

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
WEDNESDAY AUGUST 12, 2020
5:30 PM AT TOWN HALL
Approved Minutes

Town Board Members Present via Teleconference: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Ben Schram (via telephone), Lisa Potswald, Elected Clerk Micaela Montagne

Public Present: Sharon Zanto, Max Lindsey, Attorney.

Called to Order: 5:30pm

I. Public Comment A*: Clerk Montagne mentioned that the agenda may need to be rearranged a little to accommodate Sharon from the Chamber and the Attorney Max Lindsey.

Motion to move agenda item V. G. to now, before item II., M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

V. Town Hall Administration

G. Madeline Island Chamber of Commerce: Director to Discuss Chamber Responsibilities: Sharon Zanto addressed the Board. The Chamber is chartered by the State which requires at 51% of their budget to go towards tourism promotion and development- this year that included the 'Ready & Open' campaign to accommodate coronavirus concerns.

Motion to return to the agenda, item II, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

II. Town Administrator's Report: Report prepared and presented by Lisa Potswald dated August 7, 2020 placed on file by Unanimous Consent.

III. Public Works

A. Public Works Director

1. Public Work Director's Report: Report for July 2020 prepared and presented by Ben Schram. Riprap at Joni's Beach will be done in September, and the road crew will clean out brush from the ditches prior to winter. Report placed on file by Unanimous Consent.

B. Roads

1. Request for Additional Street Light Near Marina: Discussion that if the Marina needs a light, they should be responsible for it, not the Town. The Board agrees that a streetlight in the area of the Marina trash area should be the responsibility of the Marina/ Yacht Club.

C. Parks: Ben mentioned that there are individuals who are raising money and will donate their time to maintenance and improvements at the skate park. More information to come.

D. Materials Recovery Facility (MRF)

1. MRF Supervisor's Report: The MRF report will be incorporated into the Public Works Director's monthly report in the future. Discussion that the MRF is looking good. Report prepared by Ted Pallas for July 2020 placed on file by Unanimous Consent.

E. Airport

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for July 2020 placed on file by Unanimous Consent.

Motion by S. Brenna to move items III. F. 1. and 2. (Town Dock agenda items) to after item XII., Discussion on adding V. H. and I. as well, so Max Lindsey, attorney can discuss the four items with the Board. Amended motion to move items III. F. 1 and 2 as well as items V. H. and I to after agenda item XII., S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning

1. Planning and Zoning Administrator's Report: will be on the next agenda.

V. Town Hall Administration

A. Budget Report: Motion to approve the budget report dated 8/10/2020 as presented, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: None.

C. Draft Schedule for Recruitment/ Selection Process with Public Administration Associates (PAA): Discussion on having the items during the week of 10/27 pushed back by a week because of budget workshops. Meetings with PAA will be phone and zoom.

D. Qualifications and Qualities of Next Town Administrator: each Town Board member to send their lists to Kevin at PAA who will gather the information and discuss with the Board at the meeting (to be scheduled in the next agenda item).

E. Schedule a Meeting with Public Administration Associates: Tuesday August 18, 2020 at 5:30pm.

F. Budget Timeline and Preliminary Considerations: Discussion on having no increase in the levy, no new borrowing, and providing a cost of living increase to employees for the 2021 Budget. Capital budgets will need to fit into those constraints. Discussion on increasing wage of Exchange employee (more to discuss during budget workshops).

VI. Alternative Claims: Motion to approve Alternative Claims for July 2020 in the amounts of \$823,597.72, \$174,673.07, and \$2,067.45 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Treasurer's Report: Motion to approve the Treasurer's Cash Summary report showing a total of \$2,742,912.23 and a total available checking of \$603,918.08, J. Patterson/ M. Anderson, 5 Ayes, Motion Carried.

VIII. Minutes

A. Regular Town Board Meeting July 28, 2020: two small typos corrected. Motion to approve minutes, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

IX. Police Department

A. Police Chief's Report: Report prepared by William Defoe for July 2020 placed on file by Unanimous Consent. Follow up needed to make sure the County won't require proceeds from auctioning off the old police squad.

X. Emergency Services

A. Fire Chief's Report: Discussion on if a person can be responsible for Fire Department compensation when called to stand by to wait for Xcel Energy to come due to the person cutting a tree and it falling on a power line (most cases are accidents and won't require anyone to pay). Report for July 2020 placed on file by Unanimous Consent.

B. Covid-19 Exposure Plan for Volunteers: Motion to table as more information is still needed, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

C. Updates on Construction of Emergency Services Building: concrete poured and going well. Thanks to the Madeline Island Ferry Line for the coordination of boats and cement trucks.

XI. Public Comment B:** None.

XII. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing at this time.

B. Kevin Wiggins Federal Equal Employment Opportunity Commission Case: Nothing at this time.

Motion to have item V. H. next, then III. F and V. I following, due to closed session discussion with the attorney, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

V. Town Hall Administration

H. Ordinance 2020-02: Enforcement of Orders Made by Local Health Officials and the Governor During Declared Emergency: This ordinance is for citations/ violations not just for Covid-19, but any health emergency. Motion to approve and adopt Ordinance 2020-02, M. Anderson/ J. Patterson, 5 Ayes, Motion Carried.

Motion to go into closed session in accordance with Statute 19.85.1(e) and (g) to discuss items III. F. 1. And 2 (Town Dock), and item V. I American Tower Lease. (Board will return to open session as posted), G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

The Town Board may go into closed session during the meeting for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons in accordance with Wisconsin Statutes 19.85 (1)(e). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

Motion to return to open session, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

III. Public Works

F. Town Dock

1. Contract Extension with SmithGroup for Dock Project through 6/30/2021: Motion to table, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

2. Payment to Wren Works for Dock Project: 13 sheets were not driven to depth but met requirements to not pin. Two sheets received pins, and all installed in accordance with the contract specs. Motion to pay Wren Works the balance due, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

V. Town Hall Administration

I. American Tower Lease Modification and Perpetual Easement Proposal: Motion to table, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

XIII. New Agenda Items for Future Meetings: ZA report, Covid-19 Exposure plan for volunteers, SmithGroup contract extension, American Tower Lease. The meeting with James Price to discuss the future of the Building Inspector program will not happen until the new year.

XIV. Adjourn: Motion to adjourn, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 7:24pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted August 25, 2020. M. Montagne, Town Clerk.