

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY JULY 14, 2020
5:30 PM AT TOWN HALL
Approved Minutes

Town Board Members Present via Teleconference: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Ben Schram and Ted Pallas (via telephone), Lisa Potswald, Elected Clerk
Micaela Montagne (via telephone)

Public Present: Steve McHugh

Called to Order: 5:30pm

I. Public Comment A*: Clerk Montagne read a comment from Holly Tourdot on mask wearing. Steve McHugh mentioned he was present for the Black Lives Matter agenda item. Jim Patterson mentioned a comment from Ken Tucker on repairing Joni's Beach.

II. Town Administrator's Report: Report prepared and presented by Lisa Potswald dated July 10, 2020 placed on file by Unanimous Consent.

III. Public Works

A. Public Works Director

1. Public Work Director's Report: Report prepared and present by Ben Schram for June 2020 placed on file by Unanimous Consent. Ben added that thought there are schedules to deal with, hopefully Joni's Beach shoreline stabilization will happen as soon as possible.

B. Roads

1. Request to Paint Black Lives Matter on Bell Street: Steve McHugh submitted the request to use chalk and water-based paint that would wash away with the rain and paint 'Black Lives Matter' on Bell Street with the community and families. Discussion on making sure there are no laws violated by doing it and blocking off the street while paint is being applied. Lisa to clarify with Police Chief William Defoe on work with Steve McHugh on when a good time will be.

C. Parks

1. Wage Increase Request for Parks #2 Ciara Wiggins: Motion to approve increasing the wage for Ciara Wiggins to \$16/ hour retroactive to July 12, 2020, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

2. Discussion About Raising Campground Rates for 2021: raising rates will help offset the costs of pump outs, cleaning, staff, etc. 2020 rates are \$28 for tent sites and \$35 for electric, Ben Schram's request for 2021 is to increase both by \$5. Motion to approve increasing the campground rates to \$33 for tent sites and \$40 for electric effective now for reservations beginning 1/1/2020, J. Carlson/ G. Carlson, 5 Ayes, Motion Carried.

3. Commercial Nonmotorized Vessel Permit Holder: There have been complaints received regarding unprofessional behavior from a business operating on Town property. If complaints continue, the Town Board is interested in revoking or not renewing the permit holder. Motion to approve Lisa and the Town's Attorney Max Lindsey construct a letter letting the

vendor know of the complaints as a warning on how he conducts himself, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

D. Materials Recovery Facility (MRF)

1. MRF Supervisor's Report: Report prepared and presented by Ted Pallas for June 2020 placed on file by Unanimous Consent.

2. Joe Abhold Comp Time: Motion to approve up to 80 hours of comp time for Joe Abhold, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

3. Wage Increase Request for MRF Attendant Marty Curry: Motion to approve the increase to \$17 for Marty Curry retroactive to 7/12/2020, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

4. Recommended Changes for MRF based on MRF Work Group Report: based on the report from the MRF work group, Lisa met with the Public Works department and with Ted in the MRF department to provide some recommended changes which include making the MRF under the Public Works Department, as well as changing some practices and fees. More discussion at the next meeting.

E. Airport

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for June 2020 placed on file by Unanimous Consent.

F. Town Dock

1. Dock Project and Payment Discrepancies: discussion will continue in closed session at a future meeting.

2. Contract extension with SmithGroup for Dock Project through 6/30/2021: Motion to table, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

3. Contract with C & S Design and Engineering for Dock Shelter: the dates on the contract need to be adjusted to July 15 to September 15, 2020. The Public Arts Committee has ideas for the structure, but this contract is for the engineering up to \$5,000. Motion to approve the contract and have Chair Patterson sign, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning: Nothing at this time.

B. Materials Recovery Facility (MRF) Work Group

1. Dissolve MRF Work Group: Motion to dissolve the Work Group as they have completed their task with much appreciation for their work, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

V. Town Hall Administration

A. Budget Report: Motion to approve the Budget Report dated 7/7/2020, G. Carlson/ J. Patterson, 5 Ayes, Motion Carried.

B. Grant Updates: none.

C. Resolution #2020-0714: Extending Resolution #2020-0324 Proclamation of a Health Emergency: Motion to approve Resolution #2020-0714 with the end date of November 1, 2020, J. Patterson/ G. Carlson, 5 Ayes, Motion Carried.

D. Contract with La Pointe Gas for Liquid Petroleum/ Propane: Motion to approve the contract at \$1.56/ gallon, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

E. Attachment "B" to 2020 Compensation Resolution #2019-1230: Motion to approve, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

F. Hiring Process/Timeline for Town Administrator: Lisa found two companies for head hunting and initial work in finding qualified candidates for the Town Administration position. Motion to enter into a contract with Public Administration Associates LLC with the contract to be on the next agenda, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

G. Town of La Pointe Face Covering Requirements Ordinance 2020-01: Discussion on whether to have an ordinance or a resolution, meaning enforceable or advisory only. Ashland and Bayfield Counties have put a mask wearing advisory in place beginning July 17, 2020, no penalties. The Town Board does not want to *the* police to be the enforcing agents, but there is some worry about making the businesses do the work of enforcing on their own. Also discussion about tables needing to be spaced 6 feet apart for social distancing at restaurants, and if the board was to pass an ordinance, could non-compliance by restaurants result in their liquor licenses being revoked or not renewed (needs clarification by the Attorney). Motion to adopt the ordinance in the form of a resolution with language that if businesses do not comply that there will be further review to enact an ordinance which may result in revocation of liquor licenses, G. Carlson/ J. Carlson, 4 Ayes, 1 Abstain (J. Patterson), Motion Carried.

VI. Alternative Claims: Motion to approve Alternative Claims for June 2020 in the amounts of \$525,949.49, \$116,419.43, and \$1,557.97 for the library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Treasurer's Report: Motion to table, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

VIII. Minutes

A. Regular Town Board Meeting June 23, 2020: Two typos to correct, Motion to approve with the corrected typos, M. Anderson/ J. Patterson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting June 29, 2020: Motion to approve as submitted, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

IX. Police Department

A. Police Chief's Report: M. Anderson pointed out that the Town no longer does vehicle registrations, and thus it can come off the report. Report prepared by Chief William Defoe for June 2020 placed on file by Unanimous Consent.

X. Emergency Services

A. Fire Chief's Report: Report prepared by Chief Rick Reichkitzer for June 2020 placed on file by Unanimous Consent.

B. Updates on Construction of Emergency Services Building: The Town Board likes the report provided by Wendel on project status.

C. Change Order #1 with Berghammer for Builders Risk Insurance Credit: it was discovered that it is cheaper for the Town to have the risk insurance so all of the subcontractors will have a change order for the reduction. Motion to approve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

XI. Public Comment B:** Clerk Montagne read a second comment from Holly Tourdot on having the police department hand out masks and community efforts for face covering advisories.

Jim Patterson thanked the Town of La Pointe crew working during a pandemic (other Board members agree).

XII. Lawsuits & Legal Issues

- A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing to report
- B. Kevin Wiggins Federal Equal Employment Opportunity Commission Case: nothing to report.

XIII. Liquor & Operators' Licenses

- A. Operator's Licenses
 - 1. Erin Maday
 - 2. Christopher Rowson
 - 3. Sheri Ross
 - 4. Debra Dallin

Motion to approve all four Operator Licenses, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

XIV. New Agenda Items for Future Meetings: MRF recommendations, contract extension for Smithgroup, contract with Public Administration Associates LLC, treasurer's report, a separate meeting for the Dock project, and to begin planning for when building inspector James Price retires.

XV. Adjourn: Motion to adjourn, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 7:05pm.

Submitted by Town Clerk, Micaela Montagne.

Approved as submitted July 28, 2020. M. Montagne, Town Clerk.