

**Town of La Pointe Planning and Zoning
Town Plan Commission
Regular Monthly Meeting Minutes**

Wednesday, June 10th, 2020

3:00 PM

La Pointe Town Hall

Members Present: Suellen Soucek, Chair; Mike Starck,, Vice Chair; Jim Peters; Paul Wilharm and Samantha Dobson.

Public Present: John Soucek

Staff Present: Ric Gillman, Zoning Administrator

I. Call to Order/Roll Call

Chair calls the meeting to order @ 3:02PM. Roll Call reflects members in attendance as indicated above. Samantha Dobson via tele-conference

II. Public Comment

None

III. Approval of Previous Minutes

a. Town Plan Commission Regular Monthly Meeting May 13th, 2020

Peters points out one grammatical err. Noted. Starck motions to approve as amended, Peters seconds 5 ayes motion carries

IV. Zoning Administrators Report and update

The ZA offers a brief synopsis of recent zoning activity, will offer an up to date written report at the next meeting.

V. New Business

a. Review disparity in Town and County regarding creation of out lots specifically in shoreland district S-2. Create and review draft language which can coincide with County policy.

Discrepancies in the Towns ordinance related to the creation of nonconforming lots were discussed. The county ordinance creates 2 separate parcels if it is dissected by the County Trunk Highway. Because of this the ZA will draft language specific to our effected properties (S-2) for adaptation in our ordinance and matrix. This will not require a public hearing or notice as the County Ordinance is in existence. Agreed by consensus.

b. Clarify UDC needs related to used Mobile Homes and/or manufactured homes.

There has been considerable communication between the ZA and DSPPS regarding UDC compliance of older Mobile Homes. In short pre 1976 manufactured homes have some related installation requirements, though no other regulations related to UDC until 2007 regarding foundations. Emails regarding this have been circulated and reviewed by the TPC. Our Town could impose some ordinance related to Mobile Homes, but we do not have any applicable ordinance. Post 1976 manufactured (mobile) home are HUD compliant and do not require UDC inspections.

c. Update on County intervention Parcel #014-00313-0300.

A letter sent to the parcel owner was distributed where the ZA sent a notice to cease any further removal of vegetation. This situation was reported to and has been dealt with by the County and there is a

TB (5) TPC (5) Clerk (1) File (1) Email: Town Administrator; Assistant Administrator; Clerk; Deputy Clerk; La Pointe Shop

mitigation plan in order. The ZA will request a copy of the mitigation plan from the county for our records and awareness.

d. Fire Numbers

The ZA is rescheduling meetings with the County. These have been suspended due to the COVID-19 protocol. The ZA is still anticipating the County Emergency Services to address the fire numbers and possible changes with the Town Board.

e. Rental Permits

The Town Board extended the renewal deadline for Rental Permits from 5/15/20 to 6/15/20. The ZA noted that people will only face a penalty related to the permit if they rent prior to the permitted date. The County has started some annual inspections related to the rentals. The ZA will contact rentals which have yet to receive a rental permit and note the possible lapse in County annual inspections may and have resulted in requiring a future initial inspection at a greater rate than the annual fee. The County charges 110.00 per annum however, an initial inspection is 400.00.

Agreed by consensus.

VI. Future Agenda Items

- a. Fire Numbers
- b. Report on Town Board decisions related to above
- c. Middle Road Arts Society and related plan

VII. Next Scheduled Meeting

Wednesday July 1st @ 4:00PM

VIII. Adjournment

Chair Soucek adjourns @ 3:47PM

Respectfully submitted 6/11/2020 by Ric Gillman, Zoning Administrator

Approved as submitted on July 1st 2020