

REGULAR LIBRARY BOARD MEETING
Wednesday
November 18th, 2020
3:00 PM LIBRARY 1st Floor
Zoom Meeting
Minutes

Members Present: Micaela Montagne, Keith Ryskoski, Max Imholte and Al Wyman

Members Absent: Marilyn Hartig, Peggy Ross and Cynthia Mueller

Staff Present: Lauren Schuppe; Library Director

The Madeline Island Library Board meeting called to order by Keith Ryskoski on Wednesday, November 18, 2020 at 3:18 p.m. A quorum of the committee is present as reflected in the members listed above.

I. Public Comment* None

II. Minutes

A. Special Library Board Meeting September 30th, 2020

B. Regular Library Board Meeting October 20th, 2020

Motion by Micaela to approve the above meeting minutes as presented, second by Max, all ayes. Motion Carried.

III. Vouchers

A. Sign Directors Timesheet

B. Approve Bills

Amazon	\$ 417.79
Kathy Erickson	148.50
Superior Plumbing	433.93
Norvado	157.39
Cardmember Services	550.00
	31.64
	24.00
Junior Library Guild	145.92
Wal-Mart	375.89
Zachary Whitaker	150.00
Janet Moore	525.00

Motion by Micaela to approve the bills and signing of the Director's timesheet, second by Keith, all ayes. Motion Carried.

IV. Directors Report:

- Both grants from the Island Association and Chequamacare Covid -19 AIACf were awarded to us for the outdoor classroom pergola.
- Working on year-end purchasing, budgets and cleaning up things.

- Finding a place to take extra donated books has become hard with places not taking donations. Lauren is looking at possibly doing a donation swap/drive (for people who are having the same problem) and taking items to Goodwill in Duluth with library van.

V. Finances

A. Accounting Reports

Motion by Micaela to approve the budget reports, second by Al, all ayes. Motion Carried.

B. Review and Amend 2021 Budget to accommodate \$9,867 Cut

Lauren went over line items that she cut (special programs, extra aids, custodial, equipment maintenance and book purchases) to get to \$9,867.

Motion by Max to approve the Amended 2021 Budget to accommodate \$9,867 cut, second by Micaela, all ayes. Motion Carried.

C. Review and Approve Purchase of Pergola from Pergola USA

- Discussion on the cost of the Pergola (\$9,012 + delivery) and grant money received (\$5,000 – Island Association & \$5,000 - Chequamacare Covid -19 AIACf) to pay for the Pergola.
- Lauren stated the Town Crew labor to install will be taken from the Legacy Designated Fund.
- Discussion on whether the Library Board needed to approve applying for and receiving grant funds. Lauren will look into.

Motion by Micaela to approve the purchase of a Pergola from Pergola USA as long as all financial steps have been correctly made to receive grant funds, second by Al, all ayes. Motion Carried.

VI. Programs

A. Review and Approve Debbie Knopf's Contract for Little Learners Program

Changed the contract to show services will be provided at St. John's UCC instead of Madeline Island Public Library.

Motion by Micaela to approve the contract with Debbie Knopf for the Litter Learners Program, second by Max, all ayes. Motion Carried.

B. Review and Approve Janet Moore's Contract for Forest Learning Program

Lauren stated that Janet will only be providing 3 session (contract is for 20 sessions).

Motion by Micaela to approve programming contract with Janet Moore for only 3 sessions, second by Keith, all ayes. Motion Carried.

Adjourn: Motion by Al to adjourn, second by Micaela, all ayes. Motion Carried.

Respectfully submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented December 15, 2020. Dorgene Goetsch, Clerical Assistant