

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY JUNE 9, 2020
5:30 PM AT TOWN HALL
Approved Minutes

Town Board Members Present via Teleconference: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Ben Schram (via telephone), Lisa Potswald, Elected Treasurer Carol Neubauer, Elected Clerk Micaela Montagne

Called to Order: 5:30pm

I. Public Comment A*: Jim Patterson commented on how he was pleased with how the Black Lives Matter protest held Sunday June 7, 2020 went. Sue Brenna thanked the organizers, speakers and all who attended the Black Lives Matter protest.

II. Town Administrator's Report: Report prepared and presented by Lisa Potswald dated June 5, 2020 placed on file by Unanimous Consent.

III. Public Works

A. Public Works Director

1. Public Work Director's Report: Report for May 2020 prepared and presented by Ben Schram placed on file by Unanimous Consent. One porta potty on Le Sueur Street is open for now, and camping sites are booking.

B. Roads

1. Roads/ Parks Projects: general discussion on how the sidewalk project was removed and there are other things that can wait to save money for other things, most likely the dock approach/ apron.

2. Dust Abatement: There is \$30,000 in the budget for this. Discussion on not doing it and putting the money toward the dock repairs. Motion to not do the dust abatement in 2020, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

3. Resolution #2020-0609 Surrendering Sidewalk Easement: The trees that were in the town right of way were removed by the Town, other trees on private property were paid for by the property owners. Some board members would still like to see this done in the future, but the property owners have asked the Town to surrender the easement. Motion to approve Resolution #2020-0609 Surrendering the Sidewalk Easement, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

C. Parks

1. Joni's Beach Shore Stabilization: This is in the budget as the beach is eroding and needs rip rap to stabilize it. Rip rap will extend from the neighboring property (south side) to about 30 feet past the cribbed in tree. Motion to go ahead with the project, J. Carlson/ S. Brenna. Discussion that as this was already in the budget and there have been approved purchase orders for part of it, that a motion is not necessary. Motion withdrawn.

2. Request from Ed Kale: Non-motorized Vessel Permit Fees be Reduced: Ed Kale asked for a reduction in permit fees as he believes he will have less business this year. Discussion on though there is sympathy, there is consensus to not change the fees for this year.

D. Materials Recovery Facility (MRF)

1. MRF Supervisor's Report: Report prepared by Ted Pallas for May 2020 placed on file by Unanimous Consent.

2. Hire MRF Attendant: Motion to hire Joe Abhold at \$20/hour for up to 40 hours/week starting 6/10/2020 contingent upon final meeting with Ted to discuss hours, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

Motion to move to agenda item V. E. Loan from Emergency Services Building, G. Carlson, S. Brenna, 5 Ayes, Motion Carried.

V. Town Hall Administration

E. Loan for Emergency Services Building: Treasurer C. Neubauer received three quotes for the \$1,378,462.91 loan needed for the Emergency Services Building. The lowest was Bremer Bank at 2.26% with \$9,000 in closing costs and fees, so if the added costs and fees are added to the loan it would be at 2.33%. Motion to authorize Carol Neubauer and Jim Patterson to execute the required documents to get the 10-year loan amortized over 20 years at 2.26% (with \$9,000 in fees totaling 2.33%), G. Carlson/ S. Brenna, 5 Ayes, Motion Carried. Further discussion that the annual payments for this loan will be about \$85,000, and with the gravel loan being retired next year, there is hope that taxes will not have to be raised for the Town's portion.

Motion to return to agenda item III. E., J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

E. Airport

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for May 2020 placed on file by Unanimous Consent. M. Anderson wonders how many people fly into the airport and do not fill out the logbook.

F. Town Dock

1. Dock Project: Wren Works is just about complete with the project. The Town crew will be painting new lines in the approach and parking lot area soon. They will continue to monitor and patch holes this summer until more exploratory work can be done in the fall.

IV. Committees

A. Planning and Zoning

1. Planning and Zoning Administrator's Report: None.

B. Public Arts Committee

1. Appointment of Member to Fill Term Ending 7/31/2020: Motion to appoint Mary Whittaker to the Public Arts Committee for the term ending 7/31/2020, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

V. Town Hall Administration

A. Budget Report: Motion to approve the Budget Report dated 6/4/2020, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: Lisa Potswald working on the firefighters' grant, a Bremer bank grant for the shelter as well as a composting grant. Clerk Montagne mentioned a grant for Election costs due to covid-19.

C. 2020 Budget Discussion: none.

D. Amendments to Ordinance Chapter 205: Building Construction: amendments include changes to commercial electrical code and inspector. Motion to approve the amendments to Ordinance Chapter 205: Building Construction, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

F. Attachment “A” to 2020 Compensation Resolution #2019-1230: Discussion on how the wage for the Parks 2 position is going down from what was budgeted. Motion to approve Attachment “A” to 2020 Compensation Resolution #2019-1230, J. Carlson/ G. Carlson, 4 Ayes, 1 abstain, Motion Carried.

G. Schedule a Special Town Meeting for Dock Passenger Shelter Approval: Motion to schedule the Special Town Meeting for Tuesday June 30, 2020 at 5:00pm at the Rec Center, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

H. Hiring Process/Timeline for Town Administrator: Lisa Potswald put together some questions for the Board to consider as well as a possible timeline. Discussion on having the Town Board be involved, not a committee, have Lisa also be involved in the process. The Board would like to see what the costs may be for hiring a company to find good candidates. More on the next agenda.

VI. Alternative Claims: Motion to approve Alternative Claims for May 2020 in the amount of \$325,520.23, \$105,823.68 and \$1,302.63 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Treasurer’s Report: Motion to approve the Treasurer’s Report showing a total of \$3,525,907.45, and a total available checking of \$1,173,496.68, J. Patterson/ G. Carlson, 5 Ayes, Motion Carried.

VIII. Minutes

A. Regular Town Board Meeting May 26, 2020: Motion to approve minutes as submitted, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

IX. Police Department

A. Police Chief’s Report: Report prepared and presented by William Defoe for May 2020 placed on file by Unanimous Consent. Chief Defoe mentioned that they are still operating on a more winter like schedule, very few part time hours.

B. Officers Working as EMTs: the Town’s personnel attorney gave two options; have the officers who respond as EMTs be strictly volunteers or change the job description to add EMT duties to it then can be compensated as such but may also be subject to compensable hours and possible overtime. Discussion on if there is a way to still provide an incentive for officers who want to also be EMTs, and possibly other employees. Motion to rescind the \$1 pay increase for officers who are also EMTs (motion made at last meeting to be in place for 30 days) and get a proposal from L. Potswald, W. Defoe and Attorney P. Albrecht, G. Carlson/ S. Brenna. Further discussion on what to do, motion withdrawn. More on the next agenda.

X. Emergency Services

A. Fire Chief’s Report: Report prepared by Rick Reichkitzer for May 2020 was received late. Clerk Montagne read the report into the meeting. Report placed on file by Unanimous Consent.

B. DNR Fire Fighter Program Grant Application: Grant will be for \$6,000 (Town to match \$3,000) for PPE and equipment for wildfires. Motion to approve Lisa Potswald sending the grant application, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

XI. Public Comment B:** Glenn Carlson commented on how the MRF work group did a great job with their report.

XII. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing at this time.

XIII. Liquor & Operators' Licenses

A. Liquor/ Fermented Malt Beverages Fees for 2020/2021: A letter was received from the Tavern League requesting to reduce fees for this year. No businesses have requested reductions. The Town Board appreciates that the businesses have not asked for a reduction as the Town is also financially strained this year.

B. Class "A" Fermented Malt Beverage License

1. Island Market Inc., Serena Gelinas Agent: Motion to approve, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

C. Combination "Class A" Liquor License and Class "A" Fermented Malt Beverage License

1. Mission Hill Coffee House/ La Pointe Provisions, Marie Noha: Motion to approve, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

D. "Class B" Liquor License

1. The Pub on Madeline Island Inc., Amitty Romundstad Agent: Motion to approve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

E. Class "B" Retail Sale of Fermented Malt Beverages License

1. Madeline Island Golf Club, Inc, Michael Starck Agent
2. The Pub on Madeline Island Inc., Amitty Romundstad Agent:
Motion to approve both, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

F. Cigarette and Tobacco License

1. Island Market Inc.: Motion to approve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

G. Non-intoxicating Beverage License

1. Island Market Inc.
2. Madeline Island Golf Club, Inc
3. McPearson's/ Quinn & Zayda's
4. Mission Hill/ La Pointe Provisions
5. The Pub on Madeline Island Inc.
Motion to approve all 5 listed, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

H. Operator's Licenses

1. Aimee Baxter	5. Elena Bangeeva Erickson
2. Cora Baxter	6. Jamie Murray
3. Alyssa Larsen	7. April Williams
4. Macy Haley	8. Rick Christ

Motion to approve all 8 listed, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

XIV. New Agenda Items for Future Meetings: Loan documents, ZA report, propane proposals, TA hiring process, Officers as EMTs, reschedule the first meeting in August, MRF work group meeting, proper procedures for purchase orders

XV. Adjourn: Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 7:22pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted June 23, 2020. M. Montagne, Town Clerk.