



Public Administration Associates, LLC

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Position Announcement

Town Administrator

La Pointe, WI (Year Round Population-275, Seasonal Population-3,000)

Located in beautiful Ashland County in northwestern Wisconsin, La Pointe Township encompasses Madeline Island along the south shore of Lake Superior (part of the Apostle Island National Lakeshore) about a 20 minute ferry ride from the mainland. It has a small year-round population that swells with the arrival of summer residents. La Pointe is a full service community and self-sufficient due to its island location. La Pointe is very unique and has a rich history and bright future. Five Board Members, including Town Chair, are elected on a non-partisan basis. \$4.3M total annual budget, 37 employees (including seasonal, part-time and elected officials) and 37 volunteer firefighters and EMS members. Services provided include public works (including an airport and materials recovery facility), EMS, fire, library, parks and recreation (including a campground) and police. In the spirit of representative town government, La Pointe's future strategic initiatives include a number of energy independence and sustainability projects.

Requires a Bachelor's degree in public or business administration or related field; prefer Master's Degree with at least 3 years municipal management experience. Residency is strongly encouraged. Current town administrator is retiring in early 2021. Current salary \$65,000-new administrator salary DOQ. Desire a strong background in budget development/municipal finance; human resources management; capital project management; grant writing/administration and organizational improvement. The successful candidate will be a team builder and a leader in addressing community issues; have open and positive communication skills; have a high level of both personal and professional integrity; acute listening skills and have a collaborative management style. For more information on La Pointe, visit the community website at www.townoflapointewi.gov and Chamber of Commerce website www.madelineisland.com.

Send cover letter, resume, salary history and five work-related references to Public Administration Associates, LLC, Attn: Kevin Brunner, President, 1155 W. South Street Whitewater WI 53190; e-mail kevin.brunner1013@gmail.com; phone 262-903-9509, by October 1, 2020. Confidentiality must be requested by applicant and cannot be guaranteed for finalists.