wiggins as (job title) Parks 2 at
\$ 15.75 per hour for 40 hours per week with a start date of May 4, 2020.

PART-TIME/SEASONAL

This position will not exceed 1040 hours in total. The position is scheduled to end on
(date) October 25, 2020 unless otherwise determined by the Department Head.

NOTE: This form should be completed and distributed to the Town Board prior to each hire being on the Town Board agenda.

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APR 23 2020

Initial: dg from Lisa

(5) T.B, Lisa, Barb, Micaela,
Ric, Public

Date: April 22, 2020

To: Town Board

From: Dorgene Goetsch, Clerical Assistant

Re: Appoint member to Town Plan Commission
Agenda item for the April 28, 2020 Town Board Meeting

The following terms on the Town Plan Commission will expire on April 30, 2020:

Jim Peters: Jim indicated he would like to serve another 3-year term

Paul Wilharm: Paul indicated he would like to serve another 3-year term

No one signed up or submitted an application from the posting that was posted from 4/1/20 – 4/22/20.

These new terms will expire April 30, 2023.

Thank you,

Dorgene

Current Member List

TOWN PLAN COMMISSION

Established for the purpose of promoting compatible development, aesthetics, stability of property values and to prevent impairment of depreciation of existing developments.

3 Year Staggered Terms, 5 Members, established under WI Stats Section 60.62.

Official Oath to be taken within five (5) days of receiving notice of appointment as per WI Stat Section 19.01 and 60.31.

TOWN PLAN COMMISSION MEMBERS:

Name:	Term Expires:
Jim Peters	April 30, 2020
Paul Wilharm	April 30, 2020
Suellen Soucek, Chair	April 30, 2021
Mike Starck	April 30, 2021
Samantha Dobson	April 30, 2022

Accounting Administrator's Monthly Report April 2020

04/22/2020

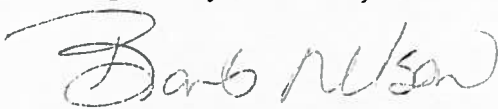
FINANCIALS:

1. The 2019 Expenditure Restraint Program (ERP) information will be submitted to the WI Dept of Revenue (DOR) for the May 1st deadline. This reports the Town's budgeted expenditures for the current year as compared to the previous year. If the adjusted budget expenditure increase over the prior year is less than the DOR's reported growth for the municipality (along with a few other requirements), the Town would be eligible for an aid payment in the following year.
2. **Annual Audit:** The 2019 year-end audit records will be brought over to Maitland, Singler & Van Vlack on Friday, for them to start the audit process. This segment of the audit is for them to review the financial records and complete the Form CT report that is due May 15th to the Wisconsin Department Revenue. Currently, the Dept of Revenue has not offered any extension of this deadline. The auditors have not set a date for the "testing" portion of the 2019 audit, but they typically come to the Town Hall June – August for a day or two.
3. **Grants:**
 1. **WI DNR/MRF:**
 - a. Responsible Unit Grant (RUG): Ted is compiling the MRF 2019 tonnage collection & shipment figures, I've calculated breakdown of recycling expenditures for the 2019 Recycling Grant final report and will submit (due April 30th) to the Dept. of Natural Resources (DNR). A copy will be given to the MRF Work Group.
 - b. Annual Self Certification report to the WI DNR was completed and filed. A copy was also sent to the MRF Work Group committee.
 2. **Harbor Assistance Program Grant (HAP):**
 - a. As soon as Smith Group submits Wren Work's pay request #3 on the Town Dock Improvement Project, we will get it submitted to the HAP department for reimbursement.
4. **Licensed Raffles/Fundraising:**

No raffles were held in 2019 and no 2020 raffle licenses have been applied for.
5. **Wisconsin Retirement System (WRS):**
 - a. The 2019 year-end employee transaction reporting was done, uploaded & balanced.
 - b. **WRS Eligibility and hiring.** WRS has quite a few rules when it comes to hiring and determining an employee's WRS eligibility.
 - i. Eligibility is determined by several methods –
 1. The Town's intent for a new hire;
 2. The Town's intent on hiring a previous Town employee (and the length of time between their employment with the Town);
 3. The town's intent on hiring a new or previous employee who was on the WRS system (whether with the Town or another employer)

This makes hiring determinations very important; hiring motions should include the not to exceed number of hours, potential length of employment, including start and end dates for temporary or seasonal employees).

Respectfully submitted,



Barb Nelson
Accounting Administrator/Deputy Clerk

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APR 23 2020

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2020 Town Board Budget Condensed Summary Report

(5) TB, Lisa, Barb, Micaela,
Carol, Public

Includes Amend #1

REVENUES:

Taxes:
Intergovernmental Revenues:
Licenses & Permits:
Fines/Forfeitures:
Public Services Chrgs:
Intergovernmental Chrgs:
Misc. Revenue:
Other Fin. Sources:
TOTAL REVENUES: PD

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APR 17 2020

EXPENDITURES:

General Government
Public Safety:
Public Works:
Health & Human Services:
Culture, Parks & Rec:
Conservation & Devel:
Capital Outlay:
Debt Service:
Other Financing Needs:
TOTAL EXPENDITURES:

March 2020 Actual Y-T-D
\$ 1,075,055
\$ 569,207
\$ 1,986
\$ 678
\$ 119,734
\$ 47,001
\$ 145,262
\$ 185,221
\$ 2,144,143

2020 Amend #1 Budget
\$ 1,968,902
\$ 1,445,749
\$ 34,747
\$ 4,175
\$ 360,417
\$ 177,336
\$ 262,731
\$ 4,991,508
\$ 9,245,565

2020 Budget Remaining
\$ 893,847
\$ 876,543
\$ 32,762
\$ 3,497
\$ 240,683
\$ 130,335
\$ 117,469
\$ 4,806,287
\$ 7,101,422

Mar-19 Actual Y-T-D
\$ 1,013,195
\$ 41,117
\$ 5,843
\$ 721
\$ 125,039
\$ 56,295
\$ 115,031
\$ 43,020
\$ 1,400,261

2019 Amend#4 Budget
\$ 1,883,797
\$ 472,988
\$ 29,425
\$ 4,175
\$ 355,895
\$ 174,400
\$ 442,206
\$ 1,617,605
\$ 4,980,491

March 2020 Actual Y-T-D
\$ 142,925
\$ 151,298
\$ 186,084
\$ 2,961
\$ 64,297
\$ 7,970
\$ 233,474
\$ 75,631
\$ -
\$ 864,639

2020 Amend #1 Budget
\$ 604,607
\$ 614,590
\$ 842,861
\$ 36,187
\$ 410,099
\$ 44,645
\$ 6,199,696
\$ 476,024
\$ 16,857
\$ 9,245,566

2020 Budget Remaining
\$ 461,682
\$ 463,292
\$ 656,778
\$ 33,226
\$ 345,802
\$ 36,675
\$ 5,966,222
\$ 400,394
\$ 16,857
\$ 8,380,927

Mar-19 Actual Y-T-D
\$ 158,420
\$ 235,378
\$ 199,560
\$ 1,441
\$ 80,575
\$ 6,631
\$ 190,556
\$ 73,887
\$ -
\$ 946,448

2019 Amend#4 Budget
\$ 638,023
\$ 994,861
\$ 832,552
\$ 42,115
\$ 448,458
\$ 41,225
\$ 1,499,790
\$ 370,513
\$ 112,955
\$ 4,980,492

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2020 Actuals & Comparisons to 2019

Year to Date March	2020	2019	Change	UP
REVENUES:	\$1,958,922	\$1,357,241		\$601,681
<i>(excludes Other Financing Sources - borrowing, transferred designated funds)</i>				<i>Favorable</i>
<i>Quite a bit of deviations are due to timing only</i>				
Tax collections (timing)	\$1,075,055	\$1,013,195	\$61,860	
Collection % of entire tax roll	58.1%	56.8%		
Transportation aids, state funding	\$30,582	\$41,117	(\$10,535)	2019 Correction in April
Grants & Reimbursements for 2019 expenses	Harbor Grant \$538,625	\$0	\$538,625	
BBTP Campground, shelters, NMV	\$35,315	\$41,712	(\$6,397)	
Airport, Docks & Harbor Fees, revenues	\$71,024	\$71,750	(\$726)	
Permits, tickets, licenses, Ambulance	\$9,342	\$12,516	(\$3,174)	
MRF Fees, sales	\$5,972	\$4,605	\$1,367	
Misc Revenue	\$2,400	\$1,020	\$1,380	
County & Intermunicipal re-imbursements	\$47,001	\$56,295	(\$9,294)	
Misc leases, property sales, interest, contributions	\$143,607	\$114,371	\$29,236	
	Bayfield School (windsled), Rural ESB	Rural \$100,000 ESB		

	2020	2019	Change	UP
EXPENDITURES:	\$789,009	\$872,561		(\$83,552)
<i>(excludes Debt Service (borrowing) & Other Financing Uses)</i>				<i>Favorable</i>
General Government	\$142,925	\$158,420	(\$15,495)	
UP Computers/web-site, General insurance (to be split off to other departments -waiting for info from agent)				<i>Favorable</i>
DOWN Accomodations tax (new method payout), Thall staff personnel costs, utilities				
Law Enforcement	\$84,653	\$100,252	(\$15,599)	
UP Utilities				<i>Favorable</i>
DOWN Legal, personnel costs, 2019 ESB Expenses = \$10,190				
Fire Dept.	\$20,981	\$71,865	(\$50,884)	
Length of service, equipment				<i>Favorable</i>
DOWN General insurance (to be added from Gen Government), ice rescue, 2019 ESB expenses = \$42,346				
Ambulance Service	\$45,663	\$63,261	(\$17,598)	
UP Compensation, supplies & meds				<i>Favorable</i>
DOWN General insurance (to be added from Gen Government), 2019 ESB expenses = \$27,920				
Roads	\$113,653	\$118,734	(\$5,081)	
UP Personnel costs (partially off-set by Parks), Unemployment, rentals, maint supplies				<i>Favorable</i>
DOWN Ice Road/Winter Transportation, Parts, General insurance (to be added from Gen Government)				
Airport	\$11,280	\$10,655	\$625	
UP Industrial zone work				<i>Un-favorable</i>
DOWN Compensation (2019 had catchup), General insurance (to be split added Gen Government)				
DOCK/HARBOR	\$9,637	\$22,574	(\$12,937)	
DOWN				<i>Favorable</i>
UP Contract w/Smith Group/Multi-Modal grant work (un-budgeted)				
MRF	\$51,514	\$47,597	\$3,917	
UP - Equipment maintenance				<i>Un-favorable</i>
DOWN Personnel costs, General insurance (to be added from Gen Government)				
Library	\$48,746	\$53,791	(\$5,045)	
UP - MI Public Library Board handles				<i>Favorable</i>
Parks	\$15,051	\$25,786	(\$10,735)	
UP Unemployment, Utilities				<i>Favorable</i>
DOWN General insurance (to be added from Gen Govern), Labor & benefits shifted to Roads, General BBTP				
Capital Outlays	\$233,474	\$190,556	\$42,918	
UP Purchases, improvements				<i>"Un-favorable"</i>
2020 Law Enforcement Gun Project	\$3,270			
2020 Town Hall Security System Project	\$1,007			
2020 Purchase of 2020 Ambulance	\$153,711			
2020 Roads (2019 fencing around fuel tank)	\$4,990			
2020 Rds Purchase 1/10 gravel	\$31,500			
2020 Airport Improvements (WI BOA catchup)	\$1,881			
2020 Town Dock Improvement (Engineering)	\$34,631			
2020 Rec Center remodeling	\$464			
2020 Misc ESB Site	\$2,004			
2019 Town Hall Security system equipment		\$1,030		
2019 Police - prepay for 2019 squad outfitting		\$9,081		
2019 Fire Dept turnout gear, equip		\$20,054		
2019 Rds new equipment		\$49,145		
2019 Rds Building improves		\$16,560		
2019 Rds Big Am's Rds work,Chippewa, signs		\$5,013		
2019 Rds Purchase 1/10 gravel		\$31,500		
2019 WTC Partial pay LA Sled #1		\$28,616		
2019 THall solar		\$2,000		
2019 ESB Site,Cty Garage		\$4,225		
2019 Cemetery Chapel expenses		\$9,652		
2019 Parks Truck purchase		\$10,000		
2019 BBTP Improvements		\$340		
2019 Rec Center improvements		\$3,309		

2020 Town Board Designated Funds Breakdown

	<u>Mar-20</u> -	<u>Feb-20</u> =	<u>CHANGE</u>	<u>2020 Budgeted Yr end Bal</u>
ADDITIONAL ROOM TAX FUND:	24	24	0	0
MI Cof COMMERCE/FIREWORKS:	17,121	17,121	0	11,779
LAW ENFORCEMENT:	-131	-131	0	11,940
FIRE DEPARTMENT:	59,757	59,667	91	141,188
			<i>+ interest</i>	
AMBULANCE:	43,866	43,879	(13)	46,430
			<i>+ interest, donations - EMT Train</i>	
HIGHWAY:	3,234	3,234	0	0
ESB RECOVERY FUND (Donations)	353,912	353,620	292	0
			<i>+interest</i>	
ESB VEHICLE INSURANCE FUND	0	0	0	0
ESB Ambulance VEHICLE INSURANC	0	0	0	0
ESB Fire Dept VEHICLE INSURANCE	644,842	660,107	(15,264)	0
			<i>+ interest - veh equipping expends</i>	
ESB BLDG INSURANCE FUND	468,002	469,335	(1,333)	0
			<i>+ interest - Architect</i>	
AIRPORT EXTENSION/EXPANSION:	0	0	0	0
MATERIAL RECOVERY FACILITY:	0	0	0	0
PARKS:	31,532	32,770	(1,238)	30,066
			<i>+interest, - bench expense</i>	
REC CENTER:	5,484	5,478	5	3,686
General Recreation Center, Softball fund			<i>+interest</i>	
CEMETERY FUND	10,677	10,666	10	501
			<i>+ interest</i>	
WINTER TRANSPORTATION FUND:	101,131	101,099	31	36,916
			<i>+ interest</i>	
ALTERNATIVE ENERGY FUND:	90	90	0	89
LIBRARY:	72,213	73,845	(1,632)	69,819

TOTAL DESIGNATED FUNDS:	\$1,811,755	\$1,830,805	(19,050)	\$352,414
Individual Funds Listing	1,811,754	1,830,804	(\$19,050)	\$352,415
Variance	\$0.71	\$1.08	-\$0.37	-\$1.00
	<i>rounding</i>			

TB(S) Lisa, Barb, Micaela,
police, public

**TOWN OF LAPOINTE
RESOLUTION #2020-0428
AMENDING RESOLUTION #2019-1230A
A RESOLUTION ADOPTING THE 2020 FEE SCHEDULE**

THE TOWN OF LA POINTE RESOLVES AS FOLLOWS:

DRAFT

SECTION 1. The 2020 Fee Schedule marked as Exhibit A is adopted.

SECTION 2. The 2020 Fee Schedule shall become effective on January 1, 2020.

SECTION 3. The 2020 Fee Schedule was prepared in accordance with Wisconsin § 66.0627 and § 66.0628.

SECTION 4. The 2020 Fee Schedule was updated April 28, 2020: Adding Fee for Serving Papers to the Police Department .

ALL PREVIOUS FEE SCHEDULES ARE HEREBY REPEALED.

This resolution was duly passed and adopted this 28th day of April 2020.

Jim Patterson, Chair

Clerk Attest

Michael Anderson, Supervisor

Date Passed

Sue Brenna, Supervisor

Date Posted

Glenn Carlson, Supervisor

John Carlson, Supervisor

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APR 21 2020

Initial dg
from Micaela

TOWN OF LA POINTE
2020 SCHEDULE OF FEES EXHIBIT A
Approved by the Town Board on 12/30/2019, amended 04/XX/2020

Items requiring sales tax are noted with charges

POLICE DEPARTMENT

Computer Discs	\$5.00/disc
Fingerprinting	\$10.00
<i>Process Serving</i>	<u>\$60.00</u>
Vehicle Registration (Temporary Plates)	\$10.00
Vehicle Crash Report	\$5.00

DRAFT

(5)TB, Lisa, Barb, Micaela,
Carol, Public

Memo

To: Town Board Members
Micaela Montagne, Town Clerk
Carol Neubauer, Town Treasurer
Lisa Potswald, Town Administrator

From: Barb Nelson, Accounting Admin/Deputy Clerk

Date: Wednesday, April 22nd, 2020

Re: Once Again - Draft 2019 Annual Financial Reports

Attached, please find the once again, DRAFT 2019 Annual Financial Report for the upcoming Annual Meeting currently adjourned to Tuesday, May 19th, 2020.

This draft report is pretty much the same report the Town Board approved on March 24th, 2020, with a change and a correction.

I eliminated the comment that the interest rates have gone down and the borrowing schedules would be redone, but the most important change is the listing of proposed borrowing for the Emergency Services Building. Currently the proposed borrowing and debt service schedule is \$2,283,338, however on the original 2019 Annual Financial Report, the ESB borrowing & schedule was listed as \$1,504,204 (this was the favored ESB building & borrowing option discussed in January 2020).

This error doesn't affect anything within the budget, but the Annual Report is a report to the Electors for 2019, and it needed to be corrected to reflect the ESB borrowing intentions at the end of 2019.

I apologize for this error.

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APR 23 2020

Initial: dej

2019 Annual Financial Report
Town of LaPointe

2019 ANNUAL FINANCIAL REPORT

	2019 Approved Budget	2019 Budget Amends	2019 Final Budget	2019 Actual Totals
REVENUES:				
Taxes	1,852,272	31,525	1,883,797	1,877,650
Intergovernmental Revenues	119,194	353,794	472,988	451,653
License & Permits	29,425	0	29,425	34,791
Fines, Forfeitures, Penalties	4,175	0	4,175	6,009
Public Charges - Services	358,895	(3,000)	355,895	363,154
Intergovernmental Charges	176,330	(1,930)	174,400	196,936
Misc Revenues	125,521	316,685	442,206	437,017
Other Financing Sources	1,073,581	566,025	1,639,606	1,082,466
TOTAL REVENUES:	\$3,739,393	\$1,263,099	\$5,002,492	\$4,449,676
EXPENDITURES:				
General Governmental	556,338	81,685	638,023	586,472
Public Safety	620,818	374,043	994,861	894,152
Public Works	771,533	61,020	832,553	797,563
Health & Human Services	33,815	8,300	42,115	34,708
Culture, Recreation	467,477	(19,020)	448,457	385,787
Conservation & Planning	41,225	0	41,225	30,508
Capital Outlay	819,763	702,028	1,521,791	2,116,794
Debt Service	369,090	1,423	370,513	370,513
Other	59,334	53,620	112,954	112,950
TOTAL EXPENDITURES:	\$3,739,393	\$1,263,099	\$5,002,492	\$5,329,447
Expenditures over Revenues:	\$0	\$0	\$0	(\$879,771)

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4/22/2020

2019 Annual Financial Report
Town of LaPointe

INDEBTEDNESS BALANCE DUE AS OF 12/31/2019 (does NOT include interest)

Bremer Bank	Refinanced to 2.70% interest	
	- Fire Truck	12,404
	- Gravel	175,722

Extended loan to 8/2020

Northern State Bank	- Combined loan in 2018 2.75% interest	
<i>Lost in 3/6/19 ESB Fire</i>	2018 Mercedes Demers Ambulance	\$73,030
	2 - 10 passenger Windsleds	\$274,988
	Unknown Projects	\$175,868

Bremer Bank	@ 231% interest	
	Rds 2016 Dodge Truck	\$28,803
	Emergency Services Bldg (ESB) Roof	\$15,310
	Winter Transportation Terminal Bldg Roof	\$5,676

Bremer Bank	@ 2.79% interest	
<i>Lost in 3/6/19 ESB Fire</i>	- Fire Dept Engine #3 Brush Truck	\$38,233

Bremer Bank	@ 2.44% interest	
	Fire Truck	\$33,000
	Emergency Services Bldg purchasing	\$71,269
	Roads equipment	\$311,223
	Parks	\$20,000
	Town Hall improvements	\$11,000
	Ice Rescue expenses	\$3,508

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TOTAL 2019 INDEBTEDNESS - \$1,250,034

2020 Budgeted Borrowing:

Originally estimated/budgeted 20 yr loans with interest at 3.75%

Projects:

Big Arn's Roads	\$214,000
Town Dock Improvement	\$883,506
Emergency Service Bldg rebuild	\$2,283,339

Originally estimated/budgeted 5 yr loans with interest at 3.25%

Operations:

General budget - Electors decreased tax levy	\$79,563
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TOTAL BUDGETED INDEBTEDNESS:

2019 Equalized Value = \$261,850,100 x 5% debt limit = \$13,092,505 borrowing limit

**2019 Annual Financial Report
Town of LaPointe**

Balance in General Fund 01/01/2019		\$881,232
2019 Revenues per Budget Report	+	4,449,676
2019 Expenditures per Budget Report	-	<u>5,329,447</u>
Expected balance in General Fund 12/31/2019		\$1,461
Actual Balance in General Fund as of 12/31/2019		\$9,398
<i>(difference due to tax collections reporting, delinquent Personal Property uncollected, accrued liabs, tax)</i>		<i>-7,937</i>

Balance in Flex/Section 125 Fund 01/01/2019		\$12,061
2019 Transfers from General Fund	+	13,975
2019 expenditures (reimbursement requests)	-	<u>13,026</u>
Balance in Flex/Section 125 Fund 12/31/2019		\$13,011

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Balance in Tax Account Fund 01/01/2019		\$1,139,122
2019 proceeds (Tax collections, interest)	+	3,558,825
2019 expenditures (transfers to General Fund, service charges)	-	<u>3,522,104</u>
Balance in Tax Account Fund 12/31/2019		\$1,175,843

Balance in LifeQuest Ambulance Collections Fund 01/01/2019		\$1,176
2019 proceeds (Collections)	+	373
2019 expenditures (transfers to General Fund, billing service charges)	-	<u>549</u>
Balance in LifeQuest Ambulance Collections Fund 12/31/2019		\$1,000
<i>The Town has gone to a different collection agency, so this fund will be dissolved at some point</i>		

ACTUAL FUND BALANCES AS OF 12/31/2019:

General Fund	9,398
Designated Funds (all)	2,100,593
Flex/Section 125 Fund	13,011
LifeQuest Fund (Ambulance Collections)	1,000
Madeline Island Public Library PayPal Account	300
Tax Collections Fund	<u>1,175,843</u>
Total Balance in all Funds as of 12/31/2019	\$3,300,145

2019 Annual Financial Report
Town of LaPointe

Designated Funds by Departments

Balance in all Parks Designated Funds 01/01/2019		20,089
2019 Incoming Funds	+	12,259
2019 Outgoing funds	-	3,508
Balance as of 12/31/2019		\$28,840

Balance in all Emergency Services Bldg. Designated 01/01/2019		0
2019 Incoming Funds	+	2,421,478
2019 Outgoing funds	-	731,043
Balance as of 12/31/2019		\$1,690,435

Balance in all Recreation Center Designated Funds 01/01/2019		4,189
2019 Incoming Funds	+	1,824
2019 Outgoing funds	-	
Balance as of 12/31/2019		\$6,013

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Balance in all Law Enforcement Designated Funds 01/01/2019		22,576
2019 Incoming Funds	+	20,175
2019 Outgoing funds	-	44,086
Balance as of 12/31/2019		-\$1,335

Balance in all Library Designated Funds 01/01/2019		69,674
2019 Incoming Funds	+	42,955
2019 Outgoing funds	-	40,555
Balance as of 12/31/2019		\$72,074

Balance in all Fire Department Designated Funds 01/01/2019		75,316
2019 Incoming Funds	+	38,218
2019 Outgoing funds	-	46,204
Balance as of 12/31/2019		\$67,330

Balance in all Highway Designated Funds 01/01/2019		16,933
2019 Incoming Funds	+	5,000
2019 Outgoing funds	-	0
Balance as of 12/31/2019		\$21,933

Balance in all Ambulance Designated Funds 01/01/2019		59,473
2019 Incoming Funds	+	12,861
2019 Outgoing funds	-	896
Balance as of 12/31/2019		\$71,438

**2019 Annual Financial Report
Town of LaPointe**

Designated Funds by Departments

Balance in all Airport Designated Funds 01/01/2019		5,662
2019 Incoming Funds	+	8,334
2019 Outgoing funds	-	1,733
Balance as of 12/31/2019		\$12,263

Balance all Room Tax/Office/Zoning Designated Funds 01/01/2019		41,488
2019 Incoming Funds		29,416
2019 Outgoing funds		70,880
Balance as of 12/31/2019		\$24

DRAFT

Balance in all Winter Transportation Designated Funds 01/01/2019		27,447
2019 Incoming Funds	+	99,038
2019 Outgoing funds	-	29,876
Balance as of 12/31/2019		\$96,609

Balance in Energy Committee Designated Funds 01/01/2019		88
2019 Incoming Funds	+	2
2019 Outgoing funds	-	0
Balance as of 12/31/2019		\$90

Balance in Greenwood Cemetery Designated Funds 01/01/2019		13,650
2019 Incoming Funds	+	62,055
2019 Outgoing funds	-	65,067
Balance as of 12/31/2019		\$10,638

Balance in 4th of July Designated Funds 01/01/2019		17,183
2019 Incoming Funds	+	34,899
2019 Outgoing funds	-	34,961
Balance as of 12/31/2019		\$17,121

Balance in Material Recovery Facility (MRF) Designated 01/01/2019		0
2019 Incoming Funds	+	0
2019 Outgoing funds	-	0
Balance as of 12/31/2019		\$0

TOTAL BALANCE IN ALL DESIGNATED FUNDS 12/31/2019		\$2,093,472
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**2019 Annual Financial Report
Town of LaPointe**

Designated Fund Balance Comparisons

12/31/2019 12/31/2018 12/31/2017

PARKS:

Memorial Park	19,776	13,968	7,479
Big Bay Town Park (BBTP)	5,367	882	5,856
Bi-Lingual Signage Project	0	0	0
Pergola Beautification	0	0	0
Capital Project	3,697	5,239	2,242
	\$28,840	\$20,089	\$15,576

HIGHWAY:

Highway/Roads Equipment	8,698	8,698	8,679
Rds Capital Improvements	3,235	3,235	3,228
Rds Salt/Sand Building	10,000	5,000	
	\$21,933	\$16,933	\$11,907

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FIRE DEPARTMENT:

Reserve Fund	0	0	2,502
Truck	5,033	30,033	15,000
Equipment	714	702	640
Bldg Addition Fund	0	0	0
Inspection/Training (2013 - SCBA Fund)	0	0	0
Ice Rescue (DSCAF Grant)	0	0	0
Fire Dept Fund 66.0608	61,583	44,581	65,453
	\$67,330	\$75,317	\$83,596

AMBULANCE:

Ambulance Replacement	21,968	21,607	21,560
Act 102 Grant	8,563	9,459	9,821
Equipment	22,889	12,534	20,497
Ambulance 66.0608	18,020	15,874	64,515
	\$71,438	\$59,473	\$116,393

REC CENTER:

Shelter improvements	1,739	500	745
Skatepark/Playground	549	38	34
Ball Field	3,725	3,651	1,904
	\$6,013	\$4,189	\$2,683

LAW ENFORCEMENT:

Squad Car	(1,500)	19,935	11,408
Communication	164	2,511	6,221
Bike Patrol Fund	0	129	127
	(\$1,336)	\$22,575	\$17,757

MATERIAL RECOVERY FACILITY:

	\$0	\$0	\$10,000
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T HALL EQUIPMENT FUND

	\$0	\$0	\$0
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**2019 Annual Financial Report
Town of LaPointe**

Designated Fund Balance Comparisons

12/31/2019 12/31/2018 12/31/2017

LIBRARY:

General	29,742	25,889	22,601
Scholarship	3,506	921	904
County Grant	2,422	3,000	2,000
NWLS Grant	1,918	220	47
Island Association/SCAP	168	164	161
Stacy Smith Fund	657	644	632
Gates Fund	77	76	75
Pat deBary Fund	2,538	2,488	2,443
Mary Campbell Fund	20	9,690	12,610
Library Elevator Fund	10	2,439	1,800
Library Materials Fund	1,543	1,550	1,886
O'Brien Fund	548	537	527
Ski/Cultural & Recreation/CARP/Winter	4,871	6,831	7,204
Jane Havens/Havens Family Fund	0	0	0
Art Purchase Award Fund	4,601	5,425	6,386
Mead Witter Fund	14	13	13
Wish List Fund	0	0	0
Bayfield Community Education Foundation	151	148	42
Jane & Fred Havens Funds	265	260	255
A Natural Branch Fund	399	391	384
Legacy Fund	11,085	5,679	5,405
Library Rec Center Program	7,540	3,310	

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\$72,073 \$69,674 \$65,376

COMPENSATION FUND - TA DISCRETIONARY

\$8,038 \$17,998

CEMETERY FUND

\$10,638 \$13,650 \$0

AIRPORT EXTENSION/EXPANSION:

\$12,263 \$5,662 \$0

MI CHAMBER (FIREWORKS)

\$17,121 \$17,183 \$16,316

ADDITIONAL ROOM TAX FUND:

\$24 \$33,450 \$36,591

WINTER TRANSPORTATION FUND:

\$96,608 \$27,447 \$41,048

ALTERNATIVE ENERGY FUND:

\$90 \$88 \$10,856

HARBOR COMMITTEE FUND:

\$0 \$0 \$0

EMERGENCY SERVICES BLDG. FUNDS:

Donations \$351,203

Bldg 533558.47

Ambulance Vehicle 127905.76

Fire Dept Vehicle \$677,768

\$1,690,435 \$0 \$0

TOTAL DESIGNATED FUNDS:

\$2,093,471 \$373,768 \$446,096

Projected Refinanced Loan Balances for the Town of LaPointe

Bremer Bank		10/2011	Refinanced to 3.65%		
\$2,400,000.00 for 10 years @ 4.25% interest			12/2012 Refinanced to 2.70%		
			Principal	Interest	TI Payment
Balance as of 12/31/2008	\$2,400,000				
Payment Made 8/15/2009	<i>Actual</i>	210,476.05	89,615.30	300,091.35	
Payment Made 8/15/2010	<i>Actual</i>	207,291.53	92,799.82	300,091.35	
Payment due 8/15/2011	<i>Actual</i>	216,077.30	84,014.06	300,091.36	
Payment due 8/15/2012	<i>Actual</i>	226,475.84	67,072.75	293,548.59	
Payment due 8/15/2013	<i>Actual</i>	239,391.85	47,150.04	286,541.89	
Payment due 8/15/2014	<i>Actual</i>	246,328.72	35,203.94	281,532.66	
Payment due 8/15/2015	<i>Actual</i>	163,850.44	28,846.96	192,697.40	
Payment due 8/15/2016	<i>Actual</i>	168,530.97	24,166.43	192,697.40	
Payment due 8/15/2017	<i>Actual</i>	173,007.42	19,689.98	192,697.40	
Payment due 8/15/2018	<i>Actual</i>	177,745.19	14,952.21	192,697.40	
Payment due 8/15/2019	Calculated	182,698.49	9,998.91	192,697.40	
Payment due 8/15/2020	<i>Calculated</i>	187,631.33	5,066.07	192,697.40	
TOTALS:		\$2,399,505	\$518,576	\$2,918,082	

Based on Actual Payments & future Bremer Amortization Schedule

This loan was refinanced extending it 2 more years until 2020, in order to cover 2015 unexpected expenses.

Northern State Bank		12/15/2018	\$640,000 5 yr loan @ 2.75% interest		
			Monthly payments, instead of annual		
Ambulance, 2 windsleds, Unknown			Principal	Interest	TI Payment
	<i>Actual Pd</i>	\$43,449.00	\$640,000.00		
12/31/2019	<i>Calculated</i>	116,114.40	22,455.96	138,570.36	
12/31/2020	<i>Calculated</i>	125,522.90	13,047.46	138,570.36	
12/31/2021	<i>Calculated</i>	129,107.02	9,463.34	138,570.36	
12/31/2022	<i>Calculated</i>	132,753.14	5,817.22	138,570.36	
12/31/2023	<i>Calculated</i>	136,502.54	2,068.14	138,570.68	
TOTALS:		\$640,000.00	\$52,852.12	\$692,852.12	

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Bremer Bank		4/25/2016	\$121,000 5 yr loan @ 2.31% interest		
Purchase Rds Truck, re-roofing projects					
Rds 2016 Truck				\$70,000	57.85%
Emergency Service Bldg Roof				\$37,206	30.75%
Winter Transportation Terminal Building Roof				\$13,794	11.40%
				\$121,000	100.00%
			Principal	Interest	TI Payment
Actual Loan Amount		\$121,000.00			
1/20/2017	<i>Actual</i>	23,645.51	2,126.96	25,772.47	
1/20/2018	<i>Actual</i>	23,486.99	2,285.48	25,772.47	
1/20/2019	Calculated	24,078.30	1,694.17	25,772.47	
1/20/2020	<i>Calculated</i>	24,622.06	1,150.41	25,772.47	
1/20/2021	<i>Calculated</i>	25,106.55	583.24	25,689.79	
TOTALS:		\$120,939.41	\$7,840.26	\$128,779.67	

Projected Refinanced Loan Balances for the Town of LaPointe

Bremer Bank 3/17/2017 \$62,000 5 yr loan @ 2.79% interest
Purchase Fire Dept fabricated 2006 Brush Truck Engine #3

		<u>Principal</u>	<u>Interest</u>	<u>TI Payment</u>
Actual Loan Amount		\$62,000.00		
3/17/2018	<i>Actual</i>	11,718.62	1,753.83	13,472.45
3/17/2019	<i>Actual</i>	12,048.04	1,424.41	13,472.45
3/17/2020	<i>Calculated</i>	12,388.02	1,084.43	13,472.45
3/17/2021	<i>Calculated</i>	12,741.41	731.04	13,472.45
3/17/2022	<i>Calculated</i>	13,101.83	370.62	13,472.45
TOTALS:		\$61,997.92	\$5,364.33	\$67,362.25

Bremer Bank 11/20/2019 \$450,000 5 yr loan @ 2.44% interest

Fire Truck				\$33,000
Emergency Services Bldg purchasing				\$71,269
Roads equipment				\$311,223
Parks				\$20,000
Town Hall improvements				\$11,000
Ice Rescue expenses				\$3,508

		<u>Principal</u>	<u>Interest</u>	<u>TI Payment</u>
Actual Loan Amount		\$450,000.00		
11/20/2020	<i>Calculated</i>	85,632.91	11,163.00	96,795.91
11/20/2021	<i>Calculated</i>	87,781.87	9,014.04	96,795.91
11/20/2022	<i>Calculated</i>	89,953.50	6,842.41	96,795.91
11/20/2023	<i>Calculated</i>	92,178.85	4,617.06	96,795.91
11/20/2024	<i>Calculated</i>	94,452.87	2,343.04	96,795.91
TOTALS:		\$450,000.00	\$33,979.55	\$483,979.55

ESTIMATED related to Town Elector's reduction of 2019/2020 tax levy
12/1/2020 \$79,563 5 yr loan @ 3.25% interest

		<u>Principal</u>	<u>Interest</u>	<u>TI Payment</u>
Actual Loan Amount		\$79,563.00		
12/1/2021	<i>Estimated</i>	14,896.79	2,624.66	17,521.45
12/1/2022	<i>Estimated</i>	15,388.22	2,133.24	17,521.46
12/1/2023	<i>Estimated</i>	15,895.85	1,625.61	17,521.46
12/1/2024	<i>Estimated</i>	16,420.23	1,101.23	17,521.46
12/1/2025	<i>Estimated</i>	16,961.91	559.55	17,521.46
TOTALS:		\$79,563.00	\$8,044.29	\$87,607.29

2019 Annual Financial Report

Town of LaPointe

Projected Refinanced Loan Balances for the Town of LaPointe

7/1/2020 \$214,000 20 yr loan @ 3.75% interest

Cover expenses related to Big Arn's Road

Actual Loan Amount		Principal	Interest	TI Payment
		\$214,000.00		
7/1/2021	<i>Estimated</i>	7,325.43	8,164.38	15,489.81
7/1/2022	<i>Estimated</i>	7,604.90	7,884.90	15,489.80
7/1/2023	<i>Estimated</i>	7,895.04	7,594.77	15,489.81
7/1/2024	<i>Estimated</i>	8,196.24	7,293.56	15,489.80
7/1/2025	<i>Estimated</i>	8,508.94	6,980.86	15,489.80
7/1/2026	<i>Estimated</i>	8,833.57	6,656.24	15,489.81
7/1/2027	<i>Estimated</i>	9,170.58	6,319.22	15,489.80
7/1/2028	<i>Estimated</i>	9,520.45	5,969.35	15,489.80
7/1/2029	<i>Estimated</i>	9,883.67	5,606.14	15,489.81
7/1/2030	<i>Estimated</i>	10,260.74	5,229.06	15,489.80
7/1/2031	<i>Estimated</i>	10,652.20	4,837.60	15,489.80
7/1/2032	<i>Estimated</i>	11,058.60	4,431.21	15,489.81
7/1/2033	<i>Estimated</i>	11,480.50	4,009.31	15,489.81
7/1/2034	<i>Estimated</i>	11,918.49	3,571.31	15,489.80
7/1/2035	<i>Estimated</i>	12,373.20	3,116.60	15,489.80
7/1/2036	<i>Estimated</i>	12,845.13	2,644.55	15,489.68
7/1/2037	<i>Estimated</i>	13,335.32	2,154.49	15,489.81
7/1/2038	<i>Estimated</i>	13,844.08	1,645.73	15,489.81
7/1/2039	<i>Estimated</i>	14,372.24	1,117.56	15,489.80
7/1/2040	<i>Estimated</i>	14,920.56	569.24	15,489.80
TOTALS:		\$213,999.88	\$95,796.08	\$309,795.96

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2019 Annual Financial Report
Town of LaPointe

Projected Refinanced Loan Balances for the Town of LaPointe

7/1/2020 \$883,506 20 yr loan @ 3.75% interest

ESTIMATED related to Town Dock Improvement Project

Actual Loan Amount		Principal	Interest	TI Payment
		\$883,506.00		
7/1/2021	<i>Estimated</i>	30,224.29	33,760.53	63,984.82
7/1/2022	<i>Estimated</i>	31,379.22	32,605.60	63,984.82
7/1/2023	<i>Estimated</i>	32,578.28	31,406.54	63,984.82
7/1/2024	<i>Estimated</i>	33,823.16	30,161.65	63,984.81
7/1/2025	<i>Estimated</i>	35,115.61	28,869.20	63,984.81
7/1/2026	<i>Estimated</i>	36,457.45	27,527.37	63,984.82
7/1/2027	<i>Estimated</i>	37,850.56	26,134.25	63,984.81
7/1/2028	<i>Estimated</i>	39,296.91	24,687.91	63,984.82
7/1/2029	<i>Estimated</i>	40,798.52	23,186.30	63,984.82
7/1/2030	<i>Estimated</i>	42,357.51	21,627.30	63,984.81
7/1/2031	<i>Estimated</i>	43,976.08	20,008.74	63,984.82
7/1/2032	<i>Estimated</i>	45,656.49	18,328.32	63,984.81
7/1/2033	<i>Estimated</i>	47,401.12	16,583.70	63,984.82
7/1/2034	<i>Estimated</i>	49,212.41	14,772.41	63,984.82
7/1/2035	<i>Estimated</i>	51,092.91	12,891.90	63,984.81
7/1/2036	<i>Estimated</i>	53,045.28	10,939.54	63,984.82
7/1/2037	<i>Estimated</i>	55,072.24	8,912.57	63,984.81
7/1/2038	<i>Estimated</i>	57,176.66	6,808.15	63,984.81
7/1/2039	<i>Estimated</i>	59,361.50	4,623.32	63,984.82
7/1/2040	<i>Estimated</i>	61,629.82	2,355.00	63,984.82
TOTALS:		\$883,506.02	\$396,190.30	\$1,279,696.32

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Projected Refinanced Loan Balances for the Town of LaPointe

12/1/2020 \$2,283,339 20 yr loan @ 3.75% interest

ESTIMATED related to rebuilding of Emergency Services Building

Actual Loan Amount		Principal	Interest	TI Payment
		\$2,283,339.00		
12/1/2021	<i>Estimated</i>	78,161	87,112	165,273.16
12/1/2022	<i>Estimated</i>	81,143	84,130	165,273.16
12/1/2023	<i>Estimated</i>	84,239	81,035	165,273.16
12/1/2024	<i>Estimated</i>	87,452	77,821	165,273.16
12/1/2025	<i>Estimated</i>	90,789	74,484	165,273.16
12/1/2026	<i>Estimated</i>	94,252	71,021	165,273.16
12/1/2027	<i>Estimated</i>	97,848	67,425	165,273.16
12/1/2028	<i>Estimated</i>	101,581	63,692	165,273.16
12/1/2029	<i>Estimated</i>	105,457	59,816	165,273.16
12/1/2030	<i>Estimated</i>	109,480	55,793	165,273.16
12/1/2031	<i>Estimated</i>	113,657	51,616	165,273.16
12/1/2032	<i>Estimated</i>	117,993	47,280	165,273.16
12/1/2033	<i>Estimated</i>	122,495	42,779	165,273.16
12/1/2034	<i>Estimated</i>	127,168	38,105	165,273.16
12/1/2035	<i>Estimated</i>	132,020	33,254	165,273.16
12/1/2036	<i>Estimated</i>	137,056	28,217	165,273.16
12/1/2037	<i>Estimated</i>	142,285	22,988	165,273.16
12/1/2038	<i>Estimated</i>	147,714	17,560	165,273.16
12/1/2039	<i>Estimated</i>	153,349	11,924	165,273.16
12/1/2040	<i>Estimated</i>	159,199	6,074	165,273.16
TOTALS:		\$2,283,338	\$1,022,125	\$3,305,463

Any new borrowing is proposed to have a monthly payment schedule instead of annual payments.

** Loan schedule will be adjusted based on actual interest charged (timing)

Submitted to the Annual Town Meeting, May 19th, 2020 by:

James Patterson, Chairperson
Michael Anderson, Supervisor
Susan Brenna, Supervisor
John Carlson, Supervisor
Glenn Carlson, Supervisor

Micaela Montagne, Town Clerk
Carol Neubauer, Treasurer

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Town of LaPointe

Memo

To: Town Board Members
Micaela Montagne, Town Clerk
Carol Neubauer, Town Treasurer
Lisa Potswald, Town Administrator

From: Barb Nelson, Accounting Admin./Deputy Clerk

Date: Thursday, April 23rd, 2020

RE: 2020 Budget Amendment #2

Attached, please find budget amendment #2020-2, the summary of the amendment, as well as the full budget worksheets, as detail of each amendment item within the 2020 budget.

This amendment is moving some funds within a department, capturing the immediate estimated COVID-19 costs and loss of revenues, unused budgeted funds from the "no ice road 2019-2020 season", grant awards and expenditures, insurance reimbursements and a few unbudgeted expenditures; providing approx. \$46,000 of additional cash.

Another budget amendment will be in the works to align the major projects, borrowing and revenue sources, but will be after the preliminary costs come in for the Emergency Services Building Project.

RECEIVED

APR 24 2020

Initial: dg

=====TOWN OF LA POINTE=====

BUDGET AMENDMENT RESOLUTION NO. #2020-2

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Page 1 of 3

A resolution amending the 2020 budget of the Town of LaPointe, WI, adopted by a two-thirds majority vote of the entire membership of the Town Board Supervisors of the Town of LaPointe.

BE IT RESOLVED by the Town of Board to amend the 2020 budget as follows

That \$1,200.00 be added to Expenditure Line Item "MRF Site, Grounds Expenses" (Acct. #53640-01), and that \$1,200.00 be removed from Expenditure Line Item "HazMaterials Expenses" (Acct. #53631-11) for the shifting of funds to accommodate the installation of two new garage doors on one of the buildings at the Materials Recovery Facility **(NET ZERO) (1); and**

That \$1,090.00 be added to Expenditure Line Item "MRF Site, Grounds Expenses" (Acct. #53640-01), and that \$1,090.00 be removed from Expenditure Line Item "Other Finances (Contingency)" (Acct. #59900-00), for the cost of the approved survey sent out by the Materials Recovery Facility work Group **(NET ZERO) (2); and**

That \$3,482.93 be added to Expenditure Line Item "Solid Waste Equipment Maintenance" (Acct. #53631-21), that \$3,482.92 be added to Expenditure Line Item "Recycling Equipment Maintenance" (Acct. #55210-00), that \$4,965.85 be removed form Expenditure Line Item "Solid Waste Disposal Employee Insurances" (Acct. #53631-06) and that \$2,000.00 be removed from Expenditure Line Item "HazMaterials Expenses" (Acct. #53631-11) for the shifting of funds to accommodate the repair of the Materials Recovery Facility equipment **(NET ZERO) (3); and**

That \$6,848.33 be removed from Expenditure Line Item "Law Enforcement Vehicle Expenses" (Acct. #52100-07), and that \$6,848.33 be added to Expenditure Line Item "Law Enforcement Capital Outlay" (Acct. #57210-00) for the outfitting costs of the 2019 Dodge squad car by Big Water Fire Apparatus **(NET ZERO) (4); and**

That \$1,937.50 be added to Expenditure Line Item "Cemetery General Expenses" (Acct. #54910-02); and that \$1,937.50 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the final billing of Greenwood Cemetery plat by Nelson Surveying **(USE OF CASH) (5); and**

That \$1,090.72 be added to Expenditure Line Item "Airport Capital Outlay - BOA" (Acct. #57351-03); and that \$1,090.72 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the catchup billing received from the Wisconsin Bureau of Aeronautics for previous crack sealing and Automated Weather Observation System (AWOS) **(USE OF CASH) (6); and**

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=====TOWN OF LA POINTE=====
BUDGET AMENDMENT RESOLUTION NO. #2020-2

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That \$1,500.00 be added to Expenditure Line Item "Town Hall Capital Outlay" (Acct. #57140-10); that \$10,000 be removed from Line Item "Legal Expenses" (Acct. #51300-00) and that \$8,500.00 be removed from Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the 2019 Town Hall Security System done in 2020 and for increased legal fees that will not be needed **(PROVIDES CASH) (7); and**

That \$19,997.81 be added to Expenditure Line Item "Fire Dept. Supplies" (Acct. #52210-05), that \$9,521.36 be added to Revenue Line Item "WI DNR – FFP Grant" (Acct. #43529-00) and that \$10,476.45 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the purchase of Fire Dept wildfire fighting equipment and WI DNR grant funds to be received **(USE OF CASH) (8); and**

That \$150.00 be removed from Revenue Line Item "Temporary Plates Issuance Fees" (Acct. #4519-01); that \$900.00 be removed from Revenue Line Item "Ferry Reimbursement via Courts" (Acct. #45190-02) and that \$1,050.00 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the decrease of services no longer provided and anticipated decrease of collections **(USE OF CASH) (9); and**

That \$100.00 be added to Revenue Line Item "Local Grant for Walkways" (Acct. #48500-51); and that \$100.00 be removed from Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) actual amount of the grant application for the Greenwood Cemetery walkway at the Michael Family Chapel **(PROVIDES CASH) (10); and**

That \$29,928.00 be removed from Expenditure Line Item "Ice Road Materials/Contract" (Acct. #53210-02); that \$15,000.00 be removed from Expenditure Line Item "Winter Transportation Services" (Acct. #53210-04) and that \$44,928.00 be removed from Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the unused budgeted funds due to a 2019/2020 winter of no drivable ice road, and continued ferry services **(PROVIDES CASH) (11); and**

That \$15,982.45 be added to Revenue Line Item "Insurance Proceeds" (Acct. #48400-00); and that \$15,982.45 be removed from Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the increased insurance reimbursement for the 2019 Emergency Services Building **(PROVIDES CASH) (12); and**

That \$3,500.00 be added to Expenditure Line Item "Fire Dept. Equipment" (Acct. #52210-07), that \$1,500.00 be added to Expenditure Line Item "Ambulance Durable Equipment" (Acct. #52310-07) and that \$5,000.00 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the potential of grant expenses per the Memorandum of Understanding with the Town of Grand View, WI Fire Dept. **(USE OF CASH) (13); and**

=====**TOWN OF LA POINTE**=====

BUDGET AMENDMENT RESOLUTION NO. #2020-2

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That \$3,032.00 be removed from Revenue Line Item "Park & Campground Fees" (Acct. #46720-00); that \$1,000.00 be removed from Revenue Line Item "Special Events" (Acct. #46741-00); that \$1,000.00 be removed from Revenue Line Item "Community Center Rentals" (Acct. #46743-00) and that \$5,032.00 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the known reduction of revenues due to the Coronavirus (COVID-19) & the Safer At Home Emergency Orders (USE OF CASH) (14); *and*

That \$1,725.00 be added to Expenditure Line Item "General Government: COVID-19" (Acct. #51980-03); that \$300.00 be added to Expenditure Line Item "Law Enforcement: COVID-19" (Acct. #52190-03), that \$2,310.00 be added to Expenditure Line Item "Law Enforcement Unemployment" (Acct. #52100-11), that \$800.00 be added to Expenditure Line Item "Fire Dept: COVID-19" (Acct. #52290-03), that \$1,500.00 be added to Expenditure Line Item "Ambulance: COVID-19" (Acct. #52390-01), that \$200.00 be added to Expenditure Line Item "Roads: COVID-19" (Acct. #53000-03), that \$75.00 be added to Expenditure Line Item "MRF: COVID-19: (Acct. #53630-03), that \$125.00 be added to Expenditure "Town Plan Commission: COVID-19" (Acct. #56500-03) and that \$4,725.00 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for potential increased preparedness& expenses related to the Coronavirus (COVID-19) & the Safer At Home Emergency Orders (USE OF CASH) (15) *and*

That \$8,000.00 be removed from Expenditure Line Item "Docks & Harbors-Admin/Engineering" (Acct. #53540-04); and that \$8,000.00 be removed from Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the unused contract with Smith Group for the Town Dock Approach Multi-Model grant application (PROVIDES CASH) (16).

Passed _____

Posted _____

Attest _____
Micaela Montagne, Town Clerk

James Patterson, Chairperson

Susan Brenna, Supervisor

Michael Anderson, Supervisor

John Carlson, Supervisor

Glenn Carlson, Supervisor

2020 Dept. Worksheets

REVENUES:	2020 Accepted Budget	2020 Prpsd Amend #2 4/124/2020	2020 Amended Budget	March 2020 Actual Y-T-D	2020 Budget Remaining
Code description					
TAXES:					
41110-00 Property Taxes	1,803,563		1,803,563	1,047,351	756,212
41113-00 Deliq. PP Taxes	0		0	0	0
41150-00 Private Forest Crop	1,326		1,326	3,652	(2,326)
41160-00 Woodland Tax	0		0	0	0
41210-00 Accomodation Taxes	155,000		155,000	16,529	138,471
41300-00 Payments in Lieu of Taxes	0		0	0	0
41320-00 Taxes from Other Exempt	2,000		2,000	7	1,993
41800-00 Int&Penalties on Taxes	0		0	0	0
41801-00 PP Int&Penalties	0		0	3	(3)
41900-00 Other Taxes	0		0	0	0
42000-00 Special Assessments	7,013		7,013	7,513	(500)
42000-01 Sp Assessment - big Arns	0		0	0	0
TL TAXES:	1,968,902	0	1,968,902	1,075,055	893,847
INTERGOVERNMENTAL REVENUES:					
43270-01 Dept of Energy -Solar Array	0		0	0	0
43410-00 State Shared Revenues	35,843		35,843	0	35,843
43420-00 Fire Insurance (2%)	6,700		6,700	0	6,700
43430-00 Other State Aids Exempt Compute	113		113	0	113
43521-00 Law Enforcement Training	640		640	0	640
43529-00 WI DNR -FFP Grant	0	9,521 (8)	9,521	0	9,521
43531-00 State Transportation Aids	83,097		83,097	20,774	62,323
43537-00 State Grant - Habor/Docks	1,281,864		1,281,864	538,625	743,239
43537-03 State Grant - WI Coastal	15,000		15,000	0	15,000
43545-00 State Grant Resp. Unit	8,500		8,500	0	8,500
43545-30 Clean Sweep - HHW	0		0	0	0
43550-00 State Grant - Health Services	2,000		2,000	0	2,000
43610-00 State Municipal Services (PMS)	5,577		5,577	5,570	7
43620-00 DNR Lieu of Taxes(.113)	2,044		2,044	0	2,044
43621-00 DNR Lieu of Taxes(.114)	4,111		4,111	4,237	(126)
43650-00 Mngd Forest Law 77.05 & 77.85	260		260	0	260
TL INTERGOVERNMENTAL REVENUES:	1,445,749	9,521	1,455,271	569,207	886,064
LICENSE & PERMITS:					
44100-00 Business Permit & Licenses	120		120	0	120
44110-00 Liquor,Beer,Wine License	5,750		5,750	0	5,750
44111-00 Operators License	300		300	0	300
44112-00 Cigarette licenses	400		400	0	400
44113-00 Soda Licenses	200		200	0	200
44120-00 Other business	100		100	0	100
44210-00 Dog Licenses	72		72	90	(18)
44310-00 Bldg Permits	6,084		6,084	396	5,688
44400-00 Zoning Permits & Other Fees	21,721		21,721	1,500	20,221
44400-01 Zoning Books & Comp. Plans	0		0	0	0
TOTAL LICENSE & PERMITS:	34,747	0	34,747	1,986	32,762

Code	description	2020 Accepted Budget	2020 Prpsd Amend #2	2020 Amended Budget	March 2020 Actual Y-T-D	2020 Budget Remaining
FINES, FORFEITS & PENALTY:						
45130-00	Parking Violations	800		800	320	480
45190-00	Other Violations/Forfeitures	2,000		2,000	210	1,790
45190-01	Temp. Plate Fee	150	(150) (9)	0	0	0
45190-02	Ferry Reimbursements via Court	1,150	(900) (9)	250	148	102
46330-01	Impound Lot Fees	75		75	0	75
TL FINES, FORFEITS & PENALTY:		4,175	(1,050)	3,125	678	2,447

PUBLIC CHARGES-SERVICES:

46100-00	Fire # Purchased	0		0	0	0
46110-00	Clerks Fees (publish liq)	1,509		1,509	1,400	109
46191-00	Data Reproduction (copies)	50		50	16	34
46193-00	Reproduct/P Info Requests	5		5	0	5
46210-00	Law Enforcement Fees	95		95	50	45
46230-00	Ambulance Fees	10,000		10,000	6,679	3,321
46310-00	Rd Maintenance/Const/Snow	0		0	252	(252)
46310-20	Rds Equip Internal Use	0		0	0	0
46340-00	Airport Fees - tie downs	1,422		1,422	28	1,394
46340-02	Airport - Hangar Leases	22,780		22,780	20,285	2,495
46340-03	Airport - Industrial Leases	10,367		10,367	6,105	4,262
46340-04	Airport - Parking	1,800		1,800	0	1,800
46340-05	Airport - Tractor Rental	4,000		4,000	0	4,000
46340-06	Airport - Tractor Internal	0		0	0	0
46370-00	Docks & Harbor Income	60,501		60,501	43,373	17,128
46376-00	Dock Grant - Local	0		0	0	0
46399-00	Other Harbor, Trans	1,014		1,014	1,233	(219)
46431-00	MRF Tipping Fees:	80,000		80,000	4,317	75,684
46540-00	Cemetery Fees	4,700		4,700	75	4,625
46720-00	Park & Campground Fees	151,659	(3,032) (14)	148,627	34,690	113,937
46720-02	Non-Motorized Vessel Permits	1,801		1,801	0	1,801
46720-03	Campground showers	4,739		4,739	0	4,739
46720-04	Parks-Shelter BBTP/Joni's	750		750	625	125
46741-00	Special Events	1,000	(1,000) (14)	0	0	0
46743-00	Community Center	1,125	(1,000) (14)	125	0	125
46900-00	Other Public Charges	1,100		1,100	606	494
TL PUBLIC CHARGES FOR SERVICES:		360,417	(5,032)	355,385	119,734	235,651

INTERGOVERNMENTAL CHARGES:

47321-00	County Police	130,500		130,500	32,625	97,875
47222-00	Fire Services	1,930		1,930	0	1,930
47230-01	State Park Plowing & Gravel	0		0	0	0
47324-00	Ambulance Fees - Cty Intercept	0		0	0	0
47330-02	Services to M Sanitary District	0		0	0	0
47330-03	Services to Bayfield School	0		0	0	0
47331-00	County "H" Maintenance	30,000		30,000	13,626	16,374
47335-00	Ashland Cty-Intermunicipal	3,000		3,000	750	2,250
47335-01	Ashland Cty-Reimbursement	375		375	0	375
47494-00	Vehicle Revenue fr Depts.	1,031		1,031	0	1,031
47494-01	MRF Fees-internal Departments	10,500		10,500	0	10,500

TL INTERGOVERNMENTAL CHARGES:		177,336	0	177,336	47,001	130,335
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Code	description	2020 Accepted Budget	2020 Prpsd Amend #2	2020 Amended Budget	March 2020 Actual Y-T-D	2020 Budget Remaining
MISCELLANEOUS REVENUES:						
48110-00	Interest Income	4,800		4,800	4,573	227
48200-01	Rent - Tower	35,117		35,117	8,284	26,833
48200-03	Rent- Health Center	24		24	0	24
48301-00	Sale of Law Equip/Property	0		0	0	0
48302-00	Sale of Fire Equip/Property	0		0	0	0
48303-00	Sale of Amb Equip/Property	0		0	0	0
48303-00	Sale Hwy Equip/Property	0		0	70	(70)
48305-00	Sale of Solid Waste Materials	0		0	0	0
48307-00	Sale Recyclable Materials	6,000		6,000	1,655	4,345
48307-01	Sale Recyc/SW Equipment	300		300	0	300
48309-00	Sale of Other Equip/Property	500		500	0	500
48400-00	Insurance Recoveries	0	15,982 (12)	113,461	97,479	15,982
48420-00	Ins. Rec damage to Law	0		0	0	0
48430-00	Insurance Recoveries Rds	0		0	0	0
48440-00	Ins Damages -Other Equipment	0		0	0	0
48500-00	Contrib. From Private - Airport	0		0	0	0
48500-01	Donations & Contrib Pk& Rec	0		0	0	0
48500-11	Contrib/Donations Law Enforceme	0		0	0	0
48500-12	Ambulance Donations (non-desigr	0		0	0	0
48500-15	Donation to Fire (non-designated)	0		0	0	0
48500-21	Porta Potties	3,200		3,200	0	3,200
48500-22	Donations/Contributions	0		0	0	0
48500-30	Windsled - Bayfield School	20,000		31,667	31,667	0
48500-31	Windsled - MIFL	25,000		25,000	0	25,000
48500-32	Dock Improve - MIFL Contribution	15,170		50,000	0	50,000
48500-40	Public Arts' Funding (UNKNOWN)	1,000		1,000	0	1,000
48500-50	Donation - Chapel	0		0	0	0
48500-51	Local Grants for Walk-way	0	100 (1)	1,300	0	1,300
48500-60	Donations - Public Works	0		0	0	0
48900-00	Other Misc. Income/Ins. Re-imbur:	6,445		6,445	1,534	4,911
TL MISCELLANEOUS REVENUES:		117,556	16,082	278,814	145,262	133,552
OTHER FINANCING SOURCES:						
49100-00	Transfer fr Long Term Debt	293,563		293,563	0	293,563
49230-01	Transfer fr Debt-Dock Project	2,977,866		2,977,866	0	2,977,866
49230-02	Transfer fr Debt-ESB	0		0	0	0
49240-00	Transfer fr Design Funds	1,657,420		1,814,366	185,221	1,629,145
49300-00	Fund Balance Applied	0	(45,888) (5,6,7,8,9)	(140,176)	0	(140,176)
TL OTHER FINANCING SOURCES:		4,928,849	(45,888)	4,945,619	185,221	4,760,398
TOTAL REVENUES:		9,037,731	(26,367)	9,219,199	2,144,143	7,075,056

EXPENDITURES

Code	description	2020 Accepted Budget	2020 Prpsd Amend #2	2020 Amended Budget	March 2020 Actual Y-T-D	2020 Budget Remaining
51110-00	Town Board Wages	27,000		27,000	6,750	20,250
51110-01	Town Board FICA	2,066		2,066	516	1,550
51110-02	Town Board Insurance	1,878		1,878	0	1,878
51300-00	Legal	9,500	(10,000) (7)	9,500	2,438	7,063
51400-00	General Admin (publish liq)	1,431		1,431	0	1,431
51420-00	Clerk Salary	20,400		20,400	5,100	15,300
51420-01	Clerk FICA	307		307	160	147
51420-02	Clerk Insurances	11,645		11,645	3,350	8,295
51420-03	Office Supplies	6,790		6,790	598	6,192
51420-04	Auditor	20,000		20,000	0	20,000
51420-05	Computer/Web-site	15,071		15,071	4,212	10,859
51420-13	Clerk Retirement	1,385		1,385	344	1,041
51430-00	Personnel Wages	109,085		109,085	28,436	80,649
51430-01	Personnel FICA	8,146		8,146	2,092	6,054
51430-02	Personnel Insurances	19,040		19,040	5,642	13,398
51430-03	Personnel Retirement	7,433		7,433	1,928	5,505
51410-00	Town Admin Wages	69,444		69,444	16,825	52,619
51410-01	Town Admin FICA	5,313		5,313	1,287	4,026
51410-02	Town Admin Insurances	376		376	0	376
51410-03	Town Admin Retirement	4,688		4,688	486	4,202
51410-04	Town Admin Expenses	4,000		4,000	16	3,984
51410-05	Town Admin Work Comp	107		107	88	19
51440-00	Election Worker Wages	2,550		2,550	470	2,080
51440-02	Election Expenses	2,717		2,717	52	2,665
51520-00	Treasurers Wages	9,900		9,900	2,475	7,425
51520-01	Treasurers FICA	112		112	72	40
51520-02	Treasurers Expenses	5,529		5,529	851	4,678
51520-03	Treasurers Retirement	668		668	167	501
51520-04	Treasurers Insurance	3,441		3,441	1,583	1,858
51520-05	Treasurers Bond	0		0	0	0
51530-00	Assessor Wages/contract	18,900		18,900	0	18,900
51530-02	Assessor Expenses	0		0	0	0
51610-00	Town Hall Maintenance	9,538		9,538	506	9,032
51610-01	Town Hall Main. Labor	3,741		3,741	346	3,395
51610-02	Town Hall Expenses/Safety	0		0	0	0
51610-10	Town Hall Utilities	7,119		7,119	1,759	5,360
51610-11	Town Hall Generator	75		75	0	75
51610-12	Town Hall Solar Array Expenses	75		75	0	75
56700-01	Accommodations Tax Paid Out	108,500		108,500	12,377	96,123
51910-00	Illegal Tax, Tax Refunds	0		0	0	0
51930-00	Non Dept Insurance & Bonds	15,802		43,577	35,785	7,792
51930-01	Worker's Comp	530		530	499	31
51980-00	Other General Government	31,394		31,394	5,714	25,680
51980-01	Great Lakes Initiative	1,136		1,136	0	1,136
51980-02	Bird City Expenses	0		0	0	0
51980-03	General Govern CV-19 Expenses	0	1,725 (15)	1,725	0	1,725
TL GENERAL GOVERNMENT:		566,832	(8,275)	596,332	142,925	453,407

PUBLIC SAFETY

Code	description	2020 Budget	2020 Amend #2	2020 Budget	March 2020 Y-T-D	2020 Remaining
52100-01	Law Wages	215,335		215,335	48,796	166,539
52100-02	Law FICA	16,032		16,032	3,668	12,364
52100-03	Law Employee Insurances	41,241		41,241	11,527	29,714
52100-04	Law Training	5,898		5,898	1,127	4,771
52100-05	Law Utilities/Phone/Bldg	11,140		11,140	3,657	7,483
52100-06	Law Supplies	5,670		5,670	951	4,719
52100-07	Law Vehicle (inc ferry)	14,786	(6,848) (4)	7,938	2,815	5,122
52100-08	Law Retirement	23,535		23,535	5,691	17,844
52100-09	Law Liab & Property Insurance	2,876		2,876	0	2,876
52100-10	Law Worker's Comp Ins	5,717		5,717	4,728	989
52100-11	Law Unemployment	500	2,310 (15)	2,810	0	2,810
52100-14	Town Labor Expense	506		506	0	506
52100-16	Law Legal Fees	8,000		8,000	380	7,620
52100-17	Annual CODY Expense	1,400		1,400	1,213	187
52100-18	Law Enforcement Uniforms	2,000		2,000	100	1,900
52100-19	Law -Bike Patrol Expenses	175		175	0	175
52100-21	Law - Hiring Expenses	200		200	0	200
52190-00	Law - ESB Fire Expenses	0		0	0	0
52190-03	Law CV-19 Expenses	0	300 (15)	300	0	300
TL LAW ENFORCEMENT:		355,011	(4,238)	350,773	84,653	266,120
52210-00	Fire Dept Compensation	38,500		38,500	2,676	35,824
52210-01	Fire FICA	2,945		2,945	205	2,740
52210-02	Fire Chief Expenses	2,406		2,406	365	2,041
52210-03	Fire Education	7,066		7,066	843	6,223
52210-04	Fire Bldg. Maintenance	3,820		3,820	758	3,062
52210-05	Fire Supplies	3,000	19,998 (8)	22,998	275	22,723
52210-06	Fire Truck Maintenance	28,674		28,674	891	27,783
52210-07	Fire Equipment	2,600	3,500 (13)	6,100	1,151	4,949
52210-08	Fire Equipment Repairs	11,050		11,050	393	10,657
52210-09	Fire Insurance Liab Ins.	7,719		7,719	0	7,719
52210-10	Fire Utilities	5,467		5,467	1,030	4,437
52210-11	Fire Worker's Comp Ins.	657		657	1,929	(1,272)
52210-12	Fire Dept Turn Out Gear	0		0	0	0
52210-13	Fire Retire/Ins/Unemploy	10,998		11,388	9,333	2,055
52210-14	Town Labor Expense	2,121		2,121	0	2,121
52250-00	Ice Rescue Expenses	5,200		5,200	1,132	4,068
52290-00	Fire Dept - ESB Fire Expenses	0		0	0	0
52290-03	Fire Dept CV-19 Expenses	0	800 (15)	800	0	800
TL FIRE DEPT:		132,223	24,298	156,911	20,981	135,929
52310-00	Ambulance EMT/EMR	80,000		80,000	28,188	51,812
52310-01	Ambulance FICA	6,120		6,120	2,147	3,973
52310-02	Ambulance Directors Exp	2,800		2,800	69	2,731
52310-03	Ambulance Veh. Expense	5,068		5,068	111	4,957
52310-04	Ambulance Equip Repair	518		518	0	518
52310-05	Ambulance Expendable Supplies	6,400		6,400	2,090	4,310
52310-06	Ambulance Bldg. Maint.	800		800	675	125
52310-07	Ambulance Durable Equip	1,508	1,500 (13)	3,008	1,305	1,703
52310-08	Ambulance Education	3,451		3,451	511	2,940
52310-09	Ambulance Liab. Ins.	2,611		2,611	0	2,611
52310-10	Ambulance Utilities	1,308		1,308	783	525
52310-11	Ambulance Workers Comp	905		905	1,929	(1,024)
52310-12	Ambulance Unemployment	700		700	0	700
52310-13	Ambulance Retirement/Ins.	3,913		3,913	423	3,490
52310-14	Ambulance Outside Billings	1,500		1,500	1,082	418
52310-15	Town Labor Expense	527		527	12	515
52310-16	Annual Service Award Program E)	5,015		5,187	4,706	481
52310-17	Ambulance - Winter Term Bldg	1,231		1,231	126	1,105

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2020 Budget - 12-2-2019 APPROVED

52310-18 Ambulance Supplies - Meds	2,420		2,420	1,507	913
52390-00 Ambulance - ESB Fire Expenses	0		0	0	0
52390-01 Ambulance CV-19 Expenses	0	1,500 (15)	1,500	0	1,500
TL AMBULANCE SERVICE:	126,795	3,000	129,966	45,663	84,303

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Code	description	2020 Accepted Budget	2020 Prpsd Amend #2	2020 Amended Budget	March 2020 Actual Y-T-D	2020 Budget Remaining
PUBLIC WORKS:						
53000-03	Roads/PW CV-19 expenses	0	200 (15)	200	0	200
53100-00	Road Administration	37,755		37,755	10,837	26,918
53100-01	Road Safety Employee Labor	8,570		8,570	0	8,570
53100-02	Roads Safety-Materials for Emplo	4,300		4,300	994	3,306
53100-03	Roads Training	2,820		2,820	512	2,308
53200-02	County "H" Labor	18,344		18,344	2,717	15,627
53200-03	County "H" Material	1,000		1,000	0	1,000
53210-01	Ice Road Labor	5,936		5,936	1,076	4,860
53210-02	Ice Road Materials/Contract	30,625	(29,928) (11)	697	697	0
53210-03	Winter Transport Town Operations	5,214		5,214	2,064	3,150
53210-04	Winter Transportation Services	15,000	(15,000) (11)	0	0	0
53210-05	WTB - Solar Array Exp	0		0	0	0
53230-01	Shop Operations - Labor	15,008		15,008	4,929	10,079
53230-02	Shop Operations - Materials	8,500		8,500	1,814	6,686
53230-04	SRE Bldg - Rd's Share 2/3	3,150		3,150	954	2,196
53270-00	Rds Buildings & Grounds (Not SRI	2,350		2,350	0	2,350
53310-01	Bridges/Culverts - Materials	6,550		6,550	0	6,550
53310-02	Bridges/Culverts - Labor	7,431		7,431	563	6,868
53311-01	Highway/Roads FICA	11,127		11,907	3,228	8,679
53311-02	Highway/Roads - Labor	51,354		61,554	20,790	40,765
53311-03	Highway/Roads Retirement	13,218		13,218	3,280	9,939
53311-05	Highway Street Maintenance	40,200		40,200	1,305	38,896
53311-06	Highway Emp. Insurances	62,450		62,450	17,412	45,038
53311-07	Highway Unemployment	2,590		2,590	740	1,850
53311-08	Highway Worker's Comp	11,303		11,303	4,720	6,584
53311-09	Highway Equip Insurance	5,949		5,949	0	5,949
53311-10	Highway Building Utilities	8,724		8,724	4,276	4,448
53311-20	Equipment Rental	21,780		21,780	5,446	16,334
53311-21	Equipment - Materials	0		0	629	(629)
53311-22	Equipment - Labor	38,380		38,380	9,022	29,358
53311-23	Fuels, Oils	27,300		27,300	9,238	18,063
53311-24	Equipment Parts	17,850		17,850	5,047	12,803
53311-25	Equip Repairs - Subs	8,000		8,000	537	7,463
53420-00	Street Lights	3,480		3,480	831	2,649
TL ROADS/HIGHWAY:		496,259	(44,728)	462,511	113,653	348,858
53510-01	Airport Labor - Town crew	17,733		17,733	3,890	13,843
53510-02	Airport Maint. Expense	400		400	0	400
53510-03	Airport Brush removal/clearing	2,175		2,175	0	2,175
53510-04	Airport FICA	551		551	138	413
53510-05	Airport Mgr Salary	7,200		7,200	1,800	5,400
53510-07	Airport Workers Comp	264		264	316	(52)
53510-09	Airport Liab insurance	2,041		2,041	1,519	522
53510-10	Airport Bldg/Util Expense	8,855		8,855	2,303	6,552
53510-11	Airport Tractor Maintanance	2,600		2,600	325	2,275
53510-14	Airport SRE Bldg share 1/3	2,130		2,130	300	1,830
53510-15	Airport Terminal Maintenance	2,150		2,150	140	2,010
53510-50	Airport Industrial Zone	0		0	549	(549)
TL AIRPORT:		46,099	0	46,099	11,280	34,819
53540-01	Docks & Harbors - Maint	3,071		3,071	1,958	1,113
53540-02	Docks & Harbors - Labor	4,569		4,569	643	3,926
53540-03	Harbor Committee-Travel, etc.	225		500	250	250
53540-04	Docks & Harbors - Admin/enginee	0	(8,000) (16)	7,000	6,785	215
TL DOCKS & HARBORS:		7,865	(8,000)	15,140	9,637	5,503

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Code	description	2020 Accepted Budget	2020 Prpsd Amend #2	2020 Amended Budget	March 2020 Actual Y-T-D	2020 Budget Remaining
53630-03	MRF CV-19 expenses	0	75 (15)	75	0	75
53631-00	Solid Waste Wages	41,973		41,973	9,744	32,229
53631-01	Solid Waste FICA	7,162		7,162	1,401	5,761
53631-02	Solid Waste Hauling	54,744		54,744	1,341	53,403
53631-03	Solid Waste Retirement	6,901		6,901	1,310	5,590
53631-04	Solid Waste Town Crew	3,082		3,082	79	3,003
53631-05	Solid Waste Repairs/Maint	1,100		1,100	98	1,002
53631-06	Solid Waste Emp. Insurance	43,652	(4,966) (3)	38,686	10,050	28,636
53631-07	Solid Waste Unemployment	950		950	0	950
53631-08	Solid Waste Worker's Comp	4,078		4,078	4,050	27
53631-09	Solid Waste Insurance	1,187		1,187	0	1,187
53631-10	Solid Waste Utilities	1,263		1,263	550	713
53631-11	Haz Materials Expenses	7,111	(3,200) (1,3)	3,911	0	3,911
53631-12	Solid Waste Vehicle Expense	1,200		1,200	22	1,178
53631-21	Solid Waste Equip Repair	1,650	3,483 (3)	5,133	3,899	1,234
53631-30	Household Hazardous Waste	3,622		3,622	0	3,622
53631-31	Medical & Rx Hazardous Waste	0		0	0	0
53631-50	Internal Hauling	7,723		7,723	274	7,449
53635-01	Recycling Labor	64,287		64,287	12,195	52,093
53635-02	Recycling Hauling	5,026		5,026	600	4,426
53635-04	Recycling Education	593		593	0	593
53635-05	Recycling Supplies/Materials	3,500		3,500	323	3,177
53635-10	Recycling Utilities	2,530		2,530	507	2,023
53635-12	Recycling Vehicle Expense	900		900	22	878
53635-21	Reycling Equip Maintenance	2,050	3,483 (3)	5,533	3,921	1,611
53640-00	MRF Weeds & Nuisance Control	100		100	0	100
53640-01	MRF Facility Expenses	0	2,290 (1,2)	2,290	1,129	1,161
TL SOLID WASTE/RECYCLING:		266,384	1,165	267,549	51,514	216,035

TOTAL PUBLIC WORKS:	816,606	(51,563)	791,298	186,084	605,215
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HEALTH & HUMAN SERVICES:

54100-01	Health Center General Op	21,600		21,600	0	21,600
54100-02	Health Center Wages	1,323		1,323	155	1,168
54100-03	Health Center FICA	101		101	11	90
54100-04	Health Center Bldg	2,101		2,101	704	1,397
54100-05	Health Center Insurances	363		363	0	363
54100-06	Health Center Solar Array	0		0	0	0

TL HEALTH CENTER:	25,488	0	25,488	870	24,618
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54910-01	Cemetery Town Labor	2,321		2,321	16	2,305
54910-02	Cemetery General Expenses	5,290	1,938 (5)	7,228	2,023	5,204
54910-03	Cemetery Sexton	0		0	0	0
54910-04	Cemetery Chapel Maint & Supplie:	2,000		2,000	0	2,000
54910-10	Cemetery Chapel Utilities	240		240	53	187
54910-06	Cemetery Insurances	848		848	0	848

TL CEMETERY:	10,699	1,938	12,637	2,091	10,545
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TOTAL HEALTH & HUMAN SERVICES:	36,187	1,938	38,125	2,961	35,163
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Code	description	2020 Accepted Budget	2020 Prpsd Amend #2	2020 Amended Budget	March 2020 Actual Y-T-D	2020 Budget Remaining
CULTURE & RECREATION						
55110-01	Library Wages	103,343		103,343	28,740	74,604
55110-02	Library FICA	7,428		7,428	2,097	5,331
55110-03	Library Bldg. Maint.	16,006		16,006	4,824	11,182
55110-04	Library Education	1,500		1,500	0	1,500
55110-05	Library Equip/Books	6,500		6,500	1,105	5,395
55110-07	Library - Town Crew	2,674		2,674	303	2,371
55110-08	Library Workers Comp	1,043		1,043	1,253	(210)
55110-09	Library Employee Ins.	10,291		17,776	2,821	14,955
55110-12	Library - Unemployment	1,684		1,684	0	1,684
55110-13	Library Retirement	6,976		6,976	1,951	5,025
55110-14	Library Property Insurance	8,078		8,078	0	8,078
55111-06	Library Operating Exp.	10,217		10,217	5,653	4,564
55112-01	Library-Rec Program Wages-FICA	25,311		25,311	0	25,311
55113-03	Library CV-19 Expenses	0		0	0	0
TL LIBRARY:		201,051	0	208,537	48,746	159,791
55200-03	Parks CV-19 expenses	0		0	0	0
55210-00	Parks Wages	38,214		28,014	0	28,014
55210-01	Parks Wages FICA	2,923		2,143	0	2,143
55210-02	Parks General Expenses	16,500		10,280	15	10,265
55210-03	Parks Beautification	1,000		1,000	0	1,000
55210-05	Parks -Trails Expense	1,000		1,000	0	1,000
55210-06	Parks Employee insurance	0		0	0	0
55210-07	Parks Unemployment	12,734		12,734	3,965	8,769
55210-08	Parks Workers Comp	3,689		3,689	3,767	(78)
55210-09	Parks - General Insurance	1,751		1,751	0	1,751
55210-10	Parks Utilities	2,916		2,916	935	1,981
55210-12	Parks - Solar Butterfly Garden	1,000		1,000	0	1,000
55210-13	Parks Retirement	1,672		1,672	0	1,672
55210-14	Parks Reservation Fees	11,496		11,496	966	10,530
55210-15	Town Labor Expense	9,088		9,088	1,337	7,750
55210-16	Parks - Vehicle expenses	5,500		5,500	0	5,500
55210-21	Parks - Porta Potties	6,649		6,649	0	6,649
55250-01	BBTP - Wages & FICA	59,865		59,865	1,280	58,585
55250-02	BBTP - General Expense	13,000		13,000	352	12,648
55250-03	BBTP - Paper & Cleaning	8,200		8,200	1,097	7,103
55250-04	BBTP - Utilities	14,400		14,400	1,336	13,064
55250-05	BBTP - Repairs & Maintenance	0		0	0	0
56200-00	Environmental Protection	1,173		1,173	0	1,173
TL PARKS:		212,771	0	195,570	15,051	180,520
55400-03	Recreation Bldg./Utilities	2,000		2,000	190	1,811
55400-04	Recreation Other	0		0	0	0
55400-05	Rec Ctr - Skatepark	0		0	0	0
55400-07	Rec Ctr- Gen Insurance	585		585	0	585
55400-08	Recreation Workers Comp	0		0	0	0
55400-09	Recreation Unemployment	0		0	0	0
55400-15	Town Labor Expense	3,407		3,407	311	3,096
TOTAL RECREATION:		5,992	0	5,992	501	5,491
TL CULTURE, PARKS & RECREATION:		419,814	0	410,099	64,297	345,802

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Code	description	2020 Accepted Budget	2020 Prpsd Amend #2	2020 Amended Budget	March 2020 Actual Y-T-D	2020 Budget Y-T-D
CONSERVATION & DEVELOPMENT						
56400-00	TPC Planning	0		0	0	0
56400-01	Wages	25,214		25,214	4,720	20,494
56400-02	FICA	1,929		1,929	361	1,568
56400-03	Building Expense	475		475	103	372
56400-04	Publications Expense	550		550	61	489
56400-05	Expenses	600		600	7	593
56400-06	Employee Insurance	376		376	0	376
56400-08	Worker's Comp	1,075		1,075	1,022	54
56400-10	Zoning Vehicle Expense	944		944	150	794
56400-14	Town Labor Expense	0		0	0	0
56400-15	Legal	3,000		3,000	0	3,000
56400-18	Expenses - Training	231		231	0	231
56400-20	UDC Expenses	0		0	0	0
56400-21	Ashland Cty	3,708		3,708	1,386	2,322
56500-03	Zoning/TPC CV-19 Expenses	0	125 (15)	125	0	125
56300-00	Community Awards Committee	330		330	70	260
56300-02	Energy Committee Expenses	3,505		3,505	0	3,505
56300-04	Public Arts Committee	1,000		1,000	90	910
56300-05	Affordable House Committee	1,708		1,708	0	1,708
TL CONSERVATION & DEVELOP:		44,645	125	44,770	7,970	36,800
CAPITAL OUTLAY:						
57140-10	Town Hall	0	1,500 (7)	1,500	1,007	493
57210-01	Law Capital Outlay Equipment	3,500	6,848 (4)	10,348	3,270	7,078
57120-01	Office Equipment	0		0	0	0
57220-00	Fire Protection Capital Outlay	0		0	0	0
57230-00	Ambulance Capital Outlay	0		153,711	153,711	0
57324-00	Road Equipment	0		0	0	0
57327-00	Roads Building	0		4,990	4,990	0
57330-02	Gravel Site Capital Outlay	31,500		31,500	31,500	0
57330-05	Big Arn's Road	0		0	0	0
57331-30	Roads Outlay - Chippewa Turnaro	0		0	0	0
57333-00	Street Signs	0		0	0	0
57343-00	Sidewalk Improvements	22,000		22,000	0	22,000
57351-03	Airport Capital WI BOA	0	1,091 (6)	1,881	1,881	0
57354-01	HAP Dock & Harbor Outlay (HAP)	1,821,298		1,821,298	0	1,821,298
57354-00	Dock & Harbor-Eng/Shelter/Town	185,263		185,263	34,631	150,632
57391-00	Other Transp (FBD)/WTC	0		0	0	0
57500-00	Cemetery Capital Outlay	0		0	0	(0)
57500-01	Cemetery Chapel Capital Outlay	0		0	0	0
57500-02	Cemetery Chapel Walkway	0		6,116	16	6,100
57620-00	Parks Capital Outlay	3,000		3,000	0	3,000
57621-30	BBTP Improvements	0		0	0	0
57621-11	Joni's Beach Improvements	33,953		33,953	0	33,953
57620-01	Parks Capital Equipment	0		0	0	0
57630-00	Rec Cntr Bldg, Capital	0		6,220	464	5,756
57630-02	Rec Center Equipment	0		0	0	0
57700-04	Solar Array Town Hall	0		0	0	0
57730-00	Zoning Capital	34,362		34,362	0	34,362
57790-00	ESB Site Capital	3,892,993		3,892,993	2,004	3,890,989
57790-01	Old Cty Garage Capital	0		0	0	0
TL CAPITAL OUTLAY:		6,027,869	9,439	6,209,135	233,474	5,975,66

	2020 Accepted Budget	2020 Prpsd Amend #2	2020 Amended Budget	March 2020 Actual Y-T-D	2020 Budget Remaining
DEBT SERVICE					
58000-01 Debt-BB Gravel, FD			0	0	0
58000-02 Debt-BB Fire Truck			0	0	0
58121-02 Debt-Rds Truck			0	0	0
58113-02 Debt-Ambulance			0	0	0
Debt: 2008 Gravel & Fire	187,631		187,631	0	187,631
Debt: 2017 Fire Eng #3	12,391		12,391	12,387	4
Debt: 2015 Rds Truck, Roofing	24,622		24,622	7,568	17,054
Debt: 2018 Sleds, Amb, Unknown	125,523		125,523	34,069	91,453
58121-05 Debt: 2019 Rds Truck, various	85,465		85,633	14,238	71,395
Debt: 2020 Dock Impove	0		0	0	0
ST Debt: 2019-2020 Dock Impr	0		0	0	0
Debt: 2020 ESB Rebuild	0		0	0	0
Debt: 2020 Big Arn's Road	0		0	0	0
58000-30 Debt-FD Engine #3	0		0	0	0
58000-31 Debt-FD Tanker#1	0		0	0	0
58000-40 Debt-Winter Trans	0		0	0	0
58000-50 Debt-Harbor	0		0	0	0
58190-01 Debt-NSB 2018 Undetermined	0		0	0	0
58121-03 Debt - WTB Roof	0		0	0	0
58121-04 Debt-Windsled	0		0	0	0
58100-10 Short Term Borrowing	0		0	0	0
58212-00 Interest Fire Truck	0		0	1,085	(1,085)
58221-00 Interest Rds Gravel	0		0	0	0
58221-10 Interest Rds Truck	0		0	0	0
58221-12 Interest - WTB Roof	0		0	132	(132)
58221-20 Interest Harbor	0		0	0	0
58211-00 Interest Police ESB Roof	0		0	89	(89)
58212-14 Interest - ESB Fire	0		0	0	0
58213-00 Interest Ambulance (ESB Roof)	0		0	89	(89)
58214-00 Interest Ambulance (2018 amb)	0		0	471	(471)
58290-01 Interest - NSB 2018 UNDETERMII	0		0	1,134	(1,134)
58000-10 Interest RoadsTruck	0		0	671	(671)
58000-11 Interest Fire Dep	0		0	178	(178)
0 Interest 2019 Rds Truck, various	0		0	0	0
Interest: 2008 Gravel & Fire	5,066		5,066	0	5,066
Interest: 2017 Fire Eng #3	1,082		1,082	0	1,082
Interest: 2015 Rds Truck, Roofing	1,150		1,150	0	1,150
Interest: 2018 Sleds, Amb, Unknow	13,047		13,047	1,774	11,274
58290-02 Interest: 2019 Rds Truck, various	11,141		11,163	0	11,163
58291-02 ST Dock Construct INTEREST	0		8,715	0	8,715
Interest: 2020 Dock Impove	0		0	1,743	(1,743)
Interest: 2020 ESB Rebuild	0		0	0	0
Interest: 2020 Big Arn's Rd	0		0	0	0
58000-12 Debt Bank Interest WTB Roof	0		0	0	0
58221-13 Interest - Windsled	0		0	0	0
TL DEBT SERVICE:	467,119	0	476,024	75,631	400,394

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Code	description	2020 Accepted Budget	2020 Prpsd Amend #2	2020 Amended Budget	March 2020 Actual Y-T-D	2020 Budget Remaining
OTHER FINANCING USES						
59240-00	Transfer to Other Fund	15,600		15,600	0	15,600
59900-00	Other Misc. Fin Uses (Contin)	29,032	(1,090) (2)	167	0	167
TL OTHER FINANCING USES:		44,632	(1,090)	15,767	0	15,767

TOTAL EXPENSES:	9,037,731	(26,367)	9,219,200	864,639	8,354,560
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Revenues:	9,037,731	(26,367)	9,219,199	2,144,143	7,075,056
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Expenses OVER Revenues:	0	0	1	(1,279,503)	1,279,504
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ESTIMATED General Fund Checking Account Ending Balance:

	2020 Accepted Budget	2020 Prpsd Amend #2	2020 Amended Budget	March 2020 Actual Y-T-D	2020 Budget Remaining
Beginning Ckbook Bal	73,869		9,398	9,398	9,398
+ Revenues	9,037,731		9,219,199	2,144,143	7,075,056
- Expenditures	9,037,731		9,219,200	864,639	8,354,560
Fund balance applied	0		-140,176	0	-140,176
Calculated Ending Bal	73,869		149,573	1,288,901	-1,129,931
Actual Ending Balance				1,282,396	
Variance				6,506	
				<i>Flex, tax account</i>	

(5)TB, Lisa, Barb, Miccaela,
Public

TO: Town Board

FROM: Lisa Potswald

RE: Town Administrator Schedule

DATE: April 24, 2020

In the interest of reducing costs wherever possible in anticipation of reduced 2020 revenue, I am recommending that the Town Board reduce my yearly salary from \$65,000 to \$57,000, effective May 1, 2020.

When possible, I may reduce my work hours if approved in advance by Chair Patterson.

RECEIVED

APR 24 2020

Initial: ds

TB 5 Lisa Barb Micaela,
p/m

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY APRIL 14, 2020
5:30 PM AT TOWN HALL
Draft Minutes**

Town Board Members Present via Teleconference: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson
Staff Present: Ben Schram (via telephone), Lisa Potswald, Elected Clerk Micaela Montagne
Called to Order: 5:30pm

I. Public Comment A*: None

II. Town Administrator's Report: Report prepared and presented by Lisa Potswald dated April 10, 2020 placed on file by Unanimous Consent.

III. Public Works

A. Public Works Director

1. **Public Work Director's Report:** Discussion including that the Big Bay Town Park camping reservations cancelled for May was a loss of around \$3,000 of revenue. The reservations for later in the summer have not changed yet. Report prepared and presented by Ben Schram placed on file by Unanimous Consent.

B. Roads

1. **Dock Approach/ Parking Lot Repairs:** Lengthy discussion on how repairs are needed to the Town dock approach due to potholes and sink holes. There are options to have Wren Works (who is doing the larger dock project work currently) include the work with a change order, or the job could be put out for bids. If the project is approved to move forward, then it would most likely be that the existing blacktop be torn up, possible work done to the ground underneath, adding rock and gravel, etc. it is possible that this project may cost around \$100,000 that is not in the budget, but it would be a good time to do it because of the lack of traffic and the other project happening. It was decided to get a financial analysis and a better understanding of the project including a possible estimate from Nelson Construction and continue the discussion at the next meeting.

C. Parks

1. **DNR Trails Resolution #2020-0414 and Grant Application:** for improving the trail that goes from the electric sites to the picnic shelter. Motion to approve the Outdoor Recreation Grant Application Resolution #2020-0414 and have the Town Chair sign it, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

D. Materials Recovery Facility (MRF)

1. **MRF Supervisor's Report:** Brief discussion that the Town Crew switched out the trash boxes and that it will be up to Ted when to haul once load limits are off. Report prepared by Ted Pallas for March 2020 placed on file by Unanimous Consent.

E. Airport

1. **Airport Manager's Report & Checklist:** there are a couple of industrial lots that need to dry out more prior to finishing them up. In the meantime, there are a few extra vehicles,

etc., that are being stored at the airport. Report prepared by Paul Wilharm for March 2020 placed on file by Unanimous Consent.

F. Greenwood Cemetery

1. Dobson Elk River Construction Contract for Sidewalk to Chapel: All to be paid with grant money. Motion to approve the contract for the sidewalk to the chapel with Dobson Elk River Construction (\$4800 to be paid now and \$1300 later after the remainder of the grant is received), S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning

1. Planning and Zoning Administrator's Report: Nothing at this time.

V. Town Hall Administration

A. Budget Report: Motion to approve the Budget Summary Report dated 4/9/2020, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: Nothing else at this time.

C. Special Event Permit Change for Madeline Island Marathon to 2021: Motion to transfer the special event permit to 2021 (the 2020 marathon has been cancelled), S. Brenna/ J. Patterson, 3 Ayes, 2 Nays (M. Anderson, J. Carlson), Motion Carried. *Clerk's Note: the date of the 2021 marathon was incorrect at the meeting. The correct date of the race is May 22, 2021.*

D. Rescheduling the First Town Board Meeting in May: Motion to have the first meeting in May on Wednesday May 13, 2020 at 5:30pm, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

E. Budget Considerations: There will be some loss of revenue due to COVID-19. The budgeted borrowing may be different for 2020 as borrowing rates have changed. There will be further discussion at future meetings.

VI. Alternative Claims: Motion to approve Alternative Claims for March 2020 in the amount of \$104,264.90 and \$2,883.68 for the Library as well as the 3/24/20 total of \$32,403.94, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Treasurer's Report: Motion to approve the Treasurer's Cash Summary Report as of March 31, 2020 showing a total of \$3,138,961.33, available checking of \$648,398.08, and a balance of \$634,842.60, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

VIII. Minutes

A. Regular Town Board Meeting March 24, 2020: Motion to approve minutes as submitted, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting March 30, 2020: Motion to approve minutes as submitted, M. Anderson/ J. Carlson, 4 Ayes, 1 Abstain (G. Carlson), Motion Carried.

IX. Police Department

A. Police Chief's Report: Chief William Defoe present for this portion of the meeting. The new police truck is in operation though the graphics are not done yet. Discussion on how the closest and most affordable graphics company is in Duluth.

B. Fee for Serving Papers: There were questions that this would be too much paperwork for the money, but the record keeping will be done by CODY. Motion to add Fee for Serving

Papers to the fee schedule with a fee of \$60 per service, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

X. Emergency Services

A. Fire Chief's Report: Report prepared by Rick Reichkitzer for March 2020 placed on file by Unanimous Consent.

B. Ambulance Service Fire House Sub Grant for an Automatic Chest Compression Device at a Maximum Cost of \$16,000: Motion to approve the grant application, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

XI. Public Comment B:** None.

XII. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing to report.

B. Clayton Douglas vs. Town of La Pointe, Case. No. 19CV118: This case has been settled and is closed.

XIII. New Agenda Items for Future Meetings: Town dock approach repairs, fee schedule change resolution

XIV. Adjourn: Motion to adjourn, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:41pm.

Submitted by Micaela Montagne, Town Clerk.

TBE Visa. Barb. Micaela.
Amb. public

Madeline Island Ambulance Service Report

April 24, 2020

April has been a bit quieter. I hesitate to state that in these challenging times.

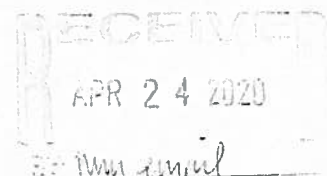
I feel as though we are as prepared for COVID as much as we know how to be. There are weekly conversations on Zoom with the State EMS director. Our regional medical director has also been giving us updates and the local BAC council gives updates almost daily. At this time, we are stocked with appropriate PPE, gloves, gowns, masks, face shields and safety glasses. This may not last but we have more on back order. Unfortunately, so does the rest of the world. This part of my report is pretty much the same as last month. Our Medical Director's greatest fear is that people will become complacent and relax about PPE and social distancing. He feels that this is a grave mistake and reminds us all to stay on high alert. We do have forehead thermometers in the rigs and will be taking both crew and patient temperatures on each run for everyone's safety.

We continue to do all of our meetings both regular monthly and training meetings on Zoom. Everyone on the service is practicing social distancing. We have a small service right now with several members out for surgical and other reasons. We are hoping to keep transports to an absolute minimum for COVID-19. Most patients can be assessed and self-transport with the advice of their own physician. This will help keep our service safe and healthy for other emergencies that may arise. We are doing everything we can to keep our community safe and healthy.

Our student at WITC is seeing an effort to continue with her training and get her class requirements finished. She is very concerned about her safety and we have emphasized that her comfort level and safety are most important.

It does look like the island is going to open up again. I am both excited and worried about it at the same time. I have been involved with the new ESB and really hope we are at a stage to keep moving forward. Our space at the county garage is appreciated but it is not the same as a true emergency services building.

Please stay safe, wash your hands, social distance, get some fresh air, eat a good diet, exercise and stay healthy! Respectfully Submitted, Cynthia Dalzell, Madeline Island Ambulance Service



**REGULAR LIBRARY BOARD MEETING
TUESDAY March 17th, 2020
5:00 PM LIBRARY 1st floor conference call
Minutes**

Members Present: Marilyn Hartig, Micaela Montagne, Peggy Ross and Al Wyman
Members Absent: Louise McCray, Max Imholte, Keith Ryskoski
Staff Present: Lauren Schuppe, Library Director

The Madeline Island Library Board meeting was called to order by Micaela Montagne at 5:06 p.m. on Tuesday, March 17, 2020. A quorum of the committee is present as reflected in the members listed above.

Motion by Peggy, second by Al to have Micaela Montagne Chair the meeting. All in favor, all ayes, Motion Carried.

I. Public Comment*: None

II. Minutes

- A. Regular Library Board Meeting February 18, 2020
- B. Special Board Meeting March 6, 2020

Motion by Marilyn, second Al to approve both the February 18, 2020 and the March 6, 2020 minutes as presented. All ayes, Motion Carried.

III. Vouchers

- A. Sign Directors Timesheet
- B. Approve Bills

<u>General</u>		<u>Designated</u>	
MEI	\$338.55	Ashwabay Outdoor Rec	\$1,651.98
Walmart	109.24		
Norvado	200.33		
Amazon	389.96		
<u>Combined</u>			
Card Member Services		\$203.62	

Motion by Peggy, second by Marilyn, to approve Chair to sign Director's timesheets and all submitted bills. All in favor, all aye. Motion carried.

Adjourn: Motion by Al, second by Marilyn, to adjourn. All in favor, all aye. Motion Carried.
Meeting adjourned at 5:09p.m.

Minutes respectfully submitted by Micaela Montagne.
Minutes approved as presented April 21, 2020. Dorgene Goetsch, Clerical Assistant