

(5)TB, Lisa, Barb, Micaela,
Public

TO: Town Board

FROM: Lisa Potswald

RE: Town Administrator Priorities

DATE: July 24, 2020

I have approximately 7 months left as Town Administrator. I want to review with the Town Board what projects/tasks you want to have completed in the time remaining. The projects/tasks I am currently and/or intend to work on are in no particular order as follows:

- **Rewrite Personnel Policy**. We have been working on this since I began in the administrator position, and I intend to complete it.
- **Review and Update Ordinances**. Micaela would like for me to work on this if possible. I agree that many need reviewing and updating.
- **Emergency Operations Plan**. I have started working on this. It will need a number of meetings with police, fire and EMS which will be more difficult to complete with COVID. I may be able to get an initial document together.
- **MRF Reorganization**. The Town Board will receive recommendations as to how the MRF should be reorganized. I will work with staff to get this plan implemented.
- **Resolve all cemetery deeds**. I will work with Dorgene to get all problem deeds in order.

What I will have ready for my successor:

- Computer files cleaned out and organized; index of drives and files
- Paper files cleaned out and organized
- Desk/office cleaned out
- List of regular tasks by month
- Summary of projects/tasks in the works or yet to be started

RECEIVED

JUL 24 2020

Initial deg

Memo

To: Town Board Members
Micaela Montagne, Town Clerk
Carol Neubauer, Town Treasurer
Lisa Potswald, Town Administrator

From: Barb Nelson, Accounting Admin./Deputy Clerk

Date: Friday, July 24th, 2020

RE: 2020 Budget Amendment #3

Attached, please find budget amendment #2020-3, the summary of the amendment, as well as the full budget worksheets, as detail of each amendment item within the 2020 budget.

This amendment is moving some funds within a department, removing some budgeted items that the Town Board passed motions on, various re-coding of items from one account /budget category to another expenditure.

It is also designed to align the major projects; the Town Dock Improvement and the Emergency Services Building after the bids came in for the project, as well as separating out the borrowing and revenue sources for each project.

The amendment items of #10-#12 will probably be amended again at some point as figures are firmed up and agreed upon, change orders approved and funding transfers completed.

RECEIVED

JUL 24 2020

Initial: dg

=====**TOWN OF LA POINTE**=====

BUDGET AMENDMENT RESOLUTION NO. #2020-3

Page 1 of 3

A resolution amending the 2020 budget of the Town of LaPointe, WI, adopted by a two-thirds majority vote of the entire membership of the Town Board Supervisors of the Town of LaPointe.

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BE IT RESOLVED by the Town of Board to amend the 2020 budget as follows

That \$1,950.00 be added to Expenditure Line Item "Docks & Harbors - Maintenance" (Acct. #53540-01), that \$24,178.26 be added to Expenditure Line Item "HAP Dock & Harbor Project" (Acct. #57354-01), that \$15,000.00 be added to Expenditure Line Item "Docks & Harbors - Maintenance" (Acct. #53540-01), and that \$41,128.26 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for approved Purchase Order with Wren Works to repair a crack/hole in the concrete on the Town Dock, Wren Works Change Order #2 to investigate water infiltration on the Town Dock Improvement Project and approved contract with Nelson Construction to repair the Town Dock Approach Apron (**USE OF CASH**) (1); and

That \$30,000.00 be added to Expenditure Line Item "Town Dock Shelter Capital Outlay" (Acct. #57354-02), and that \$30,000.00 be removed from Expenditure Line Item "HAP Dock & Harbor Project" (Acct. #57354-01) for the separating of the Town Dock Passenger Shelter from the Town Dock improvement Project (**NET ZERO**) (2); and

That \$5,000.00 be added to Revenue Line Item "Federal Grant – Health Services" (Acct. #43300-00); that \$531.10 be added to Revenue Line Item "State Grant – Elections (Acct. #43600-00), that \$531.10 be added to Expenditure Line Item "Election Expenses" (Acct. #51440-02) and that \$5,000.00 be removed from Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for 2020 CARES Funding sources on COVID-19 related expenses (**PROVIDES CASH**) (3); and

That \$7,300.42 be added to Expenditure Line Item "Town Administrator Expenses" (Acct. #51410-04); that \$4,844.44 be removed from Expenditure Line Item "Town Administrator Wages" (Acct. #51410-00), that \$339.99 be removed from Expenditure Line Item "Town Administrator FICA" (Acct. #51410-01), that \$299.99 be removed from Expenditure Line Item "Town Administration Retirement" (Acct. #51410-03)), and that \$1,816.00 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the estimated contract expense for Town Administrator Recruitment (**USE OF CASH**) (4); and

That \$1,412.85 be removed from Revenue Line Item "Airport – Industrial Leases" (Acct. #46340-03); that \$355.00 be removed from Revenue Line Item "Airport – Hangar Leases" (Acct. #46340-02) and that \$1,767.85 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the decrease of leases to be billed in 2020 (**USE OF CASH**) (5); and

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=====**TOWN OF LA POINTE**=====

BUDGET AMENDMENT RESOLUTION NO. #2020-3

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That \$3,000.00 be removed from Expenditure Line Item “Parks Capital Outlay” (Acct. #57620-00), and that \$3,000.00 be added to Expenditure Line Item “Parks General Expenses” (Acct. #55210-02) for the recoding of budgeted Joni’s Beach bathroom repairs **(NET ZERO)** (6); ***and***

That \$2,155.50 be added to Expenditure Line Item “Illegal Taxes, Tax Refunds” (Acct. #51910-00); and that \$2,155.50 be added to Revenue Line Item “Fund Balance Applied (Excess Cash on Hand)” (Acct. #49300-00) for the final payment to the Bayfield School of 2018/2019 Omitted Taxes **(USE OF CASH)** (7); ***and***

That \$32,200.00 be removed from Expenditure Line Item “Highway Street Maintenance” (Acct. #5311-05); and that \$32,200.00 be removed from Revenue Line Item “Fund Balance Applied (Excess Cash on Hand)” (Acct. #49300-00) for the 6/9/2020 Town Board motion not to proceed with Dust Abatement in 2020 but to use the funds towards the Town Dock repairs (*see amendment item #1*) **(PROVIDES CASH)** (8); ***and***

That \$20,247.00 be removed from Expenditure Line Item “Sidewalk Improvements” (Acct. #57343-00); and that \$20,247.00 be removed from Revenue Line Item “Fund Balance Applied (Excess Cash on Hand)” (Acct. #49300-00) for the 6/9/2020 Town Board motion not to proceed with the sidewalk installation project around “Waterfront Gallery” curve, but to use the funds towards the Town Dock repairs (*see amendment item #1*) **(PROVIDES CASH)** (9); ***and***

That \$102,149.00 be removed from Expenditure Line Item “Town Dock Engineering Capital Outlay” (Acct. #57354-00); that \$833,173.87 be removed from Expenditure Line Item “HAP Dock & Harbor Capital Outlay” (Acct. #57354-01), that \$425,433.46 be added to Expenditure Line Item “Short Term Debt – Town Dock Improvement Project” (Acct. #58121-06), that \$12,734.77 be added to Revenue Line Item “State Grant – Harbor/Docks” (Acct. #43537-00), that \$2,360,429.00 be removed from Revenue Line Item “Transfer from Debt – Town Dock Project” (Acct. #49230-01), that \$2,360,429.00 be added to Revenue Line Item “Transfer from Debt – ESB” (Acct. #49230-02) and that \$522,624.18 be removed from Revenue Line Item “Fund Balance Applied (Excess Cash on Hand)” (Acct. #49300-00) for the Town Dock Improvement Project adjustments that were done or budgeted in 2019 as well as the separation of borrowing between the Town Dock Project and the Emergency Services Bldg (ESB) **(PROVIDES CASH)** (10) ***and***

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=====**TOWN OF LA POINTE**=====
BUDGET AMENDMENT RESOLUTION NO. #2020-3

Page 3 of 3

That \$1,386,977.00 be removed from Expenditure Line Item "Emergency Services Building Site Construction Capital Outlay" (Acct. #57790-00); that \$626,547.00 be added to Expenditure Line Item "ESB Site Architect/Engineering" (Acct. #57790-02), that \$277,679.00 be added to Expenditure Line Item "ESB Site Admin/Legal/Town Capital Outlay" (Acct. #57790-03), that \$165,000.00 be added to Expenditure Line Item "ESB Site Outfitting" (Acct. #57790-04) that \$971,429.00 be removed from Revenue Line Item "Transfer from Debt - ESB" (Acct. #49230-02), that \$280,301.00 be added to Revenue Line Item "Transfer from Designated Funds" (Acct. #49240-00) \$46,281 from Designated Fund ESB Recover Fund (Donations) #34161-00, \$234,019 from Designated Fund ESB Fire Insurance Building Proceeds #34161-02 and that \$373,377.00 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) for the adjusted budgeting to the accepted bid expenses for the rebuild Emergency Services Building project (USE OF CASH) (11) and

That \$75,798.90 be removed from Expenditure Line Item "Emergency Services Building Site Construction Capital Outlay" (Acct. #57790-00); that \$324,880.63 be removed from Expenditure Line Item "ESB Site Architect/Engineering" (Acct. #57790-02), that \$9,000.00 be added to Expenditure Line Item "ESB Site Admin/Legal/Town Capital Outlay" (Acct. #57790-03), that \$50,015.00 be removed from Revenue Line Item "Transfer from Designated Funds" (Acct. #49240-00) from Designated Fund ESB Fire Insurance Building Proceeds #34161-02 and that \$341,664.53 be removed from Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) to reflect construction payments made in 2019, architectural/engineering payments made in 2019 and 2020, loan legal expenses incurred for the Emergency Services Building project (PROVIDES CASH) (12).

Passed _____

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Posted _____

James Patterson, Chairperson

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Susan Brenna, Supervisor

Michael Anderson, Supervisor

Attest _____

Micaela Montagne, Town Clerk

John Carlson, Supervisor

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Glenn Carlson, Supervisor

2020 Budget Amendments

7/24/2020

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	2020 Approved Budget	Approved Budget Amend #1 3/24/2020	Approved Budget Amend #2 4/28/2020	Approved Amended Budget	Proposed Amended Amend #3 7/28/2020	Proposed Amended Budget
REVENUES:						
Taxes	1,968,902	0		1,968,902		1,968,902
Intergovernmental	1,445,749	0	9,521	1,455,270	18,266	1,473,536
Licenses & Permits	34,747	0		34,747		34,747
Fines	4,175	0		4,175		4,175
Public Charges	360,417	0	(6,082)	354,335	(1,765)	352,567
Intergovernmental Charges	177,336	0		177,336		177,336
Misc Revenues	117,556	145,176	16,082	278,814		278,814
Other Financing	4,928,849	62,658	(45,889)	4,945,619	(1,242,634)	3,702,985
	\$9,037,731	\$207,834	(\$26,367)	\$9,219,198	(\$1,226,136)	\$7,993,062

EXPENDITURES:

General Government	566,832	37,775	(8,275)	596,332	4,503	600,835
Public Safety	614,029	562	23,059	637,650		637,650
Public Works	816,606	26,255	(51,563)	791,298	(15,250)	776,048
Health & Human Services	36,187	0	1,938	38,125		38,125
Culture & Recreation	419,814	(9,715)		410,099	3,000	413,099
Conservation Development	44,645	0	125	44,770		44,770
Capital Outlay	6,027,869	171,827	9,439	6,209,135	(1,640,822)	4,568,313
Debt Service	467,119	8,905		476,024	(3,000)	473,024
Other Finance Uses	44,632	(27,775)	(1,090)	15,767	425,433	441,200
	\$9,037,733	\$207,834	(\$26,367)	\$9,219,200	(\$1,226,136)	\$7,993,064

VARIANCE

	-\$2	\$0	\$0	-\$2	\$0	-\$2
	rounding			rounding		rounding

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2020 Dept. Worksheets

REVENUES:	2020 Accepted Budget	2020 Prpsd Amend #3	2020 Amended Budget	June 2020 Actual Y-T-D	2020 Budget Remaining
TAXES:					
41110-00 Property Taxes	1,803,563		1,803,563	1,048,565	754,998
41113-00 Deliq. PP Taxes	0		0	0	0
41150-00 Private Forest Crop	1,326		1,326	3,652	(2,326)
41160-00 Woodland Tax	0		0	0	0
41210-00 Accomodation Taxes	155,000		155,000	31,364	123,636
41300-00 Payments in Lieu of Taxes	0		0	0	0
41320-00 Taxes from Other Exempt	2,000		2,000	7	1,993
41800-00 Int&Penalties on Taxes	0		0	1,960	(1,960)
41801-00 PP Int&Penalties	0		0	78	(78)
41900-00 Other Taxes	0		0	0	0
42000-00 Special Assessments	7,013		7,013	8,013	(1,000)
42000-01 Sp Assessment - big Arns	0		0	0	0
TL TAXES:	1,968,902	0	1,968,902	1,093,640	875,262
INTERGOVERNMENTAL REVENUES:					
43270-01 Dept of Energy -Solar Array	0		0	0	0
43300-00 Federal Grant - Health Services	0	5,000 (3)	5,000	0	5,000
43410-00 State Shared Revenues	35,843		35,843	3,909	31,934
43420-00 Fire Insurance (2%)	6,700		6,700	0	6,700
43430-00 Other State Aids Exempt Comput	113		113	0	113
43521-00 Law Enforcement Training	640		640	0	640
43529-00 WI DNR -FFP Grant	0		9,521	0	9,521
43531-00 State Transportation Aids	83,097		83,097	41,549	41,549
43537-00 State Grant - Habor/Docks	1,281,864	12,735 (10)	1,294,599	803,093	491,506
43537-03 State Grant - WI Coastal	15,000		15,000	0	15,000
43545-00 State Grant Resp. Unit	8,500		8,500	8,811	(311)
43545-30 Clean Sweep - HHW	0		0	0	0
43550-00 State Grant - Health Services	2,000		2,000	0	2,000
43600-00 State Grant - Elections	0	531 (3)	531	0	531
43610-00 State Municipal Services (PMS)	5,577		5,577	5,570	7
43620-00 DNR Lieu of Taxes(.113)	2,044		2,044	2,044	0
43621-00 DNR Lieu of Taxes(.114)	4,111		4,111	4,237	(126)
43650-00 Mngd Forest Law 77.05 & 77.85	260		260	274	(14)
TL INTERGOVERNMENTAL REVENUES:	1,445,749	18,266	1,473,537	869,487	604,050
LICENSE & PERMITS:					
44100-00 Business Permit & Licenses	120		120	90	30
44110-00 Liquor,Beer,Wine License	5,750		5,750	5,797	(47)
44111-00 Operators License	300		300	220	80
44112-00 Cigarette licenses	400		400	400	0
44113-00 Soda Licenses	200		200	125	75
44120-00 Other business	100		100	0	100
44210-00 Dog Licenses	72		72	90	(18)
44310-00 Bldg Permits	6,084		6,084	1,931	4,153
44400-00 Zoning Permits & Other Fees	21,721		21,721	14,575	7,146
44400-01 Zoning Books & Comp. Plans	0		0	0	0
TOTAL LICENSE & PERMITS:	34,747	0	34,747	23,227	11,520

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Code	description	2020 Accepted Budget	2020 Prpsd Amend #3	2020 Amended Budget	June 2020 Actual Y-T-D	2020 Budget Remaining
FINES, FORFEITS & PENALTY:						
45130-00	Parking Violations	800		800	500	300
45190-00	Other Violations/Forfeitures	2,000		2,000	369	1,631
45190-01	Temp. Plate Fee	150		0	0	0
45190-02	Ferry Reimbursements via Court	1,150		250	161	89
46330-01	Impound Lot Fees	75		75	0	75
TL FINES, FORFEITS & PENALTY:		4,175	0	3,125	1,030	2,095

PUBLIC CHARGES-SERVICES:

46100-00	Fire # Purchased	0		0	0	0
46110-00	Clerks Fees (publish liq)	1,509		1,509	1,795	(286)
46191-00	Data Reproduction (copies)	50		50	51	(1)
46193-00	Reproduct/P Info Requests	5		5	28	(23)
46210-00	Law Enforcement Fees	95		95	58	37
46230-00	Ambulance Fees	10,000		10,000	8,899	1,101
46310-00	Rd Maintenance/Const/Snow	0		0	252	(252)
46310-20	Rds Equip Internal Use	0		0	0	0
46340-00	Airport Fees - tie downs	1,422		1,422	133	1,289
46340-02	Airport - Hangar Leases	22,780	-355 (5)	22,425	22,068	357
46340-03	Airport - Industrial Leases	10,367	-1,413 (5)	8,954	9,912	(958)
46340-04	Airport - Parking	1,800		1,800	2,000	(200)
46340-05	Airport - Tractor Rental	4,000		4,000	0	4,000
46340-06	Airport - Tractor Internal	0		0	0	0
46370-00	Docks & Harbor Income	60,501		60,501	50,163	10,338
46376-00	Dock Grant - Local	0		0	0	0
46399-00	Other Harbor, Trans	1,014		1,014	1,233	(219)
46431-00	MRF Tipping Fees:	80,000		80,000	13,221	66,780
46540-00	Cemetery Fees	4,700		4,700	825	3,875
46720-00	Park & Campground Fees	151,659		148,627	94,818	53,809
46720-02	Non-Motorized Vessel Permits	1,801		1,801	2,212	(411)
46720-03	Campground showers	4,739		4,739	545	4,194
46720-04	Parks-Shelter BBTP/Joni's	750		750	625	125
46741-00	Special Events	1,000		0	0	0
46743-00	Community Center	1,125		125	0	125
46900-00	Other Public Charges	1,100		1,100	1,024	76
TL PUBLIC CHARGES FOR SERVICES:		360,417	-1,768	353,617	209,861	143,757

INTERGOVERNMENTAL CHARGES:

47321-00	County Police	130,500		130,500	65,250	65,250
47222-00	Fire Services	1,930		1,930	0	1,930
47230-01	State Park Plowing & Gravel	0		0	0	0
47324-00	Ambulance Fees - Cty Intercept	0		0	0	0
47330-02	Services to M Sanitary District	0		0	0	0
47330-03	Services to Bayfield School	0		0	0	0
47331-00	County "H" Maintenance	30,000		30,000	24,069	5,931
47335-00	Ashland Cty-Intermunicipal	3,000		3,000	1,500	1,500
47335-01	Ashland Cty-Reimbursement	375		375	0	375
47494-00	Vehicle Revenue fr Depts.	1,031		1,031	0	1,031
47494-01	MRF Fees-internal Departments	10,500		10,500	2,356	8,144

TL INTERGOVERNMENTAL CHARGES:		177,336	0	177,336	93,175	84,161
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Code	description	2020 Accepted Budget	2020 Prpsd Amend #3	2020 Amended Budget	June 2020 Actual Y-T-D	2020 Budget Remaining
MISCELLANEOUS REVENUES:						
48110-00	Interest Income	4,800		4,800	6,001	(1,201)
48200-01	Rent - Tower	35,117		35,117	16,569	18,548
48200-03	Rent- Health Center	24		24	0	24
48301-00	Sale of Law Equip/Property	0		0	0	0
48302-00	Sale of Fire Equip/Property	0		0	0	0
48303-00	Sale of Amb Equip/Property	0		0	0	0
48303-00	Sale Hwy Equip/Property	0		0	0	0
48305-00	Sale of Solid Waste Materials	0		0	70	(70)
48307-00	Sale Recyclable Materials	0		0	0	0
48307-01	Sale Recyc/SW Equipment	6,000		6,000	1,655	4,345
48309-00	Sale of Other Equip/Property	300		300	0	300
48400-00	Insurance Recoveries	500		500	0	500
48420-00	Ins. Rec damage to Law	0		113,461	140,538	(27,076)
48430-00	Insurance Recoveries Rds	0		0	0	0
48440-00	Ins Damages -Other Equipment	0		0	0	0
48500-00	Contrib. From Private - Airport	0		0	0	0
48500-01	Donations & Contrib Pk& Rec	0		0	0	0
48500-11	Contrib/Donations Law Enforcem	0		0	0	0
48500-12	Ambulance Donations (non-desig)	0		0	0	0
48500-15	Donation to Fire (non-designated)	0		0	0	0
48500-21	Porta Potties	3,200		3,200	0	3,200
48500-22	Donations/Contributions	0		0	200	(200)
48500-30	Windsled - Bayfield School	20,000		31,667	31,667	0
48500-31	Windsled - MIFL	25,000		25,000	0	25,000
48500-32	Dock Improve - MIFL Contribution	15,170		50,000	0	50,000
48500-40	Public Arts' Funding (UNKNOWN)	1,000		1,000	0	1,000
48500-50	Donation - Chapel	0		0	0	0
48500-51	Local Grants for Walk-way	0		1,300	1,300	0
48500-60	Donations - Public Works	0		0	0	0
48900-00	Other Misc. Income/Ins. Re-imbur	6,445		6,445	4,582	1,863
TL MISCELLANEOUS REVENUES:		117,556	0	278,814	202,581	76,233
OTHER FINANCING SOURCES:						
49100-00	Transfer fr Long-term Debt	293,563		293,563	293,563	0
49230-01	Transfer fr Long-term Debt-Dock	2,977,866	(2,360,429) (10)	617,437	617,437	0
49230-02	Transfer fr Long-term Debt-ESB	0	1,389,000 (10,11)	1,389,000	0	1,389,000
49240-00	Transfer fr Design Funds	1,657,420	230,286 (11),1.	2,044,652	200,456	1,844,196
49300-00	Fund Balance Applied	0	(501,491) (1,3,4,	(641,667)	0	(641,667)
TL OTHER FINANCING SOURCES:		4,928,849	(1,242,634)	3,702,985	1,111,456	2,591,529
TOTAL REVENUES:		9,037,731	(1,226,136)	7,993,063	3,604,456	4,388,607

EXPENDITURES

Code	description	2020 Accepted Budget	2020 Prpsd Amend #3	2020 Amended Budget	June 2020 Actual Y-T-D	2020 Budget Remaining
51110-00	Town Board Wages	27,000		27,000	13,500	13,500
51110-01	Town Board FICA	2,066		2,066	1,033	1,033
51110-02	Town Board Insurance	1,878		1,878	1,878	0
51300-00	Legal	9,500		9,500	3,803	5,698
51400-00	General Admin (publish liq)	1,431		1,431	125	1,306
51420-00	Clerk Salary	20,400		20,400	10,200	10,200
51420-01	Clerk FICA	307		307	206	101
51420-02	Clerk Insurances	11,645		11,645	6,351	5,294
51420-03	Office Supplies	6,790		6,790	1,973	4,817
51420-04	Auditor	20,000		20,000	0	20,000
51420-05	Computer/Web-site	15,071		15,071	4,493	10,578
51420-13	Clerk Retirement	1,385		1,385	689	696
51430-00	Personnel Wages	109,085		109,085	53,084	56,001
51430-01	Personnel FICA	8,146		8,146	3,907	4,239
51430-02	Personnel Insurances	19,040		19,040	10,586	8,454
51430-03	Personnel Retirement	7,433		7,433	3,639	3,794
51410-00	Town Admin Wages	69,444	-4,844 (4)	64,600	30,380	34,219
51410-01	Town Admin FICA	5,313	-340 (4)	4,973	2,324	2,649
51410-02	Town Admin Insurances	376		376	376	0
51410-03	Town Admin Retirement	4,688	-300 (4)	4,388	2,051	2,337
51410-04	Town Admin Expenses	4,000	7,300 (4)	11,300	117	11,183
51410-05	Town Admin Work Comp	107		107	88	19
51440-00	Election Worker Wages	2,550		2,550	1,485	1,065
51440-02	Election Expenses	2,717	531 (3)	3,248	327	2,921
51520-00	Treasurers Wages	9,900		9,900	4,950	4,950
51520-01	Treasurers FICA	112		112	86	26
51520-02	Treasurers Expenses	5,529		5,529	1,559	3,970
51520-03	Treasurers Retirement	668		668	334	334
51520-04	Treasurers Insurance	3,441		3,441	2,817	624
51530-00	Assessor Wages/contract	18,900		18,900	18,900	0
51610-00	Town Hall Maintenance	9,538		9,538	544	8,994
51610-01	Town Hall Main. Labor	3,741		3,741	668	3,073
51610-02	Town Hall Expenses/Safety	0		0	0	0
51610-10	Town Hall Utilities	7,119		7,119	2,792	4,327
51610-11	Town Hall Generator	75		75	0	75
51610-12	Town Hall Solar Array Expenses	75		75	0	75
56700-01	Accommodations Tax Paid Out	108,500		108,500	22,721	85,779
51910-00	Illegal Tax, Tax Refunds	0	2,156 (7)	2,156	2,156	0
51930-00	Non Dept Insurance & Bonds	15,802		43,577	16,166	27,411
51930-01	Worker's Comp	530		530	499	31
51980-00	Other General Government	31,394		31,394	11,473	19,921
51980-01	Great Lakes Initiative	1,136		1,136	0	1,136
51980-02	Bird City Expenses	0		0	0	0
51980-03	General Govern CV-19 Expenses	0		1,725	855	870
TL GENERAL GOVERNMENT:		566,832	4,503	600,834	239,131	361,703

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PUBLIC SAFETY

Code	description	2020 Budget	2020 Amend #3	2020 Budget	June 2020 Y-T-D	2020 Remaining
52100-01	Law Wages	215,335		215,335	88,770	126,565
52100-02	Law FICA	16,032		16,032	6,434	9,598
52100-03	Law Employee Insurances	41,241		41,241	22,381	18,860
52100-04	Law Training	5,898		5,898	1,499	4,399
52100-05	Law Utilities/Phone/Bldg	11,140		11,140	8,127	3,013
52100-06	Law Supplies	5,670		5,670	1,370	4,300
52100-07	Law Vehicle (inc ferry)	14,786		7,938	6,431	1,507
52100-08	Law Retirement	23,535		23,535	10,384	13,151
52100-09	Law Liab & Property Insurance	2,876		2,876	6,907	(4,031)
52100-10	Law Worker's Comp Ins	5,717		5,717	4,728	989
52100-11	Law Unemployment	500		2,810	0	2,810
52100-14	Town Labor Expense	506		506	15	491
52100-16	Law Legal Fees	8,000		8,000	1,095	6,905
52100-17	Annual CODY Expense	1,400		1,400	1,213	187
52100-18	Law Enforcement Uniforms	2,000		2,000	100	1,900
52100-19	Law -Bike Patrol Expenses	175		175	0	175
52100-21	Law - Hiring Expenses	200		200	0	200
52190-00	Law - ESB Fire Expenses	0		0	0	0
52190-03	Law CV-19 Expenses	0		300	222	78
TL LAW ENFORCEMENT:		355,011	0	350,773	159,676	191,097
52210-00	Fire Dept Compensation	38,500		38,500	4,476	34,024
52210-01	Fire FICA	2,945		2,945	342	2,603
52210-02	Fire Chief Expenses	2,406		2,406	469	1,937
52210-03	Fire Education	7,066		7,066	1,075	5,991
52210-04	Fire Bldg. Maintenance	3,820		3,820	758	3,062
52210-05	Fire Supplies	3,000		22,998	19,735	3,263
52210-06	Fire Truck Maintenance	28,674		28,674	23,343	5,331
52210-07	Fire Equipment	2,600		6,100	2,828	3,272
52210-08	Fire Equipment Repairs	11,050		11,050	909	10,141
52210-09	Fire Insurance Liab Ins.	7,719		7,719	2,988	4,731
52210-10	Fire Utilities	5,467		5,467	1,609	3,858
52210-11	Fire Worker's Comp Ins.	657		657	1,929	(1,272)
52210-12	Fire Dept Turn Out Gear	0		0	0	0
52210-13	Fire Retire/Ins/Unemploy	10,998		11,388	9,333	2,055
52210-14	Town Labor Expense	2,121		2,121	0	2,121
52250-00	Ice Rescue Expenses	5,200		5,200	1,642	3,558
52290-00	Fire Dept - ESB Fire Expenses	0		0	0	0
52290-03	Fire Dept CV-19 Expenses	0		800	1,591	(791)
TL FIRE DEPT:		132,223	0	156,911	73,027	83,884
52310-00	Ambulance EMT/EMR	80,000		80,000	50,664	29,336
52310-01	Ambulance FICA	6,120		6,120	3,855	2,265
52310-02	Ambulance Directors Exp	2,800		2,800	869	1,931
52310-03	Ambulance Veh. Expense	5,068		5,068	219	4,849
52310-04	Ambulance Equip Repair	518		518	0	518
52310-05	Ambulance Expendable Supplies	6,400		6,400	2,218	4,182
52310-06	Ambulance Bldg. Maint.	800		800	675	125
52310-07	Ambulance Durable Equip	1,508		3,008	1,461	1,547
52310-08	Ambulance Education	3,451		3,451	669	2,782
52310-09	Ambulance Liab. Ins.	2,611		2,611	2,521	90
52310-10	Ambulance Utilities	1,308		1,308	1,829	(521)
52310-11	Ambulance Workers Comp	905		905	1,929	(1,024)
52310-12	Ambulance Unemployment	700		700	106	594
52310-13	Ambulance Retirement/Ins.	3,913		3,913	752	3,161
52310-14	Ambulance Outside Billings	1,500		1,500	1,475	25
52310-15	Town Labor Expense	527		527	12	515
52310-16	Annual Service Award Program E	5,015		5,187	4,706	481
52310-17	Ambulance - Winter Term Bldg	1,231		1,231	166	1,065

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52310-18 Ambulance Supplies - Meds	2,420		2,420	2,874	(454)
52390-00 Ambulance - ESB Fire Expenses	0		0	0	0
52390-01 Ambulance CV-19 Expenses	0		1,500	477	1,023
TL AMBULANCE SERVICE:	126,795	0	129,966	77,477	52,489

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Code	description	2020 Accepted Budget	2020 Prpsd Amend #3	2020 Amended Budget	June 2020 Actual Y-T-D	2020 Budget Remaining
PUBLIC WORKS:						
53000-03	Roads/PW CV-19 expenses	0		200	0	200
53100-00	Road Administration	37,755		37,755	18,319	19,436
53100-01	Road Safety Employee Labor	8,570		8,570	0	8,570
53100-02	Roads Safety-Materials for Emplo	4,300		4,300	1,098	3,202
53100-03	Roads Training	2,820		2,820	332	2,488
53200-02	County "H" Labor	18,344		18,344	3,507	14,837
53200-03	County "H" Material	1,000		1,000	0	1,000
53210-01	Ice Road Labor	5,936		5,936	1,076	4,860
53210-02	Ice Road Materials/Contract	30,625		697	2,621	(1,924)
53210-03	Winter Transport Town Operation	5,214		5,214	5,654	(440)
53210-04	Winter Transportation Services	15,000		0	0	0
53210-05	WTB - Solar Array Exp	0		0	0	0
53230-01	Shop Operations - Labor	15,008		15,008	8,080	6,928
53230-02	Shop Operations - Materials	8,500		8,500	3,105	5,395
53230-04	SRE Bldg - Rd's Share 2/3	3,150		3,150	1,248	1,902
53270-00	Rds Buildings & Grounds (Not SR	2,350		2,350	148	2,202
53310-01	Bridges/Culverts - Materials	6,550		6,550	1,526	5,025
53310-02	Bridges/Culverts - Labor	7,431		7,431	1,866	5,565
53311-01	Highway/Roads FICA	11,127		11,907	5,532	6,374
53311-02	Highway/Roads - Labor	51,354		61,554	37,431	24,124
53311-03	Highway/Roads Retirement	13,218		13,218	6,155	7,063
53311-05	Highway Street Maintenance	40,200	(32,200) (8)	8,000	2,848	5,152
53311-06	Highway Emp. Insurances	62,450		62,450	32,988	29,462
53311-07	Highway Unemployment	2,590		2,590	2,590	0
53311-08	Highway Worker's Comp	11,303		11,303	4,720	6,584
53311-09	Highway Equip Insurance	5,949		5,949	6,443	(494)
53311-10	Highway Building Utilities	8,724		8,724	5,910	2,814
53311-20	Equipment Rental	21,780		21,780	12,076	9,704
53311-21	Equipment - Materials	0		0	629	(629)
53311-22	Equipment - Labor	38,380		38,380	13,701	24,679
53311-23	Fuels, Oils	27,300		27,300	9,374	17,926
53311-24	Equipment Parts	17,850		17,850	11,378	6,472
53311-25	Equip Repairs - Subs	8,000		8,000	1,483	6,517
53420-00	Street Lights	3,480		3,480	1,666	1,814
TL ROADS/HIGHWAY:		496,259	(32,200)	430,311	203,502	226,808
53510-01	Airport Labor - Town crew	17,733		17,733	4,927	12,806
53510-02	Airport Maint. Expense	400		400	108	292
53510-03	Airport Brush removal/clearing	2,175		2,175	0	2,175
53510-04	Airport FICA	551		551	275	276
53510-05	Airport Mgr Salary	7,200		7,200	3,600	3,600
53510-07	Airport Workers Comp	264		264	316	(52)
53510-09	Airport Liab insurance	2,041		2,041	2,720	(679)
53510-10	Airport Bldg/Util Expense	8,855		8,855	3,545	5,311
53510-11	Airport Tractor Maintanance	2,600		2,600	613	1,987
53510-14	Airport SRE Bldg share 1/3	2,130		2,130	486	1,644
53510-15	Airport Terminal Maintenance	2,150		2,150	155	1,995
53510-50	Airport Industrial Zone	0		0	2,929	(2,929)
TL AIRPORT:		46,099	0	46,099	19,673	26,426
53540-01	Docks & Harbors - Maint	3,071	41,128 (1)	44,199	5,512	38,688
53540-02	Docks & Harbors - Labor	4,569		4,569	1,177	3,392
53540-03	Harbor Committee-Travel, etc.	225		500	500	0
53540-04	Docks & Harbors - Admin/engineer	0		7,000	7,282	(282)
TL DOCKS & HARBORS:		7,865	41,128	56,268	14,470	41,798

Code	description	2020 Accepted Budget	2020 Prpsd Amend #3	2020 Amended Budget	June 2020 Actual Y-T-D	2020 Budget Remaining
53630-03	MRF CV-19 expenses	0		75	9	66
53631-00	Solid Waste Wages	41,973		41,973	16,451	25,522
53631-01	Solid Waste FICA	7,162		7,162	2,450	4,711
53631-02	Solid Waste Hauling	54,744		54,744	7,611	47,133
53631-03	Solid Waste Retirement	6,901		6,901	2,199	4,702
53631-04	Solid Waste Town Crew	3,082		3,082	766	2,316
53631-05	Solid Waste Repairs/Maint	1,100		1,100	423	677
53631-06	Solid Waste Emp. Insurance	43,652		38,686	15,460	23,226
53631-07	Solid Waste Unemployment	950		950	280	670
53631-08	Solid Waste Worker's Comp	4,078		4,078	4,050	27
53631-09	Solid Waste Insurance	1,187		1,187	1,545	(358)
53631-10	Solid Waste Utilities	1,263		1,263	885	378
53631-11	Haz Materials Expenses	7,111		3,911	749	3,162
53631-12	Solid Waste Vehicle Expense	1,200		1,200	91	1,109
53631-21	Solid Waste Equip Repair	1,650		5,133	4,080	1,053
53631-30	Household Hazardous Waste	3,622		3,622	0	3,622
53631-31	Medical & Rx Hazardous Waste	0		0	0	0
53631-50	Internal Hauling	7,723		7,723	2,499	5,224
53635-01	Recycling Labor	64,287		64,287	21,756	42,532
53635-02	Recycling Hauling	5,026		5,026	863	4,163
53635-04	Recycling Education	593		593	0	593
53635-05	Recycling Supplies/Materials	3,500		3,500	861	2,639
53635-10	Recycling Utilities	2,530		2,530	926	1,604
53635-12	Recycling Vehicle Expense	900		900	91	809
53635-21	Recycling Equip Maintenance	2,050		5,533	3,935	1,598
53640-00	MRF Weeds & Nuisance Control	100		100	0	100
53640-01	MRF Facility Expenses	0		2,290	2,592	(302)
TL SOLID WASTE/RECYCLING:		266,384	0	267,549	90,572	176,977

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TOTAL PUBLIC WORKS:	816,606	8,928	800,227	328,218	472,009
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HEALTH & HUMAN SERVICES:

54100-01	Health Center General Op	21,600		21,600	0	21,600
54100-02	Health Center Wages	1,323		1,323	205	1,118
54100-03	Health Center FICA	101		101	15	86
54100-04	Health Center Bldg	2,101		2,101	994	1,107
54100-05	Health Center Insurances	363		363	458	(95)
54100-06	Health Center Solar Array	0		0	0	0

TL HEALTH CENTER:	25,488	0	25,488	1,671	23,817
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54910-01	Cemetery Town Labor	2,321		2,321	324	1,997
54910-02	Cemetery General Expenses	5,290		7,228	2,221	5,007
54910-03	Cemetery Sexton	0		0	0	0
54910-04	Cemetery Chapel Maint & Supplie	2,000		2,000	0	2,000
54910-06	Cemetery Insurances	848		848	200	648
54910-10	Cemetery Chapel Utilities	240		240	105	135

TL CEMETERY:	10,699	0	12,637	2,849	9,787
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TOTAL HEALTH & HUMAN SERVICES:	36,187	0	38,125	4,520	33,604
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Code	description	2020 Accepted Budget	2020 Prpsd Amend #3	2020 Amended Budget	June 2020 Actual Y-T-D	2020 Budget Remaining
CULTURE & RECREATION						
55110-01	Library Wages	103,343		103,343	52,495	50,848
55110-02	Library FICA	7,428		7,428	3,763	3,665
55110-03	Library Bldg. Maint.	16,006		16,006	6,333	9,673
55110-04	Library Education	1,500		1,500	158	1,342
55110-05	Library Equip/Books	6,500		6,500	1,514	4,986
55110-07	Library - Town Crew	2,674		2,674	520	2,154
55110-08	Library Workers Comp	1,043		1,043	1,253	(210)
55110-09	Library Employee Ins.	10,291		17,776	12,171	5,605
55110-12	Library - Unemployment	1,684		1,684	115	1,569
55110-13	Library Retirement	6,976		6,976	3,574	3,402
55110-14	Library Property Insurance	8,078		8,078	2,753	5,325
55111-06	Library Operating Exp.	10,217		10,217	6,566	3,651
55112-01	Library-Rec Program Wages-FICA	25,311		25,311	0	25,311
55113-03	Library CV-19 Expenses	0		0	0	0
	TB budget reduction	0		0	0	0
TL LIBRARY:		201,051	0	208,537	91,217	117,320
55200-03	Parks CV-19 expenses	0		0	0	0
55210-00	Parks Wages	38,214		28,014	3,002	25,012
55210-01	Parks Wages FICA	2,923		2,143	230	1,913
55210-02	Parks General Expenses	16,500	3,000 (6)	13,280	10,141	3,139
55210-03	Parks Beautification	1,000		1,000	0	1,000
55210-05	Parks -Trails Expense	1,000		1,000	515	485
55210-06	Parks Employee insurance	0		0	-250	250
55210-07	Parks Unemployment	12,734		12,734	5,875	6,859
55210-08	Parks Workers Comp	3,689		3,689	3,767	(78)
55210-09	Parks - General Insurance	1,751		1,751	1,296	456
55210-10	Parks Utilities	2,916		2,916	1,287	1,629
55210-12	Parks - Solar Butterfly Garden	1,000		1,000	0	1,000
55210-13	Parks Retirement	1,672		1,672	0	1,672
55210-14	Parks Reservation Fees	11,496		11,496	2,091	9,405
55210-15	Town Labor Expense	9,088		9,088	3,538	5,550
55210-16	Parks - Vehicle expenses	5,500		5,500	957	4,543
55210-21	Parks - Porta Potties	6,649		6,649	375	6,274
55250-01	BBTP - Wages & FICA	59,865		59,865	10,311	49,554
55250-02	BBTP - General Expense	13,000		13,000	7,017	5,983
55250-03	BBTP - Paper & Cleaning	8,200		8,200	6,555	1,645
55250-04	BBTP - Utilities	14,400		14,400	3,707	10,693
55250-05	BBTP - Repairs & Maintenance	0		0	1,280	(1,280)
56200-00	Environmental Protection	1,173		1,173	0	1,173
TL PARKS:		212,771	3,000	198,570	61,693	136,877
55400-03	Recreation Bldg./Utilities	2,000		2,000	375	1,625
55400-04	Recreation Other	0		0	0	0
55400-05	Rec Ctr - Skatepark	0		0	0	0
55400-07	Rec Ctr- Gen Insurance	585		585	295	290
55400-08	Recreation Workers Comp	0		0	0	0
55400-09	Recreation Unemployment	0		0	0	0
55400-15	Town Labor Expense	3,407		3,407	734	2,673
TOTAL RECREATION:		5,992	0	5,992	1,404	4,589
TL CULTURE, PARKS & RECREATION:		419,814	3,000	413,099	154,313	258,786

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Code	description	2020 Accepted Budget	2020 Prpsd Amend #3	2020 Amended Budget	June 2020 Actual Y-T-D	2020 Budget Y-T-D
CONSERVATION & DEVELOPMENT						
56400-01	Wages	25,214		25,214	9,334	15,880
56400-02	FICA	1,929		1,929	714	1,215
56400-03	Building Expense	475		475	217	258
56400-04	Publications Expense	550		550	61	489
56400-05	Expenses	600		600	7	593
56400-06	Employee Insurance	376		376	376	0
56400-07	Unemployment Expense	0		0	7	(7)
56400-08	Worker's Comp	1,075		1,075	1,022	54
56400-10	Zoning Vehicle Expense	944		944	704	240
56400-14	Town Labor Expense	0		0	0	0
56400-15	Legal	3,000		3,000	0	3,000
56400-18	Expenses - Training	231		231	0	231
56400-21	Ashland Cty	3,708		3,708	2,656	1,052
56500-03	Zoning/TPC CV-19 Expenses	0		125	55	70
56300-00	Community Awards Committee	330		330	70	260
56300-02	Energy Committee Expenses	3,505		3,505	0	3,505
56300-04	Public Arts Committee	1,000		1,000	618	382
56300-05	Affordable House Committee	1,708		1,708	0	1,708
TL CONSERVATION & DEVELOP:		44,645	0	44,770	15,840	28,930
CAPITAL OUTLAY:						
57140-10	Town Hall	0		1,500	1,007	493
57210-01	Law Capital Outlay Equipment	3,500		10,348	10,348	(0)
57220-00	Fire Protection Capital Outlay	0		0	0	0
57230-00	Ambulance Capital Outlay	0		153,711	153,711	0
57324-00	Road Equipment	0		0	0	0
57327-00	Roads Building	0		4,990	4,990	0
57330-02	Gravel Site Capital Outlay	31,500		31,500	31,500	0
57330-05	Big Arn's Road	0		0	0	0
57333-00	Street Signs	0		0	0	0
57343-00	Sidewalk Improvements	22,000	(20,247) (9)	1,753	1,533	220
57351-03	Airport Capital WI BOA	0		1,881	1,881	0
57354-01	HAP Dock & Harbor Outlay (HAP)	1,821,298	(863,174) (2,10)	958,124	240,544	717,580
57354-02	Town Dock Shelter	0	30,000 (2)	30,000	0	30,000
57354-00	Dock & Harbor-Eng	185,263	(102,149) (10)	83,114	62,336	20,778
57391-00	Other Transp (FBD)/WTC	0		0	0	0
57500-01	Cemetery Chapel Capital Outlay	0		0	0	0
57500-02	Cemetery Chapel Walkway	0		6,116	6,116	0
57620-00	Parks Capital Outlay	3,000	(3,000) (6)	0	0	0
57621-30	BBTP Improvements	0		0	0	0
57621-11	Joni's Beach Improvements	33,953		33,953	0	33,953
57620-01	Parks Capital Equipment	0		0	0	0
57630-00	Rec Cntr Bldg, Capital	0		6,220	1,317	4,903
57630-02	Rec Center Equipment	0		0	0	0
57700-04	Solar Array Town Hall	0		0	0	0
57730-00	Zoning Capital	34,362		34,362	0	34,362
57790-00	ESB Site Construction	3,892,993	(1,462,776) (11,12)	2,430,217	0	2,430,217
57790-02	ESB Site Arch/Engineering	0	301,666 (11,12)	301,666	0	301,666
57790-03	ESB Site Admin/Legal/Town	0	286,679 (11)	286,679	5,761	280,918
57790-04	ESB Site Outfitting	0	165,000 (11)	165,000	0	165,000
57790-01	Old Cty Garage Capital	0		0	0	0
TL CAPITAL OUTLAY:		6,027,869	-1,668,000	4,541,135	521,045	4,020,090

DEBT SERVICE

	<u>2020 Accepted Budget</u>	<u>2020 Prpsd Amend #3</u>	<u>2020 Amended Budget</u>	<u>June 2020 Actual Y-T-D</u>	<u>2020 Budget Remaining</u>
58000-01 Debt-BB Gravel, FD			0	0	0
58000-02 Debt-BB Fire Truck			0	0	0
58121-02 Debt-Rds Truck			0	0	0
58113-02 Debt-Ambulance			0	0	0
Debt: 2008 Gravel & Fire	187,631		187,631	0	187,631
Debt: 2017 Fire Eng #3	12,391		12,391	12,387	4
Debt: 2015 Rds Truck, Roofing	24,622		24,622	7,568	17,054
Debt: 2018 Sleds, Amb, Unknown	125,523		125,523	65,079	60,444
58121-05 Debt: 2019 Rds Truck, various	85,465		85,633	14,238	71,395
Debt: 2020 Dock Impove	0		0	0	0
ST Debt: 2019-2020 Dock Impr	0		0	0	0
Debt: 2020 ESB Rebuild	0		0	0	0
Debt: 2020 Big Arn's Road	0		0	0	0
58000-30 Debt-FD Engine #3	0		0	0	0
58000-31 Debt-FD Tanker#1	0		0	0	0
58000-40 Debt-Winter Trans	0		0	0	0
58000-50 Debt-Harbor	0		0	0	0
58190-01 Debt-NSB 2018 Undetermined	0		0	0	0
58121-03 Debt - WTB Roof	0		0	0	0
58121-04 Debt-Windsled	0		0	0	0
58121-06 2019-2020 Dock Imp Constructor	0	425,433 (10)	425,433	425,433	0
58212-00 Interest Fire Truck	0		0	1,085	(1,085)
58221-00 Interest Rds Gravel	0		0	0	0
58221-10 Interest Rds Truck	0		0	0	0
58221-12 Interest - WTB Roof	0		0	132	(132)
58221-20 Interest Harbor	0		0	0	0
58211-00 Interest Police ESB Roof	0		0	89	(89)
58212-14 Interest - ESB Fire	0		0	0	0
58213-00 Interest Ambulance (ESB Roof)	0		0	89	(89)
58214-00 Interest Ambulance (2018 amb)	0		0	978	(978)
58290-01 Interest - NSB 2018 UNDETERMI	0		0	2,354	(2,354)
58000-10 Interest RoadsTruck	0		0	671	(671)
58000-11 Interest Fire Dep	0		0	178	(178)
0 Interest 2019 Rds Truck, various	0		0	0	0
Interest: 2008 Gravel & Fire	5,066		5,066	0	5,066
Interest: 2017 Fire Eng #3	1,082		1,082	0	1,082
Interest: 2015 Rds Truck, Roofing	1,150		1,150	0	1,150
Interest: 2018 Sleds, Amb, Unkno	13,047		13,047	3,681	9,367
58290-02 Interest: 2019 Rds Truck, various	11,141		11,163	0	11,163
58291-02 ST Dock Construct INTEREST	0		8,715	7,177	1,539
Interest: 2020 Dock Impove	0		0	0	0
Interest: 2020 ESB Rebuild	0		0	0	0
Interest: 2020 Big Arn's Rd	0		0	0	0
58000-12 Debt Bank Interest WTB Roof	0		0	0	0
58221-13 Interest - Windsled	0		0	0	0
TL DEBT SERVICE:	467,119	425,433	901,458	541,140	360,317

DRAFT

DRAFT

Code	description	2020 Accepted Budget	2020 Prpsd Amend #3	2020 Amended Budget	June 2020 Actual Y-T-D	2020 Budget Remaining
OTHER FINANCING USES						
59240-00	Transfer to Other Fund	15,600		15,600	0	15,600
59900-00	Other Misc. Fin Uses (Contin)	29,032		167	0	167
TL OTHER FINANCING USES:		44,632	0	15,767	0	15,767
TOTAL EXPENSES:		9,037,731	(1,226,136)	7,993,064	2,114,388	5,878,675
Revenues:		9,037,731	(1,226,136)	7,993,063	3,604,456	4,388,607
Expenses OVER Revenues:		0	0	1	(1,490,068)	1,490,069

TE Lisa Barb, Micaela
prince

DRAFT

**TOWN OF LAPOINTE
RESOLUTION #2020-0728
AMENDING RESOLUTION #2019-1230A
A RESOLUTION ADOPTING THE 2020 FEE SCHEDULE**

THE TOWN OF LA POINTE RESOLVES AS FOLLOWS:

SECTION 1. The 2020 Fee Schedule marked as Exhibit A is adopted.

SECTION 2. The 2020 Fee Schedule shall become effective on January 1, 2020.

SECTION 3. The 2020 Fee Schedule was prepared in accordance with Wisconsin § 66.0627 and § 66.0628.

SECTION 4. The 2020 Fee Schedule was updated April 28, 2020: Adding Fee for Serving Papers to the Police Department.

SECTION 5. The 2020 Fee Schedule was updated July 28, 2020: Adding 2021 Campground Fees

ALL PREVIOUS FEE SCHEDULES ARE HEREBY REPEALED.

This resolution was duly passed and adopted this 28th day of July 2020.

DRAFT

Jim Patterson, Chair

Clerk Attest

Michael Anderson, Supervisor

Date Passed

Sue Brenna, Supervisor

Date Posted

Glenn Carlson, Supervisor

John Carlson, Supervisor

RECEIVED

JUL 28 2020

Initial dy

Date: July 22, 2020
To: Town Board
From: Dorgene Goetsch, Clerical Assistant
RE: Amended 2020 Schedule of Fees

ITEM FOR 7/28/2020 Town Board Meeting

At the 7/14/2020 Town Board meeting you approved an increase in the Big Bay Town Park Campground Fees for 2021. As people can reserve and pay for these sites immediately, the 2020 Schedule of Fees should be amended to show the new 2021 rates.

Thank you,

TOWN OF LA POINTE
2020 SCHEDULE OF FEES EXHIBIT A
Approved by the Town Board on 12/30/2019, amended 04/28/2020, 7/28/2020

Items requiring sales tax are noted with charges

PARK AND REC FACILITY RENTALS

2020 Campground Fees for reservations go to bigbaytownpark.com or bigbaytownpark.org

Tents (no more than 2 tents/site) \$28.00/night includes sales tax
RVs \$35.00/night includes sales tax

2021 Campground Fees for reservations go to bigbaytownpark.com or bigbaytownpark.org

Tents (no more than 2 tents/site) \$33.00/night includes sales tax
RVs \$40.00/night includes sales tax

Shelter and Building Rentals

Fees waived for Non-Profit 501(c)(3) organization - must be listed as La Pointe property owner and submit IRS letter of status.

Security deposit required even if fees are waived.

Rec Center Shelter \$125.00/day plus sales tax
Rec Center Building \$125.00/day plus sales tax
Joni's Beach Shelter \$125.00/day plus sales tax
Big Bay Town Park Shelter \$125.00/day (four hour limit) plus sales tax
Refundable Security Deposit \$125.00 plus sales tax

TOWN OF LA POINTE WORKPLACE MASK POLICY

DRAFT 7/22/20

The health and safety of employees is our highest priority. All employees are now required to wear a mask or cloth face-covering that covers his or her mouth and nose at all times* while in the workplace. If you want a mask, please contact the Town Administrator (administrator@townoflapointewi.gov) and the Town will provide you with one.

Should you require a replacement mask, please contact the Town Administrator.

We encourage all employees who require a simple cloth face-covering to follow CDC guidance if you have created/bring your own cloth face-covering to the workplace. For details on reimbursement for material costs, contact the Town Administrator.

*Please note the following exceptions:

- Employees whose health or safety is put at risk by wearing a mask or cloth face-covering are not required to do so. If this applies to you, please contact the Town Administrator.
- Employees who work on their own in an enclosed space (e.g., their own office) are permitted to remove their mask if they are seated at least six feet from the doorway. However, they must wear their mask or face covering at all other times.
- Employees who wish to eat or drink may remove their mask to do so, provided they are situated six feet away from others, perform the necessary hand hygiene and replace the mask when they are done.

Please note: this policy is an addition to previous communications regarding preventing the spread of COVID-19. All advice and training on social distancing, handwashing and sanitizing your workplace remains in place. Please continue to practice social distancing even when wearing a mask.

RECEIVED
JUL 24 2020

Initial: dy

(5) TB, Lisa, Barb, Miracella
Bill, Public

Lisa Potswald

From: Max Lindsey <mlindsey@ncis.net>
Sent: Thursday, July 23, 2020 9:49 AM
To: Lisa Potswald
Subject: RE: Town of La Pointe Face Covering Requirements 2020-01 to TB with ML changes
Attachments: Town of La Pointe Face Covering Requirements 2020-01 to TB with ML changes (7.23).docx

Lisa,

Attached is a draft ordinance incorporating language that requires business owners to ask customers to comply with this and failure to do so is grounds for denial of permit applications. This language models the City of Superior resolution regarding masks. I spoke to the City of Superior attorney and he said he was not in favor of this language as it is uncertain if it will be enforceable and it will undoubtedly get pushback from some business owners.

I also revised the expiration to be after 90-days. After a League of Municipality attorney call yesterday the consensus was that any mask order should be relatively short and the Town Board always has the opportunity to extend it if need be when the expiration date nears. This 90 days would get us through the busy season.

Let me know if you have any more questions on this.

Thanks,
Max

Max T. Lindsey
Anich, Wickman & Lindsey, S.C.
220 6th Ave. W.
P.O. Box 677
Ashland, WI 54806
Phone: (715) 682-9114
Fax: (715) 682-9504

CONFIDENTIALITY NOTICE: This e-mail message (and any attachments) is confidential and may contain information that is subject to the attorney-client privilege. This information is intended only for the use of the individual named above. If you are not the individual named above or have otherwise received this message in error, please do not read it. Notify us immediately by telephone or return e-mail message that you have received this message in error, and erase or destroy the message and any hard copies you may have created.

From: Lisa Potswald <administrator@townoflapointewi.gov>
Sent: Thursday, July 23, 2020 8:47 AM
To: Max Lindsey <mlindsey@ncis.net>
Subject: Town of La Pointe Face Covering Requirements 2020-01 to TB with ML changes

RECEIVED

JUL 23 2020

Initial: dg

**TOWN OF LA POINTE, ASHLAND COUNTY, WISCONSIN
ORDINANCE NO. 2020-01**

AN ORDINANCE CREATING "FACE COVERING REQUIREMENTS DURING THE COVID-19 PANDEMIC"

Whereas, as of July 7, 2020, COVID-19 cases have been on the rise in Wisconsin, Ashland County, and the South Shore in recent weeks; and

Whereas, public spaces and businesses are open for in-person operations in La Pointe, increasing the potential for community spread of COVID-19; and

Whereas, COVID-19 is primarily spread via respiratory droplets when people are in close proximity with each other and people that are infected speak, sneeze, or cough. People can be infected and have no symptoms (asymptomatic) and they are still able to transmit the virus; and

Whereas, according to the Centers for Disease Control (CDC), there is emerging evidence from clinical and laboratory studies that demonstrates cloth face masks reduce the spray of respiratory droplets; and

Whereas, wearing a face mask is one of the most effective ways to reduce person to person transmission of COVID-19. Face masks serve as a protection to prevent droplets from entering the air, which is known as source control. When combined with other preventive measures, including physical distancing and proper hygiene practices, wearing face masks is a simple and effective way to reduce the risk of COVID-19 transmission; and

Whereas, the risk of COVID-19 transmission remains high, particularly in indoor settings with an increased likelihood of close contact and the sharing of air that may contain coronavirus contaminated respiratory droplets and/or aerosols; and

Whereas, evidence cited by the Centers for Disease Control and Prevention (CDC) indicates that a significant portion of individuals with the coronavirus are asymptomatic, and that pre-symptomatic persons can transmit the virus to others before showing symptoms; and

Whereas, the Town of La Pointe is a destination for travelers and visitors from all over Wisconsin and the United States, including from states with higher per capita rates of COVID-19 infection that the State of Wisconsin or Ashland County; and

Whereas, in open meeting on July 14, 2020, the La Pointe Town Board found and declared that the restrictions and prohibitions imposed pursuant to this Ordinance are appropriate and necessary in order to slow and prevent the transmission of COVID-19 and more effectively protect the lives and property of people within the Town of La Pointe; and

NOW THEREFORE, at a regular meeting of the Town Board of La Pointe, Ashland County, Wisconsin, held on July 14, 2020, by a favorable vote of the members being present and therefore, said Board does ordain as follows:

SECTION 1

"Face covering requirements during the Covid-19 pandemic," 2020-01 of the Municipal Code of the Town of La Pointe is hereby created as follows:

Face covering requirements during the Covid-19 pandemic.

A. As used in this Ordinance, the following terms shall have the meaning indicated:

"Commercial business" means any for-profit business open to the general public for the purchase of goods, entertainment or services, including by way of example but not limited to retail stores (such as grocery stores, convenience stores), restaurants, and service businesses.

"Town and public buildings" means any buildings owned by local government or not for profit organizations, including public restrooms.

"Face covering" means a material covering the nose and mouth for the purpose of ensuring the physical health or safety of the wearer or others. A face covering can be secured to the head with ties or straps or simply wrapped around the lower face. It can be made of a variety of materials, such as cotton, silk, or linen. A cloth face covering may be factory-made or sewn by hand or can be improvised from household items such as scarfs, T-shirts, sweatshirts, or towels. Acceptable, reusable face covering options for the general public include bandanas, neck gaiters, homemade face coverings, scarves, or tightly woven fabric such as cotton t-shirts and some types of towels.

"Outdoor spaces" means any outdoor location where people are unable to distance themselves a minimum of six feet.

B. MASK-REQUIRED.

(1) While indoors in any Commercial Business or Town office, and in an Outdoor Space that is open to the general public, all customers, employees, and any other occupants or users of such area shall wear a face covering. While wearing a face covering, social distancing (6') shall still be maintained so far as possible as described by the Center for Disease Control and Prevention.

(2) An authorized representative, owner, or employee of any Commercial Business shall ensure that its customers and visitors comply with the requirements of this ordinance. Any customer or visitor of a Commercial Business that refuses to comply with these mask requirements must be asked to leave the Commercial Business.

C. EXCEPTIONS.

Exceptions for face coverings will be made under the following circumstances:

(1) A person who cannot wear a face covering due to a medical or behavioral health condition, including but not limited to anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance;

(2) Children who are under (5) years of age;

(3) A customer dining in a restaurant, while that customer is sitting at his or her table;

(4) A law enforcement officer or any emergency responder who reasonably deems it necessary to remove a face covering in the course of his or her duties;

(5) A person who reasonably deems it necessary to remove his or her face covering for safety reasons or in order to carry out his or her job duties;

(6) Persons in settings where it is not practical or feasible to wear face coverings, including when obtaining or rendering goods or services, such as the receipt of dental services or medical treatments.

D. PENALTY.

(1) Any violation of this Ordinance will be subject to the issuance of a citation as provided in Town of La Pointe Ordinances, Chapter 18, and penalties imposed shall be as described in Section 1-2 of the Town of La Pointe Ordinances.

(2) A Commercial Business's compliance with Section B.(2) of this ordinance is a mandatory requirement for any licenses, economic incentive, or permit issued by the Town of La Pointe, and the failure to comply with said Section B.(2) shall be grounds for denial of applications for licenses, economic incentives or permits for up to one year from the expiration of this Ordinance.

E. EXPIRATION

Unless abolished at an earlier date by the Town of La Pointe Town Board, this Ordinance shall be effective for a period of ninety (90) days from its effective date.

SECTION 2

This ordinance is effective on publication or posting.

The Office of the Town Clerk shall properly post or publish this ordinance, as required under s. 60.80, Wis. Stats.

Adopted this _____ day of _____, 20__.

James Patterson, Chairman

Attest,
Micaela Montagne, Town Clerk

Mike Anderson, Supervisor

Sue Brenna, Supervisor

Posted on _____

John Carlson, Supervisor

Glenn Carlson, Supervisor

(5) TB, Lisa, Barb, Micaela,
Public

Jim and Marie Noha
Mission Hill Coffee House and La Pointe Provisions
105-106 Lakeview Place
La Pointe, WI 54850

Town Board Members
PO Box 270
La Pointe, WI 54850

We are addressing you all today in regards to the proposed mask ordinance for the town of La Pointe. We appreciate the transparency provided by the town board that distributed copies of the proposal to each of the business owners that would be affected by the ordinance. By the way, our copy must have been lost in the mail.

Your attempted adherence to CDC guidelines is incomplete and therefore your proposal is inadequate. It is not sufficient to just wear a mask, it needs to be worn and handled properly:

- Wash your hands before putting on a mask
- Wash your hands if you touch the mask
- Do not put the mask around your neck or on your head.
- Additional information about how to properly remove and launder the mask

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wear-cloth-face-coverings.html>

Persons observed not following sanitary mask guidelines should be subject to penalties as outlined in the ordinance proposal.

Failure to follow these handling procedures as proposed by the CDC renders wearing a mask insignificant or even dangerous. You can see someone not wearing a mask and avoid them. Seeing someone wearing a mask provides a false sense of security in that the wearer may not be following CDC protocols.

As this resolution you passed progresses to an ordinance, we look forward to adding the guidelines provided by the CDC to make wearing a mask truly protective and not just window dressing. Hopefully our preview copy of the updated ordinance proposal will not get lost in the mail this time. Alternatively, one or more of you can strap on a pair and have a discussion with the business owners instead of resorting to subterfuge.

Respectfully submitted,

Jim and Marie Noha
Mission Hill Coffee House and La Pointe Provisions

RECEIVED

JUL 21 2020

Initial: dy
From Lisa P

(5)TB, Lisa, Barb, Micaela,
Bill, Cindy, Ben, Public

TOWN OF LA POINTE EQUIPMENT AUCTION



1993 Ford L8000 tandem axle dump truck with belly blade/scraper, wing, and plow attachments. Still runs. 132,272 miles.

MINIMUM BID \$10,000.00



2007 Ford Escape; 144,046 miles. Projected repairs include front brakes, rear wheel bearings, alternator, exhaust pipe and flex tube, front ball joints.

MINIMUM BID \$4,000.00



2011 Ford Explorer; 145,000 miles. Used motor installed in 2017; has suspension issues and needs tires.

MINIMUM BID \$5,000.00



2003 Ford F250 4x4 with 8' 2" Boss Power V snowplow; truck has 187,000 miles.

MINIMUM BID \$5,000.00



CONDITIONS OF AUCTION—
Equipment sold "As Is". Sales are final.

Buyer must haul by XXXXX.

AUCTION ENDS— XXXXX.
Deliver bids to the Town Hall.

BIDS will be opened at 5:30 P.M. on XXXXX

.....
ITEMS CAN BE SEEN AT 797 Big Bay Road (Town Garage). For more information, contact Ben Schram at 715-747-6855 or at foreman@townoflapointewi.gov

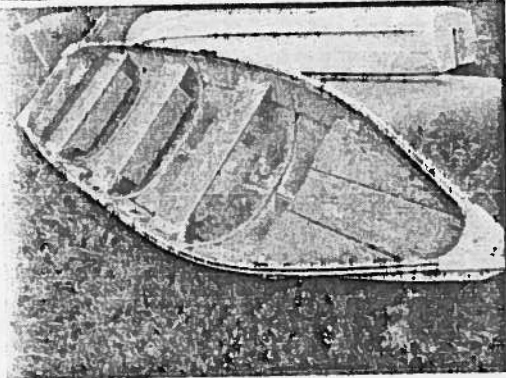
NOTE: 5.5% sales tax will be applied to all purchases (bids).

RECEIVED

JUL 23 2020

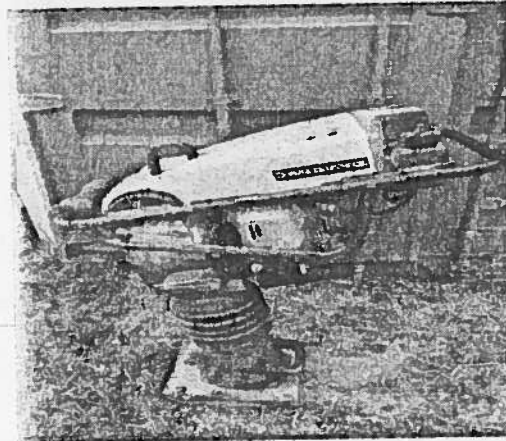
Interim, da
From Lisa

TOWN OF LA POINTE EQUIPMENT AUCTION



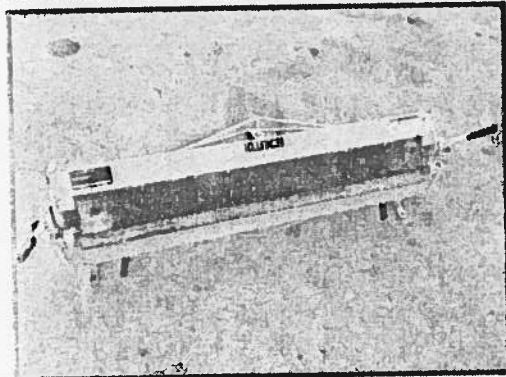
13' aluminum and wood rowboat

**MINIMUM BID
\$30.00**



Dynapac jumping jack with 3 hp Honda motor – needs work.

**MINIMUM BID
\$50.00**



48" Box and Pan Brake – like new.

**MINIMUM BID
\$400.00**



2004 Ford E-350 Type 11 Van; 19,843 miles. Dents on roof, otherwise body in good shape. Needs new battery.

MINIMUM BID \$5,000.00

CONDITIONS OF AUCTION

Equipment sold "As Is".
Sales are final.

Buyer must haul by
XXXXX.

AUCTION ENDS— XXXXX.
Deliver bids to the Town
Hall.

**BIDS will be opened at
5:30 P.M. on XXXXX**

.....
ITEMS CAN BE SEEN AT 797 Big Bay Road (Town Garage). For more information, contact Ben Schram at 715-747-6855 or at foreman@townoflapointewi.gov

NOTE: 5.5% sales tax will be applied to all purchases (bids).

(5) TB, Lisa, Mucella, Col, Public

Treasurer's Cash Summary as of June 30, 2020

	Balance Forward	Deposits	Withdrawals	Interest	Bank Charges	Transfers	End Balance
Checking Account	\$ 1,736,018.73	\$ 554,318.48	\$ (644,598.75)	\$ 246.62	\$	\$ (143,038.37)	\$ 1,502,946.71
Designated	\$ 1,756,644.96			\$ 412.09		\$ 143,038.37	\$ 1,900,095.42
Sect. 125	\$ 19,254.01		\$ (1,017.98)				\$ 18,236.03
Tax	\$ 12,689.54			\$ 2.99			\$ 12,692.53
Library Savings	\$ 300.21			\$ 0.01			\$ 300.22
Ambulance (Hometown)	\$ 1,000.00						\$ 1,000.00
Totals	\$ 3,525,907.45	\$ 554,318.48	\$ (645,616.73)	\$ 661.71	\$ -	\$ -	\$ 3,435,270.91

Bank Reconciliation	
Reported Bank Balance	\$ 3,464,650.41
Deposits in Transit	
Interest in transit	
Subtotal	
Less Outstanding Checks	\$ (29,379.50)
Checkbook Balance	\$ 3,435,270.91
Treasurer's Report	\$ 3,435,270.91
Variance	\$ -

Accounting Program Totals:	
General Funds	\$ 1,502,946.71
Designated Funds	\$ 1,900,095.42
Tax Account	\$ 12,692.53
Section 125	\$ 18,236.03
Library Savings	\$ 300.22
Ambulance	\$ 1,000.00
TOTAL	\$ 3,435,270.91

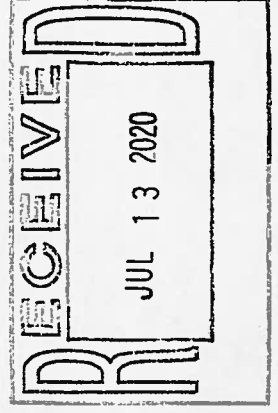
Treasurer's Report Variance \$ 3,435,270.91 \$

06/30/2019 balance \$ 513,648.92

Balanced

Submitted by Carol Neubauer 14-Jul-20

Commitments: \$1,184,623.46



TB Lisa. Barb Micaela,
Ted (Pabon)

**TOWN OF LA POINTE
SPECIAL TOWN BOARD MEETING
WEDNESDAY JULY 8, 2020
4:30pm AT Rec Center Pavilion
Draft Minutes**

Town Board Members Present: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Lisa Potswald, Ben Schram, Elected Clerk Micaela Montagne

MRF Work Group Members Present: Michael Childers, Michael Brenna, Chuck Irvine, Joe Scarry, Gwen Smith Patterson, Norm Castle

Public Present: Michael Starck, Steve Lennick, Mike Ianazzo, Jim Peters, Paul Brummer, John Appit

Called to Order: 4:30pm

1. **Public Comment*:** Jim Patterson welcomed the MRF Work Group. Chair of the MRF Work Group, Michael Childers introduced the other group members. He also thanked the Town Administration for their assistance with the survey and the report.

2. **Town Board and Materials Recover Facility (MRF) Work Group Meet to Discuss the MRF Work Group Final Report:**

Garbage: after it leaves the Island, it goes to a landfill in Michigan.

Recycling: only current sellable recyclables are aluminum, corrugated cardboard and mixed paper. Occasionally other things can be sold, but less often. Plastic is a problem.

Discussion on why the MRR is a MRF and not a transfer station.

Composting: there will be a pilot program to see how things go with restaurant and household compost. The Town is also part of a federal grant with the City of Ashland and Northland College for composting.

Exchange: though this year it is closed due to covid, the MRF Work Group report recommends maximizing this resource and possibly expanding.

Educating residents and visitors on best practices, etc.

Motion by Glenn Carlson to accept the MRF Work Group Report and ask the Town Administration to make recommendations to the Town Board on changes etc. Second by Sue Brenna, 5 Ayes, Motion Carried.

3. **Public Comment **:**

Paul Brummer commented on looking into a Head Tax to help offset costs.

Norm Castle read comments about being on the MRF work group, further ideas and difficulties. Ben Schram thanked Carey Baxter for his time at the MRF as well as thanks to the Work Group and the MRF Staff as well as Evan R for temporary hauling.

4. **Adjourn:** Motion to adjourn, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried. Adjourned at 5:24pm.

Submitted by Micaela Montagne, Town Clerk

TR 5 Lisa. Barb. Micaela,
Public

**TOWN OF LA POINTE
SPECIAL TOWN BOARD MEETING
MONDAY JULY 13, 2020
4:30pm AT Town Hall
Draft Minutes**

Town Board Members Present via Teleconference: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Lisa Potswald (via telephone), Elected Clerk Micaela Montagne

Public Present via telephone: Andy Luchmann and Chris Devick of SmithGroup, Robin Russell, Gary Russell, Arnie Nelson

Called to Order: 4:30pm

1. Public Comment*: None
2. Discussion With SmithGroup: Dock Project and Payment Discrepancies including Pile Pinning: Discussion with Smithgroup, engineering and project managers for the dock project. The main area of concern is regarding pinning. Pinning was bid out as a lump sum that came in at \$178,700 whether one pin was installed or many. It turned out that Wren Works only installed one pin which the Madeline Island Ferry Line is questioning if it was necessary. It would be necessary if the sheet metal hit bedrock, not necessary if a boulder was hit and not removed. SmithGroup is recommending payment from what Wren Works has provided, but the Town Board would like to discuss further and ask for more evidence.
3. Public Comment **: None.
4. Adjourn: Motion to adjourn, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 5:16pm.

Submitted by Micaela Montagne, Town Clerk.

Tx @ Lisa, Ben, Michael
Micaela

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY JULY 14, 2020
5:30 PM AT TOWN HALL
Draft Minutes**

Town Board Members Present via Teleconference: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Ben Schram and Ted Pallas (via telephone), Lisa Potswald, Elected Clerk Micaela Montagne (via telephone)

Public Present: Steve McHugh

Called to Order: 5:30pm

I. Public Comment A*: Clerk Montagne read a comment from Holly Tourdot on mask wearing. Steve McHugh mentioned he was present for the Black Lives Matter agenda item. Jim Patterson mentioned a comment from Ken Tucker on repairing Joni's Beach.

II. Town Administrator's Report: Report prepared and presented by Lisa Potswald dated July 10, 2020 placed on file by Unanimous Consent.

III. Public Works

A. Public Works Director

1. Public Work Director's Report: Report prepared and present by Ben Schram for June 2020 placed on file by Unanimous Consent. Ben added that thought there are schedules to deal with, hopefully Joni's Beach shoreline stabilization will happen as soon as possible.

B. Roads

1. Request to Paint Black Lives Matter on Bell Street: Steve McHugh submitted the request to use chalk and water-based paint that would wash away with the rain and paint 'Black Lives Matter' on Bell Street with the community and families. Discussion on making sure there are no laws violated by doing it and blocking off the street while paint is being applied. Lisa to clarify with Police Chief William Defoe on work with Steve McHugh on when a good time will be.

C. Parks

1. Wage Increase Request for Parks #2 Ciara Wiggins: Motion to approve increasing the wage for Ciara Wiggins to \$16/ hour retroactive to July 12, 2020, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

2. Discussion About Raising Campground Rates for 2021: raising rates will help offset the costs of pump outs, cleaning, staff, etc. 2020 rates are \$28 for tent sites and \$35 for electric, Ben Schram's request for 2021 is to increase both by \$5. Motion to approve increasing the campground rates to \$33 for tent sites and \$40 for electric effective now for reservations beginning 1/1/2020, J. Carlson/ G. Carlson, 5 Ayes, Motion Carried.

3. Commercial Nonmotorized Vessel Permit Holder: There have been complaints received regarding unprofessional behavior from a business operating on Town property. If complaints continue, the Town Board is interested in revoking or not renewing the permit holder. Motion to approve Lisa and the Town's Attorney Max Lindsey construct a letter letting the

vendor know of the complaints as a warning on how he conducts himself, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

D. Materials Recovery Facility (MRF)

1. MRF Supervisor's Report: Report prepared and presented by Ted Pallas for June 2020 placed on file by Unanimous Consent.

2. Joe Abhold Comp Time: Motion to approve up to 80 hours of comp time for Joe Abhold, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

3. Wage Increase Request for MRF Attendant Marty Curry: Motion to approve the increase to \$17 for Marty Curry retroactive to 7/12/2020, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

4. Recommended Changes for MRF based on MRF Work Group Report: based on the report from the MRF work group, Lisa met with the Public Works department and with Ted in the MRF department to provide some recommended changes which include making the MRF under the Public Works Department, as well as changing some practices and fees. More discussion at the next meeting.

E. Airport

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for June 2020 placed on file by Unanimous Consent.

F. Town Dock

1. Dock Project and Payment Discrepancies: discussion will continue in closed session at a future meeting.

2. Contract extension with SmithGroup for Dock Project through 6/30/2021: Motion to table, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

3. Contract with C & S Design and Engineering for Dock Shelter: the dates on the contract need to be adjusted to July 15 to September 15, 2020. The Public Arts Committee has ideas for the structure, but this contract is for the engineering up to \$5,000. Motion to approve the contract and have Chair Patterson sign, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning: Nothing at this time.

B. Materials Recovery Facility (MRF) Work Group

1. Dissolve MRF Work Group: Motion to dissolve the Work Group as they have completed their task with much appreciation for their work, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

V. Town Hall Administration

A. Budget Report: Motion to approve the Budget Report dated 7/7/2020, G. Carlson/ J. Patterson, 5 Ayes, Motion Carried.

B. Grant Updates: none.

C. Resolution #2020-0714: Extending Resolution #2020-0324 Proclamation of a Health Emergency: Motion to approve Resolution #2020-0714 with the end date of November 1, 2020, J. Patterson/ G. Carlson, 5 Ayes, Motion Carried.

D. Contract with La Pointe Gas for Liquid Petroleum/ Propane: Motion to approve the contract at \$1.56/ gallon, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

E. Attachment "B" to 2020 Compensation Resolution #2019-1230: Motion to approve, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

F. Hiring Process/Timeline for Town Administrator: Lisa found two companies for head hunting and initial work in finding qualified candidates for the Town Administration position. Motion to enter into a contract with Public Administration Associates LLC with the contract to be on the next agenda, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

G. Town of La Pointe Face Covering Requirements Ordinance 2020-01: Discussion on whether to have an ordinance or a resolution, meaning enforceable or advisory only. Ashland and Bayfield Counties have put a mask wearing advisory in place beginning July 17, 2020, no penalties. The Town Board does not want to police to be the enforcing agents, but there is some worry about making the businesses do the work of enforcing on their own. Also discussion about tables needing to be spaced 6 feet apart for social distancing at restaurants, and if the board was to pass an ordinance, could non-compliance by restaurants result in their liquor licenses being revoked or not renewed (needs clarification by the Attorney). Motion to adopt the ordinance in the form of a resolution with language that if businesses do not comply that there will be further review to enact an ordinance which may result in revocation of liquor licenses, G. Carlson/ J. Carlson, 4 Ayes, 1 Abstain (J. Patterson), Motion Carried.

VI. **Alternative Claims:** Motion to approve Alternative Claims for June 2020 in the amounts of \$525,949.49, \$116,419.43, and \$1,557.97 for the library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. **Treasurer's Report:** Motion to table, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

VIII. Minutes

A. Regular Town Board Meeting June 23, 2020: Two typos to correct, Motion to approve with the corrected typos, M. Anderson/ J. Patterson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting June 29, 2020: Motion to approve as submitted, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

IX. Police Department

A. Police Chief's Report: M. Anderson pointed out that the Town no longer does vehicle registrations, and thus it can come off the report. Report prepared by Chief William Defoe for June 2020 placed on file by Unanimous Consent.

X. Emergency Services

A. Fire Chief's Report: Report prepared by Chief Rick Reichkitzer for June 2020 placed on file by Unanimous Consent.

B. Updates on Construction of Emergency Services Building: The Town Board likes the report provided by Wendel on project status.

C. Change Order #1 with Berghammer for Builders Risk Insurance Credit: it was discovered that it is cheaper for the Town to have the risk insurance so all of the subcontractors will have a change order for the reduction. Motion to approve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

XI. **Public Comment B**:** Clerk Montagne read a second comment from Holly Tourdot on having the police department hand out masks and community efforts for face covering advisories.

Jim Patterson thanked the Town of La Pointe crew working during a pandemic (other Board members agree).

XII. Lawsuits & Legal Issues

- A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing to report
- B. Kevin Wiggins Federal Equal Employment Opportunity Commission Case: nothing to report.

XIII. Liquor & Operators' Licenses

- A. Operator's Licenses
 - 1. Erin Maday
 - 2. Christopher Rowson
 - 3. Sheri Ross
 - 4. Debra Dallin

Motion to approve all four Operator Licenses, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

XIV. New Agenda Items for Future Meetings: MRF recommendations, contract extension for Smithgroup, contract with Public Administration Associates LLC, treasurer's report, a separate meeting for the Dock project, and to begin planning for when building inspector James Price retires.

XV. Adjourn: Motion to adjourn, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 7:05pm.

Submitted by Town Clerk, Micaela Montagne.

TR(5) Lisa. Potswald, Michael
Potswald

**TOWN OF LA POINTE
EMERGENCY TOWN BOARD MEETING
WEDNESDAY JULY 15, 2020
5:30 PM AT THE REC CENTER
Draft Minutes**

Town Board Members Present: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson.

Staff Present: Lisa Potswald

Called to Order: Approximately 5:30pm

I. Public Comment A: None

II. Consideration For Letter of Support for Ashland County Mandatory Face Covering Mandate. Little discussion. Mike Anderson requested that the Town Administrator send a copy of the letter to the Bayfield County Administrator. Moved by Sue Brenna, second by John Carlson to approve and send the letter. 5 Ayes, Motion carried.

III. Public Comment B: None.

IV. Adjourn: Moved by Mike Anderson, Second by John Carlson, 5 Ayes, Motion carried.

Submitted by Lisa Potswald.

TB/E Lisa Barb Micaela,
Amb. Micaela

**TOWN OF LA POINTE
SPECIAL TOWN BOARD MEETING
WEDNESDAY JULY 22, 2020
4:30pm AT Rec Center Pavilion
Draft Minutes**

Town Board Members Present: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Lisa Potswald, Elected Clerk Micaela Montagne, Cindy Dalzell and Sarah Schram of the Ambulance Service, Ton Rossburger

Public Present: Marty Curry, Elizabeth Ellis

Called to Order: 4:30pm

1. Public Comment*: None.

2. Town Board and Ambulance Service Discussion on Covid Preparedness:

Discussion with Cindy and Sarah with the Ambulance Service on how there are few volunteers, and there is added stress and worry right now with the possibility of covid-19 exposure.

Discussion on having a mask mandate to help reduce the risk of potential patients here on the Island. Will be on the next Regular Town Board meeting agenda.

Possibility of better 'incentives' to recruit new members and keep current members.

Discussion on a possible exposure plan for volunteers if they are exposed to covid-19 and need to quarantine: will the Town pay for a rental if they can't go home? Is there worker's comp? etc.

The Town Board agrees to look into an exposure plan including financial help if needed as well as long term ideas for incentives to recruit and keep members of the Ambulance Service.

3. Public Comment **: None

4. Adjourn: Motion to adjourn, M. Anderson/ G. Carlson, 5 Ayes, Motion Carried. Adjourned at 5:23pm.

Submitted by Micaela Montagne, Town Clerk

TB Lisa, Brenna, Micaela
public

**TOWN OF LA POINTE
SPECIAL TOWN BOARD MEETING
THURSDAY JULY 23, 2020
5:30pm AT Town Hall
Draft Minutes**

Town Board Members Present via Teleconference: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Lisa Potswald (via telephone), Elected Clerk Micaela Montagne

Public Present via telephone: Attorney Max Lindsey

Called to Order: 5:30pm

1. Public Comment*: None

2. Dock Project and Payment Discrepancies including Pile Pinning:

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

Motion to go into closed session as posted, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

Motion to return to open session, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

Motion to submit payment to Wren Works, LLC for Dock project items except for line items #6 and #7 (#6 for Steel Sheet Pile Wall System for \$21,030.80; #7 for Sheet Pile Pinning for \$159,030.00), G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

3. Public Comment **: None

4. Adjourn: Motion to adjourn, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 5:59pm.

Submitted by Micaela Montagne, Town Clerk.

BE Lisa, Bairis, Michaela,
Amb. Public

Madeline Island Ambulance Service Report

July 23, 2020

As of today, we have had 14 runs in the month of July. It is always a busy time of year for emergency services and this season is no different. The number of daily visitors still seems high for the times we are in.

We now have Isa Teisberg on the schedule and Bob Pokorney on the schedule part time. They are new and need to be with other service members but they are both doing great and it is nice to be adding to a very small team. Tom Rossberger has also been helping when he can. He was very helpful on the 4th of July when we had multiple patients at the same time.

We had our regular monthly meeting at the county garage. Even with doors open and people spaced out we kept our masks on. We discussed the issues facing us this season especially new suggestions by our medical director on mask and PPE requirements. He is becoming more and more concerned about using full PPE during all calls. He gave very clear instructions on how to handle patients who refuse to wear a mask. We also discussed our runs and any ambulance issues and supply needs. In addition, we held a meeting last Monday to review all of our protocols, in regards to PPE and patient handling. I am working with Drew O'Brien on a large order for the community of PPE.

The meeting with our Medical Director last week was a very long one. There have been cases of positive tests results for COVID on patients in Washburn. It brought up a lot of discussion and prompted our extra meeting on Monday. We will have another zoom meeting with our Medical Director and the area services next Tuesday. There is always someone from the state EMS office, the local DHS officer, a Hospital representative and all service directors present so these are very informative meetings.

Sarah Schram wrote a letter to the town board with some of our greatest concerns. We decided to ask for a meeting with the town board to discuss some of our needs and priorities about the size of the service and COVID issues. We met Wednesday evening and it was a very productive meeting. I would like to thank everyone who was present for taking the time and listening attentively to our needs. There were some very good suggestions. We would really like to see a mandatory mask ordinance in place soon.

We are trying to find a class for any possible new students this fall. Most of the class can be done on-line and therefore on the island. We need to figure out how the practical portion can be done efficiently and safely.

Please stay safe, wash your hands, social distance, get some fresh air, eat a good diet, exercise and stay healthy! Respectfully Submitted, Cynthia Dalzell, Madeline Island Ambulance Service

RECEIVED
JUL 23 2020
BY:

C5)TB, Lisa, Barb, Micaela,
Public



#P05-001

Wendel
Banbury Place Building D04 Suite 202 Mailbox 2 800 Wisconsin Street
Eau Claire, Wisconsin 54703
Phone: (715) 832-4848
Fax: (715) 514-1860

Project: 433101 - Town of La Pointe Fire Station

Subcontract Change Order #P05-001: CE #005 - Brown Plumbing Builders Risk Insurance Credit

CONTRACT COMPANY:	Brown Plumbing & HVAC 522 Sanborn Avenue Ashland, Wisconsin 54806	CONTRACT FOR:	SC-005.P05-Brown Plumbing & Heating- Plumbing Contract
DATE CREATED:	7/10/2020	CREATED BY:	Kaitlyn Handrich (Wendel (Williamsville Office))
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:	Tony Brown	LOCATION:	
DESIGNATED REVIEWER:	Michael Galley (Wendel (Williamsville Office))	REVIEWED BY:	
DUE DATE:		REVIEW DATE:	07/10/2020
REFERENCE:		CHANGE REASON:	Owner Request
SCHEDULE IMPACT:		TOTAL AMOUNT:	(\$450.00)

DESCRIPTION:

CE #005 - Brown Plumbing Builders Risk Insurance Credit

Contractor to provide credit for the full amount of the Builder's Risk Insurance Policy. The credit shall be based on the full value of your work including the alternate for the Fire Protection System. The Owner has decided to carry the Builder's Risk Policy themselves.

ATTACHMENTS:

CHANGE ORDER LINE ITEMS:

CCO #P06-001

#	Cost Code	Description	Type	Amount
1				(\$450.00)
Subtotal:				(\$450.00)
Grand Total:				(\$450.00)

The original (Contract Sum)	\$ 114,000.00
Net change by previously authorized Change Orders	\$ 0.00
The contract sum prior to this Change Order was	\$ 114,000.00
The contract sum will be decreased by this Change Order in the amount of	(\$450.00)
The new contract sum including this Change Order will be	\$ 113,550.00
The contract time will not be changed by this Change Order	

RECEIVED

JUL 23 2020

Initial: *cg*
from Micaela

This Change Order constitutes full and final compensation for the work described in this Change Order. The contract time will not be changed by this Change Order.

This document is utilized in lieu of AIA Document G701-2001.

Brown Plumbing & HVAC
522 Sanborn Avenue
Ashland Wisconsin 54806

SIGNATURE DATE

Michael J. Galley 7/20/20

SIGNATURE DATE

Tony D 7/15/2020

SIGNATURE DATE

REGULAR LIBRARY BOARD MEETING
Tuesday
June 16th, 2020
5:00 PM LIBRARY 1st Floor
Conference Call
Minutes

Members Present: Chair; Louise McCray, Marilyn Hartig, Al Wyman, Micaela Montagne, Peggy Ross, Keith Ryskoski, Max Imholte

Members Absent:

Staff Present: Lauren Schuppe Library Director

The Madeline Island Library Board meeting called to order by Louise McCray at 5:03 p.m. on Tuesday, June 16, 2020. A quorum of the committee is present as reflected in the members listed above.

I. Public Comment*

None

II. Minutes

A. Regular Library Board Minutes May 20th, 2020

B. Special Library Board Minutes May 27th, 2020

C. Special Library Board Minutes June 5th, 2020

Motion by Marilyn, second by Keith to approve all minutes listed. All in favor, all aye. Motion Carried.

III. Vouchers

A. Sign Directors Timesheet

B. Approve Bills

MEI	\$338.55	Herb Quarterly	\$ 19.97
Norvado	199.38	Cardmember Services	31.64
Library Journal	157.99	M.I. Ferry Line	495.50
Cardmember Services	29.97	Cardmember Services	29.98
Highlights for Children	72.00	Town of La Pointe	150.00
MAD	32.99		

Motion by Peggy, second by Marilyn to approve all submitted vouchers. All in favor, all aye. Motion Carried.

Motion by Peggy, second by Micaela to approve Director's Timesheets. All in favor, all aye. Motion Carried.

IV. Directors Report

- Summer Rec Program is off to a great start. Check-in outside is working out well, participation is increasing daily.
- Lots of book donations coming in for the book sale bins in vestibule and front porch.
- Staff is finishing clean-up while library is still closed to prepare for opening.

- A large sewing/quilting material donation was made to the Library for the kids sewing program.
- Lauren has been working on the summer reading program and looking into virtual programming options.
- Lauren in looking into anti-racism programming and working with Rachel at St. John's for ideas.

V. Finances

A. Accounting Reports

Keith asked about general funding levels with the library being closed. Lauren stated that costs are down with; programming, custodial and summer rec. Building maintenance has stayed the same. Lauren in working on updating/ordering new material but overall believes spending is down.

Motion by Micaela, second by Al to approve accounting report. All in favor, all aye. Motion Carried.

Louise asked Lauren to investigate using Zoom for future Library Board meetings.

VI. Library Board Members

A. Library Board Member Recommendation for Town Board

Two positions expire June 30, 2020; Louis McCray & Marilyn Hartig. Marilyn indicated she was interested in serving another 3-year term, Louise indicated she is not interested in serving another 3-year term. One person signed up on the posting.

Motion by Micaela, second by Peggy to recommend Marilyn Hartig and Cynthia Mueller to serve 3-year terms on the Library Board. All in favor, all aye. Motion Carried.

Thank you to Louise for all your years of service.

VII. Policies

A. Discussion and Decision on re-opening the Library do to COVID-19

Lauren recommends the following:

Library open to the public Monday-Friday 1pm – 3pm

No more than 5 patrons at a time

Masks are mandatory by patrons and staff during open hours.

Upstairs restroom closed to public (as summer rec uses this restroom exclusively)

Children's area to remained closed.

Library to be sanitized after 3pm daily.

Motion by Micaela, second by Al to approve Lauren's recommendations and update at Lauren's discretion. All in favor, all aye. Motion Carried.

Adjourn

Motion by Marilyn, second by Max to adjourn. All in favor, all aye. Motion Carried.

Minutes taken from recorder and respectfully submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented 7/21/20. Dorgene Goetsch, Clerical Assistant.

Dorgene Goetsch

(5) TB, Lisa, Baub, Micaela,
Public

**SPECIAL REGULAR LIBRARY BOARD MEETING
FRIDAY
June 26th, 2020
3:00 PM LIBRARY
Conference Call
Minutes**

Members Present: Marilyn Hartig, Max Imholte, Micaela Montagne, Keith Ryskoski and Louise McCray

Members Absent: Al Wyman, Peggy Ross

Staff Present: Lauren Schuppe, Library Director

The Madeline Island Library Board meeting was called to order by Keith Ryskoski at 3:07 p.m. on Friday, June 24, 2020. A quorum of the committee is present as reflected in the members listed above.

I. Public Comment*

None

II. Programs

A. Discussion and Approval of Library covering transportation costs for Robin Armagost the Summer Recreation Assistant.

- Robin has asked to decline the \$250 fringe benefit ferry card provided to her for trips to mainland to get supplies (which is taxable and not to be used for daily transportation costs) and replace it with a ferry card to cover just her daily transportation costs (which is not taxable if it's under \$270/month).
- Lauren stated the total cost would be just under \$675 for the entire Summer Rec Program.
- Lauren also explained that her transportation costs were paid in the past by the Bayfield Rec Center as part of our collaboration with their summer rec program. This collaboration no longer exists so now Robin has to pay for her own transportation.

Motion by Micaela, second by Keith to cover Robin Armagost's ferry costs for this season and re-look at this benefit for 2021. All in favor, all aye except Louise. Motion Carried.

Adjourn

Minutes taken from recording and respectfully submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented 7/21/2020. Dorgene Goetsch, Clerical Assistant.

Dorgene Goetsch