

**Town of La Pointe Planning and Zoning  
Town Plan Commission  
Regular Monthly Meeting Minutes**

**Wednesday, May 13<sup>th</sup>, 2020**

**3:00 PM**

**La Pointe Town Hall**

Members present: Mike Starck, Vice Chair

Member attending via tele-conference: Suellen Soucek, Chair; Samantha Dobson; Jim Peters and Paul Wilharm

Staff Present: Ric Gillman, ZA

Public Present: Dale Whittaker

Public Via tele-conference: John Soucek

**I. Call to Order/Roll Call**

Tele-conference services provided by Uber, members announced their participation at call in. Chair Soucek calls the meeting to order at 3:02PM. Roll call reflects members present as identified above.

**II. Public Comment**

None

**III. Approval of Previous Minutes**

**a. Town Plan Commission Regular Monthly Meeting March 11<sup>th</sup>, 2020**

Mike Starck motions to approve minutes as submitted, Peters Seconds, 5 Ayes Motion carries.

**IV. Zoning Administrators Report and update**

**i. Update on Cell Tower**

FAA notice for public input circulated regarding cell tower height. Wilharm notes this is procedural.

**ii. Rental Permits**

The ZA informs the members that he has placed extending the rental permit due date from 5/15/20 to 6/15/20 on the Town Board agenda scheduled for this evening. Further he seeks a consensus from the TPC regarding this item. 4 members agree with the request, 1 (Starck), disagrees.

ZA presented some zoning issues in general discussion, no motions made. The ZA asks for consensus on re-affirming Soucek as the Chair which is routinely done annually as a recommendation to the Town Board. All members agree to recommend Soucek as Chair.

**V. New Business**

**a. Preliminary review Certified Survey Map for recommendation of approval or denial to the Town Board Parcel # 014-00205-0200, owners Sean and Shelly Foster. Divide 10.09 acres into two parcels equaling one at 5.04A and one at 5.05A. W-2 Zone complies with Zoning lot size requirements.**

Review of proposed division of 10.09 Acres. Division complies with Zoning requirements. Starck motions to recommend approval of the CSM to the Town Board, Wilharm seconds 5 Ayes motion carries.

TB (5) TPC (5) Clerk (1) File (1) Email: Town Administrator; Assistant Administrator; Clerk; Deputy Clerk;  
La Pointe Shop

**b. Review plans regarding Koors Cabin, LLC #014-00099-0800 PART OF GOVT LOT  
1 SEC. 15 T50N R3W 1596 North Shore Road. (Whittakers)**

**i. Correspondence**

TPC reviews the correspondence between the Whittakers, and the ZA including correspondence with Island Shores Realty.

**ii. History and Finding of facts – ZA**

ZA lists brief chronology of the existing property and location of the permitted cabin currently on the property. While this encroaches on the setbacks the location of this cabin was permitted without contingencies or conditions.

The Whittakers are asking if the established setbacks by location of this cabin can be applied to an accessory structure. It is the desire of the Whittakers to locate a 130-year-old structure congruent with the existing historic cabin.

Starck points out that the TPC has historically allowed the continuation of an encroaching setback without further encroachment.

Starck motions to approve the utilization of the established nonconforming setback for the purpose of locating the accessory structure, assuring no further or increased encroachment, Wiharm seconds, 5 Ayes motion carries.

**VI. Future Agenda Items**

The Chair asks for consensus to solicit input related to a “Junk” or “Storage” ordinance with an article in the Gazette. The ZA and Chair will draft an article. Consensus reached.

- a. Fire Numbers
- b. Junk Stowage Ordinance
- c. Literary Arts Society

**VII. Next Scheduled Meeting**

Wednesday June 3<sup>rd</sup>, under the following circumstances:

3:00PM if conditions related to COV-19 continue as is.

4:30PM if there is relaxing of or termination of Social Distance Orders.

**VIII. Adjournment**

Chair adjourns @ 3:32 PM

**Approved as amended 6/10/20 respectfully, Ric Gillman, Zoning Administrator**