

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY NOVEMBER 24, 2020
5:30 PM AT TOWN HALL
Approved Minutes

Town Board Members Present via Teleconference: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Lisa Potswald, William Defoe (via telephone), Elected Clerk Micaela Montagne
Called to Order: 5:30pm

I. Public Comment A*: None.

II. Town Administrator's Report: Report prepared and presented by Lisa Potswald dated November 20, 2020 placed on file by Unanimous Consent.

III. Public Works

A. Roads: Nothing to report

B. Parks: Nothing to report

C. Materials Recovery Facility (MRF)

1. Retirement of MRF Supervisor: Motion to accept Ted Pallas' retirement date as March 25, 2020, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

2. Extension of Vacation Hours Request from Ted Pallas: T. Pallas decided not to submit the request.

D. Greenwood Cemetery

1. Contract with Brummer Company for Sexton Services: Motion to table, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

Motion to move agenda items in III. E. to after item X., M. Anderson/ J. Patterson, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning: Nothing to report

V. Town Hall Administration

A. Accounting Administrator's Report Motion to approve the report for November 2020 prepared by Barb Nelson, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

B. Grant Updates: the Solar CBI grant is in the works.

C. Town Board Agenda Order Policy Changes: discussion about switching to have the lawsuits and legal agenda item near the end of the meeting as they often have closed sessions. Motion to approve the updates to the Agenda Order policy as presented (removing library minutes and MRF supervisors report) and switch items 13 and 14, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

D. Town Administrator Hiring Process: the job posting for Town Administrator will be reposted as the final candidate from the last round withdrew their application. The whole process

will begin again in early January and hopefully have a hiring in April so the current Town Board will be involved in the process.

VI. Minutes

A. Regular Town Board Meeting November 10, 2020: two small typos to correct; not instead of no in item IX and by not my in item X. D.

B. Special Town Board Meeting November 11, 2020

C. Special Town Board Meeting November 14, 2020

D. Special Town Board Meeting November 18, 2020

E. Special Town Board Meeting November 19, 2020

Motion to approve all five minutes, G. Carlson, S. Brenna, 5 Ayes, Motion Carried.

VII. Emergency Services

A. Ambulance Director's Report: Report prepared by Cindy Dalzell for November 2020 placed on file by Unanimous Consent.

B. Joint Powers Agreement between Ashland County and the Town of La Pointe: for all 911 Emergency Services: Motion to approve having the Town Chair sign the agreement, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

C. Updates on Construction of Emergency Services Building: Things are going well.

D. Change Order #1 with Midland Services for Installation of Propane Tanks for the Emergency Services Building: Motion to approve the change order for \$511.60, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

E. Sale of 2007 Lifeline Ambulance E450: the ambulance is currently with Pomasl who will broker the sale as it is in good condition and still usable as an ambulance. Motion to approve selling the 2007 Lifeline Ambulance, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

F. MMC Community Support Grant Application for Emergency Services Health and Wellness Program Purchase: for a treadmill. Motion to approve the grant application for \$1,945.50, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

G. Recommendation for a \$1,000 Bonus for Berghammer: Motion to approve the bonus, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

H. Contract with Charlie's Locksmith Service LLC for Card Reader/Access System for the Emergency Services Building: contract for \$11,000 will provide key fobs emergency services personnel. Discussion on having one door with a push button code entry as well. Motion to approve the contract, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VIII. Police Department

A. Citizen Request to Park on Bell Street: Both W. Defoe and B. Schram are not in favor of granting the request. Motion by G. Carlson to table indefinitely but further discussion on taking action. Motion to deny the request for an ordinance change for parking on Bell Street, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

B. Police Department Staffing and Budget: Discussion with W. Defoe on keeping a reduced budget for now but revisiting it before summer or when Covid allows for activity to pick up.

IX. Public Comment B:** G. Carlson noticed the second typo in the November 10th minutes.

X. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing at this time.

B. Kevin Wiggins Wisconsin Equal Rights Division Case No. CR202001411: Nothing at this time.

III. Public Works

E. Town Dock

Motion to go into closed session to talk with the attorney on items 1, 2, 3, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

Motion to return to open session, S. Brenna, J. Carlson, 5 Ayes, Motion Carried.

1. SmithGroup Billing Discrepancies for Dock Project ***: Motion to table (and also table items 4 and 5), S. Brenna, G. Carlson, 5 Ayes, Motion Carried.

2. Change Order #4 with Wren Works ***: Motion to approve the outstanding issues with WrenWorks as detailed in the 11/24/2020 12:26pm email from Attorney Max Lindsey (includes both the change order issue as well as the certificate of substantial completion), J. Patterson/ S. Brenna, 5 Ayes, Motion Carried.

3. Certificate of Substantial Completion for Dock Project***: see above

***The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

4. Town Dock Leases: tabled in previous motion.

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Town goes into closed session, it will reconvene in open session before adjourning.

5. Dock Lease with Nelson Construction: tabled in previous motion.

XI. New Agenda Items for Future Meetings: Sexton contract, fee schedule

XII. Adjourn: Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:40pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted December 8, 2020. M. Montagne, Town Clerk.