

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**WEDNESDAY MAY 13, 2020**  
**5:30 PM AT TOWN HALL**  
Approved Minutes

**Town Board Members Present via Teleconference:** Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

**Staff Present:** Ben Schram (via telephone), Lisa Potswald, Elected Clerk Micaela Montagne

**Public Present:** Paul Brummer

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Paul Brummer commented on Self Hauling for the Materials Recovery Facility and that he is available for discussion on the Cemetery Ordinance Changes. Clerk Montagne read a comment from Robin Trinko Russell regarding opening the porta potties in Town.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated 5/8/2020 placed on file by Unanimous Consent.

**III. Public Works**

**A. Public Works Director**

1. Public Work Director's Report: Report prepared and presented by Ben Schram for April 2020 placed on file by Unanimous Consent. The Town crew is also fixing ruts created by the front-end loader after the large snow fall.

**B. Roads**

1. Town Dock Approach/Apron Repairs: nothing new to report  
2. Consider Contract with Nelson Construction for up to \$15,000 for Dock Approach/ Apron: Motion to approve the contract, G. Carlson/ s. Brenna, 5 Ayes, Motion Carried.

**C. Parks:** Ben Schram thanked both the Town Crew and volunteers for clearing the Casper Trail. Ben Schram also mentioned that the campground is booking up for July and August.

**D. Materials Recovery Facility (MRF)**

1. MRF Supervisor's Report: Report prepared by Ted Pallas for April 2020 placed on file by Unanimous Consent.

2. Post for MRF Attendant: Motion to post until filled (full time, \$17.50 to 19.00/ hour, Class B license required), J. Carlson/ G. Carlson, 5 Ayes, Motion Carried.

3. Contract with South Shore Sand and Gravel for Hauling: Contract for \$110/ hour not to exceed \$10,000 as a temporary plan for hauling solid waste and demolition boxes until 12/31/2020. Motion to approve contract and use as needed, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**E. Airport**

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for April 2020 placed on file by Unanimous Consent. Industrial lots have been expanded and completed as much as possible and leased lots will be moved on to.

~~2. Hangar Lease Lot 9A: Gene Nelson~~ removed from agenda.

3. Cares Act Grant Operation and Maintenance Costs Agency Agreement: Up to \$20,000 may be available to the Town and used for a variety of things at the airport including terminal building, salaries, utilities, runway, etc. Motion to approve signing the Agreement, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

#### **F. Cemetery**

1. Cemetery Ordinance: Chapter 220 Change: Motion to table until hear more answers from the Town Attorney, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

2. Accept DSACF Grant for \$1300 for Chapel Sidewalk at Greenwood Cemetery: Motion to accept the grant funding from the Michael Madeline Island Fund of the DSACF, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

### **IV. Committees**

#### **A. Planning and Zoning**

1. Rental Permit Deadline Extension: Motion to extend the deadline until June 15, 2020 as recommended by the Town Plan Commission, J. Patterson/ J. Carlson, 5 Ayes, Motion Carried.

2. Appointment of Town Plan Commission Chair: Chair Jim Patterson appoints Suellen Soucek as Town Plan Commission Chair.

### **V. Town Hall Administration**

A. Budget Report: Motion to approve the report as presented dated 5/8/2020, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: Administrator L. Potswald will continue to watch for the CARES Act money as it is available.

C. COVID-19 Re-Opening of Town Government, Campground, Town Property, Etc.: Lengthy discussion on the situation. Public Works Director, Town staff, and Town Board agree that taking an assertive approach (not aggressive and not relaxed) is best. This includes opening the Whitefish and Joni's Beach bathroom buildings, waiting to open porta potties, not book any more pavilion rentals, keep to an assertive cleaning schedule, use signs to encourage social distancing, the campground will do what the State Park is doing with an opening on June 1, 2020. Motion to open the Big Bay Town Park campground as the State Park is doing on June 1, 2020, authorize the Public Works Director, Ben Schram, to use discretion at opening other bathrooms, garbage receptacles, etc., M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

D. COVID-19 Statement to Public: Joint statement from the Town, Madeline Island Chamber of Commerce, and the Madeline Island Ferry Line. Motion to adopt the notice, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

E. Fourth of July Events: Events for 2020 cancelled.

F. Bremer Bank Loan Documents: Motion to have the loan documents signed (by the Town Chair, Clerk, Treasurer) for \$911,000 for 10 years at 1.98%, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

G. Annual Town Meeting Preparation: Discussion that there will be microphones for Town Board but not the public, some table and chairs, public asked to bring own chair. Documents will be available at the meeting.

H. Le Sueur St. Restroom Agreement with Gary Russell and Robin Trinko Russell: Motion to approve and authorize the Town Chair to sign (though not opening the porta potties right away), M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

I. Clarify Dates/ Possibly Reschedule for Open Book and Board of Review: Keep the original dates of Open Book on June 3 from 3-5pm and Board of Review on June 10 from 5 to 7pm.

**VI. Alternative Claims:** Motion to approve Alternative Claims for April 2020 in the amounts of \$87,989.77, \$185,755.62 and \$886,97 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VII. Treasurer's Report:** Report showing a total of \$2,949,733.60, and available checking of \$858,415.94 and a balance of \$191,400.98. Motion by G. Carlson to table until the next meeting as the report came in just prior to the meeting. Discussion on how vouchers need to be done prior the report. Motion withdrawn. Motion to approve, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

### **VIII. Minutes**

A. Special Town Board Meeting April 23, 2020: Motion to approve minutes as submitted, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

B. Regular Town Board Meeting April 28, 2020: Motion to approve minutes as submitted, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

C. Special Town Board Meeting May 7, 2020: Motion to approve minutes as submitted, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

### **IX. Police Department**

A. Police Chief's Report: Report prepared by William Defoe for April 2020 placed on file by Unanimous Consent.

B. Hire Part Time Officer: Discussion on part time office hours and budget. Motion to table for clarification, J. Patterson/ S. Brenna, 5 Ayes, Motion Carried.

C. Officers Working as EMTs: two officers are EMTs. Motion to table for clarification, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

### **X. Emergency Services**

A. Fire Chief's Report: Report prepared by Rick Reichkitzer placed on file by Unanimous Consent.

B. Fire Chief Appointment: Motion to appoint Rick Reichkitzer for a four-year term, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

**XI. Public Comment B\*\*:** Paul Brummer commented on businesses covering the porta potties instead of the Town.

### **XII. Lawsuits & Legal Issues**

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing new.

**XIII. New Agenda Items for Future Meetings:** Liquor Licenses discussion, more COVID-19 discussion, police officers as EMTs, hire part time police officer, ESB contracts, MRF Hauling

**XIV. Adjourn:** Motion to adjourn, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 7:15pm.

Submitted by Micaela Montagne, Town Clerk.

Minutes Approved as submitted May 26, 2020. M. Montagne, Town Clerk.