

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY OCTOBER 13, 2020**  
**5:30 PM AT TOWN HALL**  
Approved Minutes

**Town Board Members Present via Teleconference:** Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson  
**Staff Present:** Lisa Potswald, Ben Schram (via telephone), Elected Clerk Micaela Montagne  
**Public Present:** Paul Brummer  
**Called to Order:** 5:30pm

**I. Public Comment A\*:** Paul Brummer stated that he is available for questions for agenda item III. F. He also submitted a comment thanking Ashland County road crew for pulverizing raised culverts on black top and hopes they will help the Town Crew with Town roads next year. Sue Brenna commented though budget meetings will be held in person, she will be calling in and wants to make sure that is available for others because of the large number of active Covid cases in WI.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated October 9, 2020 placed on file by Unanimous Consent.

**III. Public Works**

**A. Public Works Director**

1. Public Work Director's Report: Discussion that the weather may change the schedule for asphalt paving on the Town dock this year. Report for September 2020 prepared and presented by Ben Schram placed on file by Unanimous Consent.

**B. Roads**

1. Temporary Driver and Equipment Operator Job Description: Motion to approve the job description, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

2. Job Postings for Temporary Driver and Equipment Operators: These are back up drivers especially for snow plowing. Motion to approve the postings, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

3. Fence Repair Claim Located at 4519 Voyageur Lane: Motion to pay Joe Floyd \$1500 for fence damage, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. *[Clerk's note: the correct address of the property is 962 Whitefish Street]*

**C. Parks:** Pit toilets at Big Bay Town Park are open year-round.

**D. Materials Recovery Facility (MRF)**

1. MRF Supervisor Retirement Plans: Informational that Ted Pallas stated he thinks he will be retiring by the end of March 2021, no official date set yet.

2. Northwest Regional Planning Commission Contract for MRF Household Hazardous Waste Removal: Motion to approve the contract for up to \$21,000, S. Brenna/ M. Anderson. Discussion that funding will come from some extra in the Joni's Beach shoreline restoration, and some from Town Crew wages, as well as some from the MRF budget. 5 Ayes, Motion Carried.

#### **E. Airport**

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for September 2020 placed on file by Unanimous Consent.

#### **F. Greenwood Cemetery**

1. Amendment to Cemetery Ordinance Chapter 220: amendments include language changes for owner and ownership as well as deed tracking and resale. Motion to adopt the Amended Cemetery Ordinance Chapter 220 as presented, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

### **IV. Committees**

#### **A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: Report prepared by Ric Gillman through 9/29/2020 placed on file by Unanimous Consent.

### **V. Town Hall Administration**

A. Budget Report: Motion to approve the Budget Report dated 10/10/2020 as presented, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

B. Grant Updates: Lisa Potswald working on a fire department grant for Covid/ PPE.

C. AT&T Cell Tower Construction Contract Amendment with Harmoni Towers LLC Located at 412 Big Bay Rd: the tower contract was with New Cingular, and they changed companies to Harmoni Towers. Motion to approve and have the Town Chair sign, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

Motion to move agenda items V. D and E. to after agenda item XII., S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

**VI. Alternative Claims:** Motion to approve alternative Claims for September 2020 in the amounts of \$189,531.56, \$461,232.66, and \$5,086.89 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VII. Treasurer's Report:** Motion to approve the Treasurer's Cash Summary Report showing a total of \$2,406,888.49 and a total available checking of \$723,293.58, J. Patterson/ M. Anderson, 5 Ayes, Motion Carried.

### **VIII. Minutes**

A. Regular Town Board Meeting September 22, 2020: Motion to approve minutes as submitted, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting September 29, 2020: Motion to approve minutes as submitted, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

### **IX. Police Department**

A. Police Chief's Report: Report prepared by William Defoe for September 2020 placed on file by Unanimous Consent.

## **X. Emergency Services**

A. Fire Chief's Report: Report prepared by Rick Reichkitzer for September 2020 placed on file by Unanimous Consent.

B. Updates on Construction of Emergency Services Building: Building on schedule.

C. Change Order #2 with Berghammer for Foundation Design

D. Change Order #3 with Berghammer for Roof Color and Dorm Door Elimination

E. Change Order #4 with Berghammer for Wall Corner Guards

F. Change Order #5 with Berghammer for Overhead Doors

Motion to approve change orders 2, 3, 4, 5 with Berghammer and have the Chair sign them, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

G. Wisconsin DNR Forest Fire Protection Grant Agreement: Motion to approve the grant for \$1,764.07, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

H. Easement with E. Erickson Parcel #014-00198-0202 and #014-00198-0203 to Install Power to Emergency Services Building: Motion to approve the easement, M. Anderson/ G. Carlson, 5 ayes, Motion Carried.

## **XI. Public Comment B\*\*:** None.

## **XII. Lawsuits & Legal Issues**

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing at this time.

B. Kevin Wiggins Wisconsin Equal Rights Division Case No. CR202001411: Nothing at this time.

## **V. Town Hall Administration**

D. American Tower 99 Year Pre-Pay Proposal for Older Tower at 412 Big Bay Rd

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

Motion to go into closed sessions as posted, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

Motion to return to open session, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

Motion to approve the 99 Year Pre-Pay Proposal with American Tower for \$500,000, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

E. Review Town Administrator Applications with Public Administration Associates

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. If the Town goes into closed session, it will reconvene in open session before adjourning.

Motion to go into closed session as posted, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

Motion to return to open session, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

**XIII. New Agenda Items for Future Meetings:** Temporary Driver Hire. J. Carlson mentioned having a meeting to discuss a confidential email from Ben Schram last week. Lisa would like to send a memo first then discuss a possible meeting after.

1. Town Administrator Finalists Meeting November 2, 2020: at 3:00pm

**XIV. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 7:19pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted with the addition of the clerk's note in item III. B. 3., October 27, 2020.  
M. Montagne, Town Clerk.