

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY OCTOBER 27, 2020
5:30 PM AT TOWN HALL
Approved Minutes

Town Board Members Present via Teleconference: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Lisa Potswald, Ben Schram (via telephone), Elected Treasurer Carol Neubauer (vis telephone), Elected Clerk Micaela Montagne

Called to Order: 5:30pm

I. Public Comment A*: None.

II. Town Administrator's Report: Report prepared and presented by Lisa Potswald dated October 23, 2020 placed on file by Unanimous Consent.

III. Public Works

A. Roads

1. Hire Temporary Driver and Equipment Operator(s): Motion to hire Ray Hakola and Paul Wilharm as Temporary Drivers/ Equipment Operators starting October 28, 2020 ending 12/31/2020 at \$16.00/ hour, not to exceed 160 hours, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

Motion to move to agenda item V. F., G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

V. Town Hall Administration

F. Accommodation Tax Issues: Carol Neubauer went over issues with Airbnb as well as VRBO in that they provide checks for accommodation tax collected, but do not indicate which rental properties the money is for. Carol will require rental property owners to submit a report indicating the amount of accommodation tax for their properties for better tracking and accountability.

Motion to return to agenda item III. B., M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

III. Public Works

B. Parks: Nothing at this time.

Motion to move items III. C. 1, 2, 3 to after agenda item X. M. Anderson/ G. Carlson, 5 Ayes, Motion Carried.

C. Town Dock

4. Change Order #1 with Nelson Construction for Work on Dock Approach: Motion to approve the change order, adding \$6,603, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

IV. Committees: Nothing at this time.

V. Town Hall Administration

A. Accounting Administrator's Report: Motion to accept and place the report on file for October 2020 prepared by Barb Nelson, J. Patterson/ M. Anderson, 5 Ayes, Motion Carried.

B. Budget Summary Comparison Report: Motion to approve the report dated 10/19/2020, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

C. Grant Updates: Nothing new.

D. Ordinance Updates Chapter 432 Non-Motorized Vessels: the addition includes prior complaints that are written and verifiable will be considered when a business applies for a commercial permit. Motion to approve the changes as discussed, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

E. Open Bids for Equipment Auction: One bid received for the 2011 Ford Explorer (old police cruiser) from Jim Risgaard for \$4201.00. One bid received for the 2004 Ford E-350 Ambulance from Jeff Sowl for \$6,010.00.

G. Budget Amendment #2020-05: Motion to approve Budget Amendment #5, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

H. Resolution #2020-1027: Library Exemption from County Tax Levy: Motion to approve, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

I. Town Administrator Hiring Process and Updates: Meeting on November 2, 2020 to review the four remaining candidates.

J. Resolution #2020-1027A: Extending Resolution #2020-0714: Proclamation of a Health Emergency: Will be extended for another four months. Motion to approve, M. Anderson/ J. Patterson (wrong item stated in motion). Motion to approve Resolution #2020-1027A, S. Brenna/ G. Carlson, 5 Ayes, Motion Carried.

K. Town of La Pointe Face Covering Requirements Ordinance 2020-01 Extension: Extending the Ordinance for 120 days. Motion to approve, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

VI. Minutes

A. Regular Town Board Meeting October 13, 2020: with the addition of a Clerk's note for item III. B. 3. Adding the correct address for J. Floyd. Motion to approve with the update, J. Carlson/ M. Anderson, 5 Ayes, Motion Carries.

B. Special Town Board Meeting October 19, 2020: Motion to approve as submitted, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

C. Special Town Board Meeting October 21, 2020: Motion to approve as submitted, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

VII. Emergency Services

A. Ambulance Director's Report: Report prepared by Cindy Dalzell dated October 23, 2020 placed on file by Unanimous Consent.

B. Contract with Allied Medical Training for Online EMT Courses: Motion to approve the contract for \$7,005.00, M. Anderson/ S. Brenna, 5 yes, Motion Carried.

C. Updates on Construction of Emergency Services Building: Going well, On schedule and under budget as of today.

VIII. Library

A. Library Board Minutes September 15, 2020: Minutes placed on file by Unanimous Consent.

IX. Public Comment B:** None.

X. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing at this time.

B. Kevin Wiggins Wisconsin Equal Rights Division Case No. CR202001411: Nothing at this time.

III. Public Works

C. Town Dock

1. SmithGroup Billing Discrepancies for Dock Project ***

2. Change Order #4 with Wren Works ***

3. Certificate of Substantial Completion for Dock Project***

***The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

Motion to go into closed session to discuss items III. C. 1, 2, 3 with Attorney Max Lindsey, S. Brenna/ M. Anderson, all 5 Ayes, Motion Carried.

Motion to return to open session, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

Motion to table items III. C. 1, 2, 3. G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

XI. New Agenda Items for Future Meetings: Tabled dock items, post for the unsold Town vehicle with no minimum bid.

XII. Adjourn: Motion to adjourn, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 6:48pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted, November 10, 2020. M. Montagne, Town Clerk.