

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY MAY 26, 2020
5:30 PM AT TOWN HALL
Approved Minutes

Town Board Members Present via Teleconference: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Ben Schram (via telephone), Lisa Potswald, Elected Treasurer Carol Neubauer, Elected Clerk Micaela Montagne

Called to Order: 5:30pm

I. Public Comment A*: Clerk Montagne read a letter from Chris Thompson regarding lack of communication and better signage needed so visitors know what to expect on the Island in regard to Covid-19. Clerk Montagne read comments from Paul Brummer on not building a sidewalk and limiting hiring due to coronavirus. Clerk Montagne read comments and questions from Charles Brummer on why the sidewalk on the Waterfront Gallery corner is being built. Clerk Montagne read a comment from Mike Starck on the Emergency Services Building and having a new resolution approved by the townspeople. Jim Patterson commented that a sandwich board at the Bayfield ferry landing stating that most places on the Island require masks and that all food is currently take out. He also questioned how Mike Starck received information from the Towns Association. Carol Neubauer commented that she thinks the Town may have acted unlawfully with not getting townspeople to approve a new resolution for the Emergency Services Building.

II. Town Administrator's Report: Report prepared and presented by Lisa Potswald dated May 22, 2020 placed on file by Unanimous Consent.

Motion to move to agenda item VII. Emergency Services, J. Patterson/ M. Anderson, 5 Ayes, Motion Carried.

VII. Emergency Services

A. Ambulance Director's Report: Report prepared by Cindy Dalzell for May 2020 placed on file by Unanimous Consent.

B. Construction of Emergency Services Building (ESB)

1. Emergency Services Building Plan and Financing Options: Discussion on different options for funding the ESB; borrow from Madeline Sanitary District, take out a 10-year loan, a 10-year loan with balloon to 20 years, or a 20-year loan. Motion to have Treasurer Carol Neubauer look into a 10-year loan with the amount amortized over 20 years, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

Further discussion on whether to include fire suppression in the new construction or not. Motion to include fire suppression thus approving the alternate bid for the contracts, J. Patterson, J. Carlson, 5 Ayes, Motion Carried.

2. Discussion and Possible Action on

Contract No. 01 – General Construction Contract [*Clerk's Note: Wendel numbered this contract No. 02 as No. 01 is for site work*]: Motion to approve the contract with

Berghammer Builders for a total of \$1,428,612.00, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

Contract No. 02 – HVAC Construction Contract [*Clerk's Note: Wendel numbered this as contract No. 03*]: Motion to approve contract with Brown Plumbing and HVAC for a total of \$313,000, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

Contract No. 03 – Electrical Construction Contract [*Clerk's Note: Wendel numbered this as contract No. 04*]: Motion to approve the contract with Five Star Electric for \$300,000, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

Contract No. 04 – Plumbing Construction Contract [*Clerk's Note: Wendel numbered this as contract No. 05*]: Motion to approve the contract with Brown Plumbing and HVAC for \$114,000, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

3. Change Order #1 with Nelson Construction for ESB Site Work: Motion to approve the reduction from \$414,093 to \$354,679, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

Motion to have Chair Jim Patterson sign all of the contracts when they are available, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

Motion to return to agenda item III., J. Patterson/ S. Brenna, 5 Ayes, Motion Carried.

III. Public Works

A. Roads

1. Roads Budget/ Road Projects: Public Works director Ben Schram provided some suggestions and options for projects in 2020.

2. Dust Abatement: Discussion on whether to do the project or not, or just partial. This will be on the next agenda.

3. Main Street/Big Bay Sidewalk Resolution #2020-0526A: Discussion on whether to do the project or not. The Town received an easement for the area and has a contractor ready to go. Motion to approve Resolution 2020-0526A, S. Brenna/ G. Carlson, 2 Ayes (S. Brenna, G. Carlson), 3 Nays (J. Carlson, M. Anderson, J. Patterson), Motion failed.

B. Parks

1. Hire Camp Host I: Motion to hire Rand Moore for \$16.00/ hour up to 40 hours per week starting May 28, 2020 with hours not to exceed 850 through October 18, 2020, a \$1200 ferry card will also be provided, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

2. Hire Camp Host II: Motion to hire William Krieg for \$16/ hour for 40-hour weeks from June 1, 2020 to September 10, 2020 with hours not to exceed 850, and a \$850 ferry card will be included, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

3. Hire Campground Assistant: Motion to hire Fern Langenberger at \$13/ hour for 40-hour weeks from May 28 to October 18, 2020 with hours not to exceed 800, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

4. Hire Parks 3: Motion to hire Meg Brown at \$17/ hour at 25 hours per week from May 27, 2020 to October 25, 2020 hours not to exceed 600, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

C. Materials Recovery Facility (MRF)

1. MRF Hauling Plan: for now, Evan R. Erickson has been driving the hauling truck and taking loads to the mainland. South Shore Hauling can also do it.

D. Town Dock

1. Change Order #2 with Wren Works, LLC for Dock Project: This will increase the total by \$24,178.26 due to divers to find and fix a leak on the side of the dock. Motion to approve the change order, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

2. Change Order #3 with Wren Works, LLC Contract Extension: to change the deadline from June 1, 2020 to June 15, 2020. Motion to approve the change order, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

3. Wisconsin Coastal Management Program Grant Agreement for Shelter: Motion to approve the grant agreement, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

4. Contract with C & S Design and Engineering for Passenger Shelter Design: Lisa Potswald asked to table this as the townspeople will need to approve the construction of a building. Motion to table, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning: nothing.

B. Public Arts Committee

1. Resignation of Member: Steven McHugh: Motion to accept the resignation of Steve McHugh, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

V. Town Hall Administration

A. Accounting Administrator's Report: Motion to approve the Accounting Administrator's report for May 2020, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

B. Budget Summary Comparison Report: Motion to approve the Budget report dated 5/18/2020, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

C. Grant Updates: None

D. COVID-19 Updated Plan for Summer: Discussion on keeping the assertive approach, letting businesses deal with it on their own, only intervening if necessary. No new reservations will be taken for shelter rentals at the parks for this summer.

E. Resolution #2020-0324 Proclamation of a Health Emergency Discussion: the current resolution is in place until July 24, 2020. Motion my M. Anderson to have the Proclamation in effect indefinitely until the Town Board takes it away, until it is no longer an emergency. Motion withdrawn. Discussion on if it should end after Labor Day, or another time. Will discuss more at a future meeting.

F. Develop an Ordinance for Enforcement of Orders Made by Local Health Officials: Motion to table, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

G. Resolution #2020-0526: Alternates for Board of Review: Motion to approve the Resolution, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

H. Personnel Attorney Peter Albrecht Move to Godfrey & Kahn Firm: Motion to approve having Peter Albrecht still represent the Town on personnel matters with his move to a different firm, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

VI. Minutes

A. Regular Town Board Meeting May 13, 2020: Motion to approve minutes as submitted, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting May 15, 2020: Motion to approve minutes as submitted, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VIII. Police Department

A. Hire Part Time Officer: Motion to hire Curtis Fields as a part time officer at \$21.62/hour until May 31, 2021, for up to 500 hours for 2020, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

B. Officers Working as EMTs: Administrator Potswald asked to table this so more information can be gathered from the personnel attorney on over time and hours. M. Anderson motioned to table, second by J. Carlson. Further discussion on how the ambulance service needs more EMTs. Motion to authorize paying the officers as EMTs as per the proposal (\$1 more/ hour) for 30 days until more information is found, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

C. 15-minute Parking Signs in Front of Food Businesses for Pickup of Take-out: discussion on how it is a great idea, but difficult to enforce, will revisit in the future if necessary.

IX. Library

A. Library Board Minutes March 16, 2020 and April 21, 2020: Unanimous Consent to place minutes on file.

X. Public Comment B:** Mike Anderson commented on having a deadline for public comment submissions. Sue Brenna commented that it was hard to hear people not at the table, to either come closer or call in to the number.

XI. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing at this time.

XII. Liquor & Operators' Licenses

A. "Class A" Liquor License

1. Farmhouse Madeline Island, Lauren Schuppe Agent (5/27/20 – 6/30/20): A "Class A" license can be obtained for an establishment with a Class "B" or "Class C" license only if they are a hotel: Farmhouse Madeline Island is the LLC for both the restaurant Farmhouse and the hotel Hayloft. Motion to approve the "Class A" License, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

XIII. New Agenda Items for Future Meetings: Dust abatement, schedule a special town meeting, a new health emergency resolution or ordinance, officers as EMTs

XIV. Adjourn: Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 7:49pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted June 9, 2020. M. Montagne, Town Clerk.