

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY NOVEMBER 10, 2020
5:30 PM AT TOWN HALL
Approved Minutes

Town Board Members Present via Teleconference: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Lisa Potswald, Ben Schram (via telephone), Elected Clerk Micaela Montagne

Public Present: Paul Brummer, Charley Brummer

Called to Order: 5:30pm

I. Public Comment A*: Paul Brummer commented that he is available for discussion on item III. F. 1.

II. Town Administrator's Report: Report prepared and presented by Lisa Potswald dated November 6, 2020 placed on file by Unanimous Consent.

Motion to have agenda item IX. D. now, J. Carlson/ J. Patterson, 5 Ayes, Motion Carried.

IX. Police Department

D. Citizen Request to Park on Bell Street: Police Chief W. Defoe and Public Works Director B. Schram agree in not supporting the request and not changing the current Ordinance that does not allow parking on Bell Street from 2:30 to 5:30am. Discussion on how they see the convenience to the person making the request, however, it could make snow removal an issue. The Board agrees to *not* take any action to change the current ordinance.

III. Public Works

A. Public Works Director

1. Public Work Director's Report: Report prepared and presented by Ben Schram for October 2020 placed on file by Unanimous Consent. There was an increase in Big Bay Town Park campground reservations in 2020 by 22%.

B. Roads

C. Parks

1. WI Department of Natural Resources Grant Agreement for Town of La Pointe Big Bay Town Park Trail Rehabilitation: Motion to approve the grant agreement that includes a match of \$6,310.68, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

D. Materials Recovery Facility (MRF): Ben Schram thanked the Town Board for approving a purchase order to continue the clean up at the MRF.

E. Airport

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for October 2020 placed on file by Unanimous Consent.

F. Greenwood Cemetery

1. Sexton Compensation: Lisa Potswald recommends compensating the Sextons similar to the Fire Chief or Airport Manager: a monthly wage contingent upon actual work done. This would remove any payment based on burials. Paul Brummer is requesting \$5,000 annually

each for himself and the other Sexton, Charley Brummer. Discussion to include the sexton compensation in the discussion at the next budget meeting.

Motion to move all items of III. G. to after item XII. B., J. Patterson/ M. Anderson, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning

1. Planning and Zoning Administrator's Report: Report prepared by Ric Gillman through 11/5/2020 placed on file by Unanimous Consent.

B. Town Board Reviewing Minutes from Committees: Discussion on whether to have committee minutes on the agenda, including the Library Board minutes. Consensus to not have committee minutes listed on the agenda, only have specific agenda items on the agenda when necessary.

V. Town Hall Administration

A. Budget Report: Motion to approve the budget report dated 11/7/2020 as presented, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

B. Grant Updates: None other than those on the agenda.

C. Preparation for Town Administrator Interviews: The Board agrees that the questions and writing prompt they chose are okay.

D. Draft Employment Agreement with Town Administrator: Attorney Max Lindsey does not have any changes to form. The agreement only explains compensation, benefits, reporting, etc. as an at will employee and has many blanks that will be filled in once there is a candidate to negotiate with.

VI. Alternative Claims: Motion to approve Alternative Claims for October 2020 in the amounts of \$781,210.10, \$130,567.71, and \$3,126.67 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Treasurer's Report: Motion to approve the Treasurer's report showing a total of \$2,10,340.09 and a total available checking of \$929,322.80, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

VIII. Minutes

A. Special Town Board Meeting October 22, 2020

B. Special Town Board Meeting October 26, 2020

C. Regular Town Board Meeting October 27, 2020

D. Special Town Board Meeting October ~~28~~29, 2020

E. Special Town Board Meeting November 2, 2020

Motion to approve the minutes for the five meetings listed (one date was listed incorrectly), G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

IX. Police Department

A. Police Chief's Report: Report prepared by William Defoe for October 2020 placed on file by Unanimous Consent.

B. Full Time Officer Wages: Will discuss at the next budget meeting.

C. Ferry Expense for Officer Vehicles: Discussion on paying for the personal vehicles for the officers and other Town staff who commute on the ferry during the winter during the pandemic for health and safety reasons. The Board hopes that the police officer schedule will have officers with shifts back to back so there are less trips on the ferry. Motion to approve paying for personal vehicles of commuting employees (not just officers) on the ferry this winter during the pandemic effective immediately until the Town rescinds the face-covering ordinance or the weather warms, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

X. Emergency Services

A. Fire Chief's Report: Report prepared by Rick Reichkitzer for October 2020 placed on file by Unanimous Consent.

B. Updates on Construction of Emergency Services Building: Going well, waiting for Xcel Energy to finish installing the power.

C. Change Order #6 with Berghammer for Door Hardware Changes: Motion to approve the change order for \$614.00, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

D. Recommendation for a \$2,000 Bonus for Berghammer: The building was roughed in two days early. Motion ~~my~~ by M. Anderson to approve the bonus, second by J. Patterson. Further discussion on making sure the language in the contract is for a bonus now rather than at the end of construction. Motion to table the motion of approval until clarification, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

E. Contract with Charlie's Locksmith Service LLC for Card Reader/Access System for the Emergency Services Building: waiting for publication of notice, item will be on a future agenda.

F. Assistance to Firefighters Grant Program, Covid-19 Supplemental Round 2: Lisa Potswald is working on the application for \$14,082.96 with a local match of only \$849.64. Motion to approve submitting the grant, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

XI. Public Comment B:** None.

XII. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing at this time.

B. Kevin Wiggins Wisconsin Equal Rights Division Case No. CR202001411: Nothing at this time.

Motion to go to agenda item III. G, J. Patterson/ G. Carlson, 5 Ayes, Motion Carried.

III. Public Works

G. Town Dock

1. SmithGroup Billing Discrepancies for Dock Project ***

2. Change Order #4 with Wren Works ***

3. Certificate of Substantial Completion for Dock Project***

***The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

4. Town Dock Leases

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.. If the Town goes into closed session, it will reconvene in open session before adjourning.

Motion to go into closed session to discuss items III. G. 1, 2, 3, 4 as detailed in the agenda, J. Carlson/ G. Carlson, All 5 Ayes, Motion Carried.

Motion to return to open session, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

5. Dock Lease with Nelson Construction: Motion to table, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

XIII. New Agenda Items for Future Meetings: Dock Issues, Dock lease, locksmith contract, budget.

XIV. Adjourn: Motion to adjourn, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 7:09pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted with two small typos corrected, November 24, 2020. M. Montagne, Town Clerk.