

TO: Town Board

FROM: Lisa Potswald

RE: Town Administrator's Report

DATE: January 22, 2021

DATES OF REPORT: January 8, 2021 through January 22, 2021

1. Accomplished/Completed

2. Coming Up/Working On

- Fire Recovery/Rebuilding
- Cell Tower
- Updating Ordinances
- Personnel Policy
- Dock Passenger Shelter Project
- Personnel Matters
- Emergency Operations Plan
- COVID-19
- Public Arts Project
- Town Administrator

3. Town Board Agenda – Information/Comments

- Training new Town Board Member(s). The Town Board could have up to two new Board members post-election. What specific steps/training do the current Town Board members recommend that any new Town Board member engage in? Do you want any training for the Town Board as a whole, and if so, what training?
- Wren Works Change Order #4 Correction. SmithGroup made a mistake on Change Order #4. For Line Item 15 in the Schedule of Values, 250 linear feet of timber fendering was proposed in the Bid Documents. Only 202 linear feet of timber fendering was installed by Wren Works. They have been paid accordingly. The intention with Change Order No. 4 was to modify the final quantity of timber fendering to 202 linear feet, to "clean up" the Schedule of Values. This does not affect the "bottom line" of the project; it only corrects a mistake in documentation. Max Lindsey has reviewed and approved this action by the Town Board.
- TA Search Update. I received an email from PAA on 1/21. They have received three applications and Kevin has communicated with four people who appear to be interested in the position.
- Madeline Island Museum. I sent a follow-up email to Christian Overland from the Wisconsin Historical Society on January 21, 2021 and received the following response the same day: *"Unfortunately, I have not had access to review the court pleadings yet. My staff is working on this and they will brief me soon so I can then meet with the La Pointe Town Board in the very near future. Does the town board meet every Tuesday?"* I responded that the Town Board meets the second and fourth Tuesdays. I will keep you informed as I hear more.
- Exchange Project Update. Barbara With has asked to present an alternative plan for the Exchange to the Town Board at the January 26th meeting. Debbie Knopf contacted me on January 19 to assure me that St. John's/Woods Hall committees are meeting weekly to develop a plan for operating the Exchange this summer and intend to have a plan to present to the Town Board in March. Since Town

staff were already in Board-approved negotiations with St. John's/Woods Hall on this project, I recommend that the Town Board wait to entertain alternative proposals until after St. John's/Woods Hall committees have completed their planning process and present their proposal to the Town Board, and for the Town Board to receive staff recommendations before making any decisions about how best to proceed.

4. Follow Up on Previous/Ongoing Projects

5. Grant Report

- OEI solar grant due on 1/22/21. The Energy Committee met on January 19 to discuss how to proceed with this application. Due to some confusion on the part of possible subcontractors about which projects to apply for and the short timeline, the Energy Committee voted to not apply for the grant. We will watch for future grant opportunities.
- Assistance for Firefighters Grant (AFG) due 2/12/21. The Fire Department wants to submit a grant for replacing approximately 11 sets of outdated SCBA equipment that was donated to the department after the fire. Red is getting me the final amount to request. A local match of 5% of the grant is required. Please approve submission of this application in an amount not to exceed \$50,000.

6. Lawsuits/Legal Issues

- Town Board members have been advised of any updates.

7. Comments/Other Information

- COVID vaccinations update. The La Pointe Clinic received its first delivery of vaccines on 1/19/20, with emergency services folks first in line. All three PD officers and all Ambulance Services members have received their first round of vaccinations, so the Clinic will focus on the Fire Department members who haven't yet received vaccinations in their first round.
- We held a Department Heads meeting on Thursday 1/20/21 and discussed the following:
 - *Town requirements for COVID vaccinations*. The CDC/EEO indicates that employers can mandate vaccinations. We discussed mandating vaccines this a.m. and the majority of folks present did not want to mandate shots for employees and volunteers at this point. Should that change, policies regarding such a mandate will come to the Town Board for consideration.
 - *ESB updates*. You have received regular and other updates from me.
 - *TA recruitment update*. See above.
 - *Introduced Ray Hakola, Facilities Manager*.
 - *Discussed 2021 projects and department updates*. I will be meeting with Ben and Ray very soon to develop timelines for publishing bid documents for priority projects (Town Hall, Library, Rec Center).
- After the Department Heads meeting, I met with Cindy, Bill and Rick regarding the ESB:
 - *Purchases yet to be made*. Most remaining purchases are in the works. I am waiting for purchase orders for equipment, tools and other items for the apparatus bays, and for the window blinds – you will see them soon.
 - *Plans for moving into the ESB*. Rick, Cindy and Bill assured me that they have specific plans in place for the move to the new building. We will review them more specifically as we get closer to the actual move.
 - *Training on building*. All staff and volunteers who will have access to the building (Fire Department, Ambulance Service, Police Department, Public Works) must go through a training session to learn how the door locks, security system, overhead doors, conference equipment, and other equipment in the building works to ensure everything is used correctly.

(5) TB, Lisa, Barb, Micaela,
Ben, Public

Town of La Pointe

Memo

To: Town Board
From: Ben Schram, PWD
cc: Lisa Potswald, Town Administrator
Date: 1/18/2021
Re: Disposal of 2007 Ford Escape

As the Board is aware, the Town had three separate equipment auctions in 2020, during which the former Town zoning vehicle, a maroon colored 2007 Ford Escape, was offered. In each auction cycle the vehicle received zero bids, even when it was offered with no minimum bid. The vehicle has been sitting idle in the airport parking lot and taking up a parking space since the last auction.

This vehicle requires numerous repairs and was put up for auction due to the cost of these repairs and the liability involved with Town employees operating it. These projected repairs include front brakes, rear wheel bearings, alternator replacement, exhaust system overhaul, front ball joints, and a new battery.

At this time, I recommend that the Town Board approves selling the 2007 Ford Escape to Roads Foreman Pete Wiggins for \$1.00.

Thank you for your consideration.

RECEIVED

JAN 18 2021

Initial dg

(5)TB, Lisa, Barb, Micawla,
Ben, Public

Town of La Pointe

Memo

To: Town Board
From: Ben Schram, PWD
cc: Lisa Potswald, Town Administrator, Barb Nelson, Accounting Administrator
Date: 1/18/2021
Re: Ray Hakola Comp Time request

Please approve up to 80 hours of comp time for Ray Hakola, effective pay period beginning January 24th, 2021.

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JAN 18 2021

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TR5 Lisa, Barb, Micaela,
public

Micaela Montagne

From: Steve Nordquist <steven2704@yahoo.com>
Sent: Friday, January 15, 2021 11:28 AM
To: Micaela Montagne
Subject: Re: Road Improvements

Hi Micaela,

There is not a change in value to the properties due to the private roads becoming public. Over time I suppose it's possible (although very unlikely in this case) that sales prices would indicate higher values due to the road being maintained by the town. In my experience it tends to be a zero sum game as some people like the privacy while others like the convenience of not having to maintain the road. Hopefully this answers your questions, let me know if you need anything else.

Steve

On Friday, January 15, 2021, 11:21:47 AM CST, Micaela Montagne <clerk@townoflapointewi.gov> wrote:

Steve,

We have a question regarding road improvements. Big Arn's and Brian's Roads in La Pointe are now Town Roads and have been improved. Is there any kind of standard for an increase in property value due to road improvements? Because a private road is now a Town road?

Thanks,

Micaela Montagne

La Pointe Town Clerk

Change Order

No. 004.R1

Date of Issuance: 12/11/2020 Effective Date: 12/11/2020

Project: La Pointe Town Dock	Owner: Town of La Pointe	Owner's Contract No.:
Contract:	Date of Contract: 07/26/2019	
Contractor: Wren Works, LLC	Engineer's Project No.: 21358	

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Due to differences in field conditions and as a result of changes in the ferry landing ramp well, additional concrete was required to construct the new ferry landing. The \$12,680 increase of this change order is a compromised amount from the original recommendation of \$21,480 (a compromised reduction of \$8,800). In addition, Bid Item No. 15 (Timber Fendering) was originally proposed to be 250 LF. Only 202 LF were required so this change order reduces the number of units by 48 LF at the Contract Unit Price. These 48 LF were not requested in any pay application to date, so no cost change is necessary. The result is that the final contract price will decrease by \$8,880 (48 LF x \$185/LF), plus changes based on additions or deductions by other change orders.

Attachments (list documents supporting change):

None

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$2,195,127.43

Decrease from previously approved Change Orders No. 1 to No. 3:

\$91,185.60

Contract Price prior to this Change Order:

\$2,103,941.83

Increase of this Change Order:

\$12,680.00

Contract Price incorporating this Change Order:

\$2,116,621.83

Original Contract Times: Working days Calendar days

Substantial completion (days or date): 05/01/2020

Ready for final payment (days or date): 06/01/2020

Increase from previously approved Change Orders No. 1 to No. 3:

Substantial completion (days): 15

Ready for final payment (days): _____

Contract Times prior to this Change Order:

Substantial completion (days or date): 6/15/2020

Ready for final payment (days or date): _____

Increase of this Change Order:

Substantial completion (days or date): 07/20/2020

Ready for final payment (days or date): 06/01/2021

Contract Times with all approved Change Orders:

Substantial completion (days or date): 07/20/2020

Ready for final payment (days or date): 06/01/2021

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RECOMMENDED:

By: Andy Lubran
Engineer (Authorized Signature)

Date: 01/19/2021

Approved by Funding Agency (if applicable):

ACCEPTED:

By: [Signature]
Owner (Authorized Signature)

Date: 1/21/2021

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: _____

Date: _____

Contractor's Application

Schedule of Values - Unit Price Work

For (Contract):		Town of Lapointe - town dock		Application No.:	6						
App. Period:		12/31/2020		Application Date:	1/11/2021						
Bid Item No.	Item Description	Contract Information			C	D	E	F			
		Item Quantity	Units	Unit Price					Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date
1	Mobilization	1	LS	\$219,266.43	219,266.43	100%	\$219,266.43		\$219,266.43	100.0%	
2	Surveying	1	LS	\$16,276.00	\$16,276.00	100%	\$16,276.00		\$16,276.00	100.0%	
3	Demolition	1	LS	\$40,062.00	\$40,062.00	100%	\$40,062.00		\$40,062.00	100.0%	
4	Misc removal	1	LS	\$30,687.00	\$30,687.00	100%	\$30,687.00		\$30,687.00	100.0%	
5	Turbidity curtail	1	LS	\$27,500.00	\$27,500.00	100%	\$27,500.00		\$27,500.00	100.0%	
6	Steel Sheet Pile Wall System	370	LF	\$2,842.00	\$1,051,540.00	100%	\$1,051,540.00		\$1,051,540.00	100.0%	
7	Sheet Pile Piling	1	LS	\$176,700.00	\$176,700.00	100%	\$176,700.00		\$176,700.00	100.0%	
8	Tie Scour	304	Ton	\$72.00	\$21,888.00	100%	\$21,888.00		\$21,888.00	100.0%	
9	Cast in place concrete	190	CY	\$1,074.00	\$204,060.00	100%	\$204,060.00		\$204,060.00	100.0%	
10	Railing	340	LF	\$149.00	\$50,660.00	100%	\$50,660.00		\$50,660.00	100.0%	
11	Moorng Bollard	2	EA	\$9,131.00	\$18,262.00	100%	\$18,262.00		\$18,262.00	100.0%	
12	Safety Bollards	2	EA	\$624.00	\$1,248.00	100%	\$1,248.00		\$1,248.00	100.0%	
13	Bollard	10	EA	\$2,188.00	\$21,880.00	100%	\$21,880.00		\$21,880.00	100.0%	
14	Moorng Dolphins	3	EA	\$45,935.00	\$137,805.00	100%	\$137,805.00		\$137,805.00	100.0%	
15	Timber Fendering	250	LF	\$188.00	\$46,250.00	100%	\$46,250.00		\$46,250.00	100.0%	
16	Safety Laders	2	EA	\$1,727.00	\$3,454.00	100%	\$3,454.00		\$3,454.00	100.0%	
17	Open Graded Base	2420	CY	\$37.00	\$89,540.00	100%	\$89,540.00		\$89,540.00	100.0%	
18	Supplemental RipRap	50	Ton	\$6,000.00	\$6,000.00	100%	\$6,000.00		\$6,000.00	100.0%	
19	Storm Sewer Extensions	29	LF	\$689.00	\$19,881.00	100%	\$19,881.00		\$19,881.00	100.0%	
20	Passenger Shelter	1	LS	\$20,184.00	\$20,184.00	100%	\$20,184.00		\$20,184.00	100.0%	
CO1	Change order 1 - deduction	1	LS	-\$115,363.86	-\$115,363.86		-\$115,363.86		-\$115,363.86	100.0%	
CO2	Change order 2 - Water Infiltration	1	LS	\$24,178.26	\$24,178.26		\$24,178.26		\$24,178.26	100.0%	
CO3	Change order 3 - no cost change order to extend contract date	1	LS								
CO4	Change order 4 - concrete coverage caused by design change on ferry landing during construction, less compromised deduct	1	LS	\$12,680.00	\$12,680.00		\$12,680.00		\$12,680.00	100.0%	
				Totals	\$2,195,127.43		\$2,107,891.83		\$2,107,891.83	100.0%	

Contractor's Application for Payment No. 6

Application Period: 12/31/2020		Application Date: 1/21/2021	
Contractor: Wren Works, LLC		Via (Engineer): Smith Group	
From: Wren Works, LLC 5733 S. Forest Road, Poplar, WI 54864		Owner: Town of LaPointe	
Project: Town dock		Contract: Town of Lapointe - town dock	
Contractor's Project No.: 11119		SubContractor's Project No.: Engineer's Project No.: 21358	

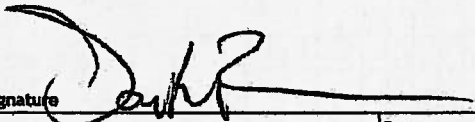
Application For Payment
Change Order Summary

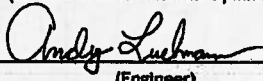
Approved Change Orders		
Number	Additions	Deductions
1		\$115,363.86
2	\$24,178.26	
3	n/c	n/c
4	\$12,680.00	
TOTALS		
	\$36,858.26	\$115,363.86
NET CHANGE BY CHANGE ORDERS		-\$78,505.60

1. ORIGINAL CONTRACT PRICE.....	\$ 2,195,127.43
2. Net change by Change Orders.....	\$ -78,505.60
3. Current Contract Price (Line 1 ± 2).....	\$ 2,116,621.83
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 2,107,591.83
5. RETAINAGE:	
Total retainage balance	\$ 104,745.59
25% retainage held until spring	\$ 26,186.40
RETAINAGE DUE	\$ 78,559.19
6. AMOUNT ELIGIBLE TO DATE	\$ 2,107,591.83
7. LESS PREVIOUS PAYMENTS	\$ 1,990,166.24
8. AMOUNT DUE THIS APPLICATION.....	\$ 91,239.19
(Change order 4 plus retainage)	
FINAL RETAINAGE	\$ 26,186.40

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: 
 By: SANDRA BENES Date: 1/21/2021

Payment of: \$ 91,239.19
 (Line 8 or other - attach explanation of the other amount)
 is recommended by:  01/22/2021
 (Engineer) (Date)
 Payment of: \$ _____
 (Line 8 or other - attach explanation of the other amount)
 is approved by: _____ (Date)
 (Owner)
 Approved by: _____ (Date)
 Funding or Financing Entity (if applicable)

ACCOUNTING ADMINISTRATOR REPORT

January 2021

01/21/2021

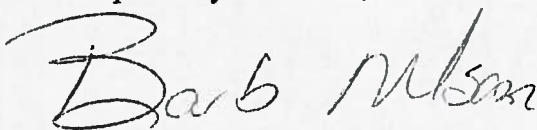
1. FINANCIALS:

- a. I'll be finishing the process of balancing, printing/entering/filing year-end & annual reports, for the Wisconsin Retirement System (WRS), and 1099-Misc/NEC reports. All will be mailed and filed on-line to the vendors & government agencies before the January 31st due dates, as well as the Annual Summary of Work-related Injuries and Illnesses Report.
 - Oasis will mail out the W-2s by January 31st and should be accessible on-line next week.
- b. I will then be starting on the entire year-end accounting.
- c. The annual projects costing of equipment used for grants, capital outlay projects, (Internal Equipment use) etc. will be calculated and coded before the Gen. Ledger is printed and before the year-end reports are started.
- d. The 2021 DOT equipment costs have been downloaded and have updated the Town's equipment listing with the 2021 hourly rates as well as the billable hours file. These are used for grant reimbursements, County H and misc. billing, as well as the year end internal equipment use.
- e. County H billing for October 2020 – December 2020 will be done and submitted to the County. Dorgene has done the billing for 2021 Industrial Zone leases and Airport hangar leases, calculated based on the Dec 2020 ending CPI of 1.4%. Dock leases will be billed based on what new rates are determined by the Town Board.
 - 2020 tonnage report and payment has been received from Nelson Construction.
- f. The Annual Worker's Compensation Self-Audit paperwork is due and is in the process of being completed. Wage/Payroll information has been sent and I'll be finishing up the vendors information. This annual audit requires a compilation of all payroll type compensation & overtime pay and retirement contributions, as well as matching of quarterly payroll reports filed. It also requires tabulation of all funds paid to sub-contractors, as well as copies of the sub-contractors Certificate of Insurance and a notation of what services the sub-contractor provided.
- g. To go with the next monthly budget summary and bullet points, I plan to do a 2020 year-end Comparison printout which reports the final 2020 actuals (before year end adjustments) as compared to the original 2020 budget. This was suggested by the auditors to show the relationship between how the original budget was as compared to the actual financial report.
- h. Projects to work on after year end tasks have been finished: 2020 & 2021 Budget Amendments, look for Audit/Accounting firm, research accounting software programs, format budget files with 2021 changes and set up for 2024, grant updates and continue to move files to the shared drive for others to use.

2. TAXES:

- a. The "Jan settlement" was calculated by Carol sending a portion of the tax collections collected in Dec, to each taxing district. The vouchers were processed as part of the January R#2020-0324 alternative claims vouchers.
- b. The February tax collections settlement will take place by Feb. 20th, 2021 and will disburse the proportional collection percentage to the various taxing districts, including the Town's share. The next "major" tax roll funds received will be in August.

Respectfully submitted,



Barb Nelson
Accounting Administrator/Deputy Clerk

RECEIVED

JAN 22 2021

Initial dg

TB5 USA, Barb, Michaela
Public

**TOWN OF LA POINTE
RESOLUTION #2020-0126
AMENDING RESOLUTION #2019-1210
APPOINTMENT OF ELECTION INSPECTORS**

Pursuant to §7.30(4) of the Wisconsin State Statutes, the Chair of the Town of La Pointe nominates the following electors of the Town of La Pointe to be appointed as Election Inspectors and Chief Inspectors for a two-year term ending December 31, 2021.

Chief Election Inspectors

Aimee Baxter
Terryn Hardie
**** Christopher Rowson**

Election Inspectors

Cindy Dalzell
Seri Demorest
Nancy Romundstad
Melissa Ross
~~Christopher Rowson~~
Nora Taylor
Chris Wolfe
Kathy Wroblewski

Jim Patterson, Chair

Date Passed

Michael Anderson, Supervisor

Clerk Attest

Sue Brenna, Supervisor

Date Posted

Glenn Carlson, Supervisor

John Carlson, Supervisor

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JAN 19 2021

Initial: dg

TB Lisa, Barb, Micaela
Public

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY JANUARY 12, 2021
5:30 PM AT TOWN HALL
Draft Minutes**

Town Board Members Present via Teleconference: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Lisa Potswald, Ben Schram, Elected Clerk Micaela Montagne

Public Present: Paul Brummer

Called to Order: 5:30pm

I. Public Comment A*: Clerk Montagne read a public comment from Barb With regarding the future of the Exchange, keeping the items free vs. having St. John's Church operate it similar to a thrift store.

II. Town Administrator's Report: Report prepared and presented by Lisa Potswald dated 1/8/2021 placed on file by Unanimous Consent.

III. Public Works

A. Public Work Director's Report: Report prepared and presented by Ben Schram for December 2020 placed on file by Unanimous Consent.

B. Roads, Dock and Harbor

1. Big Arn's Road and Brian's Road Costs and Special Assessment Process:

Discussion on getting more of cost break down of Miller Farm Road to compare what the costs were and what as assessed, to have a better idea of what to add to this special assessment. Discussion on including the loan interest, Ashland County fees, payment to K. Sowl, but unknown on the town labor and town equipment. The Town Board would also like to know if there is any appreciation in property value due to it being a town managed road with improvements. Will assess all 23 parcels. More discussion at future meetings.

Motion to table items III. B. 2, 3, and 4, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

2. SmithGroup Billing Discrepancies for Dock Project (tabled)

3. Town Dock Leases (tabled)

4. Dock Lease with Nelson Construction (tabled)

C. Parks

D. Materials Recovery Facility (MRF)

1. Junk Car Program: Ben Schram described how the crew has been crushing cars and transporting them over for scrap. Thus far it has been a data collection mission to see if the MRF could accept junk cars in the future. Things are going well; labor being coded under recycling labor. The Town Board is okay with continuing to move forward.

E. Airport

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for December 2020 placed on file by Unanimous Consent.

F. Greenwood Cemetery

1. Contract with Kathleen Erickson for Lawn Care 2021: Motion to approve the contract for \$4400 from April 15, 2021 to December 31, 2021, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning: Nothing at this time.

B. Energy Committee

1. Committee Recommendation/Grant Application on Possible Solar Projects: The Energy Committee recommends applying for a grant from the State of Wisconsin to request funding to gather data for solar at the Public Works campus, including the Airport, the Emergency Services Building campus including the Winter Transportation Building, and examine the current solar arrays at the Town Hall and Library/ Clinic as they are over producing. The Energy Committee recommends the grant not to exceed \$15,000, noting that it is unknown if there would be a match required from the Town. Motion to move forward with submitting the grant application, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

C. Public Arts Committee

1. Appoint Member for Term Ending 7/31/2022; Motion to appoint Sally Brown to the Public Arts Committee for the term ending 7/31/2022, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

V. Town Hall Administration

A. Budget Summary Report: Motion to approve the Budget report dated 1/10/2021, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: Lisa Potswald is also working on a SCBA equipment grant for the Fire Department.

C. Madeline Island Historical Museum 2021 Closure: Nothing new, Lisa Potswald to contact the Historical society as they stated they would be getting back to us with information.

D. Land Swap with Evan J. Erickson for Utility Easement; Parcel Numbers 014-00198-0202, 014-00198-0203, 014-00198-0204, and 014-00199-0000: Okay to move forward and add this to the agenda for the Annual Town Meeting in April as it needs townspeople approval. E. Erickson will pay half of any costs including a survey of the parcels.

E. Town Administrator Hiring Process and Updates: Community profile is complete, and position is posted.

VI. Alternative Claims: Motion to approve Alternative Claims for December 2020 in the amounts of \$176,840.67, \$465,678.45, and \$9,414.94 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Treasurer's Report: Motion to approve the Treasurer's Cash Summary Report showing a total of \$3,083,497.56 and a total available in checking of \$889,540.80, J. Patterson/ M. Anderson, 5 ayes, Motion Carried.

VIII. Minutes

A. Regular Town Board Meeting December 22, 2020

- B. Public Hearing December 23, 2020
- C. Special Town Board Meeting December 23, 2020
- D. Special Town Board Meeting December 28, 2020
- E. Special Town Board Meeting January 5, 2021

Motion to approve all five minutes as submitted, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

IX. Police Department

A. Police Chief's Report: Report prepared by William Defoe for December 2020 placed on file by Unanimous Consent.

X. Emergency Services

A. Fire Chief's Report: Report prepared by Rick Reichkitzer dated 1/11/2021 placed on file by Unanimous Consent.

B. Updates on Construction of Emergency Services Building: 83.23% complete, some contingency plans are being made if the ferry boats stop running.

C. Change Order #2 with Five Star Electric for Internet/ Security System and Install SCBA Compressor: Motion to approve the change order for \$6902.64, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

D. Change Order #7 with Berghammer for Installing Backsplash and Replace Laminate Countertops with Solid Surface: Motion to approve the change order for \$4506.00 (funds donated to the town), J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

E. Change Order #8 with Berghammer for Dorm Rooms: Motion to approve the change order for \$4250.00, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

F. Change Order #9 with Berghammer for Liner Panels to Apparatus Bay: Motion to approve the change order for \$2400, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

G. Change Order #10 with Berghammer to Deduct Bollards on NE Corner of ESB: Motion to approve the change order deducting \$983.50 (needs to be clarified as a bond was also reduced), G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

H. Change Order #11 with Berghammer to Add Exterior Lettering: Motion to approve the change order for \$664.00, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

I. Change Order #12 with Berghammer to Add Another Mezzanine Gate: Motion to approve the change order for \$1082.00, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

XI. Public Comment B:** Paul Brummer commented on the special assessments for Big Arn's and Brian's Road.

XII. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing at this time.

B. Kevin Wiggins Wisconsin Equal Rights Division Case No. CR202001411: Nothing at this time.

C. Judgment on Michael Mattingly Properties 014-00208-0600 and 014-00208-0300: Nothing at this time.

XIII. New Agenda Items for Future Meetings: Future of the Exchange, Big Arn's/ Brian's Road Costs, Dock tabled items, Museum, contracts.

XIV. Adjourn: Motion to adjourn, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 6:42pm.

Submitted by Micaela Montagne, Town Clerk.

DRAFT

(5)TB, Lisa, Barb, Micaela,
Amb, Public

Madeline Island Ambulance Service Report

January 20, 2021

In December we had three ambulance runs. Two of them were transports and one non-transport.

The students are all working hard on their EMT classes with virtual on-line training. Gloria Fennel has taken her CPR refresher and is now eligible to join the service as soon as her license is approved by the state.

We held our regular monthly meeting at the town garage. We discussed the vaccination schedule. Everyone who is eligible to have the vaccination on the service, has had their first dose of the vaccine at Memorial Medical Center. We have one person who was out of town and will get vaccinated at the clinic. We are still following the protocols from our Medical Director to keep wearing full PPE on all Medical calls. We will be holding a training meeting the last Wednesday of the month.

We continue to hold the monthly council meetings on Zoom. the rise in cases in our area of COVID-19 has been the main topic of discussion. I feel we are prepared as we can be at this point. We have a good stock of PPE and good protocols in place. Our Medical Director is right in the thick of things in Duluth and continues to encourage to stay at home, distanced and masked. We signed a new coverage agreement among the members of the council. I have been working on updating our operational plan for the state and updating our computer programs with Image Trend and our billing company.

We are still working on details for the ESB. We will remain at the County Garage until we can move in completely. We do not want to be separated from our supplies, offices, etc. I want to thank everyone who has helped and approved our choices for the ESB. We are counting the days until we can move and settle in. I will be going to pick up the shelving, storage cabinet and workbench for the ESB from Home Depot next week if the ferry boats continue to run. I will confirm with Lynn Cornelius, the Bayfield Ambulance Service Director on our agreement with them to run patients to the hospital if we need to go across via windsled.

Respectfully Submitted,

Cynthia Dalzell Madeline Island Ambulance Service

