

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY FEBRUARY 9, 2021
5:30 PM AT TOWN HALL
Approved Minutes

Town Board Members Present via Teleconference: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Lisa Potswald, Ben Schram (via telephone), Elected Clerk Micaela Montagne

Public Present: Barb With

Called to Order: 5:30pm

I. Public Comment A*: Barb With commented to remind everyone of the Spring Primary Election on February 16, 2021.

II. Town Administrator's Report: Report prepared and presented by Lisa Potswald dated February 5, 2021 placed on file by Unanimous Consent.

III. Public Works

A. Public Work Director's Report: Report prepared by Ben Schram for January 2021 placed on file by Unanimous Consent.

B. Roads, Dock and Harbor

1. Big Arn's Road and Brian's Road Costs and Special Assessment Process: more information to come hopefully by the next meeting.

2. Wren Works Change Order #4 Correction: Additional Concrete and Timber Fendering: Motion to table, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

3. SmithGroup Billing Discrepancies for Dock Project: Motion to table, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

Motion to move agenda items III. B. 4 and 5 to after item XII., J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

C. Parks: Town Park camping reservations are filling up.

D. Materials Recovery Facility (MRF)

E. Airport

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for January 2021 placed on file by Unanimous Consent.

F. Greenwood Cemetery: Nothing at this time.

IV. Committees

A. Planning and Zoning

1. Planning and Zoning Administrator's Report: Nothing at this time.

B. Zoning Board of Appeals

1. Appoint Alternate Member #2 for Term Ending June 30, 2022: Motion to appoint William Fennell as Alternate #2 on the Zoning Board of Appeals for term ending

6/30/2022, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried. Town Chair Jim Patterson Appointed William Fennell.

V. Town Hall Administration

A. Budget Summary Report: Motion to approve report dated 2/7/2021, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: Nothing at this time.

C. DRAFT Request for Proposal for Auditing Services for Calendar Year Ending 12/31/2020: Discussion on looking into something in between a full audit and nothing as to keep costs down or do an audit every couple to few years instead of every year. Lisa Potswald and Glenn Carlson will work on putting together some recommendations for the Board to consider at the next meeting. Motion to table to consider alternate options, G. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

D. Proposal from Maitland, Singler & Van Vlack for Annual Year End State Reporting: Motion to table as it is not available yet, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

E. 2021 Budget Amendment No. #1: Motion to approve, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

F. Town Administrator Hiring Process and Updates: six or seven applications have been received with the deadline of 2/15/2021. Public Administration Associates may be interested in extending the announcement as they would like to present 12-15 applicants to the Board.

VI. Alternative Claims: Motion to approve Alternative Claims for January 2021 in the amounts of \$1,090,574.58, \$102,594.38 and \$1,126.94 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Treasurer's Report: Motion to approve the Treasurer's Cash summary report as of January 31, 2021 showing a total of \$5,042,475.77 and a total available in checking of \$541,539.12, J. Patterson/ M. Anderson, 5 Ayes, Motion Carried.

VIII. Minutes

A. Regular Town Board Meeting January 26, 2021: Add that C. Overland was present via teleconference. Motion to approve with the addition, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

IX. Police Department

A. Police Chief's Report: Report prepared by William Defoe for January 2021 placed on file by Unanimous Consent.

X. Emergency Services

A. Fire Chief's Report: Discussion on having a Special Town Board Meeting with the Fire Chief and the Town Administrator to discuss personnel issues. Report for January 2021 placed on file by Unanimous Consent.

B. Updates on Construction of Emergency Services Building (ESB): Though transportation has changed, they are still looking at the completion date of February 26, 2021.

C. Contract for Services with Warren Drapery Company for Window Blinds/ Shades at

the ESB: Motion to approve the contract for \$3,909.78, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

D. Superior Tech LLC Contract Amendment for ESB Technology Purchase/Installation: Motion to table, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

E. Memorandum of Understanding with Grand View for the Assistance to Firefighters Regional Grant for Radios: Motion to approve, M. Anderson, J. Carlson. M. Anderson amended motion to include Chair Jim Patterson signing the MOU, J. Carlson second, 5 Ayes, Motion Carried.

XI. Public Comment B:** None.

XII. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing.

B. Kevin Wiggins Wisconsin Equal Rights Division Case No. CR202001411: Nothing.

C. Judgment on Michael Mattingly Properties 014-00208-0600 and 014-00208-0300: Nothing at this time.

Motion to go into closed session to discuss agenda items III. B. 4 and 5, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

Motion to return to open session, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

III. Public Works

B. Roads, Dock and Harbor

4. Town Dock Leases

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Town goes into closed session, it will reconvene in open session before adjourning.

5. Dock Lease with Nelson Construction

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Town goes into closed session, it will reconvene in open session before adjourning.

Motion to table, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

XIII. New Agenda Items for Future Meetings: Big Arn's Road/ Brian's Road, WrenWorks Change Order, ZA report, Audit options, Year ending reporting, Superior Tech contract, Dock Lease with Nelson Construction. Discussion on having a meeting with the Fire Chief regarding personnel issues, possibly Friday 2/12/21 at 5:00pm.

XIV. Adjourn: Motion to adjourn, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 6:37pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted, February 23, 2021. M. Montagne, Town Clerk.