

# REGULAR LIBRARY BOARD MEETING

Tuesday

June 16th, 2020

5:00 PM LIBRARY 1<sup>st</sup> Floor

Conference Call

Minutes

**Members Present:** Chair; Louise McCray, Marilyn Hartig, Al Wyman, Micaela Montagne, Peggy Ross, Keith Ryskoski, Max Imholte

**Members Absent:**

**Staff Present:** Lauren Schuppe Library Director

The Madeline Island Library Board meeting called to order by Louise McCray at 5:03 p.m. on Tuesday, June 16, 2020. A quorum of the committee is present as reflected in the members listed above.

## I. Public Comment\*

None

## II. Minutes

**A. Regular Library Board Minutes May 20<sup>th</sup>, 2020**

**B. Special Library Board Minutes May 27<sup>th</sup>, 2020**

**C. Special Library Board Minutes June 5<sup>th</sup>, 2020**

Motion by Marilyn, second by Keith to approve all minutes listed. All in favor, all aye. Motion Carried.

## III. Vouchers

**A. Sign Directors Timesheet**

**B. Approve Bills**

MEI	\$338.55	Herb Quarterly	\$ 19.97
Norvado	199.38	Cardmember Services	31.64
Library Journal	157.99	M.I. Ferry Line	495.50
Cardmember Services	29.97	Cardmember Services	29.98
Highlights for Children	72.00	Town of La Pointe	150.00
MAD	32.99		

Motion by Peggy, second by Marilyn to approve all submitted vouchers. All in favor, all aye. Motion Carried.

Motion by Peggy, second by Micaela to approve Director's Timesheets. All in favor, all aye. Motion Carried.

## IV. Directors Report

- Summer Rec Program is off to a great start. Check-in outside is working out well, participation is increasing daily.
- Lots of book donations coming in for the book sale bins in vestibule and front porch.
- Staff is finishing clean-up while library is still closed to prepare for opening.

- A large sewing/quilting material donation was made to the Library for the kids sewing program.
- Lauren has been working on the summer reading program and looking into virtual programming options.
- Lauren in looking into anti-racism programming and working with Rachel at St. John's for ideas.

## **V. Finances**

### **A. Accounting Reports**

Keith asked about general funding levels with the library being closed.

Lauren stated that costs are down with; programming, custodial and summer rec.

Building maintenance has stayed the same. Lauren in working on updating/ordering new material but overall believes spending is down.

Motion by Micaela, second by Al to approve accounting report. All in favor, all aye.

Motion Carried.

Louise asked Lauren to investigate using Zoom for future Library Board meetings.

## **VI. Library Board Members**

### **A. Library Board Member Recommendation for Town Board**

Two positions expire June 30, 2020; Louis McCray & Marilyn Hartig. Marilyn indicated she was interested in serving another 3-year term, Louise indicated she is not interested in serving another 3-year term. One person signed up on the posting.

Motion by Micaela, second by Peggy to recommend Marilyn Hartig and Cynthia Mueller to serve 3-year terms on the Library Board. All in favor, all aye. Motion Carried.

Thank you to Louise for all your years of service.

## **VII. Policies**

### **A. Discussion and Decision on re-opening the Library do to COVID-19**

Lauren recommends the following:

Library open to the public Monday-Friday 1pm – 3pm

No more than 5 patrons at a time

Masks are mandatory by patrons and staff during open hours.

Upstairs restroom closed to public (as summer rec uses this restroom exclusively)

Children's area to remained closed.

Library to be sanitized after 3pm daily.

Motion by Micaela, second by Al to approve Lauren's recommendations and update at Lauren's discretion. All in favor, all aye. Motion Carried.

## **Adjourn**

Motion by Marilyn, second by Max to adjourn. All in favor, all aye. Motion Carried.

Minutes taken from recorder and respectfully submitted by Dorgene Goetsch, Clerical Assistant.  
Minutes approved as presented 7/21/20. Dorgene Goetsch, Clerical Assistant.